



# Department for Transport

Nottingham Off Road Events Ltd

Via email

[REDACTED]  
[REDACTED]  
[REDACTED]

Department for Transport  
Group Commercial Directorate  
Great Minster House  
38 Horseferry Road,  
Westminster,  
London SW1P 4DR

[REDACTED]  
Web Site: [www.dft.gov.uk](http://www.dft.gov.uk)

Our Ref: TRSS10087C

Date 19 August 2020

Dear Sir,

## **Contract Number TRSS10087C Hire of Off Road Sites for 4x4 Driver Training**

1. I refer to your recent discussions with [REDACTED] to hire out your facility for use by the Department for Transport for the purposes of training Government staff to operate vehicles in an off road situation.

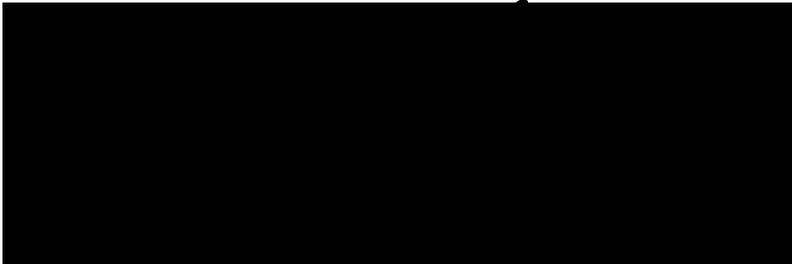
On behalf of the Secretary of State for Transport, the documents listed below and the agreement reached between you and [REDACTED], form a binding contract between you and this Department.

- (i) All liability will be covered by the Department for Transport when on your site for this purpose
  - (ii) Department for Transport purchase order terms and conditions at <https://www.gov.uk/government/publications/purchase-order-conditions-of-contract>
3. The contract will be commencing on 31 August 2020, ending on 1 September 2022.
4. The firm price for the contract will be £15,000 ex VAT this amount is not to be exceeded without the Department's prior permission in writing.
5. You will be issued with an official Purchase Order Number. This replaces any existing payment arrangements you may have made. Invoices must quote the correct Purchase Order Number and should be submitted as directed **in the Purchase Order to:**

[REDACTED]

Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

- 6. Please acknowledge receipt of this letter. You may contact the Contract Manager, [REDACTED] [REDACTED] to discuss any matters relating to the commencement of the Contract.



By authority of the Secretary of State for Transport

Signed:.....
Name:.....
Date:.....