

### Change Control Note

<b>Contract Number</b>	con_6691	<b>DFE Contract / Programme Manager</b>  Jennifer Cartwright
<b>Contractor</b>	The Share Foundation	<b>Original Contract Value (£)</b>  £251,205 – JISA  £82,948 - CTF
<b>Contract Start Date</b>	1 April 2020	<b>Contract Expiry Date</b>  31 March 2022

<b>Variation Requested</b>	Extension of contract until 31 March 2023.  Variation in costs from January 2022 to end of contract.
<b>Originator of Variation</b> <b>(tick as appropriate)</b>	<u>DFE</u> <input checked="" type="checkbox"/> Contractor <input type="checkbox"/>
<b>Date</b>	26/01/2022
<b>Reason for Variation</b>	Clause 1, Schedule 2 shall be amended to include the following definitions: "Initial Term" means the period from the Effective Date to 31 March 2023.  Variation of prices in contract allow for additional resource in The Share Foundation
<b>Summary of Variation</b> <b>(e.g. specification, finances, contract period)</b>	Use of final contract extension to extend the contract to 31 March 2023.  Variation of prices in contract allow for additional resource in The Share Foundation. For JISAs, from January 2022 this will cost £46,905 until contract end. For CTFs from January 2022 this will cost £45,940 until contract end.
<b>Date of Variation commencement</b>	14 February 2022
<b>Date of Variation expiry</b> <b>(if applicable)</b>	To the end of the contract period – 31 <sup>st</sup> March 2023

<b>Total Value of Variation £</b>  <b>(if applicable)</b>	For JISAs:  £257,305 for the extension.  £46,905 for the variation in costs. (3250 for FY21/22, £43,655 for FY22/23)  For CTF:  £86,536 for the extension.  £45,940 for the variation in costs. (£3,250 for FY21/22, £42,690 for FY22/23)
<b>Payment Profile (if applicable)</b>  <b>e.g. milestone payments</b>	Management invoicing profile has been updated to reflect the changes to the budget lines.
<b>Revised daily rate (if applicable)</b>	Not applicable
<b>Impact on original contract</b>  <b>(if applicable)</b>	Variation to costs to allow for additional resource in The Share Foundation.
<b>Supporting Information</b>  <b>(please attach all supporting documentation for this Change Control)</b>	Details of cost variation below:  <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">   Staffing levels and The Share Foundation </div> <div style="text-align: center;">   Comparison of Tender 2020 costs vs </div> </div>
<b>Terms and Conditions</b>	Save as herein amended all other terms and conditions of the Original Contract shall remain in full force and effect.

**Signed by person authorised to sign on behalf of the Secretary of State for Education:**

Signature: {{Sig2\_es\_:signer2:signature}}

Name: {{ N2\_es\_:signer2:fullname}}

Role: {{ Ttl2\_es\_:signer2:title}}

Date: {{ Dte2\_es\_:signer2:date}}

**Signed by a person authorised to sign on behalf of The Share Foundation:**

Signature: {{Sig\_es\_:signer1:signature}}

Name: {{ N\_es\_:signer1:fullname}}

Role: {{ Ttl\_es\_:signer1:title}}

Date: {{ Dte\_es\_:signer1:date}}

**Please note that no works/services described in this form should be undertaken, and no invoices will be paid until both copies of the CCN are signed, returned and counter-signed.**

To be entered by the Commercial Department:

Commercial Contact	James Drew	Reference Number	con_6691
Date Received	25/01/2022	EC Reference	

Further information.

Breakdown for JISAs and CTF costs for 2022/23 below:

JISA admin 2022-23	Amount
Q1	£79,401
Q2	£71,980
Q3	£73,340
Q4	£76,240
Total	<b>£300,960</b>

CTF admin 2022-23	Amount
Q1	£34,415
Q2	£30,587
Q3	£34,412
Q4	£29,812
Total	<b>£129,226</b>