



## APPENDIX 2

### Framework 324F ORDER FORM

(PURSUANT TO A FRAMEWORK AGREEMENT BETWEEN ESPO AND Security Plus Limited  
DATED 18/11/2022 ("the Framework Agreement"))

FROM

<b>Client</b>	Essex County Council
<b>Service Address</b>	County Hall, Market Road, Chelmsford, CM1 1QH
<b>Invoice Address</b>	County Hall, Market Road, Chelmsford, CM1 1QH
<b>Contact Ref:</b>	Ref: Jawid Hassani      Phone: 0333 032 1189      e-mail: <a href="mailto:jawid.hassani@essex.gov.uk">jawid.hassani@essex.gov.uk</a>
<b>Order Number</b>	<i>To be quoted on all correspondence relating to this Order:</i> CO0305
<b>Order Date</b>	30/11/2022

TO

<b>Service Provider:</b>	Security Plus Limited
<b>Attention of:</b> <b>E-mail:</b> <b>Tel number:</b>	Robert Philpott <a href="mailto:rphilpott@secplus.co.uk">rphilpott@secplus.co.uk</a> 0300 303 3733
<b>Address</b>	Tolerant House Bellringer Road Trentham Lakes South Stoke on Trent Staffordshire, ST4 8GZ



1. SERVICES REQUIREMENTS
(1.1) Services Required: Cash Collection and Delivery
(1.2) Commencement Date: 02/01/2023
(1.3) Price Payable by Client £55,000 annually approx.
(1.4) Completion Date: 2 years plus 2 years subject to supplier performance.

2 MINI-COMPETITION ORDER - ADDITIONAL REQUIREMENTS
(2.1) Supplemental Requirements In addition to Call-Off Terms and Conditions:
(2.2) Variations to Call-Off Terms and Conditions:
(2.3) Is TUPE likely to apply:

3. PERFORMANCE OF THE SERVICES AND DELIVERABLES					
(3.1) Key Personnel of the Contractor to be involved in the Services and Deliverables: Robert Philpott					
(3.2) Performance Standards: Quick turnaround from placing collection order to the collection being conducted (Within 3 working days). A clear complaints procedure in which we are assigned a relationship manager to manage any issues or complaints.					
(3.3) Location(s) at which the Services are to be provided:					
Site Name	Address Line 1	Address Line 2	Address Line 3	Town	CO5 8SX
ACL Chelmsford	Beeches Close			Chelmsford	CM1 2SB
ACL Witham	Spinks Lane			Witham	CM8 1EP
ACL Maldon	Carmelite House (1st Floor)	White Horse Lane		Maldon	CM9 5FW



ACL Brentwood	Cnr Rayleigh & Poplar Road			Shenfield	CM13 1BD
ACL Harlow	Partridge Road			Harlow	CM18 6TE
ACL Colchester	Wilson Marriage Centre	Barrack Street		Colchester	CO1 2LR
ACL Basildon	Lifelong Learning Centre	Churchill Avenue	Broadmayne	Basildon	SS14 3SG
Gt Notley Country Park	Gt Notley	Counry Park Discovery Centre	Braintree	Gt Notley	CM777 FS
Ely House - Basildon (South)	Churchill Avenue			Basildon	SS142 BW
Goodman House - Harlow (West)	Station Approach			Harlow	CM20 2ET
Magnet House - Clacton (North)	Jackson Road			Clacton-On-Sea	CO15 1JD
Stanwell House (North)	Stanwell Street			Colchester	CO2 7DL
Basildon Library	The Basildon Centre	St Martin's Square	Basildon	Essex	SS14 1EE
Billericay Library	143 High Street		Billericay	Essex	CM12 9AB
Braintree Library	Fairfield		Braintree	Essex	CM7 3YL
Brentwood Library	New Road		Brentwood	Essex	CM14 4BP
Brightlingsea library	New Street		Brightlingsea	Essex	CO7 0BZ
Broomfield library	180 Main Road	Broomfield	Chelmsford	Essex	CM1 7AH
Buckhurst Hill Library	165 Queens Road		Buckhurst Hill	Essex	IG1 5AZ
Burnham-on-Crouch Library	103 Station Road		Burnham-on-Crouch	Essex	CM0 8HQ
Canvey Island Library	High Street		Canvey Island	Essex	SS8 7RB
Chelmsford Library	County Hall	Market Road	Chelmsford	Essex	CM1 1QH
Chigwell library	Hainault Road		Chigwell	Essex	IG7 6QX
Chipping Ongar library	The Pleasance	High Street	Chipping Ongar	Essex	CM5 9AB
Clacton library	Station Road		Clacton	Essex	CO15 1SF
Coggeshall Library	The Friends Meeting House	Stoneham Street	Coggeshall	Essex	CO6 1UH



Colchester Library	Trinity Square		Colchester	Essex	CO1 1JB
Danbury Library	Main road		Danbury	Essex	CM3 4NQ
Debden Library	Epping Forest College	Borders Lane	Loughton	Essex	IG10 3SA
Dunmow Library	47 White Hart Lane		Great Dunmow	Essex	CM6 1FS
Earls Colne Library	William Hunt Reading Room & Library	38 High Street	Earls Colne	Essex	CO6 2PA
Epping Library	St John's Road		Epping	Essex	CM16 5DN
Frinton Library	59 Old Road		Frinton-on-Sea	Essex	CO13 9DA
Fryerns Library	Whitmore Way		Basildon	Essex	SS14 2NN
Galleywood Library	Watchouse Road	Galleywood	Chelmsford	Essex	CM2 8PU
Great Baddow Library	27 High Street	Great Baddow	Chelmsford	Essex	CM2 7HH
Great Parndon Library	Parnall Road	Staple Tye	Harlow	Essex	CM18 7PP
Great Tarpots Library	127 London road		Benfleet	Essex	SS7 5UH
Great Wakering library	16 High Street	Great Wakering	Southend on Sea	Essex	SS3 0EQ
Greenstead Library	Hawthorn Avenue	Greenstead	Colchester	Essex	CO4 3QE
Hadleigh Library	180 London Road	Hadleigh	Benfleet	Essex	SS7 2PD
Halstead Library	Bridge Street		Halstead	Essex	CO9 1HU
Harlow Library	Central Library	Cross Street	Harlow	Essex	CM20 1HA
Harwich Library	Upper Kingsway	Dovercourt	Harwich	Essex	CO12 3JT
Hatfield Peverel Library	The Street	Hatfield Peverel	Chelmsford	Essex	CM3 2DP
Hockley Library	Southend Road		Hockley	Essex	SS5 4PZ
Holland Library	Public Hall	Frinton Road	Holland-on-Sea	Essex	CO15 5UR
Hullbridge Library	Ferry Road	Hullbridge	Hockley	Essex	SS5 6ET
Ingatestone library	High Street		Ingatestone	Essex	CM4 9EU
Kelvedon Library	Aylett's Foundation School	Maldon road	Kelvedon	Essex	CO5 9BA
Laindon Library	5-7 New Century Road	Laindon	Basildon	Essex	SS15 6AG



Loughton Library	Traps Hill		Loughton	Essex	IG10 1HD
Maldon Library	Carmelite House	White Horse Lane	Maldon	Essex	CM9 5FW
Manningtree Library	High Street		Manningtree	Essex	CO11 1AD
Mark Hall Library	The Stow		Harlow	Essex	CM20 3AP
North Melbourne Library	Dickens Place	Copperfield Road	Chelmsford	Essex	CM1 4UU
North Weald Library	138 High Road	North Weald	Epping	Essex	CM16 6BZ
Old Harlow library	30 High Street	Old Harlow	Harlow	Essex	CM17 0DW
Pitsea Library	Community Centre	Off Maydells	Pitsea	Essex	SS13 3DU
Prettygate Library	Prettygate Road		Colchester	Essex	CO3 4EQ
Rayleigh Library	132/4 High Street		Rayleigh	Essex	SS6 7BX
Rochford Library	8 Roche Close		Rochford	Essex	SS4 1PX
Saffron Waldon library	2 King Street		Saffron Waldon	Essex	CB10 1ES
Sible Hedingham Library	169 Swan Street		Sible Hedingham	Essex	CO9 3PX
Silver End Library	Silver End Village Hall	Broadway	Silver End	Essex	CM8 3RQ
South Benfleet Library	264 High Road		Benfleet	Essex	SS7 5HD
South Woodham Ferrers Library	Trinity Square	South Woodham Ferrers	Chelmsford	Essex	CM3 5JU
Southminster library	Southminster Parish Room	Queensborough Road	Southminster	Essex	CM0 7AB
Springfield library	St Augustine's Way		Chelmsford	Essex	CM1 6GX
Stansted Library	Craton Green House	72 Chapel Hill	Stansted Mountfichet	Essex	CM24 8AQ
Stanway library	10 Villa Road	Stanway	Colchester	Essex	CO3 0RH
Thaxted Library	7 Town Street		Thaxted	Essex	CM6 2LD
Tiptree library	Rectory Road	Tiptree	Colchester	Essex	CO5 0SX
Tye Green Library	Bush Fair		Harlow	Essex	CM18 6LU

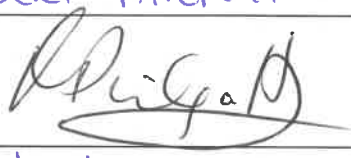


Vange library	Southview Road		Basildon	Essex	SS16 4ET
Waltham Abbey Library	37 Sun street		Waltham Abbey	Essex	EN9 1EL
Walton Library	52 High Street		Walton-on-the-Naze	Essex	CO14 8AE
West Clacton Library	Jaywick Lane		Clacton-on-Sea	Essex	CO16 8BE
West Mersea Library	13 High Street	West Mersea	Colchester	Essex	CO5 8QA
Wickford library	Unit 8 The Willows	Market Road	Wickford	Essex	SS12 0RA
Wickham Bishops Library	School Road	Wickham Bishops	Witham	Essex	CM8 3NU
Witham	18 Newland street		Witham	Essex	CM8 2AQ
Wivenhoe Library	104/6 High street	Wivenhoe	Colchester	Essex	CO7 9AB
Writtle	45 The Green	Writtle	Chelmsford	Essex	CO1 3DT
Harlow Outdoors	Burnt Mill Lane CM20 2QS			Essex	CM20 2QS
Mersea Outdoors	Rewsalls Lane CO5 8SX			Essex	CO5 8SX
Belhus Country Park	Aveley, RM15 4XJ			Essex	RM15 4XJ
Great Notley Country Park	Braintree CM77 7FS			Essex	CM77 7FS
Weald Country Park	Weald Road, CM14 5QS			Essex	CM14 5QS
<b>(3.4) Quality Standards:</b> <b>As specified by the individual business areas across Essex</b>					
<b>(3.5) Contract Monitoring Arrangements:</b> <b>Virtual Meetings with contract manager quarterly.</b>					




**BY SIGNING AND RETURNING THIS ORDER FORM THE SERVICE PROVIDER AGREES** to enter a legally binding contract with the Client to provide to the Client the Services specified in this Order Form (together with, where completed and applicable, the mini-competition order (additional requirements) set out in section 2 of this Order Form) incorporating the rights and obligations in the Call-Off Terms and Conditions set out in the Framework Agreement entered into by the Contractor and ESPO.

For and on behalf of the Contractor:-

Name and Title	ROBERT PHILPOTT
Signature	
Date	01/12/12

For and on behalf of the Client:-

Name and Title	Jawid Hassani - Procurement Officer
Signature	
Date	01/12/2022