

Major Projects BCP

Section 1 is Complete  
Section 2: Work Reference Number is Complete  
Section 3: Location of Works is Complete

Section 4 is Complete  
Section 5 is Complete  
Section 6 is Complete

Please complete all sections of the form, ensuring all necessary boxes are complete.  
If a box is not applicable, please enter "Not applicable", there should be no blank boxes.

BCP Reference:	BW964773
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1) Mitie Project Owner Contact Details

Email address:	
Central Project / Operations:	Operations
Date that this BCP application was completed (dd/mm/yy)	17/12/21

2) Project Reference:

Maximo Work Order Number:	W964773
Date Work Order raised on Maximo	07/05/21
DEFRA Operational / Capital Budget	Operational budget
DEFRA Project Reference	

3) Location of Works or Services

Is the site receiving works / services listed on the Building Services Matrix?	Yes
Enter Site Romeo Number (DEFRA)	87
Site Name	Via Weybridge
N/A	
If the site has numerous buildings (i.e. Weybridge), please provide the name of the building where the works or services are to be carried out:	61a

4 Overview of the Work Proposed

A Project Title Project Title	Manufacture of 16 new Ash bins, to existing design for the animal and clinical machines in building 61a
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B Project Description

To manufacture 16 new ash bins for Building 61A incinerator. New bins to be constructed with 4mm steel plate to the same specification as the original bins. Original bins are 3mm steel plate. All corners will be reinforced with steel L Plate. New bins will be painted with a primer and 2 coat paint coating.	
Enter Project Description as per Major Projects Scope form	
Why is project required (discuss with DEFRA SRO if necessary)	original bins 3mm steel plate
Has the Authority completed a Major Project Scope	No

C Project Times

Anticipated Project Start Date (dd/mm/yy)	28/02/22	
Anticipated Project End Date (dd/mm/yy)	13/05/22	
Duration (Calendar Days)	74	Days
Comments on delivery timings:		

D Are works CDM Notifiable?

Other comments	No
Do you wish to add any further comments not captured anywhere else on this form?	Arrangements to put aside an existing damaged Ash Bin to be taken from site and used as a template for new bins. Caveat- There has been no arrangements for the disposal of the existing bins on receipt of the new bins.Each bin will have a zinc phosphate primer coat and top coat paint system. Colour to be confirmed

5 Impact of BCP

Is it anticipated the preferred solution result in a change to the Asset register and Forward Maintenance Register?	No
is it anticipated the works delivered under this BCP require a Service Variation to add FM services to scope (i.e. does the asset require ongoing additional maintenance, cleaning, etc)?	The Project will not lead to a Service Variation request

6 Value for Money

When raising a BCP for Major Projects Interserve shall provide evidence to the authorising DEFRA SRO that a Formal Competitive Tender, with a minimum of three bidders / respondents has been undertaken.

There are, however, exceptions to this which could be due for example to the very specialist nature of the works, where DEFRA has requested a specific supplier be used, or where the assets are closed protocol systems that only one supplier can maintain. This is called a single tender action and, in such circumstances this should be clearly stated in the BCP form, including a justification for the single tender action and DEFRA's agreement (as obtained from the authorising Project Sponsor) sought for this approach.

Select Subcontractor procurement route	Tender
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Enter Details of the Selected Subcontractor's work package

Subcontractor Company Name (Legal Entity)

Subcontractor Quotation Price

Outline why the selected Subcontractor provides Best Value for Money

Select number of Quotations Sought

Please enter details of other Tenders, and briefly summarise why these were not selected

Selected Subcontractor

KPS

£58,489

KPS have been selected as they will act as a third party for procurement of Donoghue Engineering to carry out these works. This is because Donoghue are not on the Mite suppliers list or Defra suppliers list. Donoghue offer the best cost for works and come recommended by APHA. Even with a KPS mark up this is still the most competitive option.

5

Enter Subcontractor Company Name

[Redacted]

Enter Subcontractor Company Name

[Redacted]

\*\*\*\* This BCP may be subject to an audit at a later stage. \*\*\*\*