



Volvo Car UK Limited  
Scandinavia House  
Norreys Drive  
Maidenhead  
Berkshire  
SL6 4FL

National Highways  
The Cube  
199 Wharfside Street  
Birmingham, B1 1RN

<https://nationalhighways.co.uk/>

For the attention of [REDACTED]

14<sup>th</sup> September 2023

**OFFICIAL SENSITIVE  
SUBJECT TO CONTRACT**

**National Highways Traffic Officer Fleet Replacement 2022-2025 Phase 2  
ITT Ref: ITT\_476**

Dear [REDACTED]

I am writing in regard to your Quote ref [REDACTED] dated 16/08/23 to inform you that National Highways intends to award this contract to your company for the supply of 70 Traffic Officer Vehicles.

Please note that the award of the contract may still be prevented or delayed if a claim is issued against National Highways prior to the execution and completion of the contract. No contract will exist until the contract has been executed and completed.

**Contract Execution**

The contract which includes the CCS RM6244 Order Form, Call-off Schedules and Vesting Certificate is enclosed. Please arrange for your authorised signatories to execute the contract and return the documents electronically as attachments to a message on the e-Sourcing portal as soon as possible and no later than Monday 18<sup>th</sup> September 2023.

**Insurance**

Prior to entering into the contract, you are required to provide evidence that the insurance required in the contract are in place. Please submit this evidence via CCFT.

**Publicity**

Until such time as we notify you, you must not publicise the contents of this letter or the award of this contract and all media enquiries should be directed to the relevant Procurement Officer via the e-Sourcing portal.

Yours faithfully

[REDACTED]

[REDACTED]

**Senior Procurement Manager**