

# Invitation to Quote

**Invitation to Quote (ITQ) on behalf of The National Environmental  
Research Council (NERC) – National Oceanography Centre (NOC)**

**Subject UK SBS Quayside Remedial Repairs Phase 1**

**Sourcing reference number FM17006**

**UK Shared Business Services Ltd (UK SBS)**  
[www.uksbs.co.uk](http://www.uksbs.co.uk)

Registered in England and Wales as a limited company. Company Number 6330639.  
Registered Office North Star House, North Star Avenue, Swindon, Wiltshire SN2 1FF  
VAT registration GB618 3673 25  
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**UKSBS**  
  
*Shared Business Services*

## Table of Contents

Section	Content
1	<a href="#"><u>About UK Shared Business Services Ltd.</u></a>
2	<a href="#"><u>About our Customer</u></a>
3	<a href="#"><u>Working with UK Shared Business Services Ltd.</u></a>
4	<a href="#"><u>Specification</u></a>
5	<a href="#"><u>Evaluation model</u></a>
6	<a href="#"><u>Evaluation questionnaire</u></a>
7	<a href="#"><u>General Information</u></a>
Appendix A -	Optional recommended methodologies

# Section 1 – About UK Shared Business Services

## Putting the business into shared services

UK Shared Business Services Ltd (UK SBS) brings a commercial attitude to the public sector; helping our customers improve efficiency, generate savings and modernise.

It is our vision to become the leading provider for our customers of shared business services in the UK public sector, continuously reducing cost and improving quality of business services for Government and the public sector.

Our broad range of expert services is shared by our customers. This allows our customers the freedom to focus resources on core activities; innovating and transforming their own organisations.

Core services include Procurement, Finance, Grants Admissions, Human Resources, Payroll, ISS, and Property Asset Management all underpinned by our Service Delivery and Contact Centre teams.

UK SBS is a people rather than task focused business. It's what makes us different to the traditional transactional shared services centre. What is more, being a not-for-profit organisation owned by its customers, UK SBS' goals are aligned with the public sector and delivering best value for the UK taxpayer.

UK Shared Business Services Ltd changed its name from RCUK Shared Services Centre Ltd in March 2013.

## Our Customers

Growing from a foundation of supporting the Research Councils, 2012/13 saw Business, Energy and Industrial Strategy (BEIS) transition their procurement to UK SBS and Crown Commercial Services (CCS – previously Government Procurement Service) agree a Memorandum of Understanding with UK SBS to deliver two major procurement categories (construction and research) across Government.

UK SBS currently manages £700m expenditure for its Customers.

Our Customers who have access to our services and Contracts are detailed [here](#).

## Section 2 – About Our Customer

### Natural Environment Research Council (NERC)

NERC is the UK's main agency for funding and managing research, training and knowledge exchange in the environmental sciences.

NERC's work covers the full range of atmospheric, Earth, biological, terrestrial and aquatic science, from the deep oceans to the upper atmosphere and from the poles to the equator.

The organisation coordinates some of the world's most exciting research projects, tackling major issues such as climate change, environmental influences on human health, the genetic make-up of life on Earth, and much more.

Working internationally, NERC have bases at some of the most hostile places on the planet; running a fleet of research ships and aircraft and investing in satellite technology to monitor gradual environmental change on a global scale. NERC provide forewarning of, and solutions to, the key environmental challenges facing society.

### Examples of funded research

- Showing the importance of mature tropical forests to the global climate.
- Developing a safer and cleaner way to mine gold by reducing the use of mercury.
- Studying the hole in the ozone layer - discovered by our British Antarctic Survey - and monitoring climate change.
- Playing a major role in the International Census of Marine Life that monitors our oceans.

### NERC also runs six organisations of world renown:

- British Antarctic Survey, in Cambridge.
- British Geological Survey, in Nottingham.
- National Oceanography Centre, in Southampton.
- Centre for Ecology & Hydrology, in Oxfordshire.
- National Centre for Atmospheric Science, in Leeds.
- National Centre for Earth Observation, Swindon.

[www.nerc.ac.uk](http://www.nerc.ac.uk)

## Section 3 - Working with UK Shared Business Services Ltd.

In this section you will find details of your Procurement contact point and the timescales relating to this opportunity.

relating to this opportunity.

Section 3 – Contact details		
3.1	Customer Name and address	NERC, National Oceanography Centre, University of Southampton Waterfront Campus, European Way, SO14 3ZH
3.2	Buyer name	Paul Greenhood
3.3	Buyer contact details	<a href="mailto:paul.greenhood@uksbs.co.uk">paul.greenhood@uksbs.co.uk</a> 01793 867852
3.4	Estimated value of the Opportunity	£50,000 (Excluding VAT)
3.5	Process for the submission of clarifications and Bids	<b>All correspondence shall be submitted within the Emptoris e-sourcing tool. Guidance Notes to support the use of Emptoris is available <a href="#">here</a>. Please note submission of a Bid to any email address including the Buyer <u>will</u> result in the Bid <u>not</u> being considered.</b>

Section 3 - Timescales		
3.6	Date of Issue of Contract Advert and location of original Advert	Friday 27 <sup>th</sup> January 2017
3.7	Latest date/time ITQ clarification questions should be received through Emptoris messaging system	Friday 3 <sup>rd</sup> February 2017 at 11am
3.8	Latest date/time ITQ clarification answers should be sent to all potential Bidders by the Buyer through Emptoris	Monday 6 <sup>th</sup> February at 3pm
3.9	Latest date/time ITQ Bid shall be submitted through Emptoris	Wednesday 8 <sup>th</sup> 2017 at 11am
3.10	Site Visits	Tuesday 31 <sup>st</sup> January 2017 at 9am Wednesday 1 <sup>st</sup> February 2017 at 9am
3.11	Anticipated rejection of unsuccessful Bids date	Monday 13 <sup>th</sup> February 2017
3.12	Anticipated Award date	Monday 13 <sup>th</sup> February 2017
3.13	Anticipated Contract Start date	Tuesday 14 <sup>th</sup> February 2017
3.14	Anticipated Contract End date	Friday 31 <sup>st</sup> March 2017
3.15	Bid Validity Period	60 Days

## Section 4 – Specification

### Quayside Remedial Repairs Phase 1

#### Introduction

This outline specification is for the Quayside Remedial Repairs –

The condition of the Quayside has deteriorated significantly over the last few years and this has made certain activities unsafe to be conducted under normal conditions. However, for operational purposes additional control measures have been put in place to prevent further deterioration and reduce incidents. The prevailing permanent ground conditions for the site area are stated to comprise of Made Ground over tidal flat deposits and river terrace deposits.

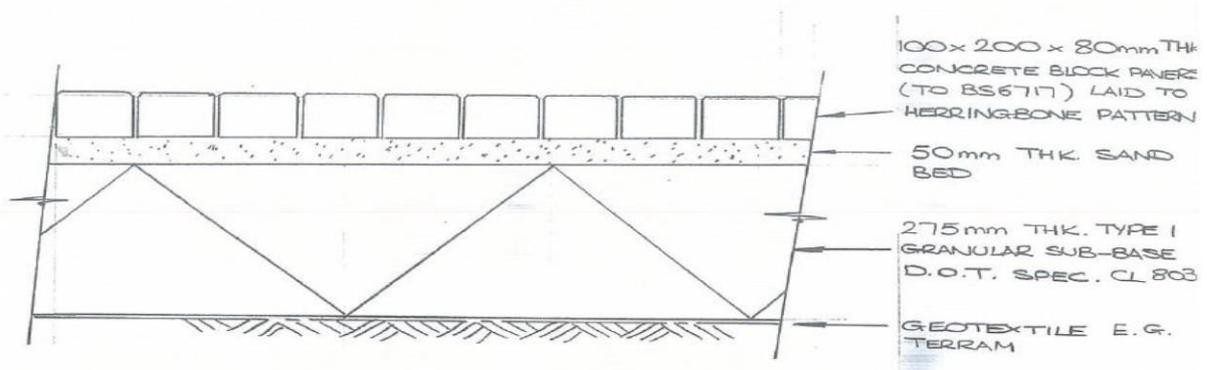
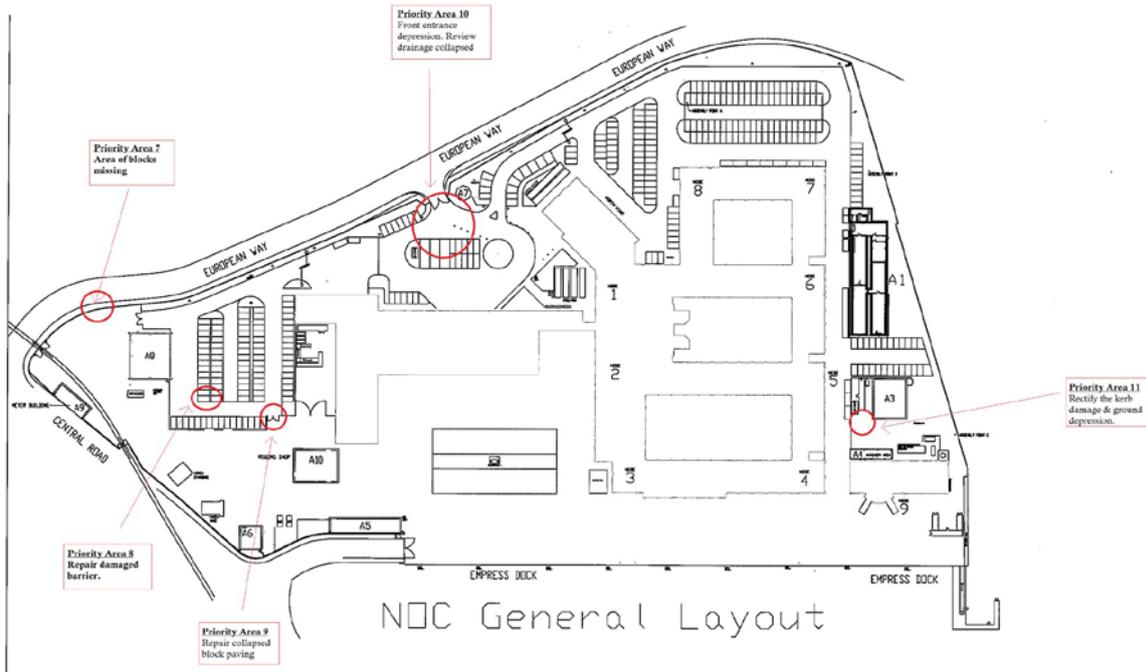
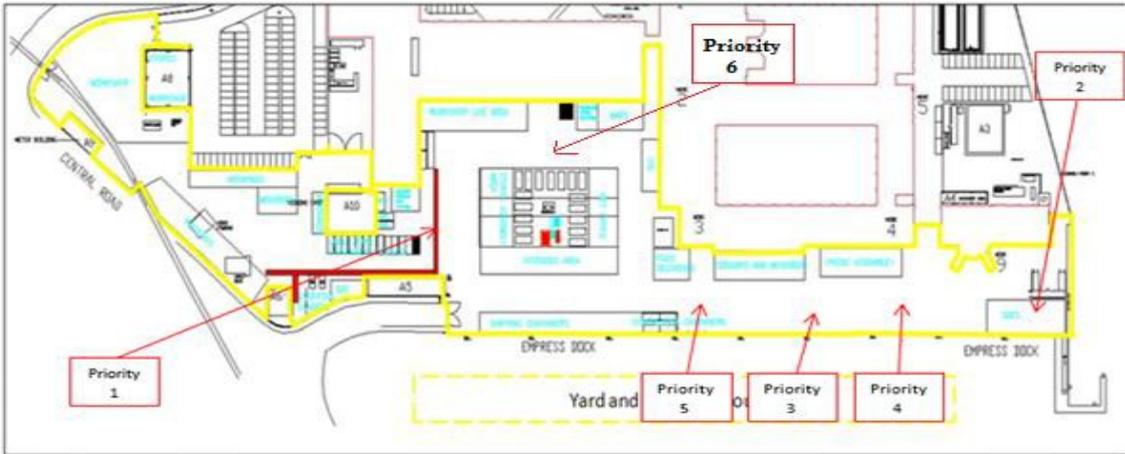


Figure 1: Existing Concrete Block Pavement

NOC Estates have conducted a site survey through an external contractor to determine the cause and extent of works required to rectify the situation and restore business as usual operational capabilities.

The specification identifies issues presented to pedestrian traffic utilising the authorised pathways in accordance with the current Yard and Quayside Policy. The foot paths are accessible by employees, students and visitors. These have an increased likelihood of incident due to the unfamiliarity of students and other visitors. The approach was adopted to highlight areas of high volume traffic and those identified at risk.

This costing shall therefore be utilised to commence works on the first phase of remedial repairs.



## **Priority Areas**

- Priority 1 – Stores to A6 Building Access Footpath

The footpath is one of the two in use footpaths as indicated by the Yard and Quayside Policy, it is used by Students/employees and visitors to gain access to A6 building and specialist stores on route. In addition to pedestrian flow this is also the authorised route to the gas storage areas and personnel will be transmitting with gas trolleys carrying gas cylinders weighing approximately 80Kg.

The contractor could avail the use of the NOC Quayside condition survey report that undertakes extensive drainage survey across the site layout for the rain & foul water pipes,

and in case of any breakages in the immediate vicinity – the repair works could be incorporated as a factor within the scope of works.



Currently there is a sunken area approximately 3000mm by 3500mm and is depressed by at least 250mm; it is in the centre of the path and is visually deceptive on approach to the actual gradient, likely to cause issues for unaware personnel.

➤ Priority 2 – Node 4 Exit to Small Boats Pontoon and Berths Access Footpath

Currently there is a raised area of approximately 2000mm, the height is approximately 25mm. Visually it could easily be missed but it is high enough to cause someone to trip over if someone is not being vigilant. In addition to pedestrian flow this is also the authorised route for the transportation of equipment from the stores to the vessels.



➤ Priority 3 – NOC NMF Ships Gangway Area

This area is where the ships gangway comes ashore. It is used by employees/visitors and students and due to the nature of the gangway this area is continually changing due to the tides, so personnel may not be pay due attention. Small hand held deliveries are also carried to the vessel using this route.

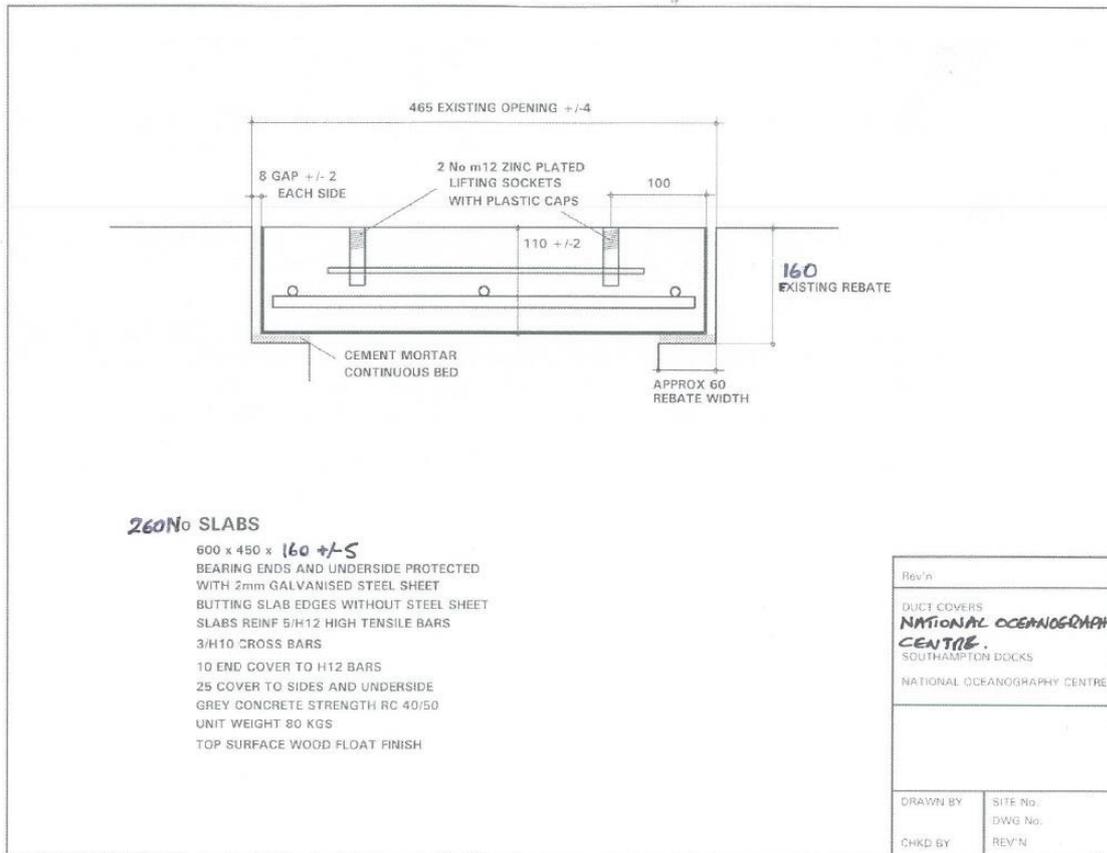


Currently there is a raised area of approximately 2400mm, the height is approximately 25mm, high enough to be considered a severe trip hazard.

- Priority 4 – Concrete Service Trunk Covers adjacent to Node 4

This is the main staging area during ships mobilisation and is a high traffic area for both transport with machinery & cranes in operation, and staff. Currently, the service trunk covers have sunk, presenting significant risk areas for an incident to occur.





➤ Priority 5 – Concrete Service Trunk Covers adjacent to Node 3

This is the main route for transporting equipment to on site mobilisations - utilising forklift trucks. Currently the service trunk covers have sunk, presenting significant areas for an incident to occur. Employees are present to conduct banksman duties and are concentrating on the movement of the vehicles and ensuring the safety of personnel not engaged with the activity.



➤ Priority 6 – Area between the MARSIC building & Container storage yard



This area is mostly used by stores personnel with access to heavy machinery and lifting equipment and several containers are transported on forklifts across this pathway on an everyday basis. Due to the heavy thoroughfare in this specific area, severe depression has been created on the ground posing grave risk to the stores personnel, while also preventing operational durability of the area for logistical purposes.



- Priority 7 – Replacing missing paving blocks.

Several concrete paving blocks have been identified as missing. The contractor would need to undertake a brief excavation to undermine the requirement of strengthening the granular sub-base and/or sand bed, before replacing new concrete blocks as per requirement BS6717 (100x200x80mm3).

- Priority 8 – Repair damaged barrier



As depicted in the site layout, the parking barriers (in the picture above) have been identified as damaged and would require replacing and/or repairing with pressure treated FSC Timber.

- Priority 9 – Repair the block pavement deformation – Site Waste Management Area



This is the one of the crucial routes of access for the waste management team of the NOCS site, and due to the collection of rain water inside the pavement depression, this area has been identified as a potential risk and also prevents sustainability of ongoing operations on site.

➤ Priority 10 – Visitors/Bus parking area pavement deformation



The pavement deformation identified across the site is quite severe in this area. It poses a greater hazard for visitors, cyclists and bus users who are probably not aware of this area as a trip hazard. The contractor could avail the use of the NOC Quayside condition survey report that undertakes extensive drainage survey of the rain & foul water pipes, and in case any breakages have been identified in the immediate vicinity – their repairs are to be included within the scope of repair works.

- Priority 11 – Repair kerb damage & ground depression



The above priority area does not suffer from any drainage damage, however the gravelled area has sunk substantially. This area has several concrete paving platforms on which storage containers have been placed, however the ground composition is assumed to be similar to the made ground found on the site.

- Present ground conditions

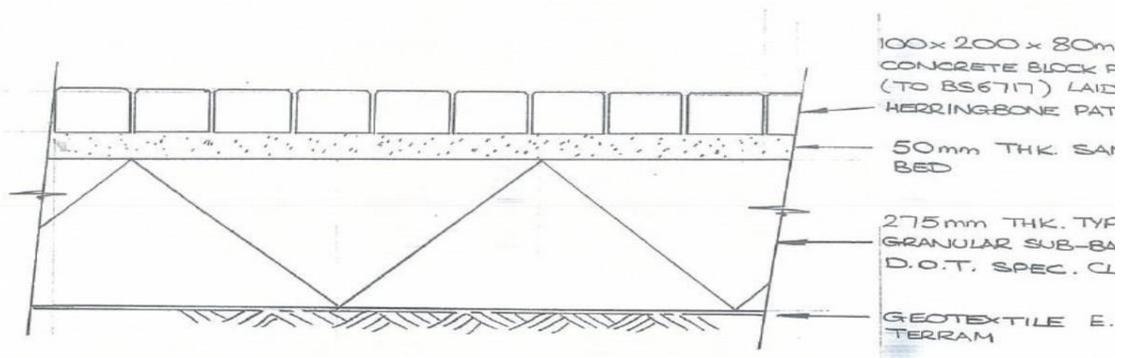


Figure 1: Existing Concrete Block Pavement

The existing block pavement construction comprises a sub base layer of depth 0.5m – 1.1m. The design 'make up' of the existing NOC dock yard pavement construction incorporates 80mm thick concrete block paviours 'bedded' on a 50mm layer of bedding sand which overlays a 275mm thick compacted Type 1 Sub Base layer – all laid upon a Terram geotextile mat. Intrusive investigation on site has demonstrated that the actual installed construction includes a sand bedding course layer of varying thickness from 70mm –

120mm (thicker than the required design spec) and a Type 1 Sub base layer of depth 0.5m – 1.1m.

The bituminous/bound (cement/bitumen macadam) construction layer is notably absent under the sand laying course. This would have been ideal to displace high surface friction/tension point loadings over a much larger area with a much reduced risk of pavement destabilization.

The current pavement construction make up is not fit or designed for its intended purpose. As the depth of the sand bedding layer was increased more than designed, and the obvious lack of a cement bound formation layer, together contributes to the displacement and deformation of the current concrete block pavement surfacing.

- Contractor must reinstate Line Markings after completion of works on site.
- 20 additional concrete channel blocks are available if required as a free issue, upon request to the client. Re-use of existing blocks are highly advised throughout the project. If further requirement arises, please be aware that these shall have to be done through a specialist manufacturer in UK.
- Contractor to match existing made ground conditions where deformation is not extensive and/or severe and the area could be rectified with infilling the existing ground specifications. Please note any remedial works undertaken also account for the present ground make up to ascertain the surrounding areas do not suffer through any robust mechanisms that might be put in place; while causing further deformation in the vicinity of the identified priority areas.
  
- Please price to incorporate per day & weekend labour costs.
  
- Additional Site Information, available upon request –
  - Quayside Survey Report
  - Site Service Drawings
  - Drainage survey reports for Surface Water & Foul Water drainage network failure
  - CBR values
  - Dynamic Load factors for the quayside

## Section 5 – Evaluation model

The evaluation model below shall be used for this ITQ, which will be determined to two decimal places.

Where a question is 'for information only' it will not be scored.

The evaluation team may comprise staff from UK SBS, the Customer and any specific external stakeholders UK SBS deem required. After evaluation the scores will be finalised by performing a calculation to identify (at question level) the mean average of all evaluators (Example – a question is scored by three evaluators and judged as scoring 5, 5 and 6. These scores will be added together and divided by the number of evaluators to produce the final score of 5.33 ( $5+5+6=16\div3=5.33$ ))

Pass / fail criteria		
Questionnaire	Q No.	Question subject
Commercial	SEL1.2	Employment breaches/ Equality
Commercial	FOI1.1	Freedom of Information Exemptions
Commercial	AW1.1	Form of Bid
Commercial	AW1.3	Certificate of Bona Fide Bid
Commercial	AW3.1	Validation check
Commercial	AW4.1	Contract Terms
Price	AW5.5	E Invoicing
Price	AW5.6	Implementation of E-Invoicing
Quality	AW6.1	Compliance to the Specification

Scoring criteria				
<b>Evaluation Justification Statement</b>				
In consideration of this particular requirement UK SBS has decided to evaluate Potential Providers by adopting the weightings/scoring mechanism detailed within this ITQ. UK SBS considers these weightings to be in line with existing best practice for a requirement of this type.				
Questionnaire	Q No.	Question subject	Maximum Marks	
Price	AW5.2	Price	40%	100%
Quality	PROJ3.3	Managing Continuity	60%	30%
Quality	PROJ3.4	Undertaking Works		30%
Quality	PROJ3.5	Risks		20%
Quality	PROJ3.6	Working Conditions		20%

## Evaluation of criteria

### Non-Price elements

Each question will be judged on a score from 0 to 100, which shall be subjected to a multiplier to reflect the percentage of the evaluation criteria allocated to that question.

Where an evaluation criterion is worth 20% then the 0-100 score achieved will be multiplied by 20.

**Example** if a Bidder scores 60 from the available 100 points this will equate to 12% by using the following calculation: Score/Total Points available multiplied by 20 ( $60/100 \times 20 = 12$ )

Where an evaluation criterion is worth 10% then the 0-100 score achieved will be multiplied by 10.

**Example** if a Bidder scores 60 from the available 100 points this will equate to 6% by using the following calculation: Score/Total Points available multiplied by 10 ( $60/100 \times 10 = 6$ )

The same logic will be applied to groups of questions which equate to a single evaluation criterion.

The 0-100 score shall be based on (unless otherwise stated within the question):

0	The Question is not answered or the response is completely unacceptable.
10	Extremely poor response – they have completely missed the point of the question.
20	Very poor response and not wholly acceptable. Requires major revision to the response to make it acceptable. Only partially answers the requirement, with major deficiencies and little relevant detail proposed.
40	Poor response only partially satisfying the selection question requirements with deficiencies apparent. Some useful evidence provided but response falls well short of expectations. Low probability of being a capable supplier.
60	Response is acceptable but remains basic and could have been expanded upon. Response is sufficient but does not inspire.
80	Good response which describes their capabilities in detail which provides high levels of assurance consistent with a quality provider. The response includes a full description of techniques and measurements currently employed.
100	Response is exceptional and clearly demonstrates they are capable of meeting the requirement. No significant weaknesses noted. The response is compelling in its description of techniques and measurements currently employed, providing full assurance consistent with a quality provider.

All questions will be scored based on the above mechanism. Please be aware that the final score returned may be different as there may be multiple evaluators and their individual scores will be averaged (mean) to determine your final score.

### Example

Evaluator 1 scored your bid as 60

Evaluator 2 scored your bid as 60

Evaluator 3 scored your bid as 40

Evaluator 4 scored your bid as 40

Your final score will  $(60+60+40+40) \div 4 = 50$

**Price elements** will be judged on the following criteria.

The lowest price for a response which meets the pass criteria shall score 100.  
All other bids shall be scored on a pro rata basis in relation to the lowest price. The score is then subject to a multiplier to reflect the percentage value of the price criterion.

For example - Bid 1 £100,000 scores 100.

Bid 2 £120,000 differential of £20,000 or 20% remove 20% from price scores 80

Bid 3 £150,000 differential £50,000 remove 50% from price scores 50.

Bid 4 £175,000 differential £75,000 remove 75% from price scores 25.

Bid 5 £200,000 differential £100,000 remove 100% from price scores 0.

Bid 6 £300,000 differential £200,000 remove 100% from price scores 0.

Where the scoring criterion is worth 50% then the 0-100 score achieved will be multiplied by 50.

In the example if a supplier scores 80 from the available 100 points this will equate to 40% by using the following calculation: Score/Total Points multiplied by 50 ( $80/100 \times 50 = 40$ )

The lowest score possible is 0 even if the price submitted is more than 100% greater than the lowest price.

## **Section 6 – Evaluation questionnaire**

Bidders should note that the evaluation questionnaire is located within the **e-sourcing questionnaire**.

Guidance on completion of the questionnaire is available at <http://www.ukpbs.co.uk/services/procure/Pages/supplier.aspx>

**PLEASE NOTE THE QUESTIONS ARE NOT NUMBERED SEQUENTIALLY**

## Section 7 – General Information

### What makes a good bid – some simple do's 😊

#### DO:

- 7.1 Do comply with Procurement document instructions. Failure to do so may lead to disqualification.
- 7.2 Do provide the Bid on time, and in the required format. Remember that the date/time given for a response is the last date that it can be accepted; we are legally bound to disqualify late submissions.
- 7.3 Do ensure you have read all the training materials to utilise e-sourcing tool prior to responding to this Bid. If you send your Bid by email or post it will be rejected.
- 7.4 Do use Microsoft Word, PowerPoint Excel 97-03 or compatible formats, or PDF unless agreed in writing by the Buyer. If you use another file format without our written permission we may reject your Bid.
- 7.5 Do ensure you utilise the Emptoris messaging system to raise any clarifications to our ITQ. You should note that typically we will release the answer to the question to all bidders and where we suspect the question contains confidential information we may modify the content of the question to protect the anonymity of the Bidder or their proposed solution
- 7.6 Do answer the question, it is not enough simply to cross-reference to a 'policy', web page or another part of your Bid, the evaluation team have limited time to assess bids and if they can't find the answer, they can't score it.
- 7.7 Do consider who your customer is and what they want – a generic answer does not necessarily meet every customer's needs.
- 7.8 Do reference your documents correctly, specifically where supporting documentation is requested e.g. referencing the question/s they apply to.
- 7.9 Do provide clear and concise contact details; telephone numbers, e-mails and fax details.
- 7.10 Do complete all questions in the questionnaire or we may reject your Bid.
- 7.11 Do check and recheck your Bid before dispatch.

## What makes a good bid – some simple do not's 🙄

### DO NOT

- 7.12 Do not cut and paste from a previous document and forget to change the previous details such as the previous buyer's name.
- 7.13 Do not attach 'glossy' brochures that have not been requested, they will not be read unless we have asked for them. Only send what has been requested and only send supplementary information if we have offered the opportunity so to do.
- 7.14 Do not share the Procurement documents, they are confidential and should not be shared with anyone without the Buyers written permission.
- 7.15 Do not seek to influence the procurement process by requesting meetings or contacting UK SBS or the Customer to discuss your Bid. If your Bid requires clarification the Buyer will contact you.
- 7.16 Do not contact any UK SBS staff or Customer staff without the Buyers written permission or we may reject your Bid.
- 7.17 Do not collude to fix or adjust the price or withdraw your Bid with another Party as we will reject your Bid.
- 7.18 Do not offer UK SBS or Customer staff any inducement or we will reject your Bid.
- 7.19 Do not seek changes to the Bid after responses have been submitted and the deadline for Bids to be submitted has passed.
- 7.20 Do not cross reference answers to external websites or other parts of your Bid, the cross references and website links will not be considered.
- 7.21 Do not exceed word counts, the additional words will not be considered.
- 7.22 Do not make your Bid conditional on acceptance of your own Terms of Contract, as your Bid will be rejected.

## Some additional guidance notes

- 7.23 All enquiries with respect to access to the e-sourcing tool and problems with functionality within the tool may be submitted to Crown Commercial Service (previously Government Procurement Service), Telephone 0345 010 3503.
- 7.24 Bidders will be specifically advised where attachments are permissible to support a question response within the e-sourcing tool. Where they are not permissible any attachments submitted will not be considered.
- 7.25 Question numbering is not sequential and all questions which require submission are included in the Section 6 Evaluation Questionnaire.
- 7.26 Any Contract offered may not guarantee any volume of work or any exclusivity of supply.
- 7.27 We do not guarantee to award any Contract as a result of this procurement
- 7.28 All documents issued or received in relation to this procurement shall be the property of UK SBS.
- 7.29 We can amend any part of the procurement documents at any time prior to the latest date / time Bids shall be submitted through Emptoris.
- 7.30 If you are a Consortium you must provide details of the Consortiums structure.
- 7.31 Bidders will be expected to comply with the Freedom of Information Act 2000 or your Bid will be rejected.
- 7.32 Bidders should note the Government's transparency agenda requires your Bid and any Contract entered into to be published on a designated, publicly searchable web site. By submitting a response to this ITQ Bidders are agreeing that their Bid and Contract may be made public
- 7.33 Your bid will be valid for 60 days or your Bid will be rejected.
- 7.34 Bidders may only amend the Contract terms if you can demonstrate there is a legal or statutory reason why you cannot accept them. If you request changes to the Contract and UK SBS fail to accept your legal or statutory reason is reasonably justified we may reject your Bid.
- 7.35 We will let you know the outcome of your Bid evaluation and where requested will provide a written debrief of the relative strengths and weaknesses of your Bid.
- 7.36 If you fail mandatory pass / fail criteria we will reject your Bid.
- 7.37 Bidders are required to use IE8, IE9, Chrome or Firefox in order to access the functionality of the Emptoris e-sourcing tool.
- 7.38 Bidders should note that if they are successful with their proposal UK SBS reserves the right to ask additional compliancy checks prior to the award of any Contract. In

the event of a Bidder failing to meet one of the compliancy checks UK SBS may decline to proceed with the award of the Contract to the successful Bidder.

- 7.39 All timescales are set using a 24 hour clock and are based on British Summer Time or Greenwich Mean Time, depending on which applies at the point when Date and Time Bids shall be submitted through Emptoris.
- 7.40 All Central Government Departments and their Executive Agencies and Non Departmental Public Bodies are subject to control and reporting within Government. In particular, they report to the Cabinet Office and HM Treasury for all expenditure. Further, the Cabinet Office has a cross-Government role delivering overall Government policy on public procurement - including ensuring value for money and related aspects of good procurement practice.

For these purposes, UK SBS may disclose within Government any of the Bidders documentation/information (including any that the Bidder considers to be confidential and/or commercially sensitive such as specific bid information) submitted by the Bidder to UK SBS during this Procurement. The information will not be disclosed outside Government. Bidders taking part in this ITQ consent to these terms as part of the competition process.

- 7.41 From 2nd April 2014 the Government is introducing its new Government Security Classifications (GSC) classification scheme to replace the current Government Protective Marking System (GPMS). A key aspect of this is the reduction in the number of security classifications used. All Bidders are encouraged to make themselves aware of the changes and identify any potential impacts in their Bid, as the protective marking and applicable protection of any material passed to, or generated by, you during the procurement process or pursuant to any Contract awarded to you as a result of this tender process will be subject to the new GSC from 2nd April 2014. The link below to the Gov.uk website provides information on the new GSC:

<https://www.gov.uk/government/publications/government-security-classifications>

UK SBS reserves the right to amend any security related term or condition of the draft contract accompanying this ITQ to reflect any changes introduced by the GSC. In particular where this ITQ is accompanied by any instructions on safeguarding classified information (e.g. a Security Aspects Letter) as a result of any changes stemming from the new GSC, whether in respect of the applicable protective marking scheme, specific protective markings given, the aspects to which any protective marking applies or otherwise. This may relate to the instructions on safeguarding classified information (e.g. a Security Aspects Letter) as they apply to the procurement as they apply to the procurement process and/or any contracts awarded to you as a result of the procurement process.

## **USEFUL INFORMATION LINKS**

- [Emptoris Training Guide](#)
- [Emptoris e-sourcing tool](#)
- [Contracts Finder](#)
- [Tenders Electronic Daily](#)
- [Equalities Act introduction](#)
- [Bribery Act introduction](#)
- [Freedom of information Act](#)