



Crown  
Commercial  
Service

**Technology Products 2 Agreement RM3733  
Framework Schedule 4 - Annex 1**

## Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



Crown  
Commercial  
Service

## Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

### Customer details

#### Customer organisation name

NHS Business Services Authority (NHSBSA)

#### Billing address

Your organisation's billing address - please ensure you include a postcode

Stella House, Goldcrest Way, Newburn Riverside Business Park, Newcastle upon Tyne, NE15 8NY

#### Customer representative name

The name of your point of contact for this Order

Darren Batey, Category Manager

#### Customer representative contact details

Email and telephone contact details for the Customer's representative

Email: Darren.batey@nhs.net tel: 0191 203 4926

### Supplier details

#### Supplier name

The Supplier organisation name, as it appears in the Framework Agreement

Computacenter (UK) Ltd

#### Supplier address

Supplier's registered address

Computacenter (UK) Ltd, Hatfield Avenue, HATFIELD, AL10 9TW

#### Supplier representative name

The name of the Supplier point of contact for this Order

Stefan Phillips

#### Supplier representative contact details

Email and telephone contact details of the supplier's representative

Stefan.Phillips@computacenter.com; 07801 450885

#### Order reference number

A unique number provided by the supplier at the time of quote

As per Supplier's Quotation



## Section B Overview of the requirement

### Framework Lot under which this Order is being placed

Tick one box below as applicable

- |   |                                     |
|---|-------------------------------------|
| 1. HARDWARE                                       | <input checked="" type="checkbox"/> |
| 2. SOFTWARE                                       | <input type="checkbox"/>            |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS    | <input type="checkbox"/>            |
| 4. INFORMATION ASSURED PRODUCTS                   | <input type="checkbox"/>            |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/>            |

### Customer project reference

Please provide a project reference, this will be used in management information provided by suppliers to assist CCS with framework management

18\_11\_03

### Call Off Commencement Date

The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form

14/05/2019

### Call Off Contract Period (Term)

A period in Months which does not exceed 60 Months (5 years) - leave blank if this is a simple transactional Goods purchase. Where established as an initial and extension period complete the fields below

36 months

**Call Off Initial Period** Months

36 Months

**Call Off Extension Period (Optional)** Months

None

### Specific Standards or compliance requirements

Include any conformance or compliance requirements with which the Goods and/or Services must meet

- As per Supplier's ITT Response including further Clarifications
- Government Sustainable Procurement Buying Standards – All goods will be supplied subject to manufacturers standards.



## Section C Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

### Goods and/or Services

*To include where relevant Packing/Packaging*

IT Hardware and associated services. Specifically we have the option to purchase Dell products, Microsoft Surface Pros and Apple Macbooks and associated peripheral goods and services.

### Warranty Period, if applicable

The Warranty Period shall be the duration of any guarantee or warranty period the Supplier has received from the third party manufacturer and/or the supplier. The Goods shall be provided with the applicable third party warranties, guarantees and/or indemnities only.

### Location/Site(s) for Delivery

To be confirmed on order. Location to be UK mainland unless agreed by both parties. Title to Goods is transferred to the Customer on payment to the Supplier as agreed by both parties (save in respect of software where the title to the same shall remain at all times with the relevant licensor).

### Dates for Delivery of the Goods and/or the Services

Delivery shall be made as per Supplier's quotation and time shall not be of the essence. Supplier will deliver as mutually agreed by both parties subject to manufacturers lead times and barring any unforeseen manufacturer constraints or delays.

**Software** List product details under each relevant heading below

#### Supplier Software

Not Used.

#### Third Party Software

As per Supplier's quotation.

Third party software (if any) shall be licensed subject to the third party licensor's standard license terms which shall govern the supply, the Customer's use of and obligations relating to the software in their entirety and which shall prevail in the event of any conflict with the terms and conditions of this Call-Off Contract.

#### Maintenance Agreement

As per Supplier's quotation.

Third party services (if any) shall be supplied subject to the applicable third party's standard service terms.

**Additional Clauses (see Annex 3 of Framework Schedule 4)** Tick as required Not Used.



**Alternative Clauses**

Scots Law Or

Northern Ireland Law

Non-Crown Bodies

Non-FOIA Public Bodies

**Additional Clauses**

Tick one box below as applicable

A: Termed Delivery – Goods

B: Complex Delivery – Solutions (includes Termed Delivery – Goods)

**NB Both of the above options require an Implementation Plan which should be appended to this Order Form**

**Optional Clauses**

Tick any applicable boxes below

C: Due Diligence

D: Call Off Guarantee

E: NHS Coding Requirements

F: Continuous Improvement & Benchmarking

G: Customer Premises

H: Customer Property

I: MOD Additional Clauses

**Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)**

List below

N/A.

**Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)**

As per order in line with pricing schedule. The Call Off Charges are as per supplier's quotation. • The Supplier shall submit invoices directly to the billing address as per the Customer's order. • The Supplier shall invoice the Customer for Goods on despatch and for Services as per Supplier's quotation.

**Is a Financed Purchase Agreement being used?**

Tick as required

Not Used

If so, append to Call Off Schedule 2 as Annex A

**Estimated Year 1 Call Off Contract Charges (£)**

For Orders with a defined Call Off Contract Period

The Estimated Year 1 Call Off Contract Charges shall be the total aggregate Charges paid or payable by the Customer from the Call Off commencement Date until the end of the first Call Off Contract Year.

**Section D  
Supplier response**

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

**Commercially Sensitive information**



Any information that the Supplier considers sensitive for the duration of an awarded Call Off Contract  
Supplier pricing and/or any supplier specific solution  
Call off term + 2 years

**Total contract value**

Please provide the total contract value (for the Call Off Initial Period) as detailed in your response to the Customer's statement of requirements

This call-off contract will operate as a framework agreement with orders called-off as and when required up to maximum total contract value of £3million.

There is not a commitment to spend £3million over 3 years under this call-off, and actual contract spend may be less.

**Termination without cause**

For the purpose of Clause 21.2 of the Call Off Terms 'Termination Without Cause ', the Customer shall not terminate this Call Off Contract without cause.



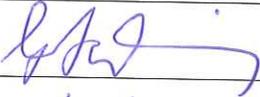
## Section E Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

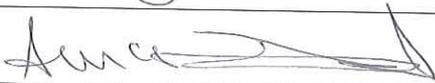
The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as "the Call Off Contract") for the duration of the Call Off Contract Period.

### SIGNATURES

#### For and on behalf of the Supplier

Name	GEORGE COLLING
Job role/title	SENIOR LEGAL ADVISOR
Signature	
Date	10/5/2019

#### For and on behalf of the Customer

Name	ALISTAIR McDONALD
Job role/title	CEO
Signature	
Date	23/5/2019

