



BRAUNSTONE TOWN COUNCIL

www.braunstonetowncouncil.org.uk

Darren Tilley – Executive Officer & Town Clerk

Email: executiveofficer@braunstonetowncouncil.org.uk

BRAUNSTONE CIVIC CENTRE Kingsway, Braunstone Town, Leicester LE3 2PP

Telephone: 0116 2899270 Fax: 0116 2824785

VAT Reg No. 114762482

TENDERS INVITED LICENSED BAR & CAFÉ SERVICE BRAUNSTONE CIVIC CENTRE

(INCLUDING MOBILE SERVICE TO THORPE ASTLEY COMMUNITY CENTRE)

TENDERS ARE INVITED from suitably experienced Operators for the continued operation of the Licensed Bar & Café service on behalf of Braunstone Town Council from 10th July 2019 until 9th July 2023.

BRAUNSTONE CIVIC CENTRE is used by a wide variety of groups and societies, two large function rooms are available for events and parties, for example: discos, weddings and dances. **THORPE ASTLEY COMMUNITY CENTRE** was built in 2010 and has a large function room available for hire for parties.

The Operator will pay to the Council a fixed sum each year for the period of the Contract and the Operator shall receive all incoming monies from sales and be responsible for all financial aspects of running this established business.

**Further Information, Specification and Tender Documentation
(including form of Tender) are available on the website:**

<http://www.braunstonetowncouncil.org.uk/index.php/13-community-centres/258-licenced-bar-and-cafe-service-contract>

Or from Braunstone Civic Centre.

Tenders must be in the form prescribed by the Council and delivered enclosed in a plain, sealed envelope, endorsed 'Tender – Licensed Bar & Café Service' to the Executive Officer & Town Clerk, Braunstone Town Council, Civic Centre, Kingsway, Braunstone Town, Leicester, LE3 2PP, not later than:

4pm on Tuesday 23rd April 2019

Note: Canvassing of Members or of any committee, directly or indirectly, for any Contract with the Council shall disqualify the Operator for such appointment. If an applicant for any appointment or Contract with the Council is to his/her knowledge related to any Member of, or the holder of any office under the Council, he/she and the person to whom he/she is related shall disclose the relationship in writing to the Executive Officer & Town Clerk. An Operator who fails to do so shall be disqualified for such Contract, and, if appointed, may be dismissed without notice.

Signed:

Darren Tilley, Executive Officer & Town Clerk

Dated: 8th March 2019