

## THE NATIONAL ARCHIVES

### PURCHASE OF MULTI-SPECTRAL IMAGING SYSTEM

**DEADLINE FOR TENDER SUBMISSIONS – 12 NOON (UK TIME), 19 DECEMBER 2018**

### CLARIFICATION QUESTIONS AND RESPONSES

The National Archives has received a number of clarification questions related to this opportunity. Those questions, and their associated responses, can be found below.

**Q1:** *Would a solution be accepted other than monochrome?*

**A1:** Alternative solutions will be considered. If you wish to suggest an alternative solution, please ensure your tender response clearly articulates:

1. What your solution is;
2. How your solution works;
3. Why you feel your solution meets or exceeds our desired outcomes.

**Q2:** *Would a lens other than 72 mm be accepted?*

**A2:** Alternative solutions will be considered. If you wish to suggest an alternative solution, please ensure your tender response clearly articulates:

1. What your solution is;
2. How your solution works;
3. Why you feel your solution meets or exceeds our desired outcomes.

**Q3:** *Please kindly provide more detailed information concerning the desired field/s of view.*

**A3:** We would like a document approximately 30x40cm to fill the field of view at an approximate focusing distance of 90cm.

**Q4:** *Are alternative methods for displaying the spectral ranges permissible?*

**A4:** Yes, it would be acceptable if the system can achieve predefined spectral ranges for the purpose of recording characteristic spectra of substrate, colorant, and contaminant materials, e.g. paper, parchment, iron gall inks, and natural dyes, modern inks, etc. This is as long as the operation and interpretation of the data do not become excessively complicated.

**Q5:** *Would alternative filter methods be accepted, other than a filter wheel?*

**A5:** Yes, alternative filter methods would be acceptable as long as the rest of the system met the specifications outlined in the tender document including integrated software which controls the camera, filters, and illumination from one computer.

**Q6:** *The Invitation to Tender states: "The software must be provided with at least 5 user licenses and update/support provision". Please kindly specify more in detail.*

**A6:** We require at least 5 user licences for the software. This is to accommodate the number of people who will use the system at The National Archives. You should provide a price for 5 user licences, however if your licensing model is different (for example it has a minimum of 10 licences, or no licensing is required) please explain this and any associated pricing structure in your tender response.

Should the software you propose require updates and/or upgrades (for example for functionality or security purposes) within the contract period, these upgrades should be included in the contract price. If the software is known to be subject to periodic upgrades (for example six-monthly or annually) you should detail this in your tender response.

We require support for both the equipment and the software. Your response should detail how support will be offered (for example by email or telephone) and your proposed Service Level Agreement.