Our ref: **1-431**
Your ref:

ATKINS/CH2M
via email

SPATS Framework
2/09K Temple Quay House
2 The Square
Temple Quay
Bristol, BS1 6HA

Direct Line: **Redacted**

25 October 2017

OFFICIAL

Dear Sir/Madam

**SPECIALIST PROFESSIONAL AND TECHNICAL SERVICES FRAMEWORK
Lot 1 - Technical Consultancy, Engineering Advice, Research and Innovation**

Asset Capability Team - Roads Investment Strategy (RIS2)

On behalf of Highways England, I am authorised to accept your proposal submitted on **3 October 2017** for the above Package Order at the prices/rates quoted.

This Package Order start date is 25 October 2017, and completion date is 31 January 2018.

The authorised maximum Package Order cost is **£99,994.28** (excluding VAT). This cost is not to be exceeded without prior written approval of the Procurement Officer.

Redacted is the Project Sponsor, and can be contacted direct on **Redacted** to arrange a start-up meeting. Please see Annex A overleaf for invoicing information.

Any queries relating to this contract should be sent to the Lot 1 Framework Manager via the email address below.

Yours faithfully

Redacted
Email: SPATS_Framework_Lot1@highwaysengland.co.uk
(**Redacted** via email, please save a copy to your contract file)

disability
confident
COMMITTED

INVESTORS
IN PEOPLE

Annex A - Invoicing information

Please note that the Project Sponsor will be contacting you shortly with a Blanket Purchase Agreement (BPA) number and a release number to quote with the BPA on your invoices.

1. When you report the value of completed work each month we will give you a receipt number.

2. Please quote the BPA number, the release number and the monthly receipt number on your invoice to ensure prompt payment.

3. When submitting your invoice(s), please also include the following information:

Invoice Address:	Invoice Details:	
Highways England Accounts Payable Team 11th Floor The Cube 199 Wharfside Street Birmingham West Midlands B1 1RN	Contract Number:	2015/S 160-293835
	Package Order Number (SPATS Work Package Number):	1-431
	Cost Centre:	3834
	Project Number (PIN):	561573
	Project Sponsor	(as named above)