

Framework Schedule 6a (Short Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: Commercial Officer C284817

THE BUYER: Department of Health and Social Care

BUYER ADDRESS Quarry House, Leeds, LS2 7UE

THE SUPPLIER: Insight Executive Group

SUPPLIER ADDRESS: Northern & Shell Building
10 Lower Thames Street
London, EC3R 6AF

REGISTRATION NUMBER: 09284301

SID4GOV ID: 220453353

This Order Form, when completed and executed by both Parties, forms a Call-Off Contract. A Call-Off Contract can be completed and executed using an equivalent document or electronic purchase order system.

If an electronic purchasing system is used instead of signing as a hard-copy, text below must be copied into the electronic order form **starting from 'APPLICABLE FRAMEWORK CONTRACT' and up to, but not including, the Signature block.**

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 03/05/2024.

It's issued under the Framework Contract with the reference number RM6277 for the provision of Non Clinical Staff.

CALL-OFF LOT(S): [this order form may be used for lots 1 - 6 only - for lot 7 requirements, or where your requirement is bespoke or where adjustments have been made to terms and conditions, the full Framework Schedule 6 - Order Form Template should be used]

[Lot 1 - Admin & Clerical]
[Lot 2 - Corporate Functions]
[Lot 3 - IT Professionals]
[Lot 4 - Legal]
[Lot 5 - Scientific, Technical & Clinical Coding]
[Lot 6 - Estates, Facilities Management & Ancillary Staff]

CALL-OFF INCORPORATED TERMS

This is a Bronze Contract.

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form.
2. Joint Schedule 1 (Definitions and Interpretation) RM6277
3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6277
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 7 (Financial Difficulties including Annex 5 Optional Terms for Bronze Contracts)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for RM6277
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
 - [Call-Off Schedule 17 (MOD Terms)]
 - [Call-Off Schedule 19 (Scottish Law)]
 - [Call-off Schedule 21 (Northern Ireland Law)]
 - [Call-Off Schedule 23 (HMRC Terms)]
4. CCS Core Terms (version 3.0.11)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6277

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF START DATE: 24/10/2024

CALL-OFF EXPIRY DATE: 31/03/2025

CALL-OFF DELIVERABLES

The provision of Non Clinical Temporary staff or any other temporary staff or fixed term workers. **[Insert any relevant information in relation to the Deliverables]**

[illegible]

GDPR POSITION

The GDPR provisions for this Call-Off Contract are stated in Joint Schedule 11 – Processing Data, and its annexes.

The contact details of the Relevant Authority's Data Protection Officer are:

The contact details of the Supplier's Data Protection Officer are:

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

CALL-OFF CHARGES

PAYMENT METHOD
BACS

BUYER'S INVOICE ADDRESS:
Accounts Payable

[REDACTED]
Quarry House, Leeds. LS2 7UE

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]
[Senior Commercial Manager]

[REDACTED]
Quarry House, Leeds. LS2 7UE

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]
Senior Consultant– Procurement and Commercial

[REDACTED] Thames Street, London, EC3R 6AF

SUPPLIER'S CONTRACT MANAGER
Same as above

[Buyer guidance: execution by seal / deed where required by the Buyer].