



29 April 2021 14:28



Direct award Order Form Template

CALL-OFF REFERENCE: [REDACTED]
LD7

THE BUYER: [REDACTED]

BUYER ADDRESS: [REDACTED]

SUPPLIER REFERENCE [REDACTED]

THE SUPPLIER: [REDACTED]

SUPPLIER ADDRESS: [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

REGISTRATION NUMBER: [REDACTED]

DUNS NUMBER: [REDACTED]

SID4GOV ID:

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and [REDACTED]
[REDACTED]

It's issued under the Framework Contract with the reference number RM3808 for the provision of Network Services.

CALL-OFF LOT(S): [REDACTED]

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) [REDACTED]
3. The following Schedules in equal order of precedence:
Joint Schedules for framework reference number [REDACTED]
 - o Joint Schedule 2 (Variation Form)

[REDACTED]

- Call-Off Schedules for

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

4. CCS Core Terms (version 3.0.5)

5. Joint Schedule 5 [REDACTED]

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

CALL-OFF START DATE [REDACTED]

CALL-OFF EXPIRY DATE [REDACTED]

CALL-OFF INITIAL PERIOD [REDACTED]

CALL-OFF OPTIONAL EXTENSION PERIOD [REDACTED]

[REDACTED]

MINIMUM PERIOD OF NOTICE FOR WITHOUT REASON TERMINATION

90 days

CATALOGUE SERVICE OFFER REFERENCE:

[REDACTED]

CALL-OFF DELIVERABLES

[REDACTED]

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The [REDACTED] used to calculate liability in the first Contract Year is [REDACTED]

CALL-OFF CHARGES

Line	Description	Qty	Per Unit (£)	Cost
	[REDACTED]			
1	[REDACTED]			
1.1	Set-up/one-off cost		[REDACTED]	[REDACTED]
1.2	[REDACTED] management		[REDACTED]	[REDACTED]
1.3	[REDACTED]		[REDACTED]	[REDACTED]

	[REDACTED]			
2	[REDACTED]			
2.1	Set-up/one-off cost	1	[REDACTED]	
2.2	Project Management	4	[REDACTED]	
2.3	1 [REDACTED]	1	[REDACTED]	

TOTAL COSTS - [REDACTED]

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4 and 5 in Framework Schedule 3 (Framework Prices).

The Charges will not be impacted by any change to the Framework Prices.

REIMBURSABLE EXPENSES

Not recoverable

PAYMENT METHOD

Via BACS.

BUYER'S INVOICE ADDRESS:

[REDACTED]

[REDACTED]

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

BUYER'S ENVIRONMENTAL POLICY

The Buyer will provide a copy of its' environmental policy to the Supplier on request which the Supplier will comply too.

The Supplier must provide reasonable support to enable the Buyer to work in an environmentally friendly way, for example to recycle or lower their carbon footprint.

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

STAFF TRANSFER

Not applicable

QUALITY PLAN

Not applicable

MAINTENANCE OF ICT ENVIRONMENT

Not applicable

BUSINESS CONTINUITY AND DISASTER RECOVERY

In accordance with Call-Off Schedule 8 (Business Continuity and Disaster Recovery) Part A, the Supplier's BCDR Plan at Annex 1 will apply.

SECURITY REQUIREMENTS

In accordance with Call-Off Schedule 9, Part A (Short Form Security Requirements) to apply

BUYER'S SECURITY POLICY

Available online at www.gov.uk/government/publications/dwp-procurement-security-policies-and-standards

INFORMATION SECURITY MANAGEMENT SYSTEM (ISMS)

Not Applicable]

CLUSTERING

Not Applicable

SERVICE LEVELS AND SERVICE CREDITS

Service Credits will accrue in accordance with Call-Off Schedule 14 Part B (Long Form Service Levels and Service Credits).

The required Service Maintenance Level is Level 4

The Service Credit Cap is in accordance with Call-Off Schedule 14 (Service Levels)

The Service Period is one (1) Month

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

PROGRESS REPORT FREQUENCY

Not applicable

PROGRESS MEETING FREQUENCY

Quarterly as requested by DWP

OPERATIONAL BOARD

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

KEY STAFF

[REDACTED]

KEY SUBCONTRACTOR(S)

[REDACTED]

COMMERCIALLY SENSITIVE INFORMATION

Not applicable]

[REDACTED]

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	

