



Xerox UK Limited,
Bridge House,
Oxford Road,
Uxbridge,
Middlesex,
UB8 1HS

Attn: **REDACTED TEXT**
REDACTED TEXT

Date: **Thursday 21st October 2021**
Contract ref: **CCIH21A01**

Dear **REDACTED TEXT**,

Award of contract for the supply of Print Services for the Cabinet Office

Further to your submission of a bid for the above Procurement, on behalf of the Cabinet Office (the "Authority"), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence on the 25th day of October 2021 and the Expiry Date will be the 25th day of October 2024. The Contracting Authority reserves the option to extend the call-off contract by a single two (2) year period. The total contract value shall be £240,947.06 (excluding VAT) including all extension options.

This procurement activity was a Call Off under CCS Commercial Agreement RM3781 - Lot 2 Multifunctional Devices and Print Management Software and Services and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Confidentiality Agreement, Call-Off Contract Lease Agreement Terms and Conditions and forward to the **REDACTED TEXT** electronically via the e-Sourcing Suites' messaging service **by Monday 25th October 15:00pm**.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of the Cabinet Office

REDACTED TEXT

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