# Framework Schedule 6 (Order Form Template and Call-Off Schedules)

# Order Form

CALL-OFF REFERENCE: MOD Ruggedised Protective Case

THE BUYER: MINISTRY OF DEFENCE

BUYER ADDRESS **REDACTED TEXT**

Framework Schedule 6

THE SUPPLIER: Insight Direct (UK) Ltd

REGISTRATION NUMBER: **REDACTED TEXT**

DUNS NUMBER: **REDACTED TEXT**

SID4GOV ID: **REDACTED TEXT**

## APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 18th July 2023.

It’s issued under the Framework Contract with the reference number RM6068 for the

provision of Technology Products and Associated Services.

## CALL-OFF LOT(S):

* Lot 2 Hardware & Associated Services

## CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6068
3. The following Schedules in equal order of precedence:
* Joint Schedules for RM6068
	+ Joint Schedule 2 (Variation Form)
	+ Joint Schedule 3 (Insurance Requirements)
	+ Joint Schedule 4 (Commercially Sensitive Information)
	+ Joint Schedule 10 (Rectification Plan)
	+ Joint Schedule 11 (Processing Data)
* Call-Off Schedules for MOD Ruggedised Protective Case
	+ Call-Off Schedule 17 (MOD Terms)
1. CCS Core Terms (version 3.0.6)
2. Joint Schedule 5 (Corporate Social Responsibility) RM6068

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## CALL-OFF SPECIAL TERMS

**REDACTED TEXT**

## CALL-OFF DELIVERABLES

**Scope of Requirement**

* Supply of 250 Ruggedised Protective Case that conforms to the requirement.
* Delivery to a single UK location in a maximum of 4 deliveries
* Bespoke internal foam with cut out voids for a laptop, power cable and USB token. Convoluted lid foam. All foam to be securely glued into position.
* Certificate of conformity to Def Stan 81-41, MIL C-4150-J
* Single label attached to the outside, front of the case.
* A one-year guarantee for the case and internal foam.
* All meetings to discuss the requirement will be held on Microsoft Teams or at a location of the Authorities choosing within the southwest of England.

**The Requirement**

The supplier is to provide a Ruggedised Protective Case that meets the following criteria:

* The case must be water resistant, crushproof, dustproof, corrosion-proof.
* Solid wall design with front handle and latches.
* Automatic pressure equalisation valve.
* Padlocks hasps
* Base foam with void cut outs as per the attached drawing:
* **REDACTED TEXT**
* The base foam shall be securely glued to the inside of the lower portion of the case.
* Convoluted foam securely glued to the inside of the lid.
* Certificates; Def Stan 81-41, MIL C-4150-J.
* Minimum IP Rating 67.
* The foam and case are to be black in colour.
* **REDACTED TEXT**
* It is to be expected that adjustments to the foam design will be required following the first article inspection and fitment test.
* All documents provided to the Authority will be hardcopy or via PDF.

**Key Milestones**

|  |  |  |
| --- | --- | --- |
| Milestone | Description | Timeframe |
| 1 | Provide design drawing and details of the selected case product to the Authority within 6 weeks of contract award.  | Within 6 weeks of Contract Award  |
| 2 | First article (prototype) inspection to review the physical product and to ensure suitable fitment of the laptop and accessories. This will be conducted at the site of the supplier or a chosen location within the southwest of England.  | Within 12 weeks of Contract Award |
| 3 | Delivery to one UK location of quantity 250 Ruggedised Protective Case to the specification agreed upon. This is to be completed in a maximum of 4 deliveries. | Within 30 weeks of Contract Award |

**Authority’s (Buyer) Responsibilities**

* Provide the details of text for the label.
* Provide advice and guidance if any further information is required.
* Provide laptop and accessories for the first article inspection of the prototype.

## LOCATION FOR DELIVERY

**REDACTED TEXT**

## DATES FOR DELIVERY OF THE DELIVERABLES

Delivery of all protective cases to **REDACTED TEXT** shall be no later than 30 weeks after Contract Award.

## TESTING OF DELIVERABLES

* The laptop and accessories will be trial fitted into the case foam cut outs to ensure that the fitment of the laptop and accessories is sufficient and is both secure and easy to remove.
* Testing will commence as soon as a suitable prototype has been built. Testing will be conducted at a site of the Authority’s choosing in the **REDACTED TEXT**
* The test will be deemed a success if the fitment of the laptop is secure, and it is easy to remove. This will be at the sole discretion of the Authority’s project manager. It is to be expected that rework of the foam design will be required.

## WARRANTY PERIOD

Not applicable.

## MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Charges used to calculate liability in the duration of the Contract is **REDACTED TEXT**

## CALL-OFF CHARGES

The pricing associated with the requirement shall be firm price. Potential Providers should submit a tender, provided pricing schedule and breakdown costs taking into consideration of the three key milestones within RM6068 Framework schedule 6.

## REIMBURSABLE EXPENSES

None.

## PAYMENT METHOD

Insight Direct (UK) Ltd will be paid via Exostar/CP&F on completion and delivery of the Ruggedised Protective Cases.

## BUYER’S INVOICE ADDRESS:

**REDACTED TEXT**

## BUYER’S AUTHORISED REPRESENTATIVE

**REDACTED TEXT**

## BUYER’S ENVIRONMENTAL POLICY

MOD Climate change and Sustainability Strategic Approach

version 1, dated 26/03/2021

available online at:

<https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/973707/20210326_Climate_Change_Sust_Strategy_v1.pdf>

## BUYER’S SECURITY POLICY

Not applicable to this order.

## SUPPLIER’S AUTHORISED REPRESENTATIVE

**REDACTED TEXT**

## SUPPLIER’S CONTRACT MANAGER

**REDACTED TEXT**

## PROGRESS REPORT FREQUENCY

On the first Working Day of each calendar month.

## PROGRESS MEETING FREQUENCY

On the third Working Day of each calendar month. This is to allow for the progress report to be reviewed.

## KEY STAFF

Not applicable.

## KEY SUBCONTRACTOR(S)

Not applicable.

## COMMERCIALLY SENSITIVE INFORMATION

Not applicable.

## SERVICE CREDITS

Not applicable.

## ADDITIONAL INSURANCES

Required in accordance with Joint Schedule 3 (Insurance Requirements).

## GUARANTEE

The guarantee is to be supplied for the case and foam assembly for 1 year from the date it is received at **REDACTED TEXT**. The guarantee must cover manufacturing faults of the Ruggedised Protective Case and foam.

## SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligation under the Call-Off Contract, that it will comply with its social value commitments.

For and on behalf of the Supplier:

Signature: **REDACTED TEXT**.

Name: **REDACTED TEXT**.

Role: **REDACTED TEXT**.

Date: **REDACTED TEXT**.

For and on behalf of Buyer:

Signature: **REDACTED TEXT**.

Name: **REDACTED TEXT**.

Role: **REDACTED TEXT**.

Date: **REDACTED TEXT**.