

TENDER SPECIFICATION
PROCUREMENT of PLAY EQUIPMENT FOR WINDSOR DRIVE PLAY
AREA, THRAPSTON, NORTHAMPTONSHIRE NN14 4XH

Introduction

The play area in Windsor Drive, Thrapston is the responsibility of Thrapston Town Council. The area previously had play equipment and safety surfacing which have been removed. The area is in need of a complete replacement.

Specification

The play area should:

- cater for ages from 6 to 12 years as a minimum and include all aspects of play, swinging, spinning, climbing, sliding etc.;
- include equipment of steel construction which must have at least a 20 year guarantee;
- be surfaced in an appropriate product commensurate with the equipment provided and have at least a 5 year guarantee;
- accommodate the needs of less able users;
- include an additional gate into the perimeter fencing;
- include the existing seats in the plan.

Additionally:-

- The perimeter fencing should be checked to ensure it meets current standards. Your tender should include costs for any works required to ensure compliance.
- On completion of the project the supplier should arrange for an independent safety inspection of the site by a suitability qualified person, the report of which must be handed to the Town Council prior to site hand over.
- To provide a one-year 'snagging' guarantee on completion for all works undertaken.
- To provide maintenance instructions for all works undertaken.

Consents

It is suggested that the plan to be submitted be referred to East Northamptonshire Council for Pre-Application advice.

Should the play area require planning permission from East Northamptonshire Council, the successful contractor will be required to apply for all necessary consents and permissions before commencing the construction of the play area.

Quotation Requirements

We are looking for a competitive price to a maximum of £35,000 excluding VAT for supply, delivery and installation of all works.

Hard copies of the following documentation should be provided in a sealed envelope marked "Private and Confidential – Windsor Drive Tender" to Thrapston Town Council, 77 High Street, Thrapston, Northamptonshire NN14 4JJ by **12 noon on Friday 1 December 2017.**

- Method statement
- Risk assessments
- Public liability insurance
- Company health and safety policy
- Fixed-price quotations for the full design, build, installation, planning application process (if required) and independent safety inspection. Please confirm to the Council whether your proposed project will require planning permission.

It is then expected that the project will be completed by Friday 16 March 2018.

Your method statement must:-

- include full details of the proposed play area, equipment and surfacing to be installed;
- include CAD and elevation drawings;
- provide full details of relevant experience and qualifications;
- provide details of comparable projects;
- include contact details for a minimum of two reference sites.

Your quotations should:-

- detail separate fixed-costs for each element of the work including separate fixed-costs for each item of equipment;
- include all preparatory work, supply, delivery and installation of all works, planning costs (if appropriate) and independent safety inspection report.

Your method statement and quotation must take all latest relevant legislation and regulations into consideration.

All equipment should be robust and comply with the latest European Safety Standards EN1196 with relevant certification provided.

All suppliers to be API registered.

Failure to provide any of the information requested will result in the tender being rejected.

Site Access

Site visits can be made at any time during normal working daylight hours between Monday to Friday.

The site at Windsor Drive play area currently has a locked gate so if access is required an appointment should be made with the Clerk.

Local residents and their families should not be inconvenienced.

A location map is included.

Once appointed, the preferred contractor will need to negotiate access for works in advance with Thrapston Town Council.

Timings

Tenders must be received by Thrapston Town Council no later than **12 noon on Friday 1 December 2017.**

Once tenders have been received, they will be viewed to ensure that they meet the specification.

Failure to provide any of the information requested will result in the tender being rejected.

The Town Council will select the preferred contractor and notify them by Friday 15 December 2017.