



OFFICIAL: SENSITIVE: CONTRACTS

[REDACTED]
Web Usability Partnership Ltd
Unit 15 Lansdowne Court
Bumpers Farm
Chippenham
SN14 6RZ

Direct Line: 00 44 (0)1633 814052
E-Mail: [REDACTED]
Our Ref: IT-2016-106
Date: 20th December 2016

Dear [REDACTED]

INVITATION TO TENDER FOR THE PROVISION OF IPO USABILITY TESTING

Acting on behalf of the Secretary of State for the Department for Business, Energy and Industrial Strategy (BEIS) operating through the Chief Executive of the Intellectual Property Office, I am pleased to inform you that your proposal for the above services has been accepted.

The contract is formulated from the following exchanges:-

1. Our Invitation to Quote booklet dated 8th December 2016;
2. Your proposal dated 13th December 2016;
3. Audit report clarification question answered on 14th December 2016; and
4. BEIS Standard Terms and Conditions of Contract for Services.

Please contact [REDACTED] (tel no: [REDACTED]) to discuss commencement of the work on 9th January 2017. Please find enclosed Purchase Order 3001780.

Should you require any further information please contact me.

Yours sincerely,

[REDACTED]

[REDACTED]
Procurement Manager