



Maritime &
Coastguard
Agency

[REDACTED]
EQUANS Services Limited
[REDACTED]

[REDACTED]
Senior Procurement & Contracts
Business Partner
Maritime & Coastguard Agency
Spring Place
105 Commercial Road
Southampton
SO15 1EG
Email:
[REDACTED]

Web site: www.dft.gov.uk/mca

Friday, 17 February 2023

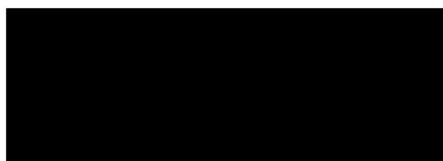
Sent Electronically

Dear [REDACTED],

TCA 3-7-1376 – Security Cover for Landlord Works at IMO

1. On behalf of the Secretary of State for Transport, I am writing to accept your quote (ref 6081, received 17/02/23) for EQUANS Services Limited to provide two security officers to facilitate landlord works as outlined in the quote at the [REDACTED]
[REDACTED]
2. The form of contract to be let is under NEC4 Engineering and Construction Short Contract.
3. The Fixed Price for this Contract is **£10,995.11** (excluding VAT).
4. The Purchase Order for this contract will be confirmed shortly and must be quoted on the invoice. The address to quote on the invoice is:
arvato UK
Accounts Payable (MCA)
5 Sandringham Park
Swansea
SA7 0EA
5. An electronic copy of the invoice should be submitted to the Contract Manager [REDACTED] for approval. Once approval is received the invoice can be submitted either as a paper copy to the above address or electronically to [REDACTED] for payment.
6. Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

Yours sincerely,




Senior Procurement & Contracts Business Partner
Maritime & Coastguard Agency
By authority of the Secretary of State for Transport

I hereby confirm receipt of the above letter for the provision of two security officers to facilitate landlord works at IMO (MCA Ref TCA 3-7-1376)

Signed:.....

Name.....

Position

Date:.....