

## Cemetery Maintenance Contract Specification

2022

### **Defined Area for maintenance**

- Closed burial adjacent to Church
- Town Council Burial ground (old cemetery)
- New-burial ground beyond the dividing hedge (New Cemetery)
- Church burial ground

### **Programme of Work**

- To cut all grass in the closed Churchyard at St. Mary's Churchyard and the adjacent cemetery on 15 occasions between March and October.
- To strim around gravestones, headstones, pathway edges and trees and clear loose grass from headstones.
- To cut all verges around the Churchyard and Cemetery, from the small gate at the boundary to the West of the Churchyard and Old Cemetery to the New Cemetery.
- To manage low hanging branches of all trees in the Cemeteries and Churchyard.
- To keep the gravel roadway and gravel around designated ashes plots free from weeds. To be sprayed with weed killer monthly.
- To cut (twice a year) and maintain the boundary hedges.
- To level burial plots, when required, with top soil from recent burials.
- To report to the Town Clerk fallen headstones and their location.
- In January and August each year to remove wreathes and any other adornments which do not comply with the Cemetery Rules.
- To keep clean the dividing ditch which runs alongside the Southern side of the Old Cemetery.

This contract to run for 3 years, but to be reviewed, in terms of cost and specification by both parties, one month before the first and second anniversaries of the initial awarding of the contract.

Cemetery/Churchyard	Watton		<div><div></div><div>010203040m</div></div> <div>Scale: 1:1250</div>
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	Date:	11/01/2022	

