

**SCHEDULE 2.01**  
**SUPPORT TO MERLIN HELICOPTER FORCE AT RNAS CULDROSE**

**STATEMENT OF REQUIREMENT**

SERIAL No.	SERVICE REQUIREMENT	DESCRIPTION OF SERVICE	QUANTITY	PERSONNEL QUALIFICATION Annex A	REFERENCES Annex B	GFA/CFA Annex C
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1.0.0	FLEET FUNDED OUTPUT BASED					

Not  
Applicable

<b>2.0.0</b>	<b>FLEET FUNDED INPUT BASED</b>
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**2.1.0 824 NAS Daytime Support Personnel**

2.1.1	Contractor shall provide a Squadron Support Senior Rate	Duties to include: (a) Aircraft Servicing Support Equipment Control. (b) Conduct risk assessments for 824 Squadron. (c) Unit Movements Officer for 824 Squadron (d) Trainer in GSE equipment i.e. Scissor Lift, Gantry, Staging and load-lifting. Working at Height trainer/examiner. (e) Assets in Use holder, plus reviews holdings iaw 824 CPO Logistics TORs. (f) Attend training courses as required for role.	One person required to provide cover during core working periods: - Start: Contract Start Date - End: Contract End Date (a) Required to work a day routine, indicative Mon-Thurs 0800-1700, Fri 0800-1600. (b) Approximately 60 personnel per annum are trained in the use of GSE.	5 8 15-16	1 3 4 8-10 13-15 16-18	1-5
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2.1.2	Contractor shall provide Stores Liaison Senior Rate	<p>Duties to include:</p> <p>(a) Placing and tracking stores demands.</p> <p>(b) External liaison with ASCO, PPC and EMBAV.</p> <p>(c) Equipment conditioning lead.</p> <p>(d) Ensures UART is met, iaw 824 Squadron AESOs and 824 NAS SLSR TORs</p> <p>(e) Coordination of Lifed component demands with AEOW.</p> <p>(f) Daily monitoring of outstanding stores demands.</p> <p>(g) GOLDesp Lead for tracked assets.</p> <p>(h) Assist SSSR in logistical functions.</p> <p>(i) Conduct logistics briefs for training of squadron personnel.</p>	<p>One person required to provide cover during core working periods:</p> <p>- Start: Contract Start Date</p> <p>- End: Contract End Date</p> <p>(a) Required to work a day routine, indicative Mon-Thurs 0800-1700, Fri 0800-1600.</p>	4	1	
				8	3	
				15-16	8	1-3
					10	5
					13-17	
2.1.3	Contractor shall provide an AEO Writer	<p>Duties to include:</p> <p>(a) Act as a Deputy AEO Writer</p> <p>(b) Administer and maintain Aircraft Document Set, including MF700, GOLDesp and CIETP, iaw Publications Sub-custodian responsibilities and 824 AEOW2 TORs.</p> <p>(c) Administrator of sub-loan holdings.</p> <p>(d) Maintain Technical dissemination log; SI(T) log and signals log.</p> <p>(e) Carry out monthly QA documentation check on MF700.</p>	<p>One person required to provide cover during core working periods:</p> <p>- Start: Contract Start Date</p> <p>- End: Contract End Date</p> <p>(a) Required to work a day routine, indicative Mon-Thurs 0800-1700, Fri 0800-1600.</p>	4	1	
				8	3	
				15-16	8	1-3
					10	5
					13-17	

2.1.4	Contractor shall provide Administrator for MAP Authorisation Database and local Authorisation Database	<p>Duties to include:</p> <p>(a) Produce and maintain all Squadron Authorisations.</p> <p>(b) Maintain the Squadron Authorisation Database.</p> <p>(c) Collate evidence of competence to support technical authorisations and present to the AEO for approval.</p> <p>(d) Assist Computer Systems Manager with administration for Squadron IT.</p> <p>(e) Maintain, co-ordinate and control Technical Record Cards for all Squadron personnel.</p> <p>(f) Maintain and co-ordinate log for specialist qualification requirements for individual personnel.</p>	<p>One person required to provide cover during core working periods:</p> <p>- Start: Contract Start Date</p> <p>- End: Contract End Date</p> <p>(a) Required to work a day routine, indicative Mon-Thurs 0800-1700, Fri 0800-1600.</p>	4	1	
				8	3	
				10	8	1-3
				15-16	10	5
					13-17	

## 2.2.0 Merlin ILOC Support Team (MIST)

2.2.1	Contractor shall provide MIST All Trade Coordinator	<p>Duties to include:</p> <p>(a) Management and supervision of Supervisors and Operatives within MIST.</p> <p>(b) Fault diagnosis and rectification on Merlin Mk1 and Mk2 Mechanical and Avionic systems.</p> <p>(c) Specify the extent of and undertake Independent Inspections all trades.</p> <p>(d) Completion of work packages as directed by SAE(M), DSAE(M) or WO2Mer, including compliance with SI(T) and Modifications.</p> <p>(e) Aircraft zonal survey inspections and rectification.</p> <p>(f) Completion of GOLDesp/MF700 documentation associated with work undertaken.</p> <p>(g) Carry out/supervise aircraft sheet metal work.</p> <p>(h) Carry out QA audits of their team and operating practices, as directed by Unit QSC.</p> <p>(i) Submit Topic 2NR Lft 103 for MOSST queries as required.</p> <p>(j) Inputting stores demands as required.</p> <p>(k) Meet the requirements</p>	<p>One person required to provide cover during core working periods:</p> <p>- Start: Contract Start Date</p> <p>- End: Contract End Date</p> <p>(a) Required to work shifts providing 1710 hrs per person per annum.</p>			
				5	1	
				8	3	1-5
				10-11	8	
				15-16	15-17	

2.2.2

Contractor shall provide MIST Mechanical coordinator

Duties to include:

- (a) Deputise when MIST Support Team watch manager is absent.
- (b) Supervision of MIST Operatives in the Mechanical trade, plus NDT and TAP test.
- (c) Fault diagnosis and rectification on Merlin Mk1 and Mk2 Mechanical systems.
- (d) Specify the extent of and undertake Mechanical trade Independent Inspections.
- (e) Completion of work packages as directed by the MIST watch manager, including SI(T) compliances and Modifications.
- (f) Carry out/supervise aircraft zonal surveys.
- (g) Completion of all GOLDesp/MF700 documentation associated with work package undertaken.
- (h) Carry out QA audits as directed by Unit QSC.
- (i) Submit Topic 2NR Lft103 in absence of MIST Senior Supervisor.
- (j) Carry out aircraft sheet metal work.
- (k) Meet the requirements of a coordinator i.e. NAO

One person required to provide cover during core working periods:  
- Start: Contract Start Date  
- End: Contract End Date  
Required to work shifts providing 1710 hrs per person per annum.

5	1	
8	3	
10-11	8	1-5
15-16	15-17	

2.2.3	Contractor shall provide MIST Avionics coordinator	<p>Duties to include:</p> <p>(a) Deputise when MIST Senior Supervisor is absent.</p> <p>(b) Supervision of MIST Operatives in the Avionics trade.</p> <p>(c) Fault diagnosis and rectification on Merlin Mk1 and Mk2 Avionic systems.</p> <p>(d) Specify the extent of and undertake Avionics trade Independent Inspections.</p> <p>(e) Completion of work packages as directed by the MIST watch manager, including SI(T) compliances and Modifications.</p> <p>(f) Carry out/supervise aircraft zonal surveys.</p> <p>(g) Completion of all GOLDesp/MF700 documentation associated with work package undertaken.</p> <p>(h) Carry out QA audits as directed by Unit QSC.</p> <p>(i) Carry out Blade Fold Activities including use of the Emergency Control Panel.</p> <p>(j) Meet the requirements of a coordinator iaw NAO 4153</p>	<p>One person required to provide cover during core working periods:</p> <p>- Start: Contract Start Date</p> <p>- End: Contract End Date</p> <p>Required to work shifts providing 1710 hrs per person per annum.</p>			
				5	1	
				8	3	
				10-11	8	1-5
				15-16	16-17	

2.2.4	Contractor shall provide MIST Mechanical Supervisor	<p>Duties to include:</p> <p>(a) Supervision of MIST Operatives in the Mechanical trade.</p> <p>(b) Fault diagnosis and rectification on Merlin Mk1 and Mk2 Mechanical systems, plus NDT and TAP test.</p> <p>(c) Undertake Mechanical trade Independent Inspections.</p> <p>(d) Completion of work packages as directed by the MIST watch manager, including SI(T) compliances and Modifications.</p> <p>(e) Carry out/supervise aircraft zonal surveys.</p> <p>(f) Completion of all GOLDesp/MF700 documentation associated with work package undertaken.</p> <p>(g) Carry out QA audits as directed by Unit QSC.</p> <p>(h) Submit Topic 2NR Lft103 in absence of ILOC senior Supervisor.</p> <p>(i) Carry out aircraft sheet metal work.</p> <p>(j) 2nd signatory.</p> <p>(k) Meet the requirements of a supervisor iaw NAO 4153</p>	<p>One person required to provide cover during core working periods:</p> <p>- Start: Contract Start Date</p> <p>- End: Contract End Date</p> <p>(a) Required to work shifts providing 1710 hrs per person per annum.</p>	4	1	
				8	3	
				10	8	1-5
				15-16	15-17	

2.2.5	Contractor shall provide MIST Avionics Supervisor	<p>Duties to include:</p> <p>(a) Supervision of MIST Operatives in the Avionics trade.</p> <p>(b) Fault diagnosis and rectification on Merlin Mk1 and Mk2 Avionic systems.</p> <p>(c) Undertake Avionic trade Independent Inspections.</p> <p>(d) Completion of work packages as directed by the MIST Watch manager, including SI(T) compliances and Modifications.</p> <p>(e) Carry out/supervise aircraft zonal surveys.</p> <p>(f) Completion of all GOLDesp documentation associated with work package undertaken.</p> <p>(g) Carry out QA audits as directed by Unit QSC.</p> <p>(h) 2rd signatory.</p> <p>(i) Carry out Blade Fold Activities including use of the Emergency Control Panel.</p> <p>(j) Meet the requirements of a supervisor iaw NAO 4153</p>	<p>One person required to provide cover during core working periods:</p> <p>- Start: Contract Start Date</p> <p>- End: Contract End Date</p> <p>(a) Required to work shifts providing 1710 hrs per person per annum.</p>	4 8 10 15-16	1 3 8 15-17	1-5
2.2.6	Contractor shall provide MIST Operative	<p>Duties to include:</p> <p>(a) Carry out duties as directed by MIST Senior Supervisor.</p> <p>(b) Assist with fault rectification on Merlin Mk1 and Mk2 Mechanical and Avionic systems.</p> <p>(c) Carry out Scheduled Maintenance packages.</p> <p>(d) Complete all GOLDesp documentation associated with maintenance package.</p> <p>(e) Trained in GSE equipment i.e. Scissor Lift, Gantry.</p> <p>(f) Meet the requirements of a tradesman iaw NAO 4153</p>	<p>3 persons required to provide cover during core working periods:</p> <p>- Start: Contract Start Date</p> <p>- End: Contract End Date</p> <p>(a) Required to work shifts providing 1710 hrs per person per annum.</p>	3 8 10 15	1 3 8 15-17	1-5

## 2.3.0 Merlin Engineering Records Integrity Team (MERIT) Facilitators



2.3.1	Data Integrity Facilitators for the Merlin Engineering Records Integrity Team (MERIT)	<p>Duties to include:</p> <p>(a) Contractor personnel shall work days or in Watches as directed by the SAE (Merlin).</p> <p>(b) Contractor personnel shall work under the direction of the MERIT I/C.</p> <p>(c) Specific duties shall be determined by the MERIT I/C, and will include, but are not limited to:</p> <p>(d) Compile and process Leaflet 109B and 109C as directed by the MERIT I/C.</p> <p>This work includes:</p> <p>1. Merlin Mk1 Fwd Fleet submissions.</p> <p>2. Merlin Mk2 MCSP and soon to be Fwd Fleet submissions.</p> <p>3. Uninstalled items under Fwd Fleet control (MASF DSPs).</p> <p>(e) Act as the liaison between Merlin Fwd Fleet and Merlin Project Team.</p> <p>(f) Investigate data integrity issues as directed by the MERIT I/C on behalf of SAE (Merlin).</p> <p>(g) Deputise for the MERIT I/C in his absence.</p> <p>(h) Provide a business information support service.</p>	2 persons required to provide 1710 hrs per person per annum	- Start: Contract Start Date	- End: Contract End Date	
			8	3		
			9	8		1-3
			10	10		5
			15	12-15		

#### 2.4.0 Military Airworthiness Review team (MART) Facilitator

2.4.1	Contractor shall provide an All Trade coordinator for the position MART CON	(a) Contractor person shall work days as directed by the MART WO1.	a. 1 person, providing 1710 hrs per annum		
		(b) Contractor person shall work under the direction of the MART WO1 / Lead MART CPO.	- Start: Contract Start Date - End: Contract End Date		
		(c) Specific duties shall be determined by the MART WO1 and will include, but are not limited to:	b. Extension to a working day of over 8 hours may be requested – compensatory time off in lieu will be given		
		1. Carry out Baseline Military Airworthiness Reviews (BMAR's ) and Military Airworthiness Reviews in accordance with laid down procedures for aircraft held under the charge of Culdrose Delivery Duty Holder (DDH). Must be highly competent in the extraction and interpretation of aircraft data integrity.		6	
		2. Conduct BMAR Delta assurance process in accordance with laid down procedure.		8	6
		3. Carry out or assist with any additional office duties that arise due to the absence of MART personnel or unexpected large work packages.		11	7-8
		4. Raise Quality Occurrence Reports		13	10-15
		5. Deputise for other MART staff in their absence.			1-3
		6 Attend training courses as defined by CAMO Competency Discussion.			5
		7. To carry out AR assurance processes on aircraft located within Culdrose, external within the UK and Internationally.			

## 2.5.0 Merlin Forward Aircraft Support Team (M-FAST)

2.5.1	Contractor shall provide M-FAST All Trade Coordinator	Contractor personnel shall work as directed by SAE(Merlin) within MHF Squadrons (non-deployed) and work in shifts, including slip watch when required, as tasked by the Squadron Duty Engineer or WCPO. Specific duties will be determined by the Squadron but include: (a) Management and supervision of Supervisors and Operatives within M-FAST and the Squadron. (b) Fault diagnosis and rectification on Merlin Mk2 Mechanical and Avionic systems. (c) Specify the extent of and undertake Independent Inspections all trades. (d) Completion of scheduled and unscheduled maintenance as directed by the Squadron, including compliance with SI(T) and Modifications. (e) Aircraft zonal survey inspections and rectification. (f) Completion/co-ordination of GOLDesp/MF700 documentation associated with work undertaken. (g) Carry out/supervise	2 persons required to work shifts providing 1710 hrs per person per annum - Start: Contract Start Date - End: Contract End Date			
				1		
				5	2	
				7	3	
				8	5	1
				9	8	3
				11	10	4
				13	12	
				14	14-16	
				15		

2.5.2	Contractor shall provide M-FAST Mechanical Supervisor	Contractor personnel shall work as directed by SAE(Merlin) within MHF Squadrons (non-deployed) and work in shifts, including slip watch when required, as tasked by the Squadron Duty Engineer or WCPO. Specific duties will be determined by the Squadron but include: (a) Supervision of M-FAST and Squadron Operatives in the Mechanical trade. (b) Fault diagnosis and rectification on Merlin Mk2 Mechanical systems, plus NDT and TAP test. (c) Undertake Mechanical trade Independent Inspections. (d) Completion of scheduled and unscheduled maintenance as directed by the Squadron, including SI(T) compliances and Modifications. (e) Carry out/supervise aircraft zonal surveys. (f) Carry out aircraft material state/husbandry rectification. (g) Completion of all GOLDesp/MF700 documentation associated with the work carried out to	4 persons required to work shifts providing 1710 hrs per person per annum - Start: Contract Start Date - End: Contract End Date			
				2		
				4	2	
				7	3	
				8	5	
				9	8	1
				11	10	3
				12	12	4
				14	14-16	
				15		
2.5.2 Cont		(j) Carry out aircraft sheet metal work. (k) 2nd signatory. (l) Carry out the responsibilities of a Line supervisor. Meet the requirements of a supervisor iaw NAO 4153				

2.5.3	Contractor shall provide M-FAST Avionics Supervisor	Contractor personnel shall work as directed by SAE(Merlin) within MHF Squadrons (non-deployed) and work in shifts, including slip watch when required, as tasked by the Squadron Duty Engineer or WCPO. Specific duties will be determined by the Squadron but include: (a) Supervision of M-FAST and Squadron Operatives in the Avionics trade. (b) Fault diagnosis and rectification on Merlin Mk2 Avionic systems. (c) Undertake Avionic trade Independent Inspections. (d) Completion of scheduled and unscheduled maintenance as directed by the Squadron, including SI(T) compliances and Modifications. (e) Carry out the responsibilities of a Line supervisor. (f) Carry out/supervise aircraft zonal surveys. (g) Carry out aircraft material state/husbandry rectification. (h) Completion of all GOLDesp/MF700 documentation associated	2 persons required to work shifts providing 1710 hrs per person per annum - Start: Contract Start Date - End: Contract End Date			
				2	2	
				4	3	
				7	5	1
				8	7	3
				9	8	4
				11	10	
				14	12	
				15	14-16	

2.5.4	Contractor shall provide M-FAST Operative	<p>Contractor personnel shall work as directed by SAE(Merlin) within MHF Squadrons (non-deployed) and work in shifts, including slip watch when required, as tasked by the Squadron Duty Engineer or WCPO. Specific duties will be determined by the Squadron but include:</p> <p>(a) Carry out duties as directed by M-FAST and Squadron Supervisors.</p> <p>(b) Assist with fault rectification on Merlin Mk2 Mechanical and Avionic systems.</p> <p>(c) Carry out Scheduled and unscheduled Maintenance as directed by the Squadron.</p> <p>(d) Completion of all GOLDesp/MF700 documentation associated with the work carried out to the correct authorisation level.</p> <p>(e) Trained in GSE equipment i.e. Scissor Lift, Gantry, Tractor Driver.</p> <p>(f) Conduct aircraft flight servicing</p> <p>(g) Conduct line operations</p> <p>(h) Meet the requirements</p>	<p>4 persons required to work shifts providing 1710 hrs per person per annum</p> <p>- Start: Contract Start Date</p> <p>- End: Contract End Date</p>			
				3	3	
				9	5	
				17	8	1
				18	10	3
					14-16	4

**2.6.0 Provision of QHI, QOI and QAI to augment RN personnel at Merlin**

2.6.1	Contractor shall provide Merlin Qualified Helicopter Instructors to deliver ground based training.	<p>Duties shall include:</p> <p>(a) Delivery of the MTF syllabi including:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Aircraft and Operational Conversion to Ab Initio;</li> <li><input type="checkbox"/> Aircrew refresher training;</li> <li><input type="checkbox"/> Phase 2 B training.</li> </ul> <p>(b) Analysis of student sorties and submission of written reports within timescale directed by DO(R).</p> <p>(c) Attend Instructor and standardisation meetings.</p> <p>(d) Responsible for the development of training material in this area in conjunction with a Subject Matter Expert (SME) Lead Instructor.</p> <p>(e) Compliance with and completion of routine paperwork as required iaw Annex B.</p> <p>(f) Function as Duty MTF Instructor.</p> <p>(g) Instructors will be required to conduct Minimum Annual Simulator Time ("Hands On" / Staff Continuation Training SCT ) to same standard as RN aircrew, (as assed by OIC MTF ).</p>	<p>2 persons providing 1710 hours per person per annum:</p> <ul style="list-style-type: none"> <li>- Start: Contract Start Date</li> <li>- End 31 Mar 16</li> </ul> <p>(a) Contract personnel shall work a days routine (Monday 0800-Friday 1600), under the direction of the OIC MTF.</p> <p>(b) With a week's notice may be required to work a shift that includes availability until 2359 or a start at 0600, Monday – Friday inclusively.</p> <p>Estimated that 15% of total annual hours will be outside a normal working day.</p>	<p>19</p> <p>15-16</p> <p>20</p> <p>23-24</p>	<p>1</p> <p>3</p> <p>4</p> <p>15-19</p>
2.6.1 cont		<p>(h) Instructors are to be assessed annually by NFSF(RW).</p> <p>(i) Appropriate uniform for instruction should be supplied by contractor.</p>	<p>(c) Extension to a core working day of over 8 hours may be requested – compensatory time off in lieu will be given.</p> <p>The Air Station operates a block leave system during the Easter, Summer and Christmas period. The Contractor's personnel shall fall in line with this arrangement and leave requests outside these periods should be approved by the DO(R).</p>		

2.6.2	Contractor shall provide Merlin Qualified Observer Instructors to deliver ground based training.	<p>Duties shall include:</p> <p>(a) Delivery of the MTF syllabi including:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Aircraft and Operational Conversion to Ab Initio;</li> <li><input type="checkbox"/> Aircrew refresher training;</li> <li><input type="checkbox"/> Phase 2 B training.</li> </ul> <p>(b) Analysis of student sorties and submission of written reports within timescale directed by DO(R).</p> <p>(c) Attend Instructor and standardisation meetings.</p> <p>(d) Responsible for the development of training material in this area in conjunction with a Subject Matter Expert (SME) Lead Instructor.</p> <p>(e) Compliance with and completion of routine paperwork as required iaw Annex B.</p> <p>(f) Function as Duty MTF Instructor.</p> <p>(g) Instructors will be required to conduct Minimum Annual Simulator Time ("Hands On" / Staff Continuation Training (SCT) to same standard as RN aircrew, (as assed by OIC MTF ).</p>	<p>2 persons providing 1710 hours, per person, per annum:</p> <ul style="list-style-type: none"> <li>- Start: Contract Start Date</li> <li>- End 31 Mar 16</li> </ul> <p>(a) Contract personnel shall work a days routine (Monday 0800-Friday 1600), under the direction of the OIC MTF.</p> <p>(b) With a week's notice may be required to work a shift that includes availability until 2359 or a start at 0600, Monday – Friday inclusively.</p> <p>Estimated that 15% of total annual hours will be outside a normal working day.</p>	<p>19</p> <p>15-16</p> <p>21</p> <p>23-24</p>	<p>1</p> <p>3</p> <p>4</p> <p>15-19</p>
2.6.2 Cont		<p>(h) Instructors are to be assessed annually by NFSF(RW).</p> <p>(i) Appropriate uniform for instruction should be supplied by contractor.</p>	<p>(c) Extension to a core working day of over 8 hours may be requested – compensatory time off in lieu will be given.</p> <p>(d) The Air Station operates a block leave system during the Easter, Summer and Christmas period. The Contractor's personnel shall fall in line with this arrangement and leave requests outside these periods should be approved by the DO(R).</p>		



2.6.3	Contractor shall provide Merlin Qualified Aircrewman Instructors to deliver ground based training.	<p>Duties shall include:</p> <p>(a) Delivery of the MTF syllabi including:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Aircraft and Operational Conversion to Ab Initio;</li> <li><input type="checkbox"/> Aircrew refresher training;</li> <li><input type="checkbox"/> Phase 2 B training.</li> </ul> <p>(b) Analysis of student sorties and submission of written reports within timescale directed by DO(R).</p> <p>(c) Attend Instructor and standardisation meetings.</p> <p>(d) Responsible for the development of training material in this area in conjunction with a Subject Matter Expert (SME) Lead Instructor.</p> <p>(e) Compliance with and completion of routine paperwork as required iaw Annex B.</p> <p>(f) Function as Duty MTF Instructor.</p> <p>(g) Instructors will be required to conduct Minimum Annual Simulator Time ("Hands On" / Staff Continuation Training SCT ) to same standard as RN aircrew, (as assed by OIC MTF ).</p>	<p>2 persons providing 1710 hours, per person, per annum.</p> <p>- Start: Contract Start Date</p> <p>- End 31 Mar 16</p> <p>(a) Contract personnel shall work a days routine (Monday 0800-Friday 1600), under the direction of the OIC MTF.</p> <p>(b) With a week's notice may be required to work a shift that includes availability until 2359 or a start at 0600, Monday – Friday inclusively.</p> <p>Estimated that 15% of total annual hours will be outside a normal working day.</p>	19 15-16 22-24	1 3 4 15-19
2.6.3 Cont		<p>(h) Instructors are to be assessed annually by NFSF(RW).</p> <p>(i) Appropriate uniform for instruction should be supplied by contractor.</p>	<p>(c) Extension to a core working day of over 8 hours may be requested – compensatory time off in lieu will be given.</p> <p>(d) The Air Station operates a block leave system during the Easter, Summer and Christmas period. The Contractor's personnel shall fall in line with this arrangement and leave requests outside these periods should be approved by the DO(R).</p>		

### 3.0.0 EXTERNAL FUNDED OUTPUT BASED

Not  
Applicable

## 4.0.0 EXTERNAL FUNDED INPUT BASED

Not  
Applicable

### SCHEDULE 2.02 SUPPORT TO SEA KING HELICOPTER FORCE AT RNAS CULDROSE

#### STATEMENT OF REQUIREMENT

SERIAL No.	SERVICE REQUIREMENT	DESCRIPTION OF SERVICE	QUANTITY	PERSONNEL QUALIFICATIONS Annex A	REFERENCES Annex B	GFA/CFA Annex C
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1.0.0	FLEET FUNDED OUTPUT BASED					

#### 1.1.0 Provision of forward engineering maintenance beyond the capability of the Squadron, for all Sea King

1.1.1	Provision of reactive Forward engineering support to conduct Sea King on-aircraft maintenance	<p>(a) Under the direction of SAE(SK) this task shall include:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Compliance with Technical Instructions</li> <li><input type="checkbox"/> Checks required by the Sea King PT</li> <li><input type="checkbox"/> Defect rectification, repair, adjustment and modification to airframe and engine components</li> </ul> <p>(b) Work is across all trades and grades.</p> <p>(c) The Contractor shall be capable of providing this service outside of normal core working hours to meet operational tasks or in support of other targets as directed by the DO(R).</p> <p>(d) A minor tasking procedure against this requirement will be applied in line with the Contract Management Plan.</p> <p>(e) The following notice periods shall be provided by the Authority:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> 24 hours for tasks not exceeding 60 man-hours.</li> <li><input type="checkbox"/> 48 hours for tasks between 60 and 300 man-hours.</li> <li><input type="checkbox"/> 5 working days for tasks greater than 300 man-hours</li> </ul> <p>(f) Personnel to fall in line</p>	<p>(a) Up to a maximum of 4,000 man-hours per annum.</p> <p>(b) This provision is required until Sea King Mk7 OSD (currently 30 Sep 2018).</p>	1-6	1-9	1-5
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## 2.0.0 FLEET FUNDED INPUT BASED

### 2.1.0 Provision of forward engineering maintenance beyond the capability of the Squadron, for all Sea King

2.1.1	Contractor shall provide Mechanical Supervisor support to Sea King Squadrons	<p>Duties shall include:</p> <p>(a) Defect rectification, repair, adjustment and modification to airframe, engine or components.</p> <p>(b) Scheduled Maintenance packages.</p> <p>(c) Compliance with Technical Instructions.</p> <p>(d) Checks called for by the PT.</p> <p>(e) Associated paperwork and GOLDesp.</p> <p>(f) Day work routine (Monday to Friday 0800-1600) under the direction of SAE(SK).</p> <p>(g) Personnel to fall in line with the Air Stations Reduced Operating Periods. Leave requests outside these periods are to be approved by the DO(R).</p>	<p>2 Persons, providing 1710 hrs per person, per annum.</p> <p>- Start: Contract Commencement Date</p> <p>- End 31 Mar 16 and 30 Sep 18 for Mk7</p>	1-3 6	1-9	1-5
2.1.2	Contractor shall provide Avionic Supervisor support to Sea King Squadrons.	<p>Duties shall include:</p> <p>(a) Defect rectification, repair, adjustment and modification to airframe, engine or components.</p> <p>(b) Scheduled Maintenance packages.</p> <p>(c) Compliance with Technical Instructions.</p> <p>(d) Checks called for by the PT.</p> <p>(e) Associated paperwork and GOLDesp.</p> <p>(f) Day work routine (Monday to Friday 0800-1600) under the direction of SAE(SK).</p> <p>(g) Personnel to fall in line with the Air Stations Reduced Operating Periods. Leave requests outside these periods are to be approved by the DO(R).</p>	<p>One person, providing 1710 hrs per annum.</p> <p>- Start: Contract Commencement Date</p> <p>- End 31 Mar 16 and 30 Sep 18 for Mk7</p>	1 2 4 6	1-9	1-5

## 3.0.0 EXTERNAL FUNDED OUTPUT BASED

Not  
Applicable

#### 4.0.0 EXTERNAL FUNDED INPUT BASED

Not  
Applicable

### SCHEDULE 2.03 SUPPORT TO LYNX WILDCAT MARITIME FORCE AT RNAS YEOVILTON

#### STATEMENT OF REQUIREMENT

SERIAL No.	SERVICE REQUIREME NT	DESCRIPTION OF SERVICE	QUANTITY	PERSON NEL QUALIFI CATION S Annex A (e)	REFERE NCES Annex B (f)	GFA Annex C (g)
(a)	(b)	(c)	(d)			
1.0.0	FLEET FUNDED OUTPUT BASED					

Not  
Applicable

#### 2.0.0 FLEET FUNDED INPUT BASED

##### 2.1.0 Support to Lynx Wildcat Maritime Force (LWMF)

2.1.1	The Contractor shall provide <b>Lynx</b> Mechanical trade Supervisors	<p>(a) Contractor personnel shall work days, or watches, as directed by SAE (Lynx).</p> <p>(b) Contractor personnel shall be employable within LWMF and work under the direction of their assigned Line Management / Squadron Duty Engineer on Lynx aircraft.</p> <p>(c) Specific duties shall be determined by Line Management and will include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Supervision of Operatives for Mechanical trade activity.</li> <li>• Line operations.</li> <li>• Fault diagnosis and rectification.</li> <li>• Completion of Routine Maintenance activity, including compliance</li> </ul>	<p>One Person, providing 1710 hrs per person, per annum.</p> <p>- Start: Contract Commencement Date</p> <p>- Ends 31 Mar 16</p>	<p>1</p> <p>3</p> <p>5</p> <p>7-9</p> <p>12-15</p>	<p>1-4</p> <p>6-11</p>	<p>1-3</p>
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2.1.2	<p>The Contractor shall provide <b>Lynx</b> Mechanical trade Supervisors</p> <p>(a) Contractor personnel shall work days, or watches, as directed by SAE (Lynx).</p> <p>(b) Contractor personnel shall be employable within LWMF and work under the direction of their assigned Line Management / Squadron Duty Engineer on Lynx aircraft.</p> <p>(c) Specific duties shall be determined by Line Management and will include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Supervision of Operatives for Mechanical trade activity.</li> <li>• Line operations.</li> <li>• Fault diagnosis and rectification.</li> <li>• Completion of Routine Maintenance activity, including compliance</li> </ul>	<p>2 Persons, providing 1710 hrs per person, per annum.</p> <p>- Start: Contract Commencement Date</p> <p>- Both End 31 Mar 16</p>			
			1		
			3		
			5	1-4	
			7-9	6-11	1-3
			12-15		

2.1.3	The Contractor shall provide <b>Lynx</b> Mechanical trade Supervisors	<p>(a) Contractor personnel shall work days, or watches, as directed by SAE (Lynx).</p> <p>(b) Contractor personnel shall be employable within LWMF and work under the direction of their assigned Line Management / Squadron Duty Engineer on Lynx aircraft.</p> <p>(c) Specific duties shall be determined by Line Management and will include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Supervision of Operatives for Mechanical trade activity.</li> <li>• Line operations.</li> <li>• Fault diagnosis and rectification.</li> <li>• Completion of Routine Maintenance activity, including compliance</li> </ul>	<p>One Person, providing 1710 hrs per person, per annum.</p> <p>- Start: Contract Commencement Date</p> <p>- End: 31 May 16</p>	<p>1</p> <p>3</p> <p>5</p> <p>7-9</p> <p>12-15</p>	<p>1-4</p> <p>6-11</p>	<p>1-3</p>
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2.1.4	<p>The Contractor shall provide <b>Lynx</b> Mechanical trade Supervisors</p> <p>(a) Contractor personnel shall work days, or watches, as directed by SAE (Lynx).</p> <p>(b) Contractor personnel shall be employable within LWMF and work under the direction of their assigned Line Management / Squadron Duty Engineer on Lynx aircraft.</p> <p>(c) Specific duties shall be determined by Line Management and will include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Supervision of Operatives for Mechanical trade activity.</li> <li>• Line operations.</li> <li>• Fault diagnosis and rectification.</li> <li>• Completion of Routine Maintenance activity, including compliance</li> </ul>	<p>2 Persons, providing 1710 hrs per person, per annum.</p> <p>- Start: Contract Commencement Date</p> <p>- Both End 31 Mar 17</p>			
			1		
			3		
			5	1-4	
			7-9	6-11	1-3
			12-15		



2.1.5	<p>The Contractor shall provide <b>Wildcat</b> Mechanical trade Supervisors</p> <p>(a) Contractor personnel shall work days, or watches, as directed by SAE (Wildcat).</p> <p>(b) Contractor personnel shall be employable within LWMF and work under the direction of their assigned Line Management / Squadron Duty Engineer on Wildcat aircraft.</p> <p>(c) Specific duties shall be determined by Line Management and will include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Supervision of Operatives for Mechanical trade activity.</li> <li>• Line operations.</li> <li>• Fault diagnosis and rectification.</li> <li>• Completion of Routine</li> </ul>	<p>2 Persons, providing 1710 hrs per person, per annum.</p> <p>- Start: Contract Commencement Date</p> <p>- End: Contract End Date</p>			
			1		
			3	3-4	
			5	6-12	1-3
			7-9		
			12-15		

2.1.6	<p>The Contractor shall provide <b>Wildcat</b> Mechanical trade Supervisors</p> <p>(a) Contractor personnel shall work days, or watches, as directed by SAE (Wildcat).</p> <p>(b) Contractor personnel shall be employable within LWMF and work under the direction of their assigned Line Management / Squadron Duty Engineer on Wildcat aircraft.</p> <p>(c) Specific duties shall be determined by Line Management and will include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Supervision of Operatives for Mechanical trade activity.</li> <li>• Line operations.</li> <li>• Fault diagnosis and rectification.</li> <li>• Completion of Routine</li> </ul>	<p>3 Persons, providing 1710 hrs per person, per annum.</p> <p>- Start: 1 Apr 16</p> <p>- End: Contract End Date</p>			
			1		
			3	3-4	
			5	6-12	1-3
			7-9		
			12-15		

2.1.8	The Contractor shall provide <b>Lynx</b> Avionics trade Supervisors	<p>(a) Contractor personnel shall work days, or watches, as directed by SAE (Lynx).</p> <p>(b) Contractor personnel shall be employable within LWMF and work under the direction of their assigned Line Management / Squadron Duty Engineer on Lynx Aircraft.</p> <p>(c) Specific duties shall be determined by Line Management and will include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Supervision of Operatives for Avionics trade activity.</li> <li>• Line operations</li> <li>• Fault diagnosis and rectification.</li> <li>• Completion of Routine Maintenance activity, including compliance with tech instructions</li> </ul>	<p>3 Persons, providing 1710 hrs per person, per annum.</p> <p>- Start: Contract Commencement Date</p> <p>- Ends 31 Mar 16</p>	<p>1</p> <p>3</p> <p>5-10</p> <p>12</p> <p>14-15</p>	<p>3-4</p> <p>6-11</p>	<p>1-3</p>
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2.1.10	<p>The Contractor shall provide <b>Lynx</b> Avionics trade Supervisors</p>	<p>(a) Contractor personnel shall work days, or watches, as directed by SAE (Lynx).</p> <p>(b) Contractor personnel shall be employable within LWMF and work under the direction of their assigned Line Management / Squadron Duty Engineer on Lynx Aircraft.</p> <p>(c) Specific duties shall be determined by Line Management and will include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Supervision of Operatives for Avionics trade activity.</li> <li>• Line operations</li> <li>• Fault diagnosis and rectification.</li> <li>• Completion of Routine Maintenance activity, including compliance with tech instructions</li> </ul>	<p>One Person, providing 1710 hrs per person, per annum.</p> <p>- Start: Contract Commencement Date</p> <p>- Ends 30 Jun 16</p>	<p>1</p> <p>3</p> <p>5-10</p> <p>12</p> <p>14-15</p>	<p>3-4</p> <p>6-11</p>	<p>1-3</p>
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2.1.11	<p>The Contractor shall provide <b>Lynx</b> Avionics trade Supervisors</p>	<p>(a) Contractor personnel shall work days, or watches, as directed by SAE (Lynx).</p> <p>(b) Contractor personnel shall be employable within LWMF and work under the direction of their assigned Line Management / Squadron Duty Engineer on Lynx Aircraft.</p> <p>(c) Specific duties shall be determined by Line Management and will include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Supervision of Operatives for Avionics trade activity.</li> <li>• Line operations</li> <li>• Fault diagnosis and rectification.</li> <li>• Completion of Routine Maintenance activity, including compliance with tech instructions</li> </ul>	<p>2 Persons, providing 1710 hrs per person, per annum.</p> <p>- Start: Contract Commencement Date</p> <p>- Ends 31 Mar 17</p>	<p>1</p> <p>3</p> <p>5-10</p> <p>12</p> <p>14-15</p>	<p>3-4</p> <p>6-11</p>	<p>1-3</p>
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2.1.12	The Contractor shall provide <b>Wildcat</b> Avionics trade Supervisors	<p>(a) Contractor personnel shall work days, or watches, as directed by SAE (Wildcat).</p> <p>(b) Contractor personnel shall be employable within LWMF and work under the direction of their assigned Line Management / Squadron Duty Engineer on Wildcat Aircraft.</p> <p>(c) Specific duties shall be determined by Line Management and will include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Supervision of Operatives for Avionics trade activity.</li> <li>• Line operations</li> <li>• Fault diagnosis and rectification.</li> <li>• Completion of Routine Maintenance activity, including compliance</li> </ul>	<p>One Person, providing 1710 hrs per person, per annum.</p> <p>- Start: Contract Commencement Date</p> <p>- End: Contract End Date</p>	<p>1</p> <p>3</p> <p>5-9</p> <p>12</p> <p>14-15</p>	<p>3-4</p> <p>6-12</p>	<p>1-3</p>
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2.1.13	<p>The Contractor shall provide <b>Wildcat</b> Avionics trade Supervisors</p>	<p>(a) Contractor personnel shall work days, or watches, as directed by SAE (Wildcat).</p> <p>(b) Contractor personnel shall be employable within LWMF and work under the direction of their assigned Line Management / Squadron Duty Engineer on Wildcat Aircraft.</p> <p>(c) Specific duties shall be determined by Line Management and will include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Supervision of Operatives for Avionics trade activity.</li> <li>• Line operations</li> <li>• Fault diagnosis and rectification.</li> <li>• Completion of Routine Maintenance activity, including compliance with tech instructions</li> </ul>	<p>One Person, providing 1710 hrs per person, per annum.</p> <p>- Start: 1 Apr 16</p> <p>- End: Contract End Date</p>	<p>1</p> <p>3</p> <p>5-9</p> <p>12</p> <p>14-15</p>	<p>3-4</p> <p>6-12</p>	<p>1-3</p>
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2.1.14	<p>The Contractor shall provide <b>Wildcat</b> Avionics trade Supervisors</p>	<p>(a) Contractor personnel shall work days, or watches, as directed by SAE (Wildcat).</p> <p>(b) Contractor personnel shall be employable within LWMF and work under the direction of their assigned Line Management / Squadron Duty Engineer on Wildcat Aircraft.</p> <p>(c) Specific duties shall be determined by Line Management and will include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Supervision of Operatives for Avionics trade activity.</li> <li>• Line operations</li> <li>• Fault diagnosis and rectification.</li> <li>• Completion of Routine Maintenance activity, including compliance with tech instructions</li> </ul>	<p>3 Persons, providing 1710 hrs per person, per annum.</p> <p>- Start: 1 Apr 16</p> <p>- End: Contract End Date</p>	<p>1</p> <p>3</p> <p>5-9</p> <p>12</p> <p>14-15</p>	<p>3-4</p> <p>6-12</p>	<p>1-3</p>
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2.1.15	<p>The Contractor shall provide non-Specific trade <b>Lynx</b> Supervisors (Custodian)</p> <p>(a) Contractor personnel shall work under the direction of the Squadron Custodian.</p> <p>(b) Specific duties shall include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Maintenance of all Squadron documentation.</li> <li>• Monitoring the integrity of the Squadron GOLDesp asset information and static data.</li> </ul> <p>(c) Acting as the Squadron Webmasters assistant.</p> <p>Allocation of Contractor personnel shall be directed by SAE (Lynx) as required.</p>	<p>One person, providing 1710 hrs per person, per annum.</p> <p>- Start: Contract Commencement Date</p> <p>- End: 31 Mar 17</p>			
			1		
			3	3-4	
			8-9		
			11-12	6-11	1-3
			14		

2.1.16	<p>The Contractor shall provide <b>Lynx</b> non specific trade 3rd Signatory Supervisors</p>	<p>(a) Contractor personnel shall work days, or watches, as directed by SAE (Lynx).</p> <p>(b) Contractor personnel shall be employable within LWMF and work under the direction of their assigned Line Management / Squadron Duty Engineer on Lynx aircraft.</p> <p>(c) Specific duties shall be determined by Line Management and will include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Acting as a Squadron Watch Controller.</li> <li>• Management and supervision of Supervisors and Operatives.</li> <li>• Fault diagnosis and rectification.</li> <li>• Completion of Routine Maintenance activity,</li> </ul>	<p>One Person, providing 1710 hrs per person, per annum.</p> <p>- Start: Contract Commencement Date</p> <p>- Ends 31 Mar 17</p>	<p>1</p> <p>3-5</p> <p>7-9</p> <p>11-16</p>	<p>1-4</p> <p>6-11</p>	<p>1-3</p>
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2.1.17	The Contractor shall provide <b>Lynx</b> non specific trade 3rd Signatory Supervisors	<p>(a) Contractor personnel shall work days, or watches, as directed by SAE (Wildcat).</p> <p>(b) Contractor personnel shall be employable within LWMF and work under the direction of their assigned Line Management / Squadron Duty Engineer on Wildcat aircraft.</p> <p>(c) Specific duties shall be determined by Line Management and will include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Acting as a Squadron Watch Controller.</li> <li>• Management and supervision of Supervisors and Operatives.</li> <li>• Fault diagnosis and rectification.</li> </ul>	<p>One Person, providing 1710 hrs per person, per annum.</p> <p>- Start: Contract Commencement Date</p> <p>- Ends 31 Mar 16</p>				
				1	3-5	2-4	
				7-9	11-15	6-11	1-3

**2.2.0      Logistical Support to Lynx Wildcat Maritime Force (LWMF)**

2.2.1	The Contractor shall provide Stores Personnel to the Wildcat Force.	<p>(a) The Contracted personnel shall work days, under the direction of the SSU Hangar Services Manager.</p> <p>(b) Specific duties shall be determined by HQ WO TECH, and will include, but not limited to:</p> <ul style="list-style-type: none"> <li>☐ Placing and tracking stores demands on MJDI.</li> <li>☐ Liaising with ASCO, SCOC and PPC on progression of all high priority demands.</li> <li>☐ Ensuring assets are conditioned and packed correctly.</li> <li>☐ Liaising with Squadron Custodian with respect to routine component replacement to ensure appropriate stores demands are placed in a timely manner.</li> </ul>	<p>One person, providing 1710hrs man hours per person annum.</p> <p>- Start: Contract Commencement Date</p> <p>- End: 30 Jun 16</p>			
				17-18	3-4 6-7 9-12	1-3

### 3.0.0 EXTERNAL FUNDED OUTPUT BASED

Not  
Applicable

### 4.0.0 EXTERNAL FUNDED INPUT BASED

Not  
Applicable

## SCHEDULE 2.04 PROVISION OF SUPPORT TO ROYAL NAVY HISTORIC FLIGHT AT RNAS YEOVILTON

### STATEMENT OF REQUIREMENT

SERIAL No.	SERVICE REQUIREMENT	DESCRIPTION OF SERVICE	QUANTITY	PERSONNEL QUALIFICATIONS	REFERENCES	GFA/CFA
				Annex A	Annex B	Annex C

(a)	(b)	(c)	(d)	(e)	(f)	(g)
<b>1.0.0</b>	<b>FLEET FUNDED OUTPUT BASED</b>					
<b>1.1.0</b>	<b>Provision of Support to RNHF</b>					
1.1.1	The Contractor shall provide maintenance and engineering support to operate two Fairy Swordfish (Mark 1 and 2).	These aircraft are required to fly a maximum combined total of 75 hrs per year with not more than 50 hours flown on each individual airframe, as mandated in the RTS document, in support of pilot training and a variety of MOD and public events.	75 Flying Hours per annum	2-14	1-10 14-17	1-8
1.1.2	The Contractor shall provide maintenance and engineering support to operate one Hawker Sea Hawk FGA 6.	The aircraft is required to fly a maximum of 30 hrs per year, as mandated in the RTS document, in support of pilot training and a variety of MOD and public events.	30 Flying Hours per annum	2-14	1-10 14-17	1-8
1.1.3	The Contractor shall provide maintenance and engineering support to operate one Hawker Sea Fury FB 11.	The aircraft is required to fly a maximum of 50 hrs per year, as mandated in the RTS document, in support of pilot training and a variety of MOD and public events.	50 Flying Hours per annum	2-14	1-10 14-17	1-8
1.1.4	The Contractor shall provide maintenance and engineering support to operate two De Havilland Chipmunk T Mk10 Training aircraft.	The aircraft are required to fly a maximum of 120 hrs per year, as mandated in the RTS document, in support of pilot training.	120 Flying Hours per annum	2-14	1-10 14-17	1-8

1.1.5	The Contractor shall provide attendance at air shows and organised events.	<p>(a) When requested and booked through the RNHF the contractor shall provide a variety of aircraft (combination two from Swordfish, Sea Hawk and Sea Fury) to attend up to 25 air shows and events per display season (April – October annually).</p> <p>(b) Contractor maintenance personnel will be required to provide engineering support at all events with a requirement of not more than 50 nights away throughout the season.</p> <p>(c) The contractor will be required to provide a downbird facility to recover any unserviceable detached airframes.</p>	2 aircraft to 25 events per display season			
				2-4 7-11	1-10 14-18	1-8
1.1.6	The Contractor shall provide engineering support to maintain and preserve all uninstalled aircraft components, engines and non flying inactive airframes.	<p>(a) All aircraft stores, components and engines are to be maintained and preserved in an airworthy condition.</p> <p>(b) All inactive aircraft are to be maintained and preserved for future rebuild and donor components if required. The inactive aircraft are detailed at Annex C GFA.</p> <p>(c) Uninstalled engines of all types are to be preserved for future use. The uninstalled assets are included in Annex C GFA.</p> <p>(d) All aircraft, components and engines are to be maintained iaw the relevant equipment maintenance policy schedule.</p>	As per Annex C			
				2-15	1-10 19	1-8

1.1.7	<p>The Contractor shall provide engineering support and maintenance personnel to conduct depth maintenance activities on airframes and uninstalled aero engines independently of aircraft line maintenance and operations requirements at Serial 1.1.6.</p>	<p>(a) RNHF Maintenance personnel are authorised by Merlin PT, FAST BBMF PT and Rolls Royce to conduct depth maintenance on airframes and certain engine power plants.</p> <p>(b) To assure the continued provision of aircraft following periods of depth maintenance, aircraft re-generation activity should continue whilst aircraft operations are ongoing throughout the air Show display season.</p> <p>(c) Details of the scheduled maintenance requirements for each aircraft can be seen in Annex E.</p>		2-10	1-10	1-8
1.1.8	<p>The Contractor shall maintain a QMS.</p>	<p>(a) The Contractor must maintain a QMS to ensure that all maintenance activities are conducted iaw current MoD Engineering Standards and Practices.</p> <p>(b) The QMS should be maintained by a Quality System Co-ordinator who is independent of the upkeep and maintenance of aircraft documentation and core CAMO functions.</p>	As Required per policy	2-7	1-4 6-10	1-7

1.1.9	The Contractor shall provide opportunities for Service manpower to work with RNHF on an Ad Hoc basis.	(a) The provision of these opportunities is in order to provide professional and personal development for Service personnel whilst assisting RNHF during intensive maintenance periods. (b) These personnel will be provided with MAP-01 authorisations by RNHF SAE once they have demonstrated competence in the specific activities for which they will be employed.	As Required	2	1-17	1-8
1.1.10	The Contractor shall provide suitably qualified and experienced personnel to deliver TEM training as required.	(a) Internal training requirements are strictly for the assistance of personal role supersession or competence training and assessment for additional service or contractor personnel employed on maintenance duties at RNHF. (b) External training requirements are for the delivery of an Engineering Management TEM to senior AE staff employed in key Air Safety or Airworthiness positions within the wider TAA or Duty Holder chain.	As Required	1-2 9	1-4 11-13	1-8
1.1.11	The Contractor shall be responsible for the custody, management and accounting, for MOD equipment and stores supplied by the Authority.	(a) The Contractor shall act as the loan holder for all uninstalled equipment, test equipment, tools and other equipment and stores provided by the Authority for the purposes of the requirements in this schedule. (b) Accounting shall be in accordance with reference. The contractor shall be liable for all losses incurred against loans held.	Loans as required	15	19	1-2 5



1.1.12	The Contractor shall provide a maintenance and engineering surge capacity in support of Navy Command Heritage activities and Air Shows.	The Contractor shall, under the direction of the RNHF SAE, provide: (a) Support to RNHF projects and surge efforts. (b) Support to the RNHF CAMO. (c) Maintenance and refurbishment work on non-effective heritage assets.	Estimated 3420 manhours per annum.	2-14	1-10 14-17	1-8
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## 2.0.0 FLEET FUNDED INPUT BASED

Not Applicable

## 3.0.0 EXTERNAL FUNDED OUTPUT BASED

Not  
Applicable

## 4.0.0 EXTERNAL FUNDED INPUT BASED

Not  
Applicable

### SCHEDULE 2.05 PROVISION OF FORWARD SUPPORT AT RNAS YEOVILTON

#### STATEMENT OF REQUIREMENT

SERIAL No.	SERVICE REQUIREMENT	DESCRIPTION OF SERVICE	QUANTITY	PERSONNEL QUALIFICATIONS Annex A	REFERENCES Annex B	GFA/CFA Annex C
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1.0.0	FLEET FUNDED OUTPUT BASED					

#### 1.1.0 Ground Support Equipment

1.1.1	<p>The Contractor shall provide a service to store and maintain Ground Support Equipment (GSE)</p>	<p>(a) This service shall include:</p> <ul style="list-style-type: none"> <li>• Maintenance of all Yeovilton GSE in accordance with extant regulations and equipment maintenance schedules, including storage and maintenance of allocated Aviation Capable Ships equipment during refit.</li> <li>• Supporting new equipment on trial/appraisal as directed by the DO(R).</li> <li>• Coordinating and supplying GSE as required in support of Squadron detached operations.</li> </ul> <p>(b) The Contractor is authorised to liaise directly with external authorities as necessary to meet this requirement, including equipment testing agencies. The Contractor shall maintain records of all testing certificates and provide copies to the User.</p>	<p>(a) 2200 Major GSE. (b) 2500 Minor GSE.</p> <p>(GSE terminology and total numbers may change due to introduction of JAMES)</p> <p>(c) Historically 10 GSE Trials supported per annum</p>	<p>1-3 5-6 9-10</p>	<p>2 13</p>	<p>1-7</p>
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1.1.2	The contractor shall provide a service to store and maintain Operational Support Machinery Equipment (OSME) and other Miscellaneous Equipment.	<p>(a) This service shall include:</p> <ul style="list-style-type: none"> <li>• Maintenance of all Yeovilton OSME and other miscellaneous equipment in accordance with extant regulations and equipment maintenance schedules.</li> <li>• Calibration of all fitted vacuum or pressure gauges.</li> <li>• Responding to operational priorities as directed.</li> <li>• Supporting new equipment on trial/appraisal as directed by the DO(R).</li> <li>• Conducting Lightweight Stretcher proof load testing.</li> <li>• Arranging and carrying out inspections and statutory testing of all lifting equipment.</li> </ul> <p>(b) The Contractor is authorised to liaise directly with external authorities as necessary to meet this requirement, including equipment testing agencies. The Contractor shall maintain records of all testing certificates and provide copies to the User.</p>	<p>(a) Historically 600 OSME items.</p> <p>(b) Historically 130 Miscellaneous items.</p> <p>(c) 600 Panel Racks (in Hangars and Workshops).</p> <p>(d) 30 Lightweight stretcher proof load tests.</p> <p>(e) 300 Vacuum &amp; Pressure gauges calibrated.</p>	1-2 5-6 9-10	2 13	1-7
1.1.3	The Contractor shall order, control and act as loan holder to meet the maintenance requirements listed at serial 1.1.1.	<p>(a) In pursuance of this task stores demands shall be placed via MJDI, or any replacement IT system introduced by the MoD.</p> <p>(b) The Contractor shall conduct defective stock investigations as required.</p> <p>(c) The contractor shall be liable for all losses incurred on loans held.</p>	<p>As required for the numbers of items held.</p> <p>Loans held as required.</p>	5	1	1 6

1.1.4	<p>The Contractor shall forecast, manage and action a rolling 5-year, fully-costed OSME replacement programme.</p>	<p>(a) This task shall include, but is not limited to the following activities:</p> <ul style="list-style-type: none"> <li>• Preparing specifications, costing and purchasing new and/or replacement OSME equipment in accordance with the programme to achieve best value for money.</li> <li>• Management of a local purchase order budget. Financial delegation from DO(R).</li> <li>• Acting as The Authority's Government Procurement Card Holder</li> <li>• Production of a fully costed 5-year spending plan for the OSME budget at the start of each financial year.</li> </ul> <p>(b) All OSME spending shall be submitted to the DO(R) for approval including items purchased on the Government Procurement Card.</p> <p>(c) The Contractor shall hold a Government procurement card with the limit set in accordance with extant limits and regulations (Currently £5000 per month). Full guidance and regulations on GPC can be</p>	<p>(a) Historical average annual budget of £170,000 held and controlled by DO(R).</p> <p>(b) OSME 5-year spending plan to be distributed as directed by the DO(R).</p>	5	14-15	1 6
1.1.5	<p>The Contractor shall operate, control and manage computer systems and applications used to manage GSE.</p>	<p>(a) This requirement shall include maintaining records of all GSE allocated to Small Ships' Flights and Squadrons in accordance with extant regulations and procedures.</p> <p>(b) All GSE held by Yeovilton based units shall be registered on the relevant systems, including transitional equipment.</p> <p>(c) Current computer systems include GEMS (proposed OSD Dec 15), JAMES, and other MoD software applications hosted on GFA provisioned IT equipment.</p> <p>(d) Computer hardware and Software shall be provided by the Authority.</p>	<p>(a) Items to be processed on JAMES – approximately 2200 (number could increase as JAMES matures)</p> <p>(b) Items on Frontline – approximately 2500.</p>	5 9-10	13 16	1 6

1.1.6	The Contractor shall provide briefs as required by the Authority.	<p>(a) The Contractor shall deliver GSE-related TEMs, short courses and other briefs.</p> <p>(b) These involve instructing RN personnel on the operation and Depth A maintenance of new equipment introduced into service, and currently include:</p> <ul style="list-style-type: none"> <li>• FG890(MK19 Hydraulic Rig)</li> <li>• FG082 (HiWay Staging)</li> <li>• FM205 (Lynx SSF GSE).</li> <li>• Local briefs for gantry operations.</li> <li>• Houchin briefs.</li> </ul> <p>(c) Initial training for the Instructors will be provided by the Authority.</p>	<p>FG890 – 1 day, 5-15 per course, 5 courses per annum.</p> <p>FG082 – 1 day, max 5 per course, 9 per annum.</p> <p>FM205 – 2 day, 6 per course, 3 per year.</p> <p>Gantry/Houchin briefs as required up to 150 personnel per annum.</p>	5-6	12	1 6
1.1.7	The Contractor shall provide a "Round Robin" service for collection and return of GSE requiring maintenance or repair to and from 1 hangar.	<p>(a) This service shall cover the GSE Section, Units and Yeovilton Main Stores as directed by the DO(R). Current locations are Main Stores and all Yeovilton Sqdns (these may be subject to change whilst RNAS Yeovilton undergoes a transitional period). The round robin service shall be dictated in Yeovilton AESOs.</p> <p>(b) A vehicle will be provided by the RNAS Yeovilton MT Section to assist with this task.</p>	<p>(a) Up to twice daily scheduled transfers.</p> <p>(b) High Priority delivery within 30 minutes.</p>	8	5	3 7
1.1.8	The contractor shall provide GSE support to Yeovilton Airday	<p>(a) Date of Air Day to be advised at the start of each contract year.</p> <p>(b) The contractor shall make provisions to support all Yeovilton aircraft and visiting aircraft with GSE on request. This support will be out of normal working hours over the Airday period. 1600 Friday to 0700 Monday</p>	<p>(a) 1 Airday per annum.</p> <p>(b) Historically 30-50 Hrs during Airday period.</p>	1-2 8	2 5	3-5 7

## 1.2.0 Base Engineering Support

1.2.1	The Contractor shall manage and conduct Portable Appliance Testing (PAT) throughout the Air Station.	<p>(a) Testing shall be completed in accordance with statutory legislation, local orders and extant manufacturers' instructions.</p> <p>(b) All portable equipment throughout RNAS Yeovilton and RN occupied offices on Little Yeovilton Site, including private electrical equipment within Living Accommodation shall be tested. Access to Living Accommodation shall be arranged through the relevant Accommodation managers.</p> <p>(c) The Contractor shall carry out minor repairs as required on Authority-owned equipment to achieve a "pass". Personal equipment is not to be repaired but reported defective to the owner.</p> <p>(d) Some critical facilities may require testing to be conducted outside normal working hours. Additional Minor Tasking shall not apply.</p> <p>(e) The Contractor shall maintain a record of when buildings are due annual PAT. Bldg managers are responsible for arranging</p> <p>(h) All items that are tested shall be clearly labelled to indicate when they were tested and when they are due for re-test.</p> <p>(i) The periodicity of testing will depend upon their classification iaw JSP 375.</p> <p>(j) The equipment to be tested is located in approximately 550 buildings throughout RNAS Yeovilton and its associated outstations.</p>	Approximately: 90,000 items requiring testing across the Station, of which 40,000 items will require testing per annum based on JSP periodicities.	1-2	3	5 7
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1.2.2	The Contractor shall repair and manufacture Electrical Extension Leads as required to meet the Station's requirement.	Tasks shall include the manufacture of <ul style="list-style-type: none"> <li>• Extension leads for 28V, 110V and 240V systems.</li> <li>• Bonding leads for aircraft and GSE</li> </ul>	Approximately 300 extension and bonding leads per annum.	1-2	5-7
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1.2.3	The contractor shall carry out in-depth maintenance and repair of the runway arrestor gear system.	<p>(a) In-depth maintenance and repair shall be in accordance with the equipment maintenance schedule.</p> <p>(b) Work shall be carried out in liaison with SATCO and the DO(R).</p> <p>(c) Work may need to be conducted out of normal working hours.</p>	Daily servicing and pre-use inspections carried out by the Aviation Fuel Section (see schedule 2.12 ser 1.3.5)	1-2	7
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### 1.3.0 Provision of Battery Services - MAOS Approval Required

1.3.1	The Contractor shall maintain aircraft and equipment batteries.	<p>(a) This task shall include:</p> <ul style="list-style-type: none"> <li>• Maintenance of aircraft batteries iaw equipment maintenance schedules.</li> <li>• Providing a battery issue and return facility during day flying operating hours.</li> <li>• Provision of serviceable batteries for Squadron detachments / deployments.</li> <li>• Maintenance of miscellaneous batteries and associated equipment such as GSE batteries and support of NATO JEWCS iaw equipment maintenance schedules</li> <li>• Maintenance, control and calibration of Test and charging equipment.</li> <li>• Support of new equipment for trials and assessment.</li> <li>• Maintenance of Glim lamps to depth iaw equipment maintenance schedules</li> <li>• Providing a Glim lamp issue and return facility.</li> <li>• Disposal of battery casings, core material and electrolyte, in accordance with Statutory Regulations.</li> </ul> <p>(b) All work shall be conducted in accordance with extant publications and equipment maintenance</p>	<p>Historical throughput is:</p> <p>(a) 600 aircraft batteries per annum (this number includes ground use batteries).</p> <p>(b) Misc batteries and associated equipment 200 hrs per annum</p> <p>(c) Lead acid batteries 360 hrs per annum.</p> <p>(d) Glim Lamp maintenance 300 hrs per annum.</p>	1-2 5	5-6 16	1 4-7
1.3.2	The Contractor shall provide Battery Charging Facility training.	<p>(a) This task shall include:</p> <ul style="list-style-type: none"> <li>• Instructing Duty Tech personnel on the issue and return processes for out-of-hours issues.</li> <li>• Practical continuation, consolidation and PFE training for AE ratings, as detailed in the TEM handbook and as directed by ETS TEM Planner.</li> </ul> <p>(b) Training for Special to type equipments as specified by the DO(R).</p>	<p>Approximately:</p> <p>(a) 40 officers and ratings per annum.</p> <p>(b) 10 TEM 540ARU courses per annum.</p> <p>(c) Special to type training as required.</p>	1-2 5	12 16	1 6

#### 1.4.0 Provision of Engraving Services



1.4.1	The Contractor shall undertake engraving tasks for aircraft and station support.	<p>(a) All work will be detailed on MF755 and shall be pre-approved by the DO(R).</p> <p>(b) Typical work shall include;</p> <ul style="list-style-type: none"> <li>• Aircraft and tool tallies</li> <li>• Nametags</li> <li>• Wall, door and desk signs</li> <li>• Plaques and crests</li> </ul> <p>(c) Conflicts of priorities and TRTs shall be resolved by the DO(R).</p> <p>(d) The Contractor shall order equipment and consumables through Yeovilton Main Stores in sufficient quantities to meet the required TRT for engraving tasks.</p> <p>(e) Typical materials to be used include brass, plastics and aluminium.</p> <p>(f) The Contractor shall maintain the engraving equipment provided by the Authority in accordance with the manufacturers' policies and procedures.</p>	Approximately 500 tasks per annum equating to approximately 1800 man hours per annum.	1-2 4-5	1	1 5-7
1.4.2	The Contractor shall manufacture Plastic-foil markings and letterings for aircraft and station equipment	<p>(a) Aircraft markings will typically be approved modifications.</p> <p>(b) All additional work is to be approved by the DO(R), using MOD Form 755J.</p> <p>(c) The Contractor shall be responsible for ordering sufficient quantities of consumables through Main Stores to meet the TRTs of the tasks.</p>	Approximately 500 tasks per annum equating to approximately 1500 man hours per annum.	1-2 4-5	1	7

#### 1.5.0 Provision of Welding Service

1.5.1	The Contractor shall weld stressed aircraft components to approved repair schemes.	<p>(a) The Contractor shall carry out welding tasks as detailed on MF731 or MF755, which shall be pre-approved by the DO(R). Processes shall include:</p> <ul style="list-style-type: none"> <li>• TIG, MIG, MMA, GAS and Spot welding</li> <li>• Oxy-Acetylene &amp; Plasma cutting</li> <li>• Guillotining</li> <li>• Drilling and grinding</li> <li>• Medium blasting</li> <li>• Heat treatment</li> <li>• Bending and freezing of seized components</li> <li>• Hard &amp; soft soldering</li> <li>• Brazing</li> </ul> <p>(b) Materials to be welded shall include mild steel, stainless steel, titanium, nimonic alloys and aluminium alloys.</p> <p>(c) The Contractor shall order equipment and consumables through Yeovilton Main Stores in sufficient quantities to meet the required TRT for welding tasks.</p> <p>(d) The Contractor shall arrange for the maintenance and repair of welding equipment through the GSE Section.</p> <p>(e) Test pieces for aircraft</p>	Approximately 150 aircraft components per annum.	1-2	1 5-6 17	1 4-7
1.5.2	The Contractor shall carry out general welding and fabrication in support of the Station activities.	<p>(a) Station support includes work for all VL squadrons and units, and visiting agencies; tasks will be detailed on MF755, which shall be pre-approved by the DO(R).</p> <p>(b) 50% of work to be carried out in-situ.</p> <p>(c) Conflicts of priorities shall be resolved by the DO(R).</p>	<p>Approximately:</p> <p>(a) 250 miscellaneous items per annum.</p> <p>(b) 100 hours per annum supporting NATO JEWCS with welding requirements that are beyond the capacity of their small workshop.</p>	6	1 5-6 17	1 4-7

## 1.6.0 Provision of Gas Supplies and Air Testing

1.6.1	<p>The Contractor shall provide gas supplies in support of station tasks, visiting aircraft requirements and associated ancillary equipment needs.</p>	<p>(a) The Contractor shall receive, deliver, control and install gas cylinders to designated locations throughout RNAS Yeovilton, including Squadrons, visiting aircraft and the Medical Centre.</p> <p>(b) Gases involved in this requirement shall include Nitrogen, Helium, Oxygen, breathing-quality air and Carbon Dioxide.</p> <ul style="list-style-type: none"> <li>• Tasks relating to this requirement shall include:</li> <li>• Maintenance of gas cylinders and packs in accordance with extant policies and procedures (normally 3-Monthly).</li> <li>• Testing of portable compressors as directed by the DO(R).</li> <li>• Supplying the DO(R) with all conformance / non-conformance reports for each site.</li> </ul> <p>(c) Prior to leave periods, the Contractor shall ensure that sufficient gas cylinders are available at the designated locations for any forecast tasking during that leave period.</p> <p>(d) The contractor shall ensure that the</p>	<p>(a) Approx 550 items per year, comprising:</p> <ul style="list-style-type: none"> <li>• Oxygen Multi Cylinder Pack (MCP) Size Z (15 cylinders per pack): 2 per year.</li> <li>• Nitrogen Cylinder Size Z: 200 per year.</li> <li>• Nitrogen MCP: 12 per year.</li> <li>• Compressed Air MCP: 2 per year</li> <li>• Carbon Dioxide MCP: 10 per year.</li> <li>• Diving Oxygen: 25 per year.</li> <li>• ARGON: 30 per year.</li> <li>• Nitrogen for Compwash Rigs: 45 per year.</li> </ul>	6 8	5-11	1 4-7
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1.6.2	<p>The Contractor shall conduct routine air purity testing of CNBA and Diving gases</p> <p>(subject to change due to possible RPC take on of CNBA testing</p>	<p>(a) The Contractor shall undertake all routine air purity testing in accordance with current regulations and legislation of the following 9 breathing air systems:</p> <ul style="list-style-type: none"> <li>• Bldg 140 – Survival equipment Section (2 off)</li> <li>• Bldg 163 – Spray Bay (2 off)</li> <li>• Bldg 202A – PMS Bay (2 off)</li> <li>• Bldg 239 – Gas and air Bay</li> <li>• Bldg 344 – Fire station</li> <li>• Bldg 474 - UETU</li> </ul> <p>(b) The testing regime is to be applied to all 9 breathing air systems. Tasks relating to this requirement shall include:</p> <ul style="list-style-type: none"> <li>• Monthly air purity tests, in accordance with extant regulations, using the Authority supplied test equipment as detailed in JSP 319.</li> <li>• 3-monthly air purity tests of CNBA and Diving gases in accordance with extant regulations. Samples are to be sent for examination by a UKAS accredited laboratory.</li> </ul> <p>(c) The Contractor shall make suitable contractual</p>	<p>(a) Approx 108 monthly routine breathing air purity tests per year.</p> <p>(b) Approx 40 3-monthly routine UKAS laboratory air purity tests per year. This includes a contingency of up to 4 re-tests for post defect rectification work carried out.</p>	6 8	5-11	1 4-7
1.6.3	<p>The Contractor shall order, control and act as a loan holder to meet the maintenance requirements listed at serial 1.6.1</p>	<p>(a) In pursuance of this task stores demands shall be placed via MJDI, or any replacement IT system introduced by the MoD.</p> <p>(b) The Contractor shall conduct defective stock investigations as required.</p> <p>(c) The contractor shall be liable for all losses incurred on loans held.</p>	<p>As required for the numbers of items held.</p> <p>Loans held as required.</p>	5	1	1 6

## 1.7.0 Provision of Foam Washing

1.7.1	<p>The Contractor shall provide foam wash and cleaning services for aircraft, vehicles and equipment.</p>	<p>(a) This service shall include:</p> <ul style="list-style-type: none"> <li>• Carrying out foam washing and cleaning of aircraft and equipment in accordance with extant policies and procedures, within the agreed TRT.</li> <li>• Provision of a booking service. User units shall give at least 24-hours notice to wash aircraft or equipment.</li> <li>• Ordering sufficient cleaning material to carry out scheduled tasks.</li> <li>• Briefing personnel on the use of equipment and the chemical hazards associated with the process.</li> <li>• Daily checks on all equipment, including installed water recycling equipment.</li> <li>• Fault reporting as required.</li> </ul> <p>(b) Aircraft and equipment will be prepared by the Customer.</p> <p>(c) Typical TRT is normally 4 hours. Extensions and prioritisations may be negotiated with the DO(R).</p> <p>(d) The Foam-washing facility shall be available for</p>	<p>Approximately 280 aircraft per annum and 450 items of miscellaneous items.</p> <p>(External Wash facility currently used for aircraft decontamination and will be modified to accommodate Merlin Mk 3/3A foam wash requirement by Q3 2015. This will be an enduring requirement as MLSP will not upgrade all aircraft)</p>	6	1 4-5	1 4-7
<b>1.8.0</b>	<b>Provision of Waste Management</b>					
1.8.1	<p>The Contractor shall comply with the requirements of Total Waste Management throughout the Sections mentioned in this schedule.</p>	<p>(a) This task shall include, but is not limited to:</p> <ul style="list-style-type: none"> <li>• Routine disposal of waste</li> <li>• Emptying of FOD bins /dustbins etc.</li> <li>• Maintaining and replenishing spillage kits and rag bins.</li> </ul> <p>(b) Disposal of toxic and hazardous waste as necessary to the task.</p>	<p>As required by statutory legislation</p>	6		5

1.8.2	The Contractor shall provide cleaning and servicing of the Station's de-greasing and de-rusting machines.	<p>This task shall include:</p> <ul style="list-style-type: none"> <li>• Cleaning of the machines.</li> <li>• Servicing of the machines.</li> <li>• Replacement of fluids as necessary.</li> <li>• Repair or replacement of machines as necessary.</li> <li>• Disposal of contaminated waste.</li> </ul>	<p>(a) Currently 22 machines.</p> <p>(b) Serviced at periodicities between 2 weeks and 12 weeks dependant on usage.</p> <p>(c) Historically this requirement is sub-contracted</p>	6	5
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#### 1.9.0 Building/Facility/Equipment Management and Fault Reporting

1.9.1	The Contractor shall be responsible for reporting faults with the Building/Facility/Equipment provided by the Authority.	<p>(a) The Contractor shall be responsible for immediately reporting faults to the Authority's approved RPC for site estates maintenance.</p> <p>(b) The Contractor will immediately notify the DO(R) of any faults which may affect the output of the Section in the short, medium, or long term.</p> <p>(c) The Contractor will follow up reported faults to ensure that the approved RPC are progressing the fault, keeping the DO(R) informed of any important issues.</p>	As required with each facility.	5	1-2
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#### 1.10.0 Provision of Operational Support Hours

1.10.1	The Contractor shall provide Operational Support.	The Contractor will provide 2000 man hours of Operational Support to be utilised as required by the DO(R).	<p>a) Up to a maximum of 2000 man-hours per annum.</p> <p>(b) An Additional Minor Tasking (AMT) procedure against this requirement will be applied in line with the Contract Management Plan.</p>	1-2 5	1 4-7
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### 2.0.0 FLEET FUNDED INPUT BASED

Not Applicable

**3.0.0 EXTERNAL FUNDED OUTPUT BASED**

Not  
Applicable

**4.0.0 EXTERNAL FUNDED INPUT BASED**

Not  
Applicable

**SCHEDULE 2.06****PROVISION OF MAINTENANCE OF GROUND RADIO AT RNAS CULDROSE AND SATELLITE STATIONS****STATEMENT OF REQUIREMENT**

SERIAL No.	SERVICE REQUIREMENT	DESCRIPTION OF SERVICE	QUANTITY	PERSONNEL QUALIFICATIONS Annex A	REFERENCES Annex B	GFA/CFA Annex C
(a)	(b)	(c)	(d)	(e)	(f)	(g)
<b>1.0.0</b>	<b>FLEET FUNDED OUTPUT BASED</b>					

**1.1.0 Maintenance of Equipment**

1.1.1	The Contractor shall install, remove, replace, maintain and manage Airfield Management Radio Equipment (AF MRE)	Under the direction of and prioritised by the Assistant DO(R) or Authority representative, this includes (a) The Contractor shall install radio equipment in the installations for vehicles, buildings and any other such area that the Authority Require. (b) The Contractor shall change unserviceable radios in all vehicles. (c) Unserviceabilities in emergency vehicles are to be treated as a priority. (d) The Contractor shall manage and issue AF MRE as required. (e) Relevant equipment - post Project Marshall- is listed at Enclosure 1.	As Required for an average holding of 75 Installations	1-4	1-4	1-6
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**2.0.0 FLEET FUNDED INPUT BASED**

Not Applicable

**3.0.0 EXTERNAL FUNDED OUTPUT BASED**

Not  
Applicable

**4.0.0 EXTERNAL FUNDED INPUT BASED**

Not  
Applicable

**SCHEDULE 2.07****PROVISION OF MAINTENANCE OF GROUND RADIO AT RNAS YEOVILTON AND SATELLITE STATIONS****STATEMENT OF REQUIREMENT**

SERIAL No.	SERVICE REQUIREMENT	DESCRIPTION OF SERVICE	QUANTITY	PERSONNEL QUALIFICATIONS Annex A	REFERENCES Annex B	GFA/CFA Annex C
(a)	(b)	(c)	(d)	(e)	(f)	(g)
<b>1.0.0</b>	<b>FLEET FUNDED OUTPUT BASED</b>					

**1.1.0 Maintenance of Equipment**

1.1.1	The Contractor shall install, remove, replace, maintain and manage Airfield Management Radio Equipment (AF MRE)	Under the direction of and prioritised by the Assistant DO(R) or Authority representative, this includes (a) The Contractor shall install radio equipment in the installations for vehicles, buildings and any other such area that the Authority Require. (b) The Contractor shall change unserviceable radios in all vehicles. (c) Unserviceabilities in emergency vehicles are to be treated as a priority. (d) The Contractor shall manage and issue AF MRE as required. (e) Relevant Equipment - post Project Marshall- is listed at Enclosure 1.	As Required for an average holding of 125 Installations	1-4	1-4	1-6
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**2.0.0 FLEET FUNDED INPUT BASED**

Not Applicable



**3.0.0 EXTERNAL FUNDED OUTPUT BASED**

Not  
Applicable

**4.0.0 EXTERNAL FUNDED INPUT BASED**

Not  
Applicable

**SCHEDULE 2.08**  
**PROVISION OF AVIATION SUPPORT SERVICES TO 736 NAS AT RNAS CULDROSE**

**STATEMENT OF REQUIREMENT**

SERIAL No.	SERVICE REQUIREME NT	DESCRIPTION OF SERVICE	QUANTITY	PERSON NEL QUALIFI CATION S Annex A	REFERE NCES Annex B	GFA/CFA Annex C
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1.0.0	FLEET FUNDED OUTPUT BASED					

Not Applicable

**2.0.0 FLEET FUNDED INPUT BASED****2.1.0 736 NAS Operations Support Personnel**

2.1.1	Contractor shall provide Squadron Support Operations and Administration personnel	<p>(a) Contractor personnel shall work under the direction of the Commanding Officer, 736 NAS.</p> <p>(b) The Duty Desk should normally be manned from 0700 - 1730.</p> <p>(c) Specific roles shall be determined by the Commanding Officer, or delegated officer and may include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Flying operations support.</li> <li>• Collation and presentation of flying related information.</li> <li>• Pre and post flight administration.</li> <li>• Record keeping.</li> <li>• Prepare "Shareholders" brief.</li> <li>• Book low-level flying and ensure that returns</li> </ul>	<p>2 persons providing 1710 hours, per person, per annum. Persons to be based at RNAS Culdrose</p> <p>(a) The Squadron working day is between 0700 - 1730 Monday – Friday. Contract personnel shall normally work a routine of 8 hours per day within the Squadron working day.</p>	1-2	1-13	1-4
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- (b) With a week's notice individuals maybe required to work a shift that includes availability until 2359 or a start at 0600, Monday – Sunday inclusively. It is estimated that 15% of total annual hours will be outside a Squadron working day.
- (c) Extension to a core working day of over 8 hours may be requested – compensatory time off in lieu will be given.
- (d) Leave is to be negotiated through CO 736 NAS.
- (e) Personnel

2.1.2	Contractor shall provide Squadron Operations Officer	<p>(a) Contractor personnel shall work under the direction of the Commanding Officer, 736 NAS.</p> <p>(b) The primary purpose of the Operations Officer is to oversee the daily operation of 736 NAS to meet its tasking requirement and to carry out medium and long term planning of squadron operations. The secondary purpose of the Operations Officer is to carry out the roles of Flight Planning Officer.</p> <p>(c) Specific roles shall be determined by the Commanding Officer or delegated officer and may include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Liaison with external agencies as required to</li> </ul>	<p>1 person providing 1710 hours, per person, per annum. Persons to be based at RNAS Culdrose</p> <p>(a) The Squadron working day is between 0700 - 1730 Monday – Friday. Contract personnel shall normally work a routine of 8 hours per day within the Squadron working day.</p> <p>(b) With a week’s notice individuals maybe required to work a shift that includes availability until 2359 or a start at 0600, Monday – Sunday inclusively.</p>	1-2	1-13	1-4
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- Arrange and programme future squadron exercise and training opportunities in conjunction with the Training Officer.
- Production of a squadron “long-cast” diary.
- Plan squadron participation in exercises and detachments.
- Maintain appropriate records of squadron documentation associated with tasking, commitments, planning and forecasting.
- Ensure HAMPAs are updated appropriately with amendments.
- Oversee the Squadron Support Operations and Administration personnel to ensure HAMPAs, CADS and STARS are managed

(c) Extension to a core working day of over 8 hours may be requested – compensatory time off in lieu will be given.

(d) Leave is to be negotiated through CO 736 NAS.

(e) Personnel may be required to detach with the Squadron for up to 12 weeks per year not including attendance on training courses.

2.1.3	Contractor shall provide Squadron Staff Officer	<p>(a) Contractor personnel shall work under the direction of the Commanding Officer, 736 NAS.</p> <p>(b) The primary purpose of the Staff Officer is to ensure efficient and appropriate administrative support is provided to 736 NAS. The secondary purposes of the Staff Officer are to carry out the roles of Information Systems Liaison Officer, Motor Transport Officer, Permanent Loan Records Officer and Budget and Funds Officer.</p> <p>(c) Specific roles shall be determined by the Commanding Officer or Senior Pilot and may include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Be responsible for the</li> </ul>	<p>1 person providing 1710 hours, per person, per annum. Persons to be based at RNAS Culdrose</p> <p>(a) The Squadron working day is between 0700 - 1730 Monday – Friday. Contract personnel shall normally work a routine of 8 hours per day within the Squadron working day.</p> <p>(b) With a week's notice individuals maybe required to work a shift that includes availability until 2359 or a start at 0600, Monday – Sunday inclusively.</p>	1-2	1-13	1-4
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2.1.3(c  
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- To act as Squadron Documentary Security Officer (DSO).
- To act as Freedom of Information focal point for the squadron.
- To act as squadron Budget Control Officer and Command Advisor for the Officer's and Welfare funds.
- To manage the squadron Adventurous Training, Heritage and Fixed Wing funds, maintaining auditable records of expenditure for each.
- To act as 736 NAS Data Protection Officer (DPO).
- To manage the holding of all squadron non-technical publications, incorporating amendments as required.
- To manage squadron

(c) Extension to a core working day of over 8 hours may be requested – compensatory time off in lieu will be given.

(d) Leave is to be negotiated through CO 736 NAS.

2.1.4	Contractor shall provide Fixed Wing Force Headquarters Staff Officer	<p>(a) Contractor personnel shall work under the direction of the Commanding Officer, Fixed Wing Force (FWF) at either 736 NAS or the FWF Cdr Office.</p> <p>(b) The primary purpose of the Staff Officer is to ensure efficient and appropriate administrative support is provided to FWF. The secondary purposes of the Staff Officer are to carry out the roles of Information Systems Liaison Officer, Motor Transport Officer, Permanent Loan Records Officer and Budget and Funds Officer.</p> <p>(c) Specific roles shall be determined by the Commanding Officer or Executive Officer and may include, but are not</p>	<p>1 person providing 1710 hours, per person, per annum. Persons to be based at RNAS Culdrose</p> <p>(a) The FWF HQ working day is between 0800 - 1730 Monday – Friday. Contract personnel shall normally work a routine of 8 hours per day within the FWF HQ working day.</p> <p>(b) Extension to a core working day of over 8 hours may be requested – compensatory time off in lieu will be given.</p> <p>(c) Leave is to be negotiated</p>	1-2	1-13	1-4
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2.1.4(c  
ont)

- To act as Freedom of Information focal point for the FWF.
- To act as FWF Budget Control Officer and Command Advisor for the Officer's and Welfare funds.
- To manage the FWF Adventurous Training, Heritage and Fixed Wing funds, maintaining auditable records of expenditure for each.
- To act as FWF Data Protection Officer (DPO).
- To manage the holding of all FWF non-technical publications, incorporating amendments as required.
- To manage FWF vehicles availability, maintenance, documentation and returns.

### 3.0.0 EXTERNAL FUNDED OUTPUT BASED

Not  
Applicable

### 4.0.0 EXTERNAL FUNDED INPUT BASED

Not  
Applicable

## SCHEDULE 2.09 PROVISION OF ENGINEERING TRAINING SUPPORT AT RNAS YEOVILTON

### STATEMENT OF REQUIREMENT

SERIAL No.	SERVICE REQUIREMENT	DESCRIPTION OF SERVICE	QUANTITY	PERSONNEL QUALIFICATIONS Annex A	REFERENCES Annex B	GFA/CFA Annex C
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1.0.0	FLEET FUNDED OUTPUT BASED					

**1.1.0 Training Design Service**

1.1.1	The Contractor shall carry out Training Design (TD) activities.	(a) The Contractor shall: <ul style="list-style-type: none"><li>• Conduct TD analysis, design, review and production of new courses. These courses will be for aircraft, associated equipment and personnel to be delivered to MAP-01 Authority Level K and below.</li><li>• Maintain and update existing courses.</li><li>• Maintain and update all associated and mandated TD Documentation, including that required for TEMs and Phase 2B training.</li><li>• Liaise with other training providers, equipment manufacturers, engineering authorities and customers on MoD training matters.</li><li>• Provide SME advice on the standard of training material delivered by industry in support of new or modified equipment.</li><li>• Attend any internal or external meetings, courses and other training as required to ensure compliance with mandated TD policies is maintained.</li><li>• Conduct triennial reviews of all training courses where</li><li>• Sponsor and periodically review as directed relevant chapters of the ETS ETM.</li><li>• Undertake any additional TD tasks as required.</li><li>• All TD tasking shall be directed by NCHQ SO2/SO3 ET, local resource conflicts shall be resolved in consultation with ETO.</li><li>• TAFMIS-T is to be used in support of new TD course creation activity and when periodic reviews are conducted.</li></ul>	6,840 man hours per annum.			
				1-6 12	1-2	1-6
1.1.1(cont)						

1.1.2	The Contractor shall carry out Training Quality Analysis (TQA) activities.	<p>(a) The Contractor shall:</p> <ul style="list-style-type: none"> <li>• Design and undertake TQA projects and tasking as directed by NCHQ SO2/SO3 ET. Such activity would usually be under the supervision of the Contractors TD team leader.</li> <li>• Collect training evaluation data through interviews and questionnaires in the workplace.</li> <li>• Carry out analysis on collated data, write reports and make consequent training recommendations.</li> <li>• Liaise with other units and training delivery organisations regarding TQA matters.</li> <li>• The TQA activity will be based at RNAS Yeovilton but with the requirement for certain project tasks to be carried out in other areas. Such other areas will include, but are not limited to, RNAS Culdrose, Plymouth and Portsmouth and may account for approximately 40% of the contracted time.</li> </ul>	855 man hours per annum			
				1-6 12	1-2	1-6

**1.2.0 Provision of Training**

1.2.1	The Contractor shall provide the instruction of TEMs to military and civilian personnel.	<p>(a) Training output requirements are detailed in the Navy Command SOTR, scheduling and frequency of courses will be detailed in TAFMIS-T.</p> <p>(b) Personnel are to be trained in accordance with course syllabi.</p> <p>(c) This task shall include, but is not limited to:</p> <ul style="list-style-type: none"> <li>• Conducting and coordinating independent TEM Internal validation feedback.</li> <li>• Ensuring a robust system of Internal Validation for all ETS courses.</li> <li>• Remedial or Corrective training.</li> </ul> <p>(d) The Contractor shall provide additional training capacity, emergent refresher training to station/squadron personnel or other training as directed by the ETO.</p> <p>(e) One TEM instructor shall be designated as Chief Instructor to undertake day-to-day management of the Contracted employees and other section management tasks as delegated by the ETO.</p>	<p>(a) The list of courses to be provided is at Encl 1.</p> <p>(b) Training capacity by TY is:  TY 15/16 = 4,004 man hours  TY 16/17 = 2,668 man hours  TY 17/18 onwards = 2,556 man hours.</p> <p>(c) The Contractor shall provide an additional 10% reactive capability.</p>	6-12	1-4 9-11	1-6
1.2.2	The Contractor shall ensure that all course content, examinations and instructional techniques reflect extant equipment, standards, policies and procedures.	<p>(a) The Contractor shall:</p> <ul style="list-style-type: none"> <li>• Routinely create, review and update course training notes, handouts, examinations and training aids.</li> <li>• Periodically assess ETS examinations and examination questions.</li> <li>• Liaise with other agencies as required.</li> <li>• Attend manufacturer training courses as required.</li> <li>• Participate in trials of new or modified equipment being introduced into service.</li> </ul> <p>(b) The Contractor is to ensure sufficient time is allocated for course preparation, by the instructor, when planning courses.</p>	As required for courses listed at Encl 1.	7-12	1-4	1-6

### 1.3.0 VL ETS Support Functions

1.3.1	The Contractor shall assist the Authority with Training Planning.	<p>(a) The Contractor shall:</p> <ul style="list-style-type: none"> <li>• Ensure that the course requirements detailed at Encl 1 are planned to meet the needs of the Authority.</li> <li>• Ensuring that ETS training media (classrooms, LMT, GIAs etc.) utilisation is de-conflicted from any requirement for its use for Authority delivered courses.</li> <li>• Utilise TAFMIS-T to assist the Authority in this requirement.</li> </ul> <p>(b) This requirement shall usually be conducted by the designated Contractor Chief Instructor.</p>	As required to meet the delivery of courses listed at Encl 1.	6-7 12	1-4	1-6
1.3.2	The Contractor shall ensure all VL ETS instructors are qualified to the mandated level.	<p>(a) The Contractor shall:</p> <ul style="list-style-type: none"> <li>• Arrange attendance at all mandated instructor qualifying courses for both Authority and Contractor VL ETS instructors.</li> </ul> <p>(b) This requirement shall be conducted by the designated Contractor Chief Instructor.</p> <p>(c) Mandated instructor courses are available from DCTS or locally franchised Authority sites.</p>	<p>(a) Currently 13 Military instructors with a staggered roulement every 2 years.</p> <p>(b) Plus the additional contracted instructors for this schedule.</p>	7 12	2	1-6

1.3.3	The Contractor shall conduct mandated assessments of all VL ETS instructors.	<p>(a) Instructor assessment shall cover both Authority and Contractor instructors employed in VL ETS.</p> <p>(b) An initial assessment shall be carried out within three months of an instructor becoming qualified; subsequent assessments shall be carried out at a period not exceeding six months.</p> <p>(c) Where mandated instructor qualifications cannot be achieved within three months a dynamic risk assessment shall be conducted to ensure suitability for continued employment in an instructional role.</p> <p>(d) This requirement shall usually be conducted by the designated Contractor Chief Instructor.</p>	<p>(a) Currently 13 Military instructors with a staggered roulement every 2 years.</p> <p>(b) Plus the additional contracted instructors for this schedule.</p>	7 12	2	1-6
1.3.4	The Contractor shall provide qualified instructors to conduct MAAC assessments for Lynx Flights in support of the LWMF.	<p>(a) This task shall include, but is not limited to:</p> <ul style="list-style-type: none"> <li>• Assessing, debriefing and reporting on Weapon Loading procedures. Day and Night serials may need to be supported.</li> <li>• Assessing, debriefing and reporting on Secondary Roles procedures.</li> </ul> <p>(b) Supervision and instructional assistance of pre-MAAC training by Lynx Flights on VL ETS training rigs.</p>	<p>(a) 12 MAAC assessments per year, reducing to nil at Lynx OSD in Apr 2017.</p> <p>(b) 2 instructors per MAAC assessment, total time of 5 manhours each.</p> <p>(c) Pre-MAAC training up to 5 manhours per Flight.</p>	7-12	5 6	1-6

1.3.5	The Contractor shall implement and manage the mandated Training Quality Audit System against all VL ETS delivered training.	<p>(a) The Contractor Chief Instructor shall assume the role of VL ETS DSAT QS Coordinator.</p> <p>(b) The Contractor Chief Instructor may utilise Contractor and Authority instructors for the conduct of this serial.</p> <p>(c) The Contractor Chief Instructor has functional Authority over VL ETS military instructors for the satisfactory conduct of this serial.</p> <p>(d) VL ETO retains ultimate responsibility for the implementation of DSAT QS on his section.</p>	Up to 10 DSAT QS audits per annum.	7 12	2	1-6
1.3.6	The Contractor shall organise, chair and produce detailed minutes for internal meetings as directed by the VL ETO.	<p>(a) Internal meetings include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Training Quality Review Meetings.</li> </ul>	One per term.	7 12	8	1-6
1.3.7	The Contractor shall attend external meetings as directed by the VL ETO.	<p>(a) The requirement for Contractor attendance at external meetings has historically been primarily by TD staff.</p> <p>(b) Travel and Subsistence incurred in the execution of this serial is payable iaw the policies and regulations at the reference.</p>	Historically 24 external meetings per year (1-2 days duration only).	7 12	7	1-6
1.3.8	The Contractor shall undertake additional activities within ETS as directed by VL ETO.	<p>(a) These duties shall include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• ETS Duty Keys.</li> <li>• Pennant Training System representative. Note: The Pennant Training System will not be required after Lynx OSD in Apr 2017.</li> </ul>	ETS Duty Keys approx 10 working days per month.	7 12	12	1-6

1.3.9	<p>The Contractor shall be responsible for the local implementation, management and coordination of modification tasks, upgrade actions and administration actions for Computer Based Training and Computer Aided Instruction (CBT/CAI) systems used in VL ETS.</p>	<p>(a) This task shall include, but is not limited to:</p> <ul style="list-style-type: none"> <li>• The GOLDesp training System.</li> <li>• The Pennant Training System.</li> <li>• The Lynx Systems Based Trainer.</li> <li>• The HUMS Training Installation.</li> </ul> <p>(b) The Contractor shall provide support and SME to the Authority on GOLDesp upgrade rollouts and other issues.</p>	As required.	
				<p>12</p> <p>1-6</p>



1.3.10	The Contractor shall manage and administer VL ETS designated Ground Instructional Aircraft and Training Aids.	<p>(a) The equipment included in this serial includes, but is not limited to:</p> <ul style="list-style-type: none"> <li>• Lynx Maintenance Trainer (LMT).</li> <li>• Lynx Ground Instructional Aircraft (LST) x 2.</li> <li>• Role Equipment.</li> <li>• HUSLE Equipment.</li> <li>• Landrovers x 2 (note: these vehicles do not need to be kept in a roadworthy condition).</li> </ul> <p>(b) The Contractor shall carry out custody, maintenance and daily checks of all training weapons.</p> <p>(c) Duties shall include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• The repair and maintenance of inert aircraft weapons and equipment, including 4 x Stingray TVT, 2 x Sea Skua (Drill), 2 x Depth Charges, Flight In-Air Material and 11 x weapon trolleys.</li> <li>• Preparation and de-preparation of Stingray torpedoes and Mk11 Depth Charges.</li> <li>• General TBR tasks including, but not limited to tool control, stores support and amendment of</li> </ul> <p>(d) There is a continued requirement to provide a station TBR function for both Lynx (until OSD in Apr 2017) and Wildcat aircraft. The provision of ASW training weapons will continue to be required for Wildcat until amendments to the WIST contract are made as a consequence of FASGW introduction.</p>	Historically approx 25 weapons per year.			
1.3.10(c ont)				8-12	9-11	1-6
1.3.11	The Contractor shall respond to all technical queries relating to AE training as directed by VL ETO.	<p>(a) Technical queries may come from a wide range of sources including, but not limited to:</p> <ul style="list-style-type: none"> <li>• FLCs.</li> <li>• Force Technical Support Cells.</li> <li>• Naval Air Squadrons.</li> <li>• Flights.</li> <li>• DE&amp;S Project Teams.</li> </ul>	5 man hours per week.			
				12		1-6

2.1.0 Not Applicable

**3.0.0 EXTERNAL FUNDED OUTPUT BASED**

Not  
Applicable

**4.0.0 EXTERNAL FUNDED INPUT BASED**

Not  
Applicable

**SCHEDULE 2.10  
PROVISION OF UNDERWATER ESCAPE TRAINING AT RNAS YEOVILTON**

**STATEMENT OF REQUIREMENT**

SERIAL No.	SERVICE REQUIREME NT	DESCRIPTION OF SERVICE	QUANTITY	PERSON NEL QUALIFI CATION S Annex A	REFERE NCES Annex B	GFA/CFA Annex C
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1.0.0	FLEET FUNDED OUTPUT BASED					

1.1.0 Provision of Underwater Escape Training at RNAS Yeovilton

1.1.1	<p>The Contractor shall carry out Training Quality Analysis (TQA) activities for Air Course 319, 319A, 319B, 319C and 319D.</p>	<p>(a) The contractor shall:</p> <ul style="list-style-type: none"> <li>• Conduct TD, analysis, design, review and production of new courseware for Air Course 319.</li> <li>• Maintain and update existing courses</li> <li>• Maintain and update all associated and mandated TD documentation.</li> <li>• Liaise with other training providers, equipment manufacturers, engineering authorities and customers on MoD training matters.</li> <li>• Provide SME advice on the standard of training material delivered by industry in support of new or modified equipment.</li> <li>• Attend any internal or external meetings, courses and other training as required to ensure compliance with mandated TD policies is maintained.</li> <li>• Conduct triennial reviews of course to ensure</li> <li>• Undertake any additional TD tasks as required.</li> <li>• All TD tasking shall be directed by NCHQ FSURVO SO2.</li> </ul>	<p>Approx 855 man hours per annum.</p>	8-14 (As per Schedule 2.09, Serial 1.1.1)	2	1-5 8
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1.1.2	<p>The Contractor shall provide classroom instruction and pool-based practical training in the methods used to escape from a ditched helicopter using the Underwater Escape Training Unit (UETU) "Dunker" at RNAS Yeovilton. Delivering Air Course 319, 319A, 319B, 319C and 319D.</p>	<p>(a) Training shall be carried out under the direction of VL SURVO to satisfy the training currency requirements of the Regulatory Article 2130 and in accordance with the relevant Air Course 319 syllabus.</p> <p>(b) Diving activities shall be carried out in accordance with HSE Diving Information Sheet No 8.</p> <p>(c) VL SURVO shall retain responsibility for prioritising course allocations in accordance with the extant DIN and Operational requirements, referring to NCHQ as necessary for guidance.</p> <p>(d) Staff shall build confidence in the students during training serials and sessions. Where additional confidence building is required after unsuccessful training, this should be conducted being sympathetic with their development needs.</p> <p>(e) Training shall be provided for 50 weeks of the year.</p> <p>(f) The Contractor shall ensure UETU instructors</p>	<p>(a) Up to a total of 8230 students per annum utilising the range of Dunker modules as required to meet the requirements of the extant DIN.</p> <p>(b) Of these, a minimum 3000 places will be required for STASS students. These places will take priority.</p>	<p>1</p> <p>2</p> <p>4</p> <p>7-8</p>	<p>1-2</p> <p>4-11</p>	<p>1-8</p>
1.1.3	<p>The Contractor shall provide and man facilities outside normal working hours.</p>	<p>(a) The Facility may be required outside normal working hours to meet urgent operational requirements.</p> <p>(b) The following notice periods will apply:</p> <p>□ 4 hours notice for less than 5 hours of work.</p> <p>□ 24 hours notice for more than 5 hours work.</p>	<p>As Required. Historically 80 out of hours work per annum.</p>	<p>1</p> <p>2</p> <p>4</p> <p>8</p>	<p>1</p> <p>4-11</p>	<p>1-6</p>

1.1.4	The Contractor shall utilise a computerised UETU booking system in the TAFMIS application.	<p>(a) The Booking system is to be the responsibility of the Contractor. This will give visibility of accurate available course places accessible to students via the MoD intranet. Bookings will be made and confirmed by telephone</p> <p>(b) The contractor will also be responsible for the recording of UET competencies on JPA.</p> <p>(c) Prioritising of bookings will be done iaw the UETU DIN of which FSURVO is the sponsor. Requests from groups or individuals not laid down in the DIN will be referred to VL SURVO and NCHQ ESS SO2.</p>	As Required.	5 6	1-2 5
1.1.5	The Contractor shall maintain and operate an underwater CCTV system for use with all under water training modules in order to monitor all pool based modular escape training.	<p>(a) The system is to meet the following minimum requirements:</p> <p>a. 2 x poolside cameras</p> <p>b. 3 x wireless removable cameras which can be securely interchanged between modules.</p> <p>i. All cameras are to be suitably ruggedized, suitable for use in the chlorine environment, be capable of submersion up to 5m, have an infra red capability to allow clear images of training during darkness, without additional visible lightning in order to maintain training integrity.</p> <p>c. A colour monitor is to be located at the Supervisors poolside position, which will display images from all cameras concurrently, with a function to enlarge a particular image for closer monitoring as required. Images should be displayed in colour; however, darkened serials may be displayed in either monochrome or black and white.</p> <p>d. Real-time recording system required in order to review training or incidents</p>	See Annex C		7

1.1.6	The Contractor shall order, control, manage and act as loan holder for Authority supplied equipment.	(a) In pursuance of this task stores demands shall be placed via MJDI, or any replacement IT system introduced by the MoD. (b) The Contractor shall conduct defective stock investigations as required. (c) The contractor shall be liable for all losses incurred on loans held	Loans held as required	8	12	1 6
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## 1.2.0 Maintenance of UETU Equipment

1.2.1	The Contractor shall maintain all equipment used in the provision of Underwater Escape training.	<p>The task shall include:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Conducting scheduled, in depth fault diagnosis and repair of designated equipment within the UETU, including STASS.</li> <li><input type="checkbox"/> Compliance with current procedures and manufacturers' instructions.</li> <li><input type="checkbox"/> Initiating SE fault reports in accordance with current instructions.</li> <li><input type="checkbox"/> Organising the repair and maintenance of all UETU modules, through the relevant project team /1710 NAS and RNAS Yeovilton FWS.</li> <li><input type="checkbox"/> Ensuring all lifting equipment is inspected as required.</li> <li><input type="checkbox"/> Refilling all STASS equipment to meet daily training needs, in accordance with weekly training schedule.</li> <li><input type="checkbox"/> Informing the RPC of all faults and emerging and inherited issues.</li> <li><input type="checkbox"/> Limited maintenance of divers equipment (SABA Mod 1 UETU Variant)</li> <li><input type="checkbox"/> The contractor shall order, control and act as loan holder for all divers</li> </ul>	<p>(a) As required by the Maintenance Policy Statement for the relevant equipment.</p> <p>(b) Approx. 3,500 STASS refills per annum.</p> <p>(c) Equipment relating to this requirement is listed at Annex C</p>	3-4 7-8 12 14 15	4-6 7 8 9
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## 1.3.0 Provision of Vehicle Underwater Escape Training

1.3.1	The Contractor shall provide classroom instruction and pool-based practical training in the methods used to escape from a Viking all terrain vehicle that has crashed in water, at the Underwater Escape Training Unit (UETU) "Dunker" at RNAS Yeovilton	<p>(a) Training shall be carried out under the direction of VL SURVO.</p> <p>(b) Diving activities shall be carried out in accordance with HSE Diving Information Sheet No 8.</p> <p>(c) VL SURVO shall retain responsibility for prioritising course allocations in accordance with the extant DIN and Operational requirements, referring to NCHQ as necessary for guidance.</p> <p>(d) Staff shall build confidence in the students in sympathy with their development needs.</p>	<p>(a) Historically 1500 training places.</p> <p>(b) Of these 100 places will need to be available to drivers.</p>	1 8	1-7
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## 2.0.0 FLEET FUNDED INPUT BASED

Not Applicable

## 3.0.0 EXTERNAL FUNDED OUTPUT BASED

### 3.1.0 Routine Maintenance of underwater Escape Training Unit

3.1.1	The Contractor shall carry out routine maintenance of the AH Underwater Escape Training Unit Module used in the provision of Underwater Escape training	<p>The task shall include:</p> <p>(a) Conducting routine 3, 6 and 12 monthly maintenance and fault diagnosis of the AH module.</p> <p>(b) Compliance with current procedures and manufacturers' instructions.</p> <p>(c) Organising the repair and maintenance of the AH module, through the AH project team.</p> <p>(d) Ensuring all lifting equipment is inspected as required.</p>	<p>(a) As required by the Maintenance Policy Statement for the relevant equipment.</p> <p>(b) Equipment relating to this requirement is listed at Annex C</p>	4 13	7 9
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## 4.0.0 EXTERNAL FUNDED INPUT BASED

Not  
Applicable

**SCHEDULE 2.11**  
**PROVISION OF AIRFIELD SERVICES AT RNAS CULDROSE**

**STATEMENT OF REQUIREMENT**

SERIAL No.	SERVICE REQUIREMENT	DESCRIPTION OF SERVICE	QUANTITY	PERSON NEL QUALIFI CATION S Annex A	REFERE NCES Annex B	GFA/CFA Annex C
(a)	(b)	(c)	(d)	(e)	(f)	(g)
<b>1.0.0</b>	<b>FLEET FUNDED OUTPUT BASED</b>					

**1.1.0 Aviation Fuel Services**

1.1.1	The Contractor shall order, take delivery and store bulk aviation fuel from the Authority's supplier.	<p>(a) Aviation fuel shall be stored in RNAS Culdrose Bulk Fuel Installation (BFI) which comprises sites holding:</p> <ul style="list-style-type: none"> <li>□ 636,432 litres.</li> <li>□ 163,656 litres.</li> </ul> <p>(b) Type of Fuel to be held in each BFI shall be as directed by the DO(R).</p> <p>(c) Ordering and receipt of fuel shall be recorded on appropriate MOD forms &amp; Defence Fuel Group (DFG) fuel request voucher.</p> <p>(d) Two 9000 litre bowzers are utilised for stowage and supply of AVGAS.</p>	<p>(a) Sufficient quantities for 2 weeks' supply to meet the Air Station's average Annual Flying Task (AFT) and historical surge capacity to be maintained at all times.</p> <p>(b) Deliveries of aviation fuel from the Authority's supplier typically comprise:</p> <ul style="list-style-type: none"> <li>□ 10 deliveries per week of AVTUR</li> <li>□ One delivery per month of AVCAT</li> <li>□ 3 deliveries of AVGAS per year.</li> </ul>	1-7	1-8	1-5
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1.1.1(cont)			10.5 million litres of AVTUR per annum. Up to 16,000 litres of AVGAS. (Historical average 13,000 litres per annum). Up to 435,000 litres of AVCAT. (Historical average 360,000 litres per annum).			
1.1.2	The Contractor shall maintain all holdings of aviation fuel at the standard required for operation of military and civilian aircraft.	(a) Fuel inspections, quality control checks and tests in accordance with extant policies and procedures. (b) The task shall apply to BFIs and to fuel bowzers supplied on ordinary loan by the authority. (c) Checking of fuel system icing inhibitor (FSII) content.	Daily, weekly and monthly in accordance with the relevant publication. Typically: Fuel inspections and quality control checks on: □ Bowzers – Daily. □ BFIs – On receipt or dispatch of fuel from BFI. FSII Checks – On receipt of fuel.	1-7	1-8	1-5
1.1.3	The Contractor shall account for all aviation fuel in accordance with extant policies and procedures.	(a) This task shall include maintaining records of fuel usage and providing the Logistics Dept with a monthly report. (b) Accounting on the computerised Bulk Fuel Inventory Solution. (c) The contractor shall provide personnel to undertake the role of stores PLR/AinU, accounting in accordance with JSP 886 and the Bulk Fuel Inventory Solution (BFIS).	Daily, weekly and monthly in accordance with the relevant publication.	1-7	1-8	1-5
1.1.4	The Contractor shall maintain a record of fuel issued to visiting aircraft.	(a) Accurate records shall be maintained in accordance with JSP 886 and the instructions for completion of MOD Form 7467 before submission by the contractor to the Logistics department.	Approximately 150 visiting aircraft per year. Plus approximately 50 for Air Day.	1-7	1-8	1-5

1.1.5	The Contractor shall provide a service (via telephone) for requesting aircraft fuelling or defueling	The booking service shall be continuously available for a period commencing 1 hour before published airfield opening times and ceasing no sooner than 1 hour after airfield closing.	Up to 50 Bookings per day.	1-7	1-8	1-5
1.1.6	The Contractor shall provide a service for delivery of aviation fuel to designated aircraft at the required point of use and at the required time.	<p>(a) Designated aircraft shall include all aircraft types operated by the Royal Navy and visiting aircraft as approved by Lt Cdr Flying.</p> <p>(b) Points of use shall include dispersals, hangars and aprons as detailed in the extant Air Station site map.</p> <p>(c) The methods of delivery of aviation fuel to the aircraft shall include pressure refuelling (cold, hot or rotors-running), gravity refuelling and both pressure and gravity defueling.</p> <p>(d) The service shall be continuously available for a period commencing 1 hour before published airfield opening times and ceasing no sooner than 1 hour after airfield closing.</p> <p>(e) The service shall provide out-of-hours cover within 1 hour of request for all SAR operations and all other requirements as directed by the DTO.</p> <p>(f) Prioritisation of requests for fuel shall be in accordance with the following definitions:</p> <p>□ Operational requests</p>	<p>(a) The total volume of fuel to be delivered is up to 10.5 Million litres per annum.</p> <p>(b) The service shall have capacity to surge up to 90 aircraft refuels per day (historical daily average 45), with up to 5 refuels concurrently.</p> <p>(c) Up to 15 aircraft defuels per week.</p> <p>(d) For Operational Requests, aircraft fuels or defuels shall be delivered within 15 minutes of notification.</p> <p>(e) Non-Operational Requests shall be delivered within 40 minutes of notification.</p>	1-7	1-8	1-5

1.1.7	The Contractor shall collect contaminated fuel from designated locations and arrange for its disposal through an approved contractor nominated by the Authority.	<p>(a) Designated locations shall include squadrons, sections and other units including Station MT workshops.</p> <p>(b) The approved contractor shall be nominated by the authority on a case-by-case basis.</p> <p>(c) All necessary paperwork shall be completed in accordance with extant regulations.</p>	<p>Estimated quantity 23,000 ltrs per annum.</p> <p>Estimated quantity 13,000 ltrs to Culdrose waste management organisation.</p> <p>Remainder to RNSFDO covered in serial 1.1.18.</p>	1-7	1-8	1-5
1.1.8	The Contractor shall provide aviation fuel training and briefings.	<p>Training and briefings shall include:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> TEM 526 SRV (HIFR operation and servicing).</li> <li><input type="checkbox"/> Fuel section briefs, to be delivered on demand for Officer C of C, CPOAET(QC) and ACC candidates.</li> <li><input type="checkbox"/> Bowser briefs for 771NAS engineers and aircrew, to be delivered in accordance with locally produced briefing sheet.</li> <li><input type="checkbox"/> Fuel Spillage briefs.</li> </ul>	<p>(a) 12 TEM 526 SRV courses per year (up to 12 students per course) with the capacity to deliver a further 2 courses on request.</p> <p>(b) 2 fuel section briefs per month.</p> <p>(c) 5 bowser briefs per annum.</p> <p>(d) Historically up to 60 Fuel Spillage briefs per annum.</p>	1-7	1-8	1-5
1.1.9	The Contractor shall maintain or arrange the maintenance of, all aviation fuel equipment provided on ordinary loan by the Authority.	<p>(a) This task shall include:</p> <ul style="list-style-type: none"> <li>• Daily and weekly fuel bowser checks.</li> <li>• Maintenance of all other fuel section equipment provided on ordinary loan.</li> </ul> <p>(b) Daily checks shall be carried out on every working day.</p> <p>(c) Other than the above, all vehicles and equipment (inc engine, chassis, transmission etc) are maintained by the Authority.</p>	<p>(a) Currently 13 vehicles are provided to the Contractor on loan.</p> <p>(b) Equipment supplied by the Authority for the purposes of this requirement, including vehicles and 4 drench showers.</p>	1-7	1-8	1-5

1.1.10	The Contractor shall provide bowser drivers for detached flying operations.	<p>(a) This task shall include refuelling and defueling of detached aircraft within the UK for periods between 1 day and 4 weeks, to include out of hours working and weekends as approved by the DO(R).</p> <p>(b) The following notice periods shall apply:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> For 1 day: 12 hours.</li> <li><input type="checkbox"/> From 2 days to 1 week: 72 hours.</li> <li><input type="checkbox"/> From 1-3 weeks: 7 days.</li> <li><input type="checkbox"/> For over 3 weeks: 1 month.</li> </ul> <p>(c) Single detachment – No reduction in concurrent refuel requirements.</p> <p>(d) Concurrent detachments – Commensurate reduction in concurrent refuel requirements.</p>	Up to 30 days detached operational periods per annum.	1-7	1-8	1-5
1.1.11	The Contractor shall control and maintain goods vehicles under an operator's license.	<p>The task shall include:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Operating iaw 'The safe operators guide' (VOSA)</li> <li><input type="checkbox"/> Maintaining vehicles in a safe and roadworthy condition at all times. (VOSA guide to maintaining roadworthiness).</li> <li><input type="checkbox"/> EU rules on driver's hours.</li> <li><input type="checkbox"/> Making of arrangements to ensure that vehicles are not overloaded.</li> </ul>	Currently operate 13 large goods vehicles.	1-7	1-8	1-5
1.1.12	The Contractor shall take responsibility for the custody and management of all Technical Publications and Documentation supplied by the Authority.	<p>This requirement shall include:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Acting as the PLR holder for all publications and documentation.</li> <li><input type="checkbox"/> Maintenance of publications, and dissemination of updates and amendments.</li> </ul>	<p>(a) Approximately 20 publications are currently held on PLR.</p> <p>(b) All AILs to be incorporated within one working day of receipt.</p> <p>(c) All routine amendments to be incorporated within 5 working days of receipt.</p>	1-7	1-8	1-5

1.1.13	The Contractor shall manage and account for Naval and Air stores supplied in support of the whole unit task.	<p>This requirement shall include the following tasks:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Placing, monitoring and progressing stores demands.</li> <li><input type="checkbox"/> Collection of stores and aircraft equipment from Stores Department and Support facilities.</li> </ul>	Typically 50 stores demands are placed per annum.	1-7	1-8	1-5
1.1.14	The Contractor shall maintain and control all tools and test equipment held by the Aviation Fuel Section.	<p>The Contractor shall:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Advise the Authority of any required changes to the range and scale of tools and test equipment supplied in to meet the requirements of the fuel section.</li> <li><input type="checkbox"/> Follow tool control procedures in accordance with extant policies and Station procedures.</li> </ul>	<p>2 FSII kits  1 Tool Board including 21 tools.  1 Conductivity Meter  3 Water Test Kits  1 Millipore Test Kit  2 Bowser Re-circulation Kits  1 Torque Wrench.</p>	1-7	1-8	1-5
1.1.15	The Contractor shall provide fuel services to RNAS Culdrose based and visiting aircraft involved in static and air displays, for the period of the RNAS Culdrose Air Day.	<p>(a) Date of Air Day to be advised at the start of each contract year.  (b) Period of this surge requirement is from 0730 the day before Air Day to 1700 the day after Air Day.  (c) Specific fuel requirement details to be arranged with Lt Cdr Flying and the Air Day Co-ordinator in the week preceding Air Day.</p>	<p>(a) Once per annum.  (b) Historically 160,000 litres for the period.</p>	1-7	1-8	1-5

1.1.16	The Contractor shall provide a capability to carry out Helicopter In-Flight Refuelling (HIFR) in accordance with DBR 3321.	(a) The HIFR capability shall be available at 15 minutes notice during airfield opening times. (b) This task shall include the maintenance and periodic inspection of HIFR equipment supplied by the Authority in accordance with the manufacturer's or equipment sponsor's policies and procedures.	HIFR equipment located at 771 Sqn. Servicing carried out on a quarterly basis. There is also a requirement to carry out flushing of the hose on a weekly basis.	1-7	1-8	1-5
1.1.17	The Contractor shall supply contaminated fuel to the fire pits at Predannack as required by the DO(R) to meet air station fire-fighting training courses.	8 fire fighting courses are conducted per year, each comprising 5 days.	Two deliveries of contaminated fuel per day shall be provided for each fire-fighting course. Historical figures show up to 20,000 litres per annum dependent on the RNSFDO requirement.	1-7	1-8	1-5
1.1.18	The Contractor shall provide out of hours cover for core fuel section facilities	(a) Out of hours cover is required to meet urgent operational requirements, exercises and unplanned occurrences. (b) Core fuel section activities shall include fuelling and defueling of aircraft (including HIFR) and testing of fuel quality.	Historically approximately 24 per call outs per year.	1-7	1-8	1-5

1.1.19	The Contractor shall provide an emergency response to fuel spillage or fuel-related emergencies.	<p>(a) This task shall be carried out in accordance with the Unit Spill Response Plan, under the direction of the Incident Officer. Additional manpower will be provided by CU as required.</p> <p>(b) The Contractor shall <u>utilise</u> the Major Response Spillage Kit (MRSK) for emergency use, including booms for rivers and streams.</p> <p>(c) The Contractor shall respond to a spillage or other fuel-related emergency within 15 minutes during airfield opening times.</p> <p>(d) The Contractor shall respond to a spillage or other fuel-related emergency within 1 hour at all other times.</p>	(a) Typically 2 training serials may be conducted per year.			
				1-7	1-8	1-5

## 2.0.0 FLEET FUNDED INPUT BASED

Not Applicable

## 3.0.0 EXTERNAL FUNDED OUTPUT BASED

Not  
Applicable

## 4.0.0 EXTERNAL FUNDED INPUT BASED

Not  
Applicable

### SCHEDULE 2.12 PROVISION OF AIRFIELD SERVICES AT RNAS YEOVILTON

#### STATEMENT OF REQUIREMENT

SERIAL No.	SERVICE REQUIREMENT	DESCRIPTION OF SERVICE	QUANTITY	PERSONNEL QUALIFICATIONS Annex A	REFERENCES Annex B	GFA/CFA Annex C
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1.0.0	FLEET FUNDED OUTPUT BASED					

**1.1.0 Aviation Fuel Services**

1.1.1	The Contractor shall order, take delivery of and store bulk aviation fuel from the Authority's supplier.	<p>(a) AVCAT and AVTUR Aviation fuel shall be stored in RNAS Yeovilton Bulk Fuel Installations (BFIs).</p> <p>(b) The type of fuel to be held in each BFI shall be as directed by the DO(R).</p> <p>(c) Ordering and receipt of fuel shall be recorded on appropriate MoD Forms &amp; DFG Fuel Voucher Request.</p> <p>(d) Two 9000 litre bowzers are utilised for storage and supply of AVGAS.</p>	<p>(a) Sufficient quantities for 2 weeks' supply to meet the air station's average Annual Flying Task (AFT) and historical surge capacity demanded by Air Day or minimum of 80% of BFI capacity, whichever is the greater, to be maintained at all times unless otherwise authorised by the DO(R).</p>	1 4 6-7	1 4-5 10	6-7 8
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1.1.1(cont)	<p>(b) Deliveries of aviation fuel from the Authority's supplier shall typically comprise:</p> <ul style="list-style-type: none"> <li>□ 5-7 deliveries per week of AVTUR</li> <li>□ 6-8 deliveries per month of AVCAT</li> <li>□ 12-15 deliveries per year of AVGAS</li> </ul> <p>(c) Historical Fuel deliveries of 12 million litres per annum.</p>
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1.1.2	The Contractor shall maintain all holdings of aviation fuel at the standard required for operation of military and civilian aircraft.	<p>(a) Fuel inspections, quality control checks and tests in accordance with extant policies and procedures.</p> <p>(b) This task shall apply to all parts of the BFI and to fuel bowzers supplied by the Authority.</p> <p>(c) Checking of Fuel System Icing Inhibitor (FSII) content.</p> <p>(d) Annual Fuel Safety Assurance Assessment (FSAA) to be conducted under the direction of the DO(R)</p>	<p>(a) Daily, weekly and monthly inspections in accordance with the relevant publication. Typically: Fuel inspections and quality control checks on:</p> <p><input type="checkbox"/> Bowzers – Daily.</p> <p><input type="checkbox"/> BFIs – On receipt or dispatch of fuel from BFI.</p> <p>FSII Checks – Weekly or on receipt of fuel.</p> <p>(b) FSAA conducted annually by contractor and Triennial by the FGSR. Historically carried out during September.</p>	1 4 6 10 11	1 4-5 10	5-7
1.1.3	The Contractor shall account for all aviation fuel in accordance with extant policies and procedures.	<p>(a) This task shall include maintaining records of fuel usage and providing the Logistics Dept with weekly and monthly reports.</p> <p>(b) The Contractor shall provide personnel to undertake the role of Stores/loan/AinU holder.</p>	<p>As required by extant policies and procedures.</p> <p>Loans held as required</p>	1 10	4 10	1
1.1.4	The Contractor shall maintain a record of fuel issued to visiting aircraft.	Accurate records shall be maintained in accordance with JSP 886 and the instructions for completion of MoD Form 7467 before submission by the contractor to the Logistics department.	Historically 300 visiting aircraft per year. Plus approximately 75 for Air Day.	1	4	1
1.1.5	The Contractor shall provide a service (via telephone) for requesting aircraft fuelling or defuelling.	The booking service shall be continuously available for a period commencing one hour before published airfield opening times and ceasing no sooner than one hour after airfield closing.	Up to 100 bookings per day.	1 4	6	1-2 6

1.1.6	The Contractor shall supply aviation fuel to Merryfield Airfield.	<p>(a) This task shall include provision of a Bowser to support Merryfield Open Day – normally for an 8-hour period.</p> <p>(b) Support at other times to be on an as-required basis (but occurs infrequently).</p>	<p>(a) 1 x Bowser for Merryfield Open Day occurs once per year between Monday and Friday.</p> <p>(b) Support at other times historically 8 times per year.</p> <p>(c) Quantity of fuel dependent on type of aircraft and operational requirements.</p>	1 3-4	1 5 10	3 7
1.1.7	The Contractor shall provide a service for delivery of aviation fuel to designated aircraft at the required point of use and at the required time.	<p>(a) Designated aircraft shall include all aircraft types operated by the Naval Command (AOA) and visiting aircraft as approved by the Lt Cdr Flying.</p> <p>(b) Points of use shall include dispersals, hangars and aprons as detailed in the extant air station site map.</p> <p>(c) The methods of delivery of aviation fuel to the aircraft shall include pressure refuelling (cold, hot/rotors-running), gravity refuelling and both pressure and gravity defuelling.</p> <p>(d) The service shall be continuously available for a period commencing 1 hour before published airfield opening times and ceasing no sooner than one hour after airfield closing.</p> <p>(e) The service shall provide out-of-hours cover within 2 hours of the request as directed by the Duty AED Senior Rate.</p> <p>(f) Prioritisation of requests for fuel shall be in accordance with the following definitions:</p> <p><input type="checkbox"/> Operational requests.</p> <p>High priority requests for</p>	<p>(a) The total volume of fuel to be delivered shall be up to 12M litres per annum.</p> <p>(b) The service shall have capacity to surge up to 90 aircraft refuels per day (historical daily average 60), with up to 8 refuels concurrently.</p> <p>(c) The service shall have capacity for up to 4 aircraft defuels per day.</p> <p>(d) For Operational Requests, aircraft fuels or defuels shall be delivered within 15 minutes of notification.</p> <p>(e) Non-Operational Requests shall be delivered within 40 minutes of notification.</p>	1 3-7	1 4 6-7 10-13	1 3 5 7

1.1.8	The Contractor shall collect contaminated fuel from designated locations (with reasonable access), including downbirds and arrange for its disposal through an approved contractor nominated by the Authority.	<p>(a) Designated locations shall include squadrons, sections, Merrifield and other units including Station and CHF MT workshops.</p> <p>(b) The approved contractor shall be nominated by the Authority on a case-by-case basis.</p> <p>(c) All necessary paperwork shall be completed in accordance with extant regulations.</p>	<p>(a) Collection of contaminated fuel from VL locations – historically twice per month.</p> <p>(b) Removal of fuel from downbirds – historically twice per annum.</p>	<p>1 3-5</p>	<p>4-6 10</p>	<p>3 6 7</p>
1.1.9	The Contractor shall provide aviation fuel training and briefings.	<p>(a) Training and briefings shall include TEM 090SRV courses.</p> <p>(b) Fuel Section Briefs, to be delivered on demand for AEO CofC, CPO AET ACC candidates and Duty Tech SR.</p>	<p>Historically 6 TEM 090 SRV per annum, normally comprising 2 to 6 students, and 2 briefs per month.</p>	<p>1-2 4 6 10</p>	<p>6 10-11</p>	<p>1 6</p>
1.1.10	The Contractor shall maintain, or arrange the maintenance of, all aviation fuel equipment provided on ordinary loan by the Authority.	<p>(a) This task shall include:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Daily and weekly checks on fuel and demineralised water bowzers.</li> <li><input type="checkbox"/> Maintenance of all other fuel section equipment provided on ordinary loan.</li> </ul> <p>(b) All maintenance shall be carried out in accordance with extant maintenance policies and procedures.</p> <p>(c) Daily checks shall be carried out on every working day.</p> <p>(d) Other than the above, all vehicles and equipment (inc engine, chassis, transmission etc) are maintained by the Authority.</p>	<p>(a) Currently a total of 19 vehicles are provided to the Contractor on loan.</p> <p>(b) Equipment supplied by the Authority for the purposes of this requirement, including vehicles and 4 drench showers.</p>	<p>1 5</p>	<p>10 12 22-23</p>	<p>1 3-4 6-7</p>

1.1.11	The Contractor shall provide Bowser drivers for detached flying operations.	<p>(a) This task shall include refuelling and defuelling of Yeovilton detached aircraft within the UK for periods between 1 day and 4 weeks, to include out of hours working and weekends as approved by the DO(R).</p> <p>(b) The following notice periods shall apply:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> For 1 day: 12 hours</li> <li><input type="checkbox"/> From 2 days to 1 week: 72 hours</li> <li><input type="checkbox"/> From 1-3 weeks: 7 days</li> <li><input type="checkbox"/> For over 3 weeks: 1 month</li> </ul> <p>(c) Single detachment – No reduction in concurrent refuel requirements</p> <p>(d) Concurrent detachments – Commensurate reduction in concurrent refuel requirements</p>	<p>Up to 60 detached operations periods, per annum. Historically the majority of detached periods are for 1 x bowser for 1 day, a minority (2 per annum) for 1 x bowser for 1-4 days, on rare occasions (1 per annum) 1 x bowser for 4-14 days.</p>	1 3-4	1 5-6 10-13 16	3 7
1.1.12	The Contractor shall Control and maintain goods vehicles under an operators license.	<p>(a) The task shall include:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Operating iaw 'The safe operators guide' (VOSA)</li> <li><input type="checkbox"/> Maintaining vehicles in a safe and roadworthy condition at all times. (VOSA guide to maintaining roadworthiness)</li> <li><input type="checkbox"/> EU rules on driver's hours.</li> </ul> <p>(b) Making of arrangements to ensure vehicles are not overloaded.</p>	<p>As dictated by number of vehicles held. Currently 15 refuelling vehicles.</p>	1 3 5	12-13 22-23	3 6-7

1.1.13	The Contractor shall be responsible for the custody and management of all Technical Publications and documentation supplied by the Authority.	<p>This requirement shall include:</p> <ul style="list-style-type: none"> <li>□ Acting as the loan holder for all publications and documentation.</li> <li>□ Maintenance of publications, and dissemination of updates and amendments.</li> </ul>	Approximately 20 publications are currently held on loan. All amendments are to be incorporated within 5 working days of receipt.	1	2 11	1 4 6
1.1.14	The Contractor shall manage and account for Naval and Air stores supplied in support of contracted tasks and act as a loan holder.	<p>(a) In pursuance of this task stores demands shall be placed via MJDI, or any replacement IT system introduced by the MoD.</p> <p>(b) The Contractor shall conduct defective stock investigations as required.</p> <p>(c) The contractor shall be liable for all losses incurred on loans held.</p>	<p>Typically 50 stores demands are placed per annum.</p> <p>Loans held as required</p>	1 10	4	1-3 6
1.1.15	The Contractor shall maintain and control all tools and test equipment held by the Aviation Fuel Sections.	<p>(a) The Contractor shall advise the Authority of any required changes to the range and scale of tools and test equipment supplied to meet the requirements of the Fuel Section.</p> <p>(b) The Contractor will follow tool control procedures in accordance with extant policies and procedures.</p>	<p>1 x Post Crash Management Tool Outfit</p> <p>1 x FSII kits</p> <p>1 x Conductivity Meter</p> <p>4 x Water Test Kits</p> <p>1 x Millipore Test Kit</p>	1	6 11	1 5-6

1.1.16	The Contractor shall provide fuel services to Yeovilton based and visiting aircraft involved in static and air displays, for the period of the VL Air Day.	<p>(a) Date of Air Day to be advised at the start of each contract year.</p> <p>(b) Period of this surge requirement is from 0730 Friday before Air Day to 1200 Monday after Air Day, and is to be treated as a normal working period.</p> <p>(c) Specific fuel requirement details to be arranged with Lt Cdr Flying and the Air Day Co-ordinator in the week preceding Air Day.</p> <p>(d) Fuel section manager is to attend Air day meetings/briefings as required.</p>	<p>(a) Once per annum.</p> <p>(b) Historically 200,000 litres AVTUR and 4000 litres AVGAS for the period.</p> <p>(c) Air Day meetings/briefings held throughout the preceding 6 month period</p>	1 3-6	1 5-6 10-11	1 3 6-7
1.1.17	The Contractor shall arrange the collection of contaminated / waste oil/fuel from designated locations.	<p>(a) Designated locations shall include squadrons, sections and other units including Station MT workshops.</p> <p>(b) The approved Waste Disposal contractor shall be nominated by the Authority.</p> <p>(c) All necessary paperwork shall be completed in accordance with extant regulations.</p>	As required but historically every 6 weeks	1	5 10 12	1 3 7
1.1.18	The Contractor shall facilitate the loan of a 9000 litre bowser to HMS RALEIGH Helicopter landing Site (HLS).	<p>(a) This is for information only. The 1 x bowser is loaned from the Fuel Section's pool of vehicles and need to be factored in the Fuel Section's planning.</p> <p>(b) Bowser maintenance will be carried out at VL by the MT section.</p> <p>(c) Location of the bowser at the HLS will be advised by the Authority.</p> <p>(d) Delivery and collection of vehicles shall be carried out by the authority or MT Contractor as appropriate. No Fuel Section drivers are required.</p>	<p>(a) One bowser.</p> <p>(b) Exchange of bowsters occurs 4 times per annum per airfield.</p>	1		3

1.1.19	The Contractor shall provide out of hours cover for core fuel section facilities.	<p>(a) Out of hours cover is required to meet urgent operational requirements, exercises and unplanned occurrences.</p> <p>(b) Core fuel section activities shall include fuelling and de-fuelling of aircraft, and testing of fuel quality.</p>	Historically 20 call outs per year.	1 3-6	5-6 10-13	1 3 6-7
1.1.20	The Contractor shall provide an emergency response to fuel spillage or fuel-related emergencies.	<p>(a) This task shall be carried out in accordance with the VL OSEP and VL USRP, under the direction of the Incident Officer. Additional manpower will be provided by VL as required.</p> <p>(b) The Contractor shall ensure the MSRK contains sufficient stocks of fuel spillage materials for emergency use, including booms for rivers and streams and PPE.</p> <p>(c) The Contractor shall respond to a spillage or other fuel-related emergency within 15 minutes during airfield opening times.</p> <p>(d) The Contractor shall respond to a spillage or other fuel-related emergency within 1 hour at all other times. Duty personnel will be contacted by the ERC</p> <p>(e) Transporting the station PCT and MSRK to the scene of the spillage on notification of a major fuel spillage. Notification will be via the station main broadcast system. The PCT is to be collected from Forward Workbench Bldg</p>	<p>(a) Typically 2 training serials may be conducted per year.</p> <p>(b) At least 1 MACR exercise per annum</p>	1 4 6-7	8-10 15	1 3 6 7

## 1.2.0 Provision of Anti-Ice Services

1.2.1	<p>The Contractor shall dispense anti-icing product to runway, taxiway and operating squadron hard-standing areas as required by the Lt Cdr (Flying) / Duty Lt Cdr (Flying).</p>	<p>(a) This service shall be required whenever ice forms or is due to form i.e. temperature &lt; 0°, and shall be provided repetitively during adverse weather conditions, as directed by Lt Cdr (Flying).  (b) Time allowed between notification of requirement and commencement of work shall be as follows:  <input type="checkbox"/> Snow state 3 – 12 hours' notice  <input type="checkbox"/> Snow state 2 – 4 hours' notice  <input type="checkbox"/> Snow state 1 – 1 hours' notice.  (c) Operating Squadrons will be nominated by Lt Cdr (Flying).  (d) The service will be available out of hours and the contractor shall be given 12 hours notice. 'Out of Hours' is defined as any period in which the airfield is not planned to be open.  (e) The Contractor will provide meals to core standard for personnel required to remain on-board. The Authority will provide on-board transit accommodation.</p>	<p>(a) Historically from 1 Dec to 31 Mar annually.  (b) Approximately 3,000L of product is required to clear the maximum area in one anti-icing operation.  (c) 12,000L of product has historically been held on base.</p>	1 6-9	6 10	2-3 7
1.2.2	<p>The Contractor shall control, maintain and account for equipment and commodities in support of anti-icing services.</p>	<p>The service shall include the following tasks:  <input type="checkbox"/> Operation, control and maintenance iaw equipment maintenance schedule of the runway and hard-standing de-icing equipment provided by the Authority.  <input type="checkbox"/> Ordering anti-icing product through Main Stores.  The Authority will provide accommodation as required for out of hours anti icing operations. All meals shall be provided by the contractor.</p>	<p>2 x Clearway Rigs are provided by the authority</p>	1	4	3

### 1.3.0 Provision of Salvage Service



1.3.1

The Contractor shall provide salvage services at the scene of an aircraft incident / accident, on or off the airfield.

(a) This task shall include:

- ☐ Transporting the necessary salvage equipment to the scene of an accident, and reporting to the MOD Incident Officer (MODIO). If salvage vehicle weights are exceeded VL MT will transport the equipment to the scene of the incident.
- ☐ Clearing runways, perimeter tracks and hard standings. Additional manpower or technical expertise will be provided / arranged by Yeovilton in order to safely move crashed or immobile aircraft.
- ☐ Provision of a back-up salvage service to relieve primary salvage service at lengthy salvage operations or provision of a back-up salvage service to clear runways when primary salvage service is otherwise engaged, enabling flying operations to continue.

(b) The service shall be available for a period commencing one hour prior to airfield opening until one hour after the airfield is closed

(a) Approx 4 on-airfield and one off-airfield call-outs per year.  
(b) One on-airfield exercise shall be carried out prior to Air Day.  
(c) Off-airfield call-outs may be outside airfield opening times.  
(d) Approx 100 man-hours per annum.  
(e) Back-up salvage service typically required once per annum.

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1.3.1(cont)

(c) The Contractor shall attend the scene of an incident or accident, reporting to the Incident Control Point (ICP), within the following response times:

- ☐ On the airfield when it is open: within 15 minutes of notification and within 20 minutes for a second incident on the airfield.
- ☐ On the airfield when it is not planned to be open: within 1 hour of notification.
- ☐ Off airfield incidents/accidents the Contractor shall set out for the scene within the response times above.
- ☐ Continuous salvage operations of 20 hours.

(d) Notification of an incident or accident whilst the airfield is open is normally by announcement over the Station PA system. For unplanned airfield opening, recall is via Yeovilton ERC

1.3.2	The Contractor shall control and maintain salvage equipment and vehicles.	<p>(a) This task shall include:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Daily and pre/after use maintenance of all Salvage Equipment, in accordance with the relevant equipment maintenance schedule.</li> <li><input type="checkbox"/> Arranging for in-depth maintenance of all Salvage Equipment through the GSE Section including calibration and safe working load testing as required.</li> <li><input type="checkbox"/> Maintaining the Salvage Caravan in a clean and fully stocked state and ready to move at 30 minutes notice.</li> <li><input type="checkbox"/> Control of RNAS Yeovilton MT Pool Salvage Vehicles allocated for the purposes of this task.</li> </ul> <p>(b) Servicing of MT Pool Salvage vehicles will be carried out by Yeovilton MT Section.</p>	<p>(a) Two 4x4 Utility Vehicles</p> <p>(b) Salvage Caravan plus contents</p> <p>(c) Transit Van plus contents</p> <p>(d) Spillage Trailer plus contents</p> <p>(e) Aircraft Recovery Trailer plus contents</p> <p>(f) Recovery Sled</p> <p>(g) A/C lifting slings and strops (Approx 19 Various)</p>	1 8-9		1 3 6-7
1.3.3	The Contractor shall provide instruction for Salvage related courses and briefings.	Briefs shall include Salvage activities, including safety aspects. Briefs to be delivered on demand for AEO CofC, CPOAET ACC candidates and Duty tech SR.	Approx 2 per month.	1-2 10	6	1 6
1.3.4	The Contractor shall operate, maintain and repair the runway arrestor gear barrier.	<p>(a) Servicing shall be in accordance with the relevant maintenance policy schedule.</p> <p>(b) Work shall be carried out in liaison with SATCO and the DO(R).</p> <p>(c) Work may need to be conducted out of normal working hours.</p>	<p>(a) Servicing as required by extant policies and procedures.</p> <p>(b) Historically daily servicing and pre-use maintenance conducted by Fuel section and in-depth maintenance by forward support (see schedule 2.05 ser 1.2.3)</p>	1	21	5 7

1.3.5	The Contractor shall determine the runway co-efficient of friction.	(a) Requirement to carry out friction test will be notified by SATCO. (b) Friction Test results are to be reported to SATCO. (c) Friction Meter, as provided by the Authority, shall be maintained and calibrated monthly in accordance with manufacturers instructions.	Historically up to 12 tests per annum.	1	19-20	5 7
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#### 1.4.0 Provision of Waste Management

1.4.1	The Contractor shall comply with the requirements of Total Waste Management throughout the Sections mentioned in this schedule.	(a) This task shall include, but is not limited to: <input type="checkbox"/> Routine transfer of waste <input type="checkbox"/> Emptying of FOD bins /dustbins etc. <input type="checkbox"/> Maintaining and replenishing spillage kits and rag bins. (b) Transfer of toxic and hazardous waste as necessary to the task.	As required by statutory legislation.	1	3 6	3 6
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#### 2.0.0 FLEET FUNDED INPUT BASED

Not Applicable

#### 3.0.0 EXTERNAL FUNDED OUTPUT BASED

Not  
Applicable

#### 4.0.0 EXTERNAL FUNDED INPUT BASED

Not  
Applicable

### SCHEDULE 2.13 SUPPORT TO DE&S AND MISCELLANEOUS TASKING

#### STATEMENT OF REQUIREMENT

SERIAL No.	SERVICE REQUIREMENT	DESCRIPTION OF SERVICE	QUANTITY	PERSONNEL QUALIFICATIONS Annex A	REFERENCES Annex B	GFA/CFA Annex C
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1.0.0	FLEET FUNDED OUTPUT BASED					

1.1.0 Not Applicable

## 2.0.0 FLEET FUNDED INPUT BASED

Not Applicable

## 3.0.0 EXTERNAL FUNDED OUTPUT BASED

Not Applicable

## 4.0.0 EXTERNAL FUNDED INPUT BASED

4.1.0 Support to Lynx PT

4.1.1	The Contractor shall provide an Asset Tracking Team Manager (Crew Chief) to support the Lynx PT.	(a) Contractor personnel shall work under the direct direction of Lynx RO Depth Manager and Lynx Availability Manager. (b) Contractor personnel shall work predominantly on the Lynx floor plate. (c) Contractor personnel duties include but are not limited to the following: <input type="checkbox"/> Lead contact for all contractor issues and Admin. <input type="checkbox"/> Manage and direct workload of posts detailed in 4.1.2 & 4.1.3 as directed by Lynx PT. <input type="checkbox"/> UK MoD Lynx Asset database ownership. <input type="checkbox"/> UK MoD Lynx Fleet Location database/Board management/MOSS.	One person - Start: Contract Commencement Date - End 31 Mar 17 -1710hrs per person/ year	1-2 4-6	1-5 9-10	1-2
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4.1.1(cont)

- ☐ Carry out E&AMS transactions.
- ☐ Removal of assets from PT owned E&AMS structures.
- ☐ When directed by authorised person, to condition assets in E&AMS from R2 to R4 or scrap.
- ☐ Via VL MT, organise the transport of major rotatables around the various repair organisations.
- ☐ Any additional duties shall be tasked direct by the authorising officer or their authorised representative.

4.1.2

The Contractor shall provide a Reclaim Senior Supervisor to support Lynx PT.

- (a) Contractor personnel shall work under the direct direction of the Team Manager.
- (b) Contractor personnel shall work predominantly at NAS Yeovilton reclaim section.
- (c) Contractor personnel duties include but are not limited to the following:
- ☐ Identifying all Lynx items that can be recovered by Reclaim.
  - ☐ Conditioning of all incoming Lynx items, providing reports as required.
  - ☐ Management of Logistics to allow items to be re-conditioned.
  - ☐ Returning all identified items into service as a serviceable Asset.
  - ☐ Ad Hoc tasks.
- (d) Any additional duties shall be tasked direct by the authorising officer of their authorised representative.

One person  
- Start: Contract Commencement Date  
- End 31 Mar 17  
-1710hrs per person/ year

1-5

1-10

1-2

4.1.3	The Contractor shall provide a E&AMS Senior Supervisor to support Lynx PT.	<p>(a) Contractor personnel shall work under the direct direction of the Team Manager.</p> <p>(b) Contractor personnel shall work predominantly on the Lynx floor plate.</p> <p>(c) Contractor personnel duties include but are not limited to the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Investigates anomalies/discrepancies in the GOLDesp data and resolve as directed.</li> <li><input type="checkbox"/> Provide trend analysis from GOLDesp.</li> <li><input type="checkbox"/> Produce GOLDesp creation chits.</li> <li><input type="checkbox"/> Manage PT static data change requests.</li> <li><input type="checkbox"/> Maintain a GOLDesp static data log.</li> </ul> <p>(d) Any additional duties shall be tasked direct by the authorising officer of their authorised representative.</p>	One person - Start: Contract Commencement Date - End 31 Mar 16 -1710hrs per person/ year			
				1-2 4-6	1-5 9-10	1-2

#### 4.2.0 Lynx Asset Tracking Team

4.2.1	<p>The Contractor shall provide a Senior Supervisor to support Lynx PT.</p> <p>(a) Contractor personnel shall work under the direct direction of the Team Manager.</p> <p>(b) Contractor personnel duties include but are not limited to the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Lead for all LRS related matters including prompt reporting of equipment and build defects to the Lynx PT.</li> <li><input type="checkbox"/> Conditioning of all incoming Lynx items, providing reports as required.</li> <li><input type="checkbox"/> Stores Management, Security and Admin responsibilities</li> <li><input type="checkbox"/> Re-distribution of incorrectly conditioned items.</li> <li><input type="checkbox"/> The directing of repair tasks to the correct repair agency and co-ordinating logistics.</li> <li><input type="checkbox"/> Provide first aid cover for LRS stores.</li> <li><input type="checkbox"/> Ensuring that daily pre use and post user checks are carried out on the MHE and associated equipment IAW the section working instruction.</li> </ul> <p>(c) Any additional duties shall be tasked direct by the</p>	<p>2 persons</p> <p>- Start: Contract Commencement Date</p> <p>- End 31 Mar 16</p> <p>-1710hrs per person/ year</p>			
			1-5 7-8	1-8	1-2



4.2.2	The Contractor shall provide 1 Senior Supervisor Asset Managers to support Lynx PT.	<p>(a) Contractor personnel shall work under the direct direction of the Team Manager.</p> <p>(b) Contractor personnel duties include but are not limited to the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Management, Admin and Distribution of: Modification Kits and for UK MoD Lynx. Role Equipment. Ground Support Equipment</li> <li><input type="checkbox"/> Assist and deputise for the Lynx Repair Store Senior Supervisor/Conditioner/Manager in the daily running of the store.</li> <li><input type="checkbox"/> Management Configuration of E&amp;AM System data.</li> </ul> <p>(c) Any additional duties shall be tasked direct by the authorising officer of their authorised representative.</p>	<p>1 persons</p> <p>- Start: Contract Commencement Date</p> <p>- End 31 Mar 17</p> <p>-1710hrs per person/ year</p>	1-5 7-8	1-8	1-2
4.2.3	The Contractor shall provide a Storeman to support Lynx PT.	<p>(a) Management of Wildcat Donor Components.</p> <p>(b) Management of Lynx Mk9a returns and additional Components.</p> <p>(c) Support to Asset Managers and Conditioner.</p> <p>(d) General Storekeeping Duties.</p> <p>(e) Component Data Recording on to IT System.</p> <p>(f) Any additional duties shall be tasked direct by the authorising officer of their authorised representative.</p>	<p>1 person</p> <p>- Start: Contract Commencement Date</p> <p>- End 31 Mar 16</p> <p>-1710hrs per person/ year</p>	1-5 7-8	1-8	1-2

#### 4.3.0 Support to Sea King PT at RNAS Culdrose Radio Work Shop

4.3.1	The Contractor shall provide an avionic supervisor	<p>(a) Contractor personnel shall work day routine, under the direction of the Radio Workshops Supervisor.</p> <p>(b) Specific duties shall include, but are not limited to:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Provide an R2 support, diagnostic, repair and testing service for Sea King avionic equipment, including: <ul style="list-style-type: none"> <li>- SK M3/3a Lightweight Heli Radar(LWHR) and X-Band Transponder</li> <li>- Elmer RT651 V/U Comms</li> <li>- AD3400 V/U comms</li> <li>- ICS Station boxes and amplifiers</li> </ul> </li> </ul> <p>(c) Repair and support is to be as detailed in the 5W Summary of Component Repair Plan</p> <p>(d) Priorities will be in accordance with current RWS Depth Workshop Output Plan</p>	<p>1 person</p> <ul style="list-style-type: none"> <li>- Start: Contract Commencement Date</li> <li>- End 31 Mar 16</li> <li>-1710hrs per person/ year</li> </ul>	<p>1</p> <p>3</p> <p>5</p>	1-2
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