

UK Health Security Agency- Order Form

1. Contract Reference	C306806_UKHSA_Scientific- Provision of a DNA Synthesiser
2. Date	This Contract shall be deemed to have commenced on date of UKHSA signature (the "Commencement Date")
3. Authority	The Secretary of State for Health and Social Care as part of the Crown through the UK Health Security Agency of 10 South Colonnade. Canary Wharf. London. E14 4PU (the "Authority")
4. Supplier	DNA Script, Inc. of 2001 Junipero Serra Boulevard, Suite 400, Daly City, California, 94014, USA (the " Supplier ")
5. The Contract	<p>The Supplier shall supply the deliverables described below on the terms set out in this Order Form and the attached contract conditions ("Conditions") and any Annexes.</p> <p>Unless the context otherwise requires, capitalised expressions used in this Order Form have the same meanings as in Conditions.</p> <p>In the event of any conflict between this Order Form and the Conditions, this Order Form shall prevail.</p> <p>Any purchase order issued by the Authority in respect of this Contract does not form part of this Contract.</p>
6. Deliverables	<p>GOODS:</p> <ul style="list-style-type: none"> • 102040 SYNTAX System, Model STX-200, with On- Premises Console Software and Laptop bundle • 101867 SYNTAX DNA Synthesis Kit • 101868 SYNTAX 96 Hi-Fidelity Run Kit • 101869 SYNTAX 96 Standard Run Kit • 100786 SYNTAX 192 Label Kit <p>The Goods shall be delivered by the Supplier in accordance with the specifications set out in Annex 2 and the following instructions:</p> <p>a) The Goods shall be delivered to the Authority at the following address ("Premises and Location"):</p> <p>UK Health Security Agency Manor Farm Road Porton Down Wiltshire SP4 0JG</p>

- b) All planned deliveries of the Goods shall be pre-advised by the Supplier to the Authority's primary delivery contact known as the "**Delivery Contact**") at least 2 (two) Business Days prior to shipping:
- ████████████████████
- ██
- ██
- c) Deliveries must be made between the hours of 08:00 to 16:00 on a Business Day.
- d) The Supplier shall ensure that all Goods are labelled with the PO number, product description, part number, volume, batch number, storage requirements and barcode.
- e) Risk in the Goods shall transfer to the Authority in accordance with Annex 4, Schedule 2, clause 3.1 upon completion of the installation, commissioning and training process provided by the Supplier.
- f) Delivery of the Goods shall be considered to have occurred when the Delivery Contact or other authorised representative of the Authority at the Authority's Premises and Locations has signed the delivery note confirming receipt in accordance with Annex 4, Schedule 2, clause 2 – Delivery stating the satisfactory delivery of the Goods, installation, commissioning and training has taken place.
- g) Acceptance of the Goods shall be considered to have occurred when the Authority has signed such documentation as required by the Supplier to confirm that the installation and commissioning process has been completed to the Authority's satisfaction to enable the Goods to be used by the Authority ("**Acceptance**").
- h) In the case of Rejected Goods the return conditions stated in Annex 4, Schedule 2, clause 4- Inspection, rejection, return and recall shall apply.

SERVICES:

The Supplier shall provide / perform, where relevant, the following in accordance with the specifications set out in Annex 2:

- S100082 SYNTAX Gold Service Agreement, 1 year
 - Installation
 - On-site training
- a) All performance of the Services shall be pre-advised by the Supplier to the Authority's Delivery Contact stated in clause 6 c) of this Order Form at least 2 (two) Business Days prior to shipping.
- b) The Services, where appropriate, shall be performed at the Authority's Premises and Location or as otherwise advised by the Authority from time to time.
- c) The Supplier's Key Personnel for Services shall contact and agree suitable timescales with the Authority's Delivery Contact in order that the Equipment can reasonably be made available for the Supplier to perform the Services.

	<p>d) The Delivery Contact will confirm: Booking reference number; Date and time of Supplier attending the relevant Premises and Locations; Premises and Locations address where the Services shall be performed. Any relevant policies, site guidelines/instructions in advance of the Supplier attending site</p> <p>e) The Authority reserves the right to immediately remove from the Authority's site any Personnel who do not conform to the reasonable instructions, policies, rules and regulations of the Authority.</p>
7. Specification	The Supplier shall provide the Goods and Services in accordance with Annex 2 – Specification of Requirements.
8. Term	<p>Contract Period and Termination</p> <p>8.1 This Contract shall be deemed to have commenced on date of UKHSA signature (the “Commencement Date”) and shall unless terminated earlier, or extended, in accordance with its terms, expire on 10th September 2026 (the “Term”).</p> <p>8.2 The Authority reserves the right to extend the Contract by a further year until 10th September 2027.</p> <p>8.3 Without prejudice to any other right of termination set out in this Contract, the Authority shall be entitled to pause or terminate this contract, in whole or in part, for convenience by giving the Supplier not less than 12 weeks' notice in writing.</p>
9. Charges	<p>The maximum value of the Goods that can be ordered under this Contract is 560,100€ (five hundred and sixty thousand, one hundred euros) only (excluding VAT). (the “Contract Price”). Full details of the Contract Price are contained in Annex 1 – Contract Price.</p> <p>For the avoidance of doubt, the Authority is not committed to pay the full Contract Price.</p>

<p>10. Payment</p>	<p>All invoices must be sent, quoting a valid purchase order number (PO Number), to: [REDACTED]</p> <p>UKHSA Billing Address:</p> <p>[REDACTED]</p> <p>UKHSA VAT No: GB888851648</p> <p>Upon signature by the Parties to this Contract the Authority will as soon as practical issue a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice.</p> <p>To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, PO Number item number (if applicable) and the details (name and telephone number) of your Authority contact (i.e. Contract Manager). Non-compliant invoices will be sent back to you, which may lead to a delay in payment.</p> <p>All invoices must be presented with copies of delivery notes and other supporting documentation stated in clause 6 – Deliverables of this Order Form.</p> <p>If you have a query regarding an outstanding payment, please contact our Accounts Payable section either by email to:</p> <p>[REDACTED]</p> <p>or by telephone [REDACTED] between 09:00-17:00 on a Business Day.</p>	
<p>11. Authority's Authorised Representative(s)</p>	<p>For general liaison your contact will continue to be</p> <p>[REDACTED]</p> <p>or, in their absence,</p> <p>[REDACTED]</p>	
<p>12. Address for notices</p>	<p>Authority:</p> <p>[REDACTED], UK Health Security Agency 10 South Colonnade. Canary Wharf. London. E14 4PU</p>	<p>Supplier:</p> <p>DNA Script, Inc. 2001 Junipero Serra Boulevard Suite 400, Daly City, California, 94014 USA</p>

13. Key Personnel	Authority: [Redacted] [Redacted]	Supplier: [Redacted] [Redacted]
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<div>Signed for and on behalf of the Supplier:</div> <div><div>DocuSigned by:</div><div>[Redacted Signature]</div></div> <div>Date Signed: 16 SEP 2024</div>	<div>Signed for and on behalf of the Authority:</div> <div><div>DocuSigned by:</div><div>[Redacted Signature]</div></div> <div>Date Signed: 18/09/2024</div>
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ANNEX 1 – CONTRACT PRICE

Quantity	Item Description	Maximum Quantity Required	List Price	Discount	Amount
1	102040 SYNTAX System, Model STX-200, with On-Premises Console Software and Laptop bundle SYNTAX System, Model STX-200. Enzymatic DNA Synthesis Instrument; fully automated system that produces up to 96 or 384 labelled or unlabelled oligos, depending on reagent kits used. System includes Vacuum Cabinet, Accessory Kit, computer laptop and peripherals, SYNTAX System software and 1 year license for Console on-premises software. Included are 1 year warranty covering parts, labour, and travel, installation, and onsite training.	1			

1	S100082 SYNTAX Gold Service Agreement, 1 year SYNTAX STX-100/STX-200 GOLD Service - 1 Year coverage and annual billing. Covers all service required for one DNA Script SYNTAX instrument including unlimited correct maintenance (repair) services, Preventive Maintenance visit, parts, labour, and travel. On-site service is provided Monday-Friday 8:00am to 5:00pm local time excluding locally observed holidays. Remote support is available via phone or email Monday-Friday 8AM to 9PM EST and 9AM to 7PM CET excluding DNA Script observed holidays. Preventive Maintenance visit will be scheduled according to DNA Script recommendations during which time the covered instrument will receive specified maintenance including replacement of any essential parts, lubrication of critical components and general cleaning. A general performance check will be performed after the PM to ensure the instrument is operating per DNA Script specifications. Exclusions: consumable items, reagents, user maintenance items as defined per the User Guide, IQ/OQ/PQ, instrument moving services. Response time goals: On-site response for down instrument - within 2 business days after dispatch of Field Service Engineer	1 per annum			
101867	101867 SYNTAX DNA Synthesis Kit	24 per annum		Discount By Volume	
101868	101868 SYNTAX 96 Hi-Fidelity Run Kit	24 per annum		Discount By Volume	
101869	101869 SYNTAX 96 Standard Run Kit	24 per annum		Discount By Volume	
100786	SYNTAX 192 Label Kit	24 per annum		Discount By Volume	

ANNEX 2 – SPECIFICATION OF REQUIREMENTS

The DNA synthesiser must meet the below requirements:

- Be capable of producing 15–120 nt de novo synthesis of oligos (A, T, G, and C)
- Be capable of synthesizing labelled and unlabelled oligos
- Be capable of performing enzymatic synthesis
- Be able to produce ready-to-use oligos for molecular biology and genomics applications
- Be capable of producing single or dual labelled qPCR probes (fluorophores & quenchers) compatible with FAM, HEX and CY5 channels
- Have flexibility for up to 96 oligos per run
- Be capable of parallel synthesis in 96-well plates
- Have a short set up time (<45 min)
- Have capacity for same day synthesis of short oligos (<30 nt)
- Have capacity for unattended overnight operation
- Have quantification & normalisation capabilities
- Have the ability to upload sequence files for synthesis using text based (csv) and/or MS excel-based file formats
- Be laboratory benchtop operation with unit(s) footprint smaller than (1.3 M Width x 0.8 m Depth x 0.7 m Height)
- Have a weight of unit(s) < 170 kg
- Be capability of network free on-premise operation
- Have USB capabilities
- Have Ethernet capabilities
- Have error rates equivalent or lower than traditional service providers
- Yield Standard Oligos (15-80nt) > 500 pmol
- Yield standard labelled Oligos (15-80nt) > 250 pmol
- Have capacity for 384 well plate production of oligos

The Preventative Servicing and Maintenance Agreement must include:

- All repairs
- At least one Preventive Maintenance visit per annum (including replacement of any essential parts, lubrication of critical components and general cleaning. A general performance check will be performed after the PM to ensure the instrument is operating per DNA Script specifications).
- All parts, labour and travel.
- On-site service Friday 8:00am to 5:00pm
- Remote support available via phone or email Monday-Friday.

ANNEX 3 – KEY PERFORMANCE INDICATORS & SERVICE LEVELS

With reference to Schedule 2 of Clause 15.3, the Authority reserves the right to terminate this Contract by issuing a Termination Notice to the Supplier repeatedly fails to meet the below Key Performance Indicator requirements:

1. Deliveries on the due date (for the avoidance of doubt: (a) deliveries which arrive on time but are not unloaded due to the driver's decision; (b) deliveries which do not arrive; and (c) deliveries which arrive at the wrong delivery location, shall also be considered late;
2. Quantity of delivery correct against the relevant Order as per Orders placed in accordance with the requirements of this Contract;
3. Quality of delivery in accordance with this Contract, including delivery presentation (the delivery must be presented in such a way that it can be unloaded safely and in a ready for use condition taking into consideration this Contract's requirements) and condition of the Goods (the Goods must be in a condition that is new and ready to use);
4. Timely and accurate administration (including booking/amending delivery times and orders and invoices, delivery advice notes and labels and management information) being in accordance with the requirements of this Contract;
5. The Supplier shall ensure that the Goods shall perform to the standards detailed within the Contract Specification as set out at Appendix 1 of the Contract;
6. Customer service- the supplier should respond to all queries submitted via email within 48 hours of receipt;
7. Downtime – down time of the equipment should not exceed a maximum of 2 weeks from the point of down time notice.
8. Call-out – a representative will attend site within 96 hours of the initial call;
9. Repair – repairs to be carried out on site should not exceed 2 weeks from breakdown; and
10. Replacement – If the equipment cannot be repaired after one (1) month, the Supplier will need to replace the equipment with a like for like item within six (6) weeks

ANNEX 4 - UKHSA STANDARD TERMS AND CONDITIONS FOR THE SUPPLY OF GOODS

Contract

General Terms and Conditions

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30. General

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1 **Supply of Goods**

- 1.1 The Supplier shall supply the "Goods" (including as defined in the Schedule 8 of the Supplier Commercial Terms), ordered by the Authority under this Contract and in the case of a conflict between the terms of this Contract and Supplier Commercial Terms in Schedule 8, the terms in this Contract shall take precedence. The Supplier shall:
 - 1.1.1 promptly and in any event within any time limits as may be set out in this Contract;
 - 1.1.2 in accordance with all other provisions of this Contract including the Schedules;
 - 1.1.3 using reasonable skill and care in their delivery;
 - 1.1.4 using reasonable skill and care in their installation, associated works and training to the extent that such installation, works or training is a requirement of this Contract;
 - 1.1.5 in accordance with any quality assurance standards as set out in the Optional Provisions and/or the Specification and Tender Response Document;
 - 1.1.6 in accordance with the Law and with Guidance;
 - 1.1.7 in accordance with Good Industry Practice;
 - 1.1.8 in accordance with the Policies; and
 - 1.1.9 in a professional and courteous manner.
- 1.2 The Supplier shall comply fully with its obligations set out in the Specification and Tender Response Document (to include, without limitation, the KPIs and all obligations in relation to the quality, performance characteristics, supply, delivery and installation and training in relation to use of the Goods).
- 1.3 Unless otherwise agreed by the Parties in writing, the Goods shall be new, consistent with any sample, and shall comply with any applicable specification set out in this Contract (to include, without limitation, the provisions of the Authority's requirements set out in the Specification and Tender Response Document and the Supplier's response to such requirements) and any applicable manufacturers' specifications.
- 1.4 The Supplier shall ensure that all relevant consents, authorisations, licences and accreditations required to supply the Goods are in place prior to the delivery of any Goods to the Authority.
- 1.5 If there are any incidents that in any way relate to or involve the use of the Goods by the Authority, the Supplier shall cooperate fully with the Authority in relation to the Authority's application of the Policies on reporting and responding to all incidents, including serious incidents requiring investigation, and shall respond promptly to any reasonable and proportionate queries, questions and/or requests for information that the Authority may have in this context in relation to the Goods.
- 1.6 If there are any quality, performance and/or safety related reports, notices, alerts or

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other communications issued by the Supplier or any regulatory or other body in relation to the Goods, the Supplier shall promptly provide the Authority with a copy of any such reports, notices, alerts or other communications.

- 1.7 Upon receipt of any such reports, notices, alerts or other communications pursuant to Clause 1.6 of this Contract, the Authority shall be entitled to request further information from the Supplier and/or a meeting with the Supplier, and the Supplier shall cooperate fully with any such request.

2 Delivery

- 2.1 The Supplier shall deliver the Goods in accordance with any delivery timescales, delivery dates and delivery instructions (to include, without limitation, as to delivery location and delivery times) set out in the Specification and Tender Response Document, a Purchase Order or as otherwise agreed with the Authority in writing.
- 2.2 Delivery shall be completed when the Goods have been unloaded at the location specified by the Authority and such delivery has been received by a duly authorised agent, employee or location representative of the Authority. The Authority shall procure that such duly authorised agent, employee or location representative of the Authority is at the delivery location at the agreed delivery date and times in order to accept such delivery. Any arrangement by which the Goods are collected by the Authority in return for a discount on the Contract Price shall be agreed by the Parties in writing (where due to an emergency such arrangements cannot be committed to writing prior to collection, the Parties shall confirm such arrangements in writing as soon as possible following collection). Where the Authority collects the Goods, collection is deemed delivery for the purposes of the Contract.
- 2.3 The Supplier shall ensure that a delivery note shall accompany each delivery of the Goods. Such delivery note shall contain the information specified in the Specification and Tender Response Document or as otherwise agreed with the Authority in writing. Where such information requirements as to the content of delivery notes are not specified or separately agreed, such delivery notes shall, as a minimum, contain the Authority's order number, the name and address of the Authority, a description and quantity of the Goods, and shall show separately any extra agreed charges for containers and/or any other item not included in the Contract Price or, where no charge is made, whether the containers are required to be returned.
- 2.4 Part deliveries and/or deliveries outside of the agreed delivery times/dates may be refused unless the Authority has previously agreed in writing to accept such deliveries. Where delivery of the Goods is refused by the Authority in accordance with this Clause 2.4 of this Contract, the Supplier shall be responsible for all risks, costs and expenses associated with the re-delivery of the Goods in accordance with the agreed delivery times/dates. Where the Authority accepts delivery more than five (5) days before the agreed delivery date, the Authority shall be entitled to charge the Supplier for the costs of insurance and storage of the Goods until the agreed date for delivery.
- 2.5 Unless otherwise set out in the Specification and Tender Response Document or agreed with the Authority in writing, the Supplier shall be responsible for carriage, insurance, transport, all relevant licences, all related costs, and all other costs associated with the delivery of the Goods to the delivery location and unloading of the Goods at that location. Without limitation to the foregoing provision of this Clause 2.5 of this Contract, unless otherwise stated in the Specification and Tender Response Document or agreed with the Authority in writing, the Supplier shall be

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responsible for obtaining all export and import licences for the Goods and shall be responsible for any delays to the delivery time due to such licences not being available when required. In the case of any Goods supplied from outside the United Kingdom, the Supplier shall ensure that accurate information is provided to the Authority as to the country of origin of the Goods and shall be liable to the Authority for any extra duties or taxes for which the Authority may be accountable should the country of origin prove to be different from that set out in the Specification and Tender Response Document.

- 2.6 All third party carriers engaged to deliver the Goods shall at no time be an agent of the Authority and accordingly the Supplier shall be liable to the Authority for the acts and omissions of all third party carriers engaged to deliver the Goods to the Authority.

3 Passing of risk and ownership

- 3.1 Risk in the Goods shall pass to the Authority when the Goods are delivered as specified in this Contract or, in the case of Goods which require installation by the Supplier, when that installation process is complete.
- 3.2 Ownership of the Goods shall pass to the Authority on the earlier of:
- 3.2.1 full payment for such Goods; or
 - 3.2.2 where the Goods are consumables or are non-recoverable, at the point such Goods are taken into use. For the avoidance of doubt, where ownership passes in accordance with this Clause 3.2.2 of this Contract, then the full Contract Price for such Goods shall be recoverable by the Supplier from the Authority as a debt if there is non-payment of a valid undisputed invoice issued by the Supplier to the Authority in relation to such Goods.
- 3.3 All tools, equipment and materials of the Supplier required in the performance of the Supplier's obligations under this Contract shall be and remain at the sole risk of the Supplier, whether or not they are situated at a delivery location.

4 Inspection, rejection, return and recall

- 4.1 As relevant and proportionate to the Goods in question and subject to reasonable written notice, the Supplier shall permit, after prior written notice from the Authority, any person authorised by the Authority, to inspect work being undertaken in relation to the Goods and/or the storage facilities used in the storage of the Goods at all reasonable times at the Supplier's premises or at the premises of any Sub-contractor or agent of the Supplier in order to confirm that the Goods are being manufactured and/or stored in accordance with Good Industry Practice and in compliance the requirements of this Contract and/or that stock holding and quality assurance processes are in accordance with the requirements of this Contract.
- 4.2 Without prejudice to the provisions of Clause 4.6 of this Contract and subject to Clause 4.7 of this Contract, the Authority shall visually inspect the Goods within a reasonable time not exceeding thirty (30) Business Days following delivery and may by written notice reject any Goods found to be damaged or otherwise not in accordance with the requirements of this Contract ("**Rejected Goods**"). The whole of any delivery may be rejected if reasonable sample of the Goods taken indiscriminately from that delivery is found not to conform in all material respects to the requirements of the Contract.

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- 4.3 Without prejudice to the provisions of Clause 4.5 of this Contract, upon the rejection of any Goods in accordance with Clauses 4.2 and/or 4.6 of this Contract, the Supplier shall at the Authority's written request:
- 4.3.1 collect the Rejected Goods at the Supplier's risk and expense within fourteen (14) days of issue of written notice from the Authority rejecting the Goods; and
 - 4.3.2 without extra charge, promptly (and in any event within twenty (20) Business Days or such other time agreed by the Parties in writing acting reasonably) supply replacements for the Rejected Goods to the Authority subject to the Authority not cancelling its purchase obligations in accordance with Clause 4.5 of this Contract.
- If the Supplier requests and the Authority accepts that the Rejected Goods should be disposed of by the Authority rather than returned to the Supplier, the Authority reserves the right to charge the Supplier for the costs associated with the disposal of the Rejected Goods and the Supplier shall promptly pay any such costs.
- 4.4 Risk and title in respect of any Rejected Goods shall pass to the Supplier on the earlier of: (a) collection by the Supplier in accordance with Clause 4.3 of this Contract; or (b) immediately following the expiry of ten (10) Business Days from the Authority issuing written notification rejecting the Goods. If Rejected Goods are not collected within fourteen (14) days of the Authority issuing written notification rejecting the Goods, the Authority may return the Rejected Goods at the Supplier's risk and expense and charge the Supplier for the cost of storage from the expiry of ten (10) Business Days from the date of notification of rejection.
- 4.5 Where the Authority rejects any Goods in accordance with Clauses 4.2 and/or 4.6 of this Contract and the Authority no longer requires replacement Goods, the Authority may by written notice cancel its purchase obligations in relation to such quantity of Rejected Goods. Should the Authority have paid for such Rejected Goods the Supplier shall refund such payment to the Authority within thirty (30) days of the Authority cancelling such purchase obligations and informing the Supplier that the Authority does not require replacements for such Rejected Goods.
- 4.6 Without prejudice to any other provisions of this Contract or any other warranties or guarantees applicable to the Goods supplied and subject to Clause 4.7 of this Contract, if at any time following the date of the delivery of any Goods, all or any part of such Goods are found to be defective or otherwise not in accordance with the requirements of this Contract ("**Defective Goods**"), the Supplier shall, at the Authority's discretion:
- 4.6.1 upon written request and without charge, promptly (and in any event within twenty (20) Business Days or such other time agreed by the Parties in writing acting reasonably) remedy the deficiency by repairing such Defective Goods; or
 - 4.6.2 upon written notice of rejection from the Authority, treat such Defective Goods as Rejected Goods in accordance with Clauses 4.2 to 4.5 of this Contract.
- 4.7 The Supplier shall be relieved of its liabilities under Clauses 4.2 to 4.5 (inclusive) and/or Clause 4.6 of this Contract to the extent only that the Goods are damaged,

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there are defects in the Goods and/or the Goods fail to comply with the requirements of this Contract due, in each case, to any acts or omissions of the Authority.

- 4.8 The Authority's rights and remedies under Clause 4.6 of this Contract shall cease within a reasonable period of time from the date on which the Authority discovers or might reasonably be expected to discover that the Goods are Defective Goods. For the avoidance of doubt, Goods not used before their expiry date shall in no event be considered Defective Goods following the date of expiry provided that at the point such Goods were delivered to the Authority they met any shelf life requirements set out in the Specification and Tender Response Document.
- 4.9 Where the Supplier is required by Law, Guidance, and/or Good Industry Practice to order a product recall ("**Requirement to Recall**") in respect of the Goods, the Supplier shall:
 - 4.9.1 promptly (taking into consideration the potential impact on the Authority of the continued use of the Goods as well as compliance by the Supplier with any regulatory requirements) notify the Authority in writing of the recall together with the circumstances giving rise to the recall;
 - 4.9.2 from the date of the Requirement to Recall treat the Goods the subject of such recall as Defective Goods in accordance with Clause 4.6 of this Contract;
 - 4.9.3 consult with the Authority as to the most efficient method of executing the recall of the Goods and use its reasonable endeavours to minimise the impact on the Authority of the recall; and
 - 4.9.4 indemnify and keep the Authority indemnified against, any loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings suffered or incurred by the Authority as a result of such Requirement to Recall.

5 **Staff**

- 5.1 The Supplier will employ sufficient Staff to ensure that it complies with its obligations under this Contract. This will include, but not be limited to, the Supplier providing a sufficient reserve of trained and competent Staff during Staff holidays or absence.
- 5.2 The Supplier shall ensure that all Staff are aware of, and at all times comply with, the Policies as notified to the Supplier from time to time.
- 5.3 The Supplier shall employ only such persons as are careful, skilled and experienced in the duties required of them, and will ensure that every such person is properly and sufficiently trained and instructed and shall maintain throughout the Term all appropriate licences and registrations with any relevant bodies (at the Supplier's expense) and has the qualifications to carry out their duties.
- 5.4 The Supplier shall comply with the Authority's staff vetting procedures and other staff protocols, as may be relevant to this Contract and which are notified to the Supplier by the Authority with prior written notice.
- 5.5 Unless otherwise confirmed by the Authority in writing, the Supplier shall ensure compliance (to include with any implementation timelines) with any Guidance issued

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by the Department of Health and Social Care and/or any requirements and/or Policies issued by the Authority (to include as may be set out as part of any procurement documents leading to the award of this Contract) in relation to the adoption of, and compliance with, any scheme or schemes to verify the credentials of Supplier representatives that visit the Premises. Once compliance with any notified implementation timelines has been achieved by the Supplier, the Supplier shall, during the Term, maintain the required level of compliance in accordance with any such Guidance, requirements and Policies.

6 Business continuity

- 6.1 The Supplier shall use reasonable endeavours to ensure its Business Continuity Plan operates effectively alongside the Authority's business continuity plan where relevant to the supply of the Goods. The Supplier shall also ensure that its Business Continuity Plan complies on an ongoing basis with any specific business continuity requirements, as may be set out in the Specification and Tender Response Document.
- 6.2 Throughout the Term, the Supplier will ensure its Business Continuity Plan provides for continuity during a Business Continuity Event. The Supplier confirms and agrees such Business Continuity Plan details and will continue to detail robust arrangements that are reasonable and proportionate to:
 - 6.2.1 the criticality of this Contract to the Authority; and
 - 6.2.2 the size and scope of the Supplier's business operations, regarding continuity of the supply of Goods during and following a Business Continuity Event.
- 6.3 The Supplier shall test its Business Continuity Plan at reasonable intervals, and in any event no less than once every twelve (12) months or such other period as may be agreed between the Parties taking into account the criticality of this Contract to the Authority and the size and scope of the Supplier's business operations. The Supplier shall promptly provide to the Authority, at the Authority's written request, copies of its Business Continuity Plan, reasonable and proportionate documentary evidence that the Supplier tests its Business Continuity Plan in accordance with the requirements of this Clause 6.3 of this Contract and reasonable and proportionate information regarding the outcome of such tests. The Supplier shall provide to the Authority a copy of any updated or revised Business Continuity Plan within thirty (30) days of any material update or revision to the Business Continuity Plan.
- 6.4 The Authority may suggest reasonable and proportionate amendments to the Supplier regarding the Business Continuity Plan at any time. Where the Supplier, acting reasonably, deems such suggestions made by the Authority to be relevant and appropriate, the Supplier will incorporate into the Business Continuity Plan all such suggestions made by the Authority in respect of such Business Continuity Plan. Should the Supplier not incorporate any suggestion made by the Authority into such Business Continuity Plan it will explain the reasons for not doing so to the Authority.
- 6.5 Should a Business Continuity Event occur at any time, the Supplier shall implement and comply with its Business Continuity Plan and provide regular written reports to the Authority on such implementation.

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- 6.6 During and following a Business Continuity Event, the Supplier shall use reasonable endeavours to continue to supply the Goods in accordance with this Contract.

7 The Authority's obligations

- 7.1 Subject to the Supplier supplying the Goods in accordance with this Contract, the Authority will pay the Supplier for the Goods in accordance with Clause 9 of this Contract.
- 7.2 The Authority shall, as appropriate, provide copies of or give the Supplier access to such of the Policies that are relevant to the supply and delivery of the Goods.
- 7.3 The Authority shall comply with the Authority's Obligations, as may be referred to in the Specification and Tender Response Document.
- 7.4 The Authority shall provide the Supplier with any reasonable and proportionate cooperation necessary to enable the Supplier to comply with its obligations under this Contract. The Supplier shall at all times provide reasonable advance written notification to the Authority of any such cooperation necessary in circumstances where such cooperation will require the Authority to plan for and/or allocate specific resources in order to provide such cooperation.

8 Contract management

- 8.1 Each Party shall appoint and retain a Contract Manager who shall be the primary point of contact for the other Party in relation to matters arising from this Contract. Should the Contract Manager be replaced, the Party replacing the Contract Manager shall promptly inform the other Party in writing of the name and contact details for the new Contract Manager. Any Contract Manager appointed shall be of sufficient seniority and experience to be able to make decisions on the day to day operation of the Contract. The Supplier confirms and agrees that it will be expected to work closely and cooperate fully with the Authority's Contract Manager.
- 8.2 Each Party shall ensure that its representatives (to include, without limitation, its Contract Manager) shall attend review meetings on a regular basis to review the performance of the Supplier under this Contract and to discuss matters arising generally under this Contract. Each Party shall ensure that those attending such meetings have the authority to make decisions regarding the day to day operation of the Contract. Review meetings shall take place at the frequency specified in the Specification and Tender Response Document. Should the Specification and Tender Response Document not state the frequency, then the first such meeting shall take place on a date to be agreed on or around the end of the first month after the Commencement Date. Subsequent meetings shall take place at monthly intervals or as may otherwise be agreed in writing between the Parties.
- 8.3 Two weeks prior to each review meeting (or at such time and frequency as may be specified in the Specification and Tender Response Document) the Supplier shall provide a written contract management report to the Authority regarding the supply of the Goods and the operation of this Contract. The content of such contract management report will be agreed prior between the Parties and where not agreed, shall contain:

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- 8.3.1 details of the performance of the Supplier when assessed in accordance with the KPIs since the last such performance report;
- 8.3.2 details of any complaints by the Authority in relation to the supply of Goods, their nature and the way in which the Supplier has responded to such complaints since the last review meeting written report;
- 8.3.3 the information specified in the Specification and Tender Response Document;
- 8.3.4 a status report in relation to the implementation of any current Remedial Proposals by either Party; and
- 8.3.5 such other information as reasonably required by the Authority.
- 8.4 Unless specified otherwise in the Specification and Tender Response Document, the Authority shall take minutes of each review meeting and shall circulate draft minutes to the Supplier within a reasonable time following such review meeting. The Supplier shall inform the Authority in writing of any suggested amendments to the minutes within five (5) Business Days of receipt of the draft minutes. If the Supplier does not respond to the Authority within such five (5) Business Days the minutes will be deemed to be approved. Where there are any differences in interpretation of the minutes, the Parties will use their reasonable endeavours to reach agreement. If agreement cannot be reached the matter shall be referred to, and resolved in accordance with, the Dispute Resolution Procedure.
- 8.5 The Supplier shall provide such management information as the Authority may request from time to time any event, within fourteen (14) days of the date of the request. The Supplier shall supply the management information to the Authority in such form as may be specified by the Authority and, where requested to do so, the Supplier shall also provide such management information to another Contracting Authority, whose role it is to analyse such management information in accordance with UK government policy (to include, without limitation, for the purposes of analysing public sector expenditure and planning future procurement activities) ("**Third Party Body**"). The Supplier confirms and agrees that the Authority may itself provide the Third Party Body with management information relating to the Goods purchased, any payments made under this Contract, and any other information relevant to the operation of this Contract. The Authority understands and commits that such information shared with Third Party Body will be considered Confidential Information.
- 8.6 Upon receipt of management information supplied by the Supplier to the Authority and/or the Third Party Body, or by the Authority to the Third Party Body, the Parties hereby consent, in the respect of confidentiality obligations stated in the Contract and its Schedules, to the Third Party Body and the Authority:
 - 8.6.1 storing and analysing the management information and producing statistics; and
 - 8.6.2 sharing the management information or any statistics produced using the management information with any other Contracting Authority.
- 8.7 If the Third Party Body and/or the Authority shares the management information or any other information provided under Clause 8.6 of this Contract, any Contracting Authority receiving the management information shall, where such management information is subject to obligations of confidence and confidentiality under this

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Contract and such management information is provided direct by the Authority to such Contracting Authority, be informed of the confidential nature of that information by the Authority and shall be requested by the Authority not to disclose it to any body that is not a Contracting Authority (unless required to do so by Law).

- 8.8 The Authority may make changes to the type of management information which the Supplier is required to supply and shall give the Supplier at least one (1) month's written notice of any changes.

9 Price and payment

- 9.1 The Contract Price shall be calculated as set out in the Commercial Schedule.
- 9.2 Unless otherwise stated in the Commercial Schedule, the Contract Price:
- 9.2.1 shall remain fixed during the Term; and
 - 9.2.2 is the entire price payable by the Authority to the Supplier in respect of the provision of the Goods and includes, without limitation:
 - (i) packaging, packing materials, addressing, labelling, loading, delivery to and unloading at the delivery location, the cost of any import or export licences, all appropriate taxes (excluding VAT), duties and tariffs, any expenses arising from import and export administration, any installation costs and associated works, the costs of all associated documentation and information supplied or made accessible to the Authority in any media, and any training in relation to the use, storage, handling or operation of the Goods;
 - (ii) any royalties, licence fees or similar expenses in respect of the making, use or exercise by the Supplier of any Intellectual Property Rights for the purposes of performing this Contract, and any licence rights granted to the Authority in accordance with Clause 11 of this Contract; and
 - (iii) costs and expenses in relation to supplies and materials used by the Supplier or any third party in the manufacture of the Goods, and any other costs incurred by the Supplier in association with the manufacture, supply or installation of the Goods.
- 9.3 Unless stated otherwise in the Commercial Schedule, the Supplier shall invoice the Authority, within thirty (30) days of the delivery of Goods ordered by the Authority using a Purchase Order, quoting on the invoice the relevant Purchase Order number. Each invoice shall contain such information and be addressed to such individual as the Authority may inform the Supplier from time to time.
- 9.4 Each invoice shall contain such information and be addressed to such individual as the Authority may inform the Supplier from time to time.
- 9.5 The Contract Price is exclusive of VAT, which, if properly chargeable, the Authority shall pay at the prevailing rate subject to receipt from the Supplier of a valid and accurate VAT invoice. Such VAT invoices shall show the VAT calculations as a separate line item.
- 9.6 Where the Contract Price is or may become subject to any pricing requirements of any voluntary and/or statutory pricing regulation schemes, the Parties shall comply with

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such pricing requirements as required by Law from time to time and specifically as required by the statutory pricing regulation scheme (and any future regulation) or to the extent applicable to the Supplier from time to time as an industry member of a voluntary scheme, including any reductions in price by reason of the application of such schemes.

- 9.7 The Authority shall verify and pay each valid and undisputed invoice received in accordance with Clause 9.3 of this Contract within thirty (30) days of receipt of such invoice at the latest. However, the Authority shall use its reasonable endeavours to pay such undisputed invoices sooner in accordance with any applicable government prompt payment targets. If there is undue delay in verifying the invoice in accordance with this Clause 9.7 of this Contract, the invoice shall be regarded as valid and undisputed for the purposes this Clause 9.7 after a reasonable time has passed.
- 9.8 Where the Authority raises a query with respect to an invoice the Parties shall liaise with each other and agree a resolution to such query within thirty (30) days of the query being raised. If the Parties are unable to agree a resolution within thirty (30) days the query shall be referred to dispute resolution in accordance with the Dispute Resolution Procedure. For the avoidance of doubt, the Authority shall not be in breach of any of any of its payment obligations under this Contract in relation to any queried or disputed invoice sums unless the process referred to in this Clause 9.7 of this Contract has been followed and it has been determined that the queried or disputed invoice amount is properly due to the Supplier and the Authority has then failed to pay such sum within a reasonable period following such determination.
- 9.9 The Supplier shall pay to the Authority any service credits and/or other sums and/or deductions (to include, without limitation, deductions relating to a reduction in the Contract Price) that may become due in accordance with the provisions of the Specification and Tender Response Document. For the avoidance of doubt, the Authority may invoice the Supplier for such sums or deductions at any time in the event that they have not automatically been credited to the Authority in accordance with the provisions of the Specification and Tender Response Document. Such invoice shall be paid by the Supplier within 30 days of the date of such invoice.
- 9.10 The Authority reserves the right to set-off:
 - 9.10.1 any monies due to the Supplier from the Authority as against any monies due to the Authority from the Supplier under this Contract; and
 - 9.10.2 any monies due to the Authority from the Supplier as against any monies due to the Supplier from the Authority under this Contract.
- 9.11 Where the Authority is entitled to receive any sums (including, without limitation, any costs, charges or expenses) from the Supplier under this Contract, the Authority may invoice the Supplier for such sums. Such invoices shall be paid by the Supplier within 30 days of the date of such invoice.
- 9.12 If a Party fails to pay any undisputed sum properly due to the other Party under this Contract, the Party due such sum shall have the right to charge interest on the overdue amount at the applicable rate under the Late Payment of Commercial Debts (Interest) Act 1998, accruing on a daily basis from the due date up to the date of actual payment, whether before or after judgment.

10 Warranties

- 10.1 For the avoidance of doubt, the Supplier makes the following limited warranties to the

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Authority that the Goods will be free from defect in material and workmanship under normal and proper use, operation and maintenance, as set forth in the Supplier's published specifications set out in Schedule 7, and the Goods will conform to the Supplier's published specifications in all material respects, for period of twelve (12) months from the date of shipment to the Authority with respect to Goods, and the Supplier warrants and undertakes that:

- 10.1.1 the Goods shall be suitable for the purposes and/or treatments as referred to in the Specification and Tender Response Document, be of satisfactory quality, fit for their intended purpose and shall comply with the standards and requirements set out in this Contract;
- 10.1.2 unless otherwise confirmed by the Authority in writing (to include, without limitation, as part of the Specification and Tender Response Document), it will ensure that the Goods comply with requirements five (5) to eight (8), as set out in Annex 1 of the Cabinet Office Procurement Policy Note - Implementing Article 6 of the Energy Efficiency Directive (Action Note 07/14 3rd June 2014), to the extent such requirements apply to the relevant Goods;
- 10.1.3 it shall ensure that prior to actual delivery to the Authority the Goods are manufactured, stored and/or distributed using reasonable skill and care and in accordance with Good Industry Practice;
- 10.1.4 without prejudice to the generality of the warranty at 10.1.3 of this Contract, it shall ensure that, the Goods are manufactured, stored and/or distributed in accordance with good manufacturing practice and/or good warehousing practice and/or good distribution practice, as may be defined under any Law, Guidance and/or Good Industry Practice relevant to the Goods, and in accordance with any specific instructions of the manufacturer of the Goods;
- 10.1.5 it shall ensure that all facilities used in the manufacture, storage and distribution of the Goods are kept in a state and condition necessary to enable the Supplier to comply with its obligations in accordance with this Contract;
- 10.1.6 it has, or the manufacturer of the Goods has, manufacturing and warehousing capacity sufficient to comply with its obligations under this Contract;
- 10.1.7 it will ensure sufficient stock levels to comply with its obligations under this Contract;
- 10.1.8 it shall ensure that the transport and delivery of the Goods mean that they are delivered in good and useable condition;
- 10.1.9 where the Goods are required to be stored at a certain temperature, it shall provide, or shall procure the provision of, complete and accurate temperature records for each delivery of the Goods during the period of transport and/or storage of the Goods from the point of manufacture to the point of delivery to the Authority;
- 10.1.10 where there is any instruction information, including without limitation patient information leaflets, that accompany the Goods, it shall provide a sufficient number of copies to the Authority and provide updated copies should the instruction information change at any time during the Term;

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- 10.1.11 all Goods delivered to the Authority shall comply with any shelf life requirements set out in the Specification and Tender Response Document;
- 10.1.12 it has and shall maintain a properly documented system of quality controls and processes covering all aspects of its obligations under this Contract and/or under Law and/or Guidance and shall at all times comply with such quality controls and processes;
- 10.1.13 it shall not make any significant changes to its system of quality controls and processes in relation to the Goods without notifying the Authority in writing with at least twenty one (21) days in advance of such change (such notice to include the details of the consequences which follow such change being implemented);
- 10.1.14 it shall not make any significant changes to the Goods without the prior written notice to the Authority of at least one (1) calendar month and provided any disruptions to the Goods and associated support services following those changes are immediately rectified by the Supplier;
- 10.1.15 any equipment it uses in the manufacture, delivery, or installation of the Goods shall comply with all relevant Law and Guidance, be fit for its intended purpose and maintained fully in accordance with the manufacturer's specification;
- 10.1.16 where any act of the Supplier requires the notification to and/or approval by any regulatory or other competent body in accordance with any Law and Guidance, the Supplier shall comply fully with such notification and/or approval requirements;
- 10.1.17 it has and shall as relevant maintain all rights, consents, authorisations, licences and accreditations required to supply the Goods;
- 10.1.18 receipt of the Goods by or on behalf of the Authority and use of the Goods or of any other item or information supplied, or made available, to the Authority will not infringe any third party rights, to include without limitation any Intellectual Property Rights;
- 10.1.19 it will comply with all Law, Guidance, Policies and the Supplier Code of Conduct in so far as is relevant to the supply of the Goods;
- 10.1.20 it will promptly notify the Authority of any health and safety hazard which has arisen, or the Supplier is aware may arise, in connection with the Goods and take such steps as are reasonably necessary to ensure the health and safety of persons likely to be affected by such hazards;
- 10.1.21 it shall: (i) comply with all relevant Law and Guidance and shall use Good Industry Practice to ensure that there is no slavery or human trafficking in its supply chains; and (ii) notify the Authority immediately if it becomes aware of any actual or suspected incidents of slavery or human trafficking in its supply chains;
- 10.1.22 it shall at all times conduct its business in a manner that is consistent with any anti-slavery Policy of the Authority and shall provide to the Authority any reports or other information that the Authority may request as evidence of the Supplier's compliance with this Clause 10.1.22 and/or as may be requested or otherwise required by the Authority in accordance with its anti-

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slavery Policy.

- 10.1.23 it will fully and promptly respond to all requests for information and/or requests for answers to questions regarding this Contract, the Goods, any complaints and any Disputes at the frequency, in the timeframes and in the format as requested by the Authority from time to time (acting reasonably);
 - 10.1.24 all information included within the Supplier's responses to any documents issued by the Authority as part of the procurement relating to the award of this Contract (to include, without limitation, as referred to in the Specification and Tender Response Document and Commercial Schedule) and all accompanying materials is accurate;
 - 10.1.25 it has the right and authority to enter into this Contract and that it has the capability and capacity to fulfil its obligations under this Contract;
 - 10.1.26 it is a properly constituted entity and it is fully empowered by the terms of its constitutional documents to enter into and to carry out its obligations under this Contract and the documents referred to in this Contract;
 - 10.1.27 all necessary actions to authorise the execution of and performance of its obligations under this Contract have been taken before such execution;
 - 10.1.28 there are no pending or threatened actions or proceedings before any court or administrative agency which would materially adversely affect the financial condition, business or operations of the Supplier;
 - 10.1.29 there are no material agreements existing to which the Supplier is a party which prevent the Supplier from entering into or complying with this Contract;
 - 10.1.30 it has and will continue to have the capacity, funding and cash flow to meet all its obligations under this Contract; and
 - 10.1.31 it has satisfied itself as to the nature and extent of the risks assumed by it under this Contract and has gathered all information necessary to perform its obligations under this Contract and all other obligations assumed by it.
- 10.2 Where the sale, manufacture, assembly, importation, storage, distribution, supply, delivery, or installation of the Goods under this Contract relates to medical devices and/or medicinal products (both as defined under any relevant Law and Guidance), the Supplier warrants and undertakes that it will comply with any such Law and Guidance relating to such activities in relation to such medical devices and/or medicinal products. In particular, but without limitation, the Supplier warrants that:
- 10.2.1 at the point such Goods are supplied to the Authority, all such Goods which are medical devices shall have valid CE marking as required by Law and Guidance and that all relevant marking, authorisation, registration, approval and documentation requirements as required under Law and Guidance relating to the sale, manufacture, assembly, importation, storage, distribution, supply, delivery, or installation of such Goods shall have been complied with. Without limitation to the foregoing provisions of this Clause 10.2 of this Contract, the Supplier shall, upon written request from the Authority, make available to the Authority evidence of the grant of such valid

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CE marking, and evidence of any other authorisations, registrations, approvals or documentation required;

- 10.2.2 at the point such Goods are supplied to the Authority, all such Goods which are medicinal products shall have a valid marketing authorisation as required by Law and Guidance in order to supply the Goods to the Authority and that all relevant authorisation, labelling, registration, approval and documentation requirements as required under Law and Guidance relating to the sale, manufacture, assembly, importation, storage, distribution, supply or delivery of such Goods shall have been complied with. Without limitation to the foregoing provisions of this Clause 10.2 of this Contract, the Supplier shall, upon written request from the Authority, make available to the Authority evidence of the grant of any required valid marketing authorisation, and evidence of any other authorisations, labelling, registrations, approvals or documentation required; and
- 10.2.3 it shall maintain, and no later than any due date when it would otherwise expire, obtain a renewal of , any authorisation, registration or approval (including without limitation CE marking and/or marketing authorisation) required in relation to the Goods in accordance with Law and Guidance until such time as the Goods expire or the Authority notifies the Supplier in writing that it has used or disposed of all units of the Goods supplied under this Contract.
- 10.3 If the Supplier is in breach of Clause 10.2 of this Contract, then, without prejudice to any other right or remedy of the Authority, the Authority shall be entitled to reject and/or return the Goods and the Supplier shall, subject to Clause 13.2 of this Contract, indemnify and keep the Authority indemnified against, any loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings suffered or incurred by the Authority as a result of such breach.
- 10.4 The Supplier agrees to use reasonable endeavours to assign to the Authority upon request the benefit of any warranty, guarantee or similar right which it has against any third party manufacturer or supplier of the Goods in full or part.
- 10.5 The Supplier warrants that all information, data and other records and documents required by the Authority as set out in the Specification and Tender Response Document shall be submitted to the Authority in the format and in accordance with any timescales set out in the Specification and Tender Response Document.
- 10.6 The Supplier warrants and undertakes to the Authority that it shall comply with any eProcurement Guidance as it may apply to the Supplier and shall carry out all reasonable acts required of the Supplier to enable the Authority to comply with such eProcurement Guidance.
- 10.7 The Supplier warrants and undertakes to the Authority that, as at the Commencement Date, it has notified the Authority in writing of any Occasions of Tax Non-Compliance or any litigation that it is involved in that is in connection with any Occasions of Tax Non-Compliance. If, at any point during the Term, an Occasion of Tax Non-Compliance occurs, the Supplier shall:
- 10.7.1 notify the Authority in writing of such fact within five (5) Business Days of its occurrence; and
- 10.7.2 promptly provide to the Authority:
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- (i) details of the steps which the Supplier is taking to address the Occasion of Tax Non-Compliance and to prevent the same from recurring, together with any mitigating factors that it considers relevant; and
 - (ii) such other information in relation to the Occasion of Tax Non-Compliance as the Authority may reasonably require.
- 10.8 The Supplier further warrants and undertakes to the Authority that it will inform the Authority in writing immediately upon becoming aware that any of the warranties set out in Clause 10 of this Contract have been breached or there is a risk that any warranties may be breached.
- 10.9 Any warranties provided under this Contract are both independent and cumulative and may be enforced independently or collectively at the sole discretion of the enforcing Party.

11 Intellectual property

- 11.1 The Supplier hereby grants to the Authority, for the life of the use of Goods by the Authority, an irrevocable, royalty-free, non-exclusive licence of any Intellectual Property Rights required for the purposes of receiving and using, and to the extent necessary to receive and use, the Goods (to include any associated technical or other documentation and information supplied or made accessible to the Authority in any media) in accordance with this Contract.
- 11.2 The Parties agree that the Intellectual Property Rights related to the Goods, including the Products, Software and/or Services as defined in Schedule 8 is not transferred to the Authority and shall remain the property of Supplier. Supplier and its licensors own and retain all right, title and interest in and to the Products, Software and Services and any portions thereof, including, without limitation, any copy or derivative work thereto. The Authority shall not take any action to jeopardize, encumber, limit, or interfere in any manner with Supplier's or its licensors' ownership of and rights with respect to the Products, Software and/ or Services. The Authority shall have only those rights in and to the Products, Software and/or Services as are expressly granted to it under this Contract.
- 11.3 Notwithstanding the content of this Contract, the Parties agrees that the results and the associated Intellectual Property Rights derived from the Authority's use of the Goods shall belong to and be solely vested in the Authority.
- 11.4 The Authority shall not use any of the foregoing or any corporate name or other Intellectual Property Rights of Supplier at any time in any manner that is not expressly authorized by this Contract or in any way that may be detrimental to DNA Supplier's reputation or other interests.
- 11.5 The Authority shall keep, complete and accurate books of account and records such as date of sale, end-user of Goods, parts (kit machines) purchased by end user and number of sales to enable compliance by Supplier of its own obligations towards its licensor(s). Such books and records shall be kept at the principal place of business of the Authority for at least thirty six (36) months following the end of the year to which such books and records pertain. Supplier shall have a right to inspect such books and records upon Supplier's written request, and no more than once a year.

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- 11.6 LIMITED LICENSES. Supplier hereby grants to the Authority under Supplier Intellectual Property Rights
- 11.6.1 an irrevocable, royalty-free, limited non-exclusive, non-transferable, non-sublicensable, fully paid-up license (a) to use the Goods (including the Products and Software) for their intended purposes consistent with the restrictions set forth in Clause 11.8 and conditions and requirements set forth in this Contract in, and (b) to access and use the Software and any updates to such Software that Supplier may provide to the Authority from time to time, solely for use in connection with the intended function of the Goods (including the Instrument), in accordance with the manual(s) and written instructions provided by Supplier and for the Authority's unrestricted use (including but not limited to commercialisation), with valid user number(s) and password(s) granted to the Authority by Supplier.
 - 11.6.2 a limited, royalty-free, limited license to the Authority for sale and service provision to the Authority's Customers ("Authority's Customers") to use the Goods for research use only in the context of diagnostic services and/or quality control operations. The Authority undertakes to ensure the Authority's Customer entities will not fall under no regulations or forbidden list of prohibited entities to work-with, including the OFAC US Sanction List. The Authority shall pass on similar obligations to Authority's Customers regarding biosecurity and confidentiality obligations described in this Contract.
The Authority undertakes to ensure that any Authority's Customers will use the Goods for the permitted purposes and contractually authorised uses stated in this Contract.
 - 11.6.3 For the avoidance of doubts, nothing in this Contract authorises the Authority to use Goods in downstream workflows to produce clinical or commercial products (including drugs products).
- 11.7 Such license does not include a right to decompile, reverse engineer, disassemble, reduce the Software (or any portion thereof) to a human-perceivable form, or to use the Software for any other purpose. The Authority understands and agrees that except as expressly set forth in the Contract, no right or license to any other Intellectual Property Rights owned or licensable by Supplier is conveyed or implied by this Contract.
- 11.8 USE RESTRICTIONS. The Authority hereby acknowledges and agrees that it shall not use the Goods (including the Product, Software, Instruments etc) for any purpose other than the purpose set out in this Contract for the purpose for which Supplier has developed the Goods and, and that it shall use the Goods in accordance with all applicable laws, rules, and regulations, and in accordance with best practices and recommendations established including the International Gene Synthesis Consortium and the US Department of Health and Human Services (HHS) 2010 Guidance as updated from time to time (collectively, "Biosecurity Guidance").
- 11.9 Notwithstanding anything to the contrary in this Contract, under the licenses granted herein: (a) the Authority shall (i) use the Goods only with Supplier's Products, and in particular, Instruments only with Supplies, except as otherwise provided in the applicable, then-current documentation for such Products; and (ii) use Supplies only once and only for their intended purpose (that is, Supplies are developed and licensed for single use only for their intended purpose and are not to be reused), and (b) the Authority shall not permit any employee or third party to, without prior written consent of the Supplier to (i) use any Product or Software other than as set forth in

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the applicable documentation including this Contract, (ii) refurbish or remanufacture any Product, (iii) transfer (including but not limited to resell, donate, distribute, disclose, market, rent, lease, assign sublicense, pledge, loan or otherwise transfer) any Software or Product to any third party (provided for the avoidance of doubt, should the Authority's entitlement change, it shall be able to transfer its rights within this Contract); (iv) adapt, modify or reverse engineer any Product or Software, (v) copy, modify, translate, or create any derivative works based upon all or any portion of the Product or Software; (vi) remove or alter any copyright, trademark, or other proprietary notices, legends, symbols, or labels appearing on or in the Products or Software.

- 11.10 In case of usage of the Goods by the Authority in a way that does not conform to the use restrictions, subject to the Authority being given 30 Business Days' prior notice to remedy any non-compliance usage, failing that, both Parties agree to in good faith comply with the Dispute Resolution Procedure in Clause 22 of this Contract and failing that the Supplier reserves its right as a last resort to switch off the Goods or cease furnishing the Supplies.
- 11.11 **IMPROVEMENTS.** Except to the extent permitted by applicable laws, Supplier hereby grants to the Authority a non-exclusive, worldwide, fully sublicenseable, fully paid-up, royalty-free, irrevocable license to make, use, sell and incorporate into Supplier's Products, Software, and Services all Goods/Product and Software Improvements (defined hereafter) made or suggested by the Authority.
- 11.12 As used herein, "Product and Software Improvements" means any improvement of a Product or Software including any associated Intellectual Property Rights that arise or may arise out of the use of Products or Software which relates to (a) development, design, manufacturing, layout, packaging or protocols or methods for using any Products or Software, alone or with other Products or other devices, Software or reagents; or (b) interfaces between any Products, Software, and other devices; provided, however, that Product and Software Improvements shall not include data resulting from using Products or polynucleotides made by Products or discoveries derived from such data.

12 Indemnity

- 12.1 The Supplier shall be liable to the Authority for, and shall indemnify and keep the Authority indemnified against, any loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings in respect of:

- 12.1.1 any injury or allegation of injury to any person, including injury resulting in death;
- 12.1.2 any loss of or damage to property (whether real or personal); and/or
- 12.1.3 any breach of Clause 10.1.18 and/or Clause 11 of this Contract;

that arise or result from the Supplier's negligent acts or omissions or breach of contract in connection with the performance of this Contract including the supply of the Goods, except to the extent that such loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings have been caused by any act or omission by, or on behalf of, or in accordance with the instructions of, the Authority.

- 12.2 Liability under Clauses 12.1.1 and 12.1.3 of this Contract shall be unlimited. Liability

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under Clauses 4.9.4, 10.3, 12.1.2 and 2.5 of Schedule 3 of this Contract shall be subject to the limitation of liability set out in Clause 13 of this Contract.

- 12.3 In relation to all third party claims against the Authority, which are the subject of any indemnity given by the Supplier under this Contract, the Authority shall use its

reasonable endeavours, upon a written request from the Supplier, to transfer the conduct of such claims to the Supplier unless restricted from doing so. Such restrictions may include, without limitation, any restrictions:

- 12.3.1 relating to any legal, regulatory, governance, information governance, or confidentiality obligations on the Authority; and/or
- 12.3.2 relating to the Authority's membership of any indemnity and/or risk pooling arrangements.

Such transfer shall be subject to the Parties agreeing appropriate terms for such conduct of the third party claim by the Supplier (to include, without limitation, the right of the Authority to be informed and consulted on the ongoing conduct of the claim following such transfer and any reasonable cooperation required by the Supplier from the Authority).

13 Limitation of liability

- 13.1 Nothing in this Contract shall exclude or restrict the liability of either Party:

- 13.1.1 for death or personal injury resulting from its negligence;
- 13.1.2 for fraud or fraudulent misrepresentation; or
- 13.1.3 in any other circumstances where liability may not be limited or excluded under any applicable law.

- 13.2 Subject to Clauses 12.2, 13.1, 13.3 and 13.5 of this Contract, the total liability of each Party to the other under or in connection with this Contract whether arising in contract, tort, negligence, breach of statutory duty or otherwise shall be limited in aggregate to the greater of: (a) three and half million pounds (£3,500,000); or (b) one hundred and twenty five percent (125%) of the total Contract Price paid or payable by the Authority to the Supplier for the Goods.

- 13.3 There shall be no right to claim losses, damages and/or other costs and expenses under or in connection with this Contract whether arising in contract (to include, without limitation, under any relevant indemnity), tort, negligence, breach of statutory duty or otherwise to the extent that any losses, damages and/or other costs and expenses claimed are in respect of loss of production, loss of business opportunity or are in respect of indirect loss of any nature suffered or alleged. For the avoidance of doubt, without limitation, the Parties agree that for the purposes of this Contract the following costs, expenses and/or loss of income shall be direct recoverable losses (to include under any relevant indemnity) provided such costs, expenses and/or loss of income are properly evidenced by the claiming Party:

- 13.3.1 extra costs incurred purchasing replacement or alternative goods;
- 13.3.2 costs incurred in relation to any product recall;
- 13.3.3 costs associated with advising, screening, testing, treating, retreating or otherwise providing healthcare to patients;

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- 13.3.4 the costs of extra management time; and/or
 - 13.3.5 loss of income due to an inability to provide health care services,
- in each case to the extent to which such costs, expenses and/or loss of income arise or result from the other Party's breach of contract, negligent act or omission, breach of statutory duty, and/or other liability under or in connection with this Contract.
- 13.4 Each Party shall at all times take all reasonable steps to minimise and mitigate any loss for which that Party is entitled to bring a claim against the other pursuant to this Contract.
 - 13.5 If the total Contract Price paid or payable by the Authority to the Supplier over the Term:
 - 13.5.1 is less than or equal to one million pounds (£1,000,000), then the figure of three and half million pounds (£3,500,000) at Clause 13.2 of this Contract shall be replaced with one million pounds (£1,000,000); and
 - 13.5.2 is less than or equal to three million pounds (£3,000,000) but greater than one million pounds (£1,000,000), then the figure of three and half million pounds (£3,500,000) at Clause 13.2 of this Contract shall apply.
 - 13.6 Clause 13 of this Contract shall survive the expiry of or earlier termination of this Contract for any reason.

14 Insurance

- 14.1 Subject to Clauses 14.2 and 14.3 of this Contract and unless otherwise confirmed in writing by the Authority, as a minimum level of protection, the Supplier shall put in place and/or maintain in force at its own cost with a reputable commercial insurer, insurance arrangements in respect of employer's liability, public liability and product liability in accordance with Good Industry Practice with the minimum cover per claim of the greater of three and half million pounds (£3,500,000) or any sum as required by Law unless otherwise agreed with the Authority in writing. These requirements shall not apply to the extent that the Supplier is a member and maintains membership of each of the indemnity schemes run by the NHS Litigation Authority.

The amount of any indemnity cover arrangements shall not relieve the Supplier of any liabilities under this Contract. It shall be the responsibility of the Supplier to determine the amount of indemnity cover that will be adequate to enable it to satisfy its potential liabilities under this Contract. Accordingly, the Supplier shall be liable to make good any deficiency if the proceeds of any indemnity cover arrangement is insufficient to cover the settlement of any claim.

- 14.2 The Supplier warrants that it shall not take any action or fail to take any reasonable action or (in so far as it is reasonable and within its power) permit or allow others to take or fail to take any action, as a result of which its insurance cover may be rendered void, voidable, unenforceable, or be suspended or impaired in whole or in part, or which may otherwise render any sum paid out under such insurances repayable in whole or in part.
- 14.3 The Supplier shall from time to time and in any event within five (5) Business Days of written demand provide documentary evidence to the Authority that insurance arrangements taken out by the Supplier pursuant to Clause 14 of this Contract are

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fully maintained and that any premiums on them and/or contributions in respect of them (if any) are fully paid.

- 14.4 Upon the expiry or earlier termination of this Contract, the Supplier shall ensure that any ongoing liability it has or may have arising out of this Contract shall continue to be the subject of appropriate indemnity arrangements for the period of twenty one (21) years from termination or expiry of this Contract or until such earlier date as that liability may reasonably be considered to have ceased to exist.

15 Term and termination

- 15.1 This Contract shall commence on the Commencement Date and, unless terminated earlier in accordance with the terms of this Contract or the general law, shall continue until the end of the Term.
- 15.2 The Authority shall be entitled to extend the Term on one or more occasions by giving the Supplier written notice no less than three (3) months prior to the date on which this Contract would otherwise have expired, provided that the duration of this Contract shall be no longer than the total term specified in the Form of Contract.
- 15.3 In the case of a breach of any of the terms of this Contract by either Party that is capable of remedy (including, without limitation any breach of any KPI and, subject to Clause 9.8 of this Contract any breach of any payment obligations, under this Contract), the non-breaching Party may, without prejudice to its other rights and remedies under this Contract, issue a Breach Notice and shall allow the Party in breach the opportunity to remedy such breach in the first instance via a remedial proposal put forward by the Party in breach ("**Remedial Proposal**") before exercising any right to terminate this Contract in accordance with Clause 15.4(ii) of this Schedule 2. Such Remedial Proposal must be agreed with the non-breaching Party (such agreement not to be unreasonably withheld or delayed) and must be implemented by the Party in breach in accordance with the timescales referred to in the agreed Remedial Proposal.

Once agreed, any changes to a Remedial Proposal must be approved by the Parties in writing. Any failure by the Party in breach to:

- 15.3.1 put forward and agree a Remedial Proposal with the non-breaching Party in relation to the relevant default or breach within a period of ten (10) Business Days (or such other period as the non-breaching Party may agree in writing) from written notification of the relevant default or breach from the non-breaching Party;
- 15.3.2 comply with such Remedial Proposal (including, without limitation, as to its timescales for implementation, which shall be thirty (30) days unless otherwise agreed between the Parties); and/or
- 15.3.3 remedy the default or breach notwithstanding the implementation of such Remedial Proposal in accordance with the agreed timescales for implementation,

shall be deemed, for the purposes of Clause 15.4(ii) of this Contract, a material breach of this Contract by the Party in breach not remedied in accordance with an agreed Remedial Proposal.

- 15.4 Either Party may terminate this Contract by issuing a Termination Notice to the other Party if such other Party commits a material breach of any of the terms of this Contract

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which is:

- (i) not capable of remedy; or
- (ii) in the case of a breach capable of remedy, which is not remedied in accordance with a Remedial Proposal.

15.5 The Authority may terminate this Contract by issuing a Termination Notice to the Supplier:

15.5.1 if the Supplier, or any third party guaranteeing the obligations of the Supplier under this Contract, ceases or threatens to cease carrying on its business; suspends making payments on any of its debts or announces an intention to do so; is, or is deemed for the purposes of any Law to be, unable to pay its debts as they fall due or insolvent; enters into or proposes any composition, assignment or arrangement with its creditors generally; takes any step or suffers any step to be taken in relation to its winding-up, dissolution, administration (whether out of court or otherwise) or reorganisation (by way of voluntary arrangement, scheme of arrangement or otherwise) otherwise than as part of, and exclusively for the purpose of, bona fide reconstruction or amalgamation; has a liquidator, trustee in bankruptcy, judicial custodian, compulsory manager, receiver, administrative receiver, administrator or similar officer appointed (in each case, whether out of court or otherwise) in respect of it or any of its assets; has any security over any of its assets enforced; or any analogous procedure or step is taken in any jurisdiction;

15.5.2 if the Supplier undergoes a change of control within the meaning of sections 450 and 451 of the Corporation Tax Act 2010 (other than for an intra-group change of control) without the prior written consent of the Authority and the Authority shall be entitled to withhold such consent if, in the reasonable opinion of the Authority, the proposed change of control will have a material impact on the performance of this Contract or the reputation of the Authority;

15.5.3 if the Supplier purports to assign, Sub-contract, novate, create a trust in or otherwise transfer or dispose of this Contract in breach of Clause 28.1 of this Contract;

15.5.4 pursuant to and in accordance with the Optional Provisions and Clauses 15.6, 23.8; 25.2; 25.4 and 29.2 of this Contract; or

15.5.5 if the warranty given by the Supplier pursuant to Clause 10.7 of this Contract is materially untrue, the Supplier commits a material breach of its obligation to notify the Authority of any Occasion of Tax Non- Compliance as required by Clause 10.7 of this Contract, or the Supplier fails to provide details of proposed mitigating factors as required by Clause 10.7 of this Contract that in the reasonable opinion of the Authority are acceptable.

15.6 If the Authority, acting reasonably, has good cause to believe that there has been a material deterioration in the financial circumstances of the Supplier and/or any third party guaranteeing the obligations of the Supplier under this Contract and/or any material Sub-contractor of the Supplier when compared to any information provided to and/or assessed by the Authority as part of any procurement process or other due diligence leading to the award of this Contract to the Supplier or the entering into a Sub-contract by the Supplier, the following process shall apply:

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- 15.6.1 the Authority may (but shall not be obliged to) give notice to the Supplier requesting adequate financial or other security and/or assurances for due performance of its material obligations under this Contract on such reasonable and proportionate terms as the Authority may require within a reasonable time period as specified in such notice;
- 15.6.2 a failure or refusal by the Supplier to provide the financial or other security and/or assurances requested in accordance with Clause 15.6 of this Contract in accordance with any reasonable timescales specified in any such notice issued by the Authority shall be deemed a breach of this Contract by the Supplier and shall be referred to and resolved in accordance with the Dispute Resolution Procedure; and
- 15.6.3 a failure to resolve such breach in accordance with such Dispute Resolution Procedure by the end of the escalation stage of such process shall entitle, but shall not compel, the Authority to terminate this Contract in accordance with Clause 15.4(i) of this Contract.

In order that the Authority may act reasonably in exercising its discretion in accordance with this Clause 15.6 of this Contract, the Supplier shall provide the Authority with such reasonable and proportionate up-to-date financial or other information relating to the Supplier or any relevant third party entity upon request.

- 15.7 The Authority may terminate this Contract by issuing a Termination Notice to the Supplier where:
 - 15.7.1 the Contract has been substantially amended to the extent that the Public Contracts Regulations 2015 require a new procurement procedure;
 - 15.7.2 the Authority has become aware that the Supplier should have been excluded under Regulation 57(1) or (2) of the Public Contracts Regulations 2015 from the procurement procedure leading to the award of this Contract;
 - 15.7.3 the Contract should not have been awarded to the Supplier in view of a serious infringement of obligations under European law declared by the Court of Justice of the European Union under Article 258 of the Treaty on the Functioning of the EU; or
 - 15.7.4 there has been a failure by the Supplier and/or one of its Sub-contractors to comply with legal obligations in the fields of environmental, social or labour Law. Where the failure to comply with legal obligations in the fields of environmental, social or labour Law is a failure by one of the Supplier's Sub-contractors, the Authority may request the replacement of such Sub-contractor and the Supplier shall comply with such request as an alternative to the Authority terminating this Contract under this Clause 15.7.4.
- 15.8 If the Authority novates this Contract to anybody that is not a Contracting Authority, from the effective date of such novation, the rights of the Authority to terminate this Contract in accordance with Clause 15.5.1 to Clause 15.5.3 of this Contract shall be deemed mutual termination rights and the Supplier may terminate this Contract by issuing a Termination Notice to the entity assuming the position of the Authority if any of the circumstances referred to in such Clauses apply to the entity assuming the position of the Authority.

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16 Consequences of expiry or early termination of this Contract

- 16.1 Upon expiry or earlier termination of this Contract, the Authority agrees to pay the Supplier for the Goods which have been supplied by the Supplier and not rejected by the Authority in accordance with this Contract prior to expiry or earlier termination of this Contract.
- 16.2 The Supplier shall cooperate fully with the Authority or, as the case may be, any replacement supplier during any re-procurement and handover period prior to and following the expiry or earlier termination of this Contract. This cooperation shall extend to providing access to all information relevant to the operation of this Contract, as reasonably required by the Authority to achieve a fair and transparent re-procurement and/or an effective transition without disruption to routine operational requirements. Any Personal Data Processed by the Supplier on behalf of the Authority shall be returned to the Authority or destroyed in accordance with the relevant provisions of the Data Protection Protocol.
- 16.3 The expiry or earlier termination of this Contract for whatever reason shall not affect any rights or obligations of either Party which accrued prior to such expiry or earlier termination.
- 16.4 The expiry or earlier termination of this Contract shall not affect any obligations which expressly or by implication are intended to come into or continue in force on or after such expiry or earlier termination.

17 Packaging, identification and end of use

- 17.1 The Supplier shall comply with all obligations imposed on it by Law relevant to the Goods in relation to packaging, identification, and obligations following end of use by the Authority.
- 17.2 Unless otherwise specified in the Specification and Tender Response Document or otherwise agreed with the Authority in writing, the Goods shall be securely packed in trade packages of a type normally used by the Supplier for deliveries of the same or similar goods in the same quantities within the United Kingdom.
- 17.3 The Supplier shall comply with any labelling requirements in respect of the Goods: (a) specified in the Specification and Tender Response Document; (b) agreed with the Authority in writing; and/or (c) required to comply with Law or Guidance.
- 17.4 The Supplier shall ensure that all Goods that are required by Law or Guidance to bear any safety information, environmental information, any mark, tab, brand, label, serial numbers or other device indicating place of origin, inspection by any government or other body or standard of quality at the point such Goods are delivered shall comply with such requirements at the point of delivery.
- 17.5 Unless otherwise set out in the Specification and Tender Response Document or agreed with the Authority in writing, the Supplier shall collect without charge any returnable containers and/or packages (including pallets) within twenty one (21) days of the date of the relevant delivery. Empty containers and/or packages not so removed may be returned by the Authority at the Supplier's expense or otherwise disposed of at the Authority's discretion. The Supplier shall credit the Authority in full for any containers for which the Authority has been charged upon their collection, return and/or disposal by the Authority in accordance with this Clause 17.5 of this Contract.

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18 Coding requirements

- 18.1 If requested by the Authority in writing and subject to Clause 18.2 of this Contract, the Supplier shall ensure full compliance with any Guidance issued by the Department of Health & Social Care in relation to the adoption of GS1 and PEPPOL standards (to include, without limitation, any supplier compliance timeline and other policy requirements published by the Department of Health & Social Care in relation to the adoption of GS1 and PEPPOL standards for master data provision and exchange, barcode labelling and purchase to pay transacting).
- 18.2 Once compliance with any published timelines has been achieved by the Supplier pursuant to Clause 18.1 of this Contract, the Supplier shall, during the Term, maintain the required level of compliance relating to the Goods in accordance with any such requirements and Guidance referred to as part of this Contract.
- 18.3 Once product information relating to Goods is placed by the Supplier into a GS1 certified data pool, the Supplier shall, during the Term, keep such information updated with any changes to the product data relating to the Goods.

19 Sustainable development

- 19.1 The Supplier shall comply in all material respects with applicable environmental and social and labour Law requirements in force from time to time in relation to the Goods. Where the provisions of any such Law are implemented by the use of voluntary agreements, the Supplier shall comply with such agreements as if they were incorporated into English law subject to those voluntary agreements being cited in the Specification and Tender Response Document. Without prejudice to the generality of the foregoing, the Supplier shall:
- 19.1.1 comply with all Policies and/or procedures and requirements set out in the Specification and Tender Response Document in relation to any stated environmental and social and labour requirements, characteristics and impacts of the Goods and the Supplier's supply chain;
 - 19.1.2 maintain relevant policy statements documenting the Supplier's significant labour, social and environmental aspects as relevant to the Goods being supplied and as proportionate to the nature and scale of the Supplier's business operations; and
 - 19.1.3 maintain plans and procedures that support the commitments made as part of the Supplier's significant labour, social and environmental policies, as referred to at Clause 19.1.2 of this Contract.
- 19.2 The Supplier shall meet reasonable requests by the Authority for information evidencing the Supplier's compliance with the provisions of Clause 19 of this Contract.

20 Electronic product information

- 20.1 Where requested by the Authority, the Supplier shall provide the Authority the Product Information in such manner and upon such media as agreed between the Supplier and the Authority from time to time for the sole use by the Authority.
- 20.2 The Supplier warrants that the Product Information is complete and accurate as at the date upon which it is delivered to the Authority and that the Product Information shall

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not contain any data or statement which gives rise to any liability on the part of the Authority following publication of the same in accordance with Clause 20 of this Contract.

- 20.3 If the Product Information ceases to be complete and accurate, the Supplier shall promptly notify the Authority in writing of any modification or addition to or any inaccuracy or omission in the Product Information.
- 20.4 The Supplier grants the Authority a perpetual, non-exclusive, royalty free licence to use and exploit the Product Information and any Intellectual Property Rights in the Product Information for the purpose of illustrating the range of goods and services (including, without limitation, the Goods) available pursuant to the Authority's contracts from time to time. Subject to Clause 20.5 of this Contract, no obligation to illustrate or advertise the Product Information is imposed on the Authority, as a consequence of the licence conferred by this Clause 20.4 of this Contract.
- 20.5 The Authority may reproduce for its sole use the Product Information provided by the Supplier in the Authority's product catalogue from time to time which may be made available on any NHS communications networks in electronic format and/or made available on the Authority's external website and/or made available on other digital media from time to time.
- 20.6 Before any publication of the Product Information (electronic or otherwise) is made by the Authority, the Authority will submit a copy of the relevant sections of the Authority's product catalogue to the Supplier for approval, such approval not to be unreasonably withheld or delayed. For the avoidance of doubt the Supplier shall have no right to compel the Authority to exhibit the Product Information in any product catalogue as a result of the approval given by it pursuant to this Clause 20.6 of this Contract or otherwise under the terms of this Contract.
- 20.7 If requested in writing by the Authority, and to the extent not already agreed as part of the Specification and Tender Response Document, the Supplier and the Authority shall discuss and seek to agree in good faith arrangements to use any Electronic Trading System.

21 Change management

- 21.1 The Supplier acknowledges to the Authority that the Authority's requirements for the Goods may change during the Term and the Supplier shall not unreasonably withhold or delay its consent to any reasonable variation or addition to the Specification and Tender Response Document, as may be requested by the Authority from time to time.
- 21.2 Subject to Clause 21.3 of this Contract, any change to the Goods or other variation to this Contract shall only be binding once it has been agreed in writing and signed by an authorised representative of both Parties.
- 21.3 Any change to the Data Protection Protocol shall be made in accordance with the relevant provisions of that protocol.

22 Dispute resolution

- 22.1 During any Dispute, including a Dispute as to the validity of this Contract, it is agreed that the Supplier shall continue its performance of the provisions of the Contract (unless the Authority requests in writing that the Supplier does not do so).
- 22.2 In the case of a Dispute arising out of or in connection with this Contract the Supplier

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and the Authority shall make every reasonable effort to communicate and cooperate with each other with a view to resolving the Dispute by negotiation.

- 22.3 If the procedure set out in Clause 22.2 of this Contract above has been exhausted and fails to resolve such Dispute, as part of the Dispute Resolution Procedure, the Parties will attempt to settle it by mediation. The Parties shall, acting reasonably, attempt to agree upon a mediator. In the event that the Parties fail to agree a mediator within five (10) Business Days, the mediator shall be nominated and confirmed by the Centre for Effective Dispute Resolution, London.
- 22.4 The mediation shall commence within twenty eight (28) days of the confirmation of the mediator in accordance with Clause 22.3 of this Contract or at such other time as may be agreed by the Parties in writing. Neither Party will terminate such mediation process until each Party has made its opening presentation and the mediator has met each Party separately for at least one hour or one Party has failed to participate in the mediation process. After this time, either Party may terminate the mediation process by notification to the other Party (such notification may be verbal provided that it is followed up by written confirmation). The Authority and the Supplier will cooperate with any person appointed as mediator providing them with such information and other assistance as they shall require and will pay their costs, as they shall determine, or in the absence of such determination such costs will be shared equally.
- 22.5 Nothing in this Contract shall prevent:
- 22.5.1 the Authority taking action in any court in relation to any death or personal injury arising or allegedly arising in connection with supply of the Goods; or
 - 22.5.2 either Party seeking from any court any interim or provisional relief that may be necessary to protect the rights or property of that Party or that relates to the safety of patients or the security of Confidential Information, pending resolution of the relevant Dispute in accordance with the Dispute Resolution Procedure.
- 22.6 Clause 22 of this Contract shall survive the expiry of or earlier termination of this Contract for any reason.

23 Force majeure

- 23.1 Subject to Clause 22 of this Contract neither Party shall be liable to the other for any failure to perform all or any of its obligations under this Contract nor liable to the other Party for any loss or damage arising out of the failure to perform its obligations to the extent only that such performance is rendered impossible by a Force Majeure Event.
- 23.2 The Supplier shall only be entitled to rely on a Force Majeure Event and the relief set out in Clause 22 of this and will not be considered to be in default or liable for breach of any obligations under this Contract if:
- 23.2.1 the Supplier has fulfilled its obligations pursuant to Clause 6 of this ;
 - 23.2.2 the Force Majeure Event does not arise directly or indirectly as a result of any willful or negligent act or default of the Supplier; and
 - 23.2.3 the Supplier has complied with the procedural requirements set out in Clause 23 of this Contract.

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- 23.3 Where a Party is (or claims to be) affected by a Force Majeure Event it shall use reasonable endeavours to mitigate the consequences of such a Force Majeure Event upon the performance of its obligations under this Contract and to resume the performance of its obligations affected by the Force Majeure Event as soon as practicable.
- 23.4 Where the Force Majeure Event affects the Supplier's ability to perform part of its obligations under the Contract the Supplier shall fulfil all such contractual obligations that are not so affected and shall not be relieved from its liability to do so.
- 23.5 If either Party is prevented or delayed in the performance of its obligations under this Contract by a Force Majeure Event, that Party shall as soon as reasonably practicable serve notice in writing on the other Party specifying the nature and extent of the circumstances giving rise to its failure to perform or any anticipated delay in performance of its obligations.
- 23.6 Subject to service of such notice, the Party affected by such circumstances shall have no liability for its failure to perform or for any delay in performance of its obligations affected by the Force Majeure Event only for so long as such circumstances continue and for such time after they cease as is necessary for that Party, using its best endeavours, to recommence its affected operations in order for it to perform its obligations.
- 23.7 The Party claiming relief shall notify the other in writing as soon as the consequences of the Force Majeure Event have ceased and of when performance of its affected obligations can be resumed.
- 23.8 If the Supplier is prevented from performance of its obligations as a result of a Force Majeure Event, the Authority may at any time if the Force Majeure Event subsists for thirty (30) days or more, terminate this Contract by issuing a Termination Notice to the Supplier.
- 23.9 Following such termination in accordance with Clause 23.8 of this Contract and subject to Clause 23.10 of this Contract, neither Party shall have any liability to the other.
- 23.10 Any rights and liabilities of either Party which have accrued prior to such termination in accordance with Clause 23.8 of this Contract shall continue in full force and effect unless otherwise specified in this Contract.

24 Records retention and right of audit

- 24.1 Subject to any statutory requirement and Clause 24.2 of this , the Supplier shall keep secure and maintain for the Term and six (6) years afterwards, or such longer period as may be agreed between the Parties, full and accurate records of all matters relating to this Contract.
- 24.2 Where any records could be relevant to a claim for personal injury such records shall be kept secure and maintained for a period of twenty one (21) years from the date of expiry or earlier termination of this Contract.
- 24.3 The Authority shall have the right to audit the Supplier's compliance with this Contract. The Supplier shall permit or procure permission for the Authority or its authorised representative during normal business hours having given advance written notice of no less than five (5) Business Days, access to any premises and facilities, books and

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records reasonably required to audit the Supplier's compliance with its obligations under this Contract.

- 24.4 Should the Supplier Sub-contract any of its obligations under this Contract, the Authority shall have the right to audit and inspect such third party. The Supplier shall procure permission for the Authority or its authorised representative during normal business hours no more than once in any twelve (12) months, having given advance written notice of no less than five (5) Business Days, access to any premises and facilities, books and records used in the performance of the Supplier's obligations under this Contract that are Sub-contracted to such third party. The Supplier shall cooperate with such audit and inspection and accompany the Authority or its authorised representative if requested.
- 24.5 The Supplier shall grant to the Authority or its authorised representative, such access to those records as they may reasonably require in order to check the Supplier's compliance with this Contract for the purposes of:
- 24.5.1 the examination and certification of the Authority's accounts; or
 - 24.5.2 any examination pursuant to section 6(1) of the National Audit Act 1983 of the economic efficiency and effectiveness with which the Authority has used its resources.
- 24.6 The Comptroller and Auditor General may examine such documents as they may reasonably require which are owned, held or otherwise within the control of the Supplier and may require the Supplier to provide such oral and/or written explanations as they consider necessary. Clause 24 of this Contract does not constitute a requirement or agreement for the examination, certification or inspection of the accounts of the Supplier under sections 6(3)(d) and 6(5) of the National Audit Act 1983.
- 24.7 The Supplier shall provide reasonable cooperation to the Authority, its representatives and any regulatory body in relation to any audit, review, investigation or enquiry carried out in relation to the subject matter of this Contract.
- 24.8 The Supplier shall provide all reasonable information as may be reasonably requested by the Authority to evidence the Supplier's compliance with the requirements of this Contract.

25 Conflicts of interest and the prevention of fraud

- 25.1 The Supplier shall take appropriate steps to ensure that neither the Supplier nor any Staff are placed in a position where, in the reasonable opinion of the Authority, there is or may be an actual conflict, or a potential conflict, between the pecuniary or personal interests of the Supplier and the duties owed to the Authority under the provisions of this Contract. The Supplier will disclose to the Authority full particulars of any such conflict of interest which may arise.
- 25.2 The Authority reserves the right to terminate this Contract immediately by notice in writing and/or to take such other steps it deems necessary where, in the reasonable opinion of the Authority, there is or may be an actual conflict, or a potential conflict, between the pecuniary or personal interests of the Supplier and the duties owed to the Authority under the provisions of this Contract. The actions of the Authority pursuant to this Clause 25.2 of this Contract shall not prejudice or affect any right of action or remedy which shall have accrued or shall subsequently accrue to the Authority.
- 25.3 The Supplier shall take all reasonable steps to prevent Fraud by Staff and the Supplier

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(including its owners, members and directors). The Supplier shall notify the Authority immediately if it has reason to suspect that any Fraud has occurred or is occurring or is likely to occur.

- 25.4 If the Supplier or its Staff commits Fraud the Authority may terminate this Contract and recover from the Supplier the amount of any direct loss suffered by the Authority resulting from the termination.

26 Equality and human rights

- 26.1 The Supplier shall:

26.1.1 ensure that (a) it does not, whether as employer or as supplier of the Goods and any associated services, engage in any act or omission that would contravene the Equality Legislation, and (b) it complies with all its obligations as an employer or supplier of the Goods and any associated services as set out in the Equality Legislation and take reasonable endeavours to ensure its Staff do not unlawfully discriminate within the meaning of the Equality Legislation;

26.1.2 in the management of its affairs and the development of its equality and diversity policies, cooperate with the Authority in light of the Authority's obligations to comply with its statutory equality duties whether under the Equality Act 2010 or otherwise. The Supplier shall take such reasonable and proportionate steps as the Authority considers appropriate to promote equality and diversity, including race equality, equality of opportunity for disabled people, gender equality, and equality relating to religion and belief, sexual orientation and age; and

26.1.3 the Supplier shall impose on all its Sub-contractors and suppliers, obligations substantially similar to those imposed on the Supplier by Clause 26 of this Contract.

- 26.2 The Supplier shall meet reasonable requests by the Authority for information evidencing the Supplier's compliance with the provisions of Clause 26 of this Contract.

27 Notice

- 27.1 Subject to Clause 22.5 of Contract, any notice required to be given by either Party under this Contract shall be in writing quoting the date of the Contract and shall be delivered by hand or sent by prepaid first class recorded delivery or by email. The address for service of notices for each Party shall be its registered office or such other address as either Party may previously have notified to the other Party in writing from time to time and to such person as one Party may inform the other Party in writing from time to time.

- 27.2 A notice shall be treated as having been received:

27.2.1 if delivered by hand within normal business hours when so delivered or, if delivered by hand outside normal business hours, at the next start of normal business hours; or

27.2.2 if sent by first class recorded delivery mail on a normal Business Day, at 9.00 am on the second Business Day subsequent to the day of posting, or, if the notice was not posted on a Business Day, at 9.00 am on the third Business Day subsequent to the day of posting; or

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- 27.2.3 if sent by email, if sent within normal business hours when so sent or, if sent outside normal business hours, at the next start of normal business hours provided the sender has either received an electronic confirmation of delivery or has telephoned the recipient to inform the recipient that the email has been sent.

28 Assignment, novation and Sub-contracting

- 28.1 The Supplier shall not, except where Clause 28.2 of this Contract applies, assign, Sub-contract, novate, create a trust in, or in any other way dispose of the whole or any part of this Contract without the prior consent in writing of the Authority, such consent not to be unreasonably withheld or delayed. If the Supplier Sub-contracts any of its obligations under this Contract, every act or omission of the Sub-contractor shall for the purposes of this Contract be deemed to be the act or omission of the Supplier and the Supplier shall be liable to the Authority as if such act or omission had been committed or omitted by the Supplier itself.
- 28.2 Notwithstanding Clause 28.1 of this Contract, the Supplier may assign to a third party (“**Assignee**”) the right to receive payment of any sums due and owing to the Supplier under this Contract for which an invoice has been issued. Any assignment under this Clause 28.2 of this Contract shall be subject to:
- 28.2.1 the deduction of any sums in respect of which the Authority exercises its right of recovery under Clause 9.10 of this Contract;
 - 28.2.2 all related rights of the Authority in relation to the recovery of sums due but unpaid;
 - 28.2.3 the Authority receiving notification of the assignment and the date upon which the assignment becomes effective together with the Assignee’s contact information and bank account details to which the Authority shall make payment;
 - 28.2.4 the provisions of Clause 9 of this Contract continuing to apply in all other respects after the assignment which shall not be amended without the prior written approval of the Authority; and
 - 28.2.5 payment to the Assignee being full and complete satisfaction of the Authority’s obligation to pay the relevant sums in accordance with this Contract.
- 28.3 Any authority given by the Authority for the Supplier to Sub-contract any of its obligations under this Contract shall not impose any duty on the Authority to enquire as to the competency of any authorised Sub-contractor. The Supplier shall ensure that any authorised Sub-contractor has the appropriate capability and capacity to perform the relevant obligations and that the obligations carried out by such Sub- contractor are fully in accordance with this Contract.
- 28.4 Where the Supplier enters into a Sub-contract in respect of any of its obligations under this Contract relating to the manufacture, supply, delivery or installation of or training in relation to the Goods, the Supplier shall include provisions in each such Sub-contract, unless otherwise agreed with the Authority in writing, which:

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- 28.4.1 contain at least equivalent obligations as set out in this Contract in relation to such manufacture, supply, delivery or installation of or training in relation to the Goods to the extent relevant to such Sub-contracting;
- 28.4.2 contain at least equivalent obligations as set out in this Contract in respect of confidentiality, information security, data protection, Intellectual Property Rights, compliance with Law and Guidance and record keeping;
- 28.4.3 contain a prohibition on the Sub-contractor Sub-contracting, assigning or novating any of its rights or obligations under such Sub-contract without the prior written approval of the Authority (such approval not to be unreasonably withheld or delayed);
- 28.4.4 contain a right for the Authority to take an assignment or novation of the Sub-contract (or part of it) upon expiry or earlier termination of this Contract;
- 28.4.5 requires the Supplier or other party receiving goods under the contract to consider and verify invoices under that contract in a timely fashion;
- 28.4.6 provides that if the Supplier or other party fails to consider and verify an invoice in accordance with Clause 28.4.5 of this Contract, the invoice shall be regarded as valid and undisputed for the purpose of Clause 28.4.7 after a reasonable time has passed;
- 28.4.7 requires the Supplier or other party to pay any undisputed sums which are due from it to the Sub-contractor within a specified period not exceeding thirty (30) days of verifying that the invoice is valid and undisputed;
- 28.4.8 permitting the Supplier to terminate, or procure the termination of, the relevant Sub-contract in the event the Sub-contractor fails to comply in the performance of its Sub-contract with legal obligations in the fields of environmental, social or labour Law where the Supplier is required to replace such Sub-contractor in accordance with Clause 15.7.4 of this Contract;
- 28.4.9 permitting the Supplier to terminate, or to procure the termination of, the relevant Sub-contract where the Supplier is required to replace such Sub-contractor in accordance with Clause 28.5 of this Contract; and
- 28.4.10 requires the Sub-contractor to include a clause to the same effect as this Clause 28.4 of this Contract in any Sub-contract which it awards.
- 28.5 Where the Authority considers that the grounds for exclusion under Regulation 57 of the Public Contracts Regulations 2015 apply to any Sub-contractor, then:
 - 28.5.1 if the Authority finds there are compulsory grounds for exclusion, the Supplier shall ensure, or shall procure, that such Sub-contractor is replaced or not appointed; or
 - 28.5.2 if the Authority finds there are non-compulsory grounds for exclusion, the Authority may require the Supplier to ensure, or to procure, that such Sub-contractor is replaced or not appointed and the Supplier shall comply with such a requirement.

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- 28.6 The Supplier shall pay any undisputed sums which are due from it to a Sub- contractor within thirty (30) days of verifying that the invoice is valid and undisputed. Where the Authority pays the Supplier's valid and undisputed invoices earlier than thirty (30) days from verification in accordance with any applicable government prompt payment targets, the Supplier shall use its reasonable endeavours to pay its relevant Sub - contractors within a comparable timeframe from verifying that an invoice is valid and undisputed.
- 28.7 The Authority shall upon written request have the right to review any Sub-contract entered into by the Supplier in respect of the provision of the Goods and the Supplier shall provide a certified copy of any Sub-contract within five (5) Business Days of the date of a written request from the Authority. For the avoidance of doubt, the Supplier shall have the right to redact any confidential pricing information in relation to such copies of Sub-contracts.
- 28.8 The Authority may at any time transfer, assign, novate, sub -contract or otherwise dispose of its rights and obligations under this Contract or any part of this Contract and the Supplier warrants that it will carry out all such reasonable further acts required to effect such transfer, assignment, novation, sub-contracting or disposal. If the Authority novates this Contract to anybody that is not a Contracting Authority, from the effective date of such novation, the party assuming the position of the Authority shall not further transfer, assign, novate, sub-contract or otherwise dispose of its rights and obligations under this Contract or any part of this Contract without the prior written consent of the Supplier, such consent not to be unreasonably withheld or delayed by the Supplier.

29 **Prohibited Acts**

- 29.1 The Supplier warrants and represents that:
- 29.1.1 it has not committed any offence under the Bribery Act 2010 or done any of the following ("**Prohibited Acts**"):
- (i) offered, given or agreed to give any officer or employee of the Authority any gift or consideration of any kind as an inducement or reward for doing or not doing or for having done or not having done any act in relation to the obtaining or performance of this or any other agreement with the Authority or for showing or not showing favour or disfavour to any person in relation to this or any other agreement with the Authority; or
 - (ii) in connection with this Contract paid or agreed to pay any commission other than a payment, particulars of which (including the terms and conditions of the agreement for its payment) have been disclosed in writing to the Authority; and
- 29.1.2 it has in place adequate procedures to prevent bribery and corruption, as contemplated by section 7 of the Bribery Act 2010.
- 29.2 If the Supplier or its Staff (or anyone acting on its or their behalf) has done or does any of the Prohibited Acts or has committed or commits any offence under the Bribery Act 2010 with or without the knowledge of the Supplier in relation to this or any other agreement with the Authority:

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29.2.1 the Authority shall be entitled:

- (i) to terminate this Contract and recover from the Supplier the amount of any loss resulting from the termination;
- (ii) to recover from the Supplier the amount or value of any gift, consideration or commission concerned; and
- (iii) to recover from the Supplier any other loss or expense sustained in consequence of the carrying out of the Prohibited Act or the commission of the offence under the Bribery Act 2010;

29.2.2 any termination under Clause 29.2.1 of this Contract shall be without prejudice to any right or remedy that has already accrued, or subsequently accrues, to the Authority; and

29.2.3 notwithstanding the Dispute Resolution Procedure, any Dispute relating to:

- (i) the interpretation of Clause 29 of this Contract; or
- (ii) the amount or value of any gift, consideration or commission,

shall be determined by the Authority, acting reasonably, and the decision shall be final and conclusive.

30 General

30.1 For the avoidance of doubt, Supplier will ship the Goods on a Delivered at Place (DAP) basis.

30.2 Each of the Parties is independent of the other and nothing contained in this Contract shall be construed to imply that there is any relationship between the Parties of partnership or of principal/agent or of employer/employee nor are the Parties hereby engaging in a joint venture and accordingly neither of the Parties shall have any right or authority to act on behalf of the other nor to bind the other by agreement or otherwise, unless expressly permitted by the terms of this Contract.

30.3 Failure or delay by either Party to exercise an option or right conferred by this Contract shall not of itself constitute a waiver of such option or right.

30.4 The delay or failure by either Party to insist upon the strict performance of any provision, term or condition of this Contract or to exercise any right or remedy consequent upon such breach shall not constitute a waiver of any such breach or any subsequent breach of such provision, term or condition.

30.5 Any provision of this Contract which is held to be invalid or unenforceable in any jurisdiction shall be ineffective to the extent of such invalidity or unenforceability without invalidating or rendering unenforceable the remaining provisions of this Contract and any such invalidity or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provisions in any other jurisdiction.

30.6 Each Party acknowledges and agrees that it has not relied on any representation, warranty or undertaking (whether written or oral) in relation to the subject matter of this Contract and therefore irrevocably and unconditionally waives any rights it may have to claim damages against the other Party for any misrepresentation or undertaking (whether made carelessly or not) or for breach of any warranty unless

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the representation, undertaking or warranty relied upon is set out in this Contract or unless such representation, undertaking or warranty was made fraudulently.

- 30.7 Each Party shall bear its own expenses in relation to the preparation and execution of this Contract including all costs, legal fees and other expenses so incurred.
- 30.8 The rights and remedies provided in this Contract are independent, cumulative and not exclusive of any rights or remedies provided by general law, any rights or remedies provided elsewhere under this Contract or by any other contract or document. In this Clause 30.7 of this Contract, right includes any power, privilege, remedy, or proprietary or security interest.
- 30.9 A person who is not a party to this Contract shall have no right to enforce any terms of it which confer a benefit on such person. No such person shall be entitled to object to or be required to consent to any amendment to the provisions of this Contract.
- 30.10 This Contract, any variation in writing signed by an authorised representative of each Party and any document referred to (explicitly or by implication) in this Contract or any variation to this Contract, contain the entire understanding between the Supplier and the Authority relating to the supply of the Goods to the exclusion of all previous agreements, confirmations and understandings and there are no promises, terms, conditions or obligations whether oral or written, express or implied other than those contained or referred to in this Contract. Nothing in this Contract seeks to exclude either Party's liability for Fraud. Any tender conditions and/or disclaimers set out in the Authority's procurement documentation leading to the award of this Contract shall form part of this Contract.
- 30.11 This Contract, and any Dispute or claim arising out of or in connection with it or its subject matter (including any non-contractual claims), shall be governed by, and construed in accordance with, the laws of England and Wales.
- 30.12 Subject to Clause 22 of this Contract, the Parties irrevocably agree that the courts of England and Wales shall have non-exclusive jurisdiction to settle any Dispute or claim that arises out of or in connection with this Contract or its subject matter.
- 30.13 All written and oral communications and all written material referred to under this Contract shall be in English.

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Schedule 3

Information and Data Provisions

1 Confidentiality

- 1.1 In respect of any Confidential Information it may receive directly or indirectly from the other Party ("**Discloser**") and subject always to the remainder of Clause 1 of this Schedule 3, each Party ("**Recipient**") undertakes to keep secret and strictly confidential and shall not disclose any such Confidential Information to any third party without the Discloser's prior written consent provided that:
 - 1.1.1 the Recipient shall not be prevented from using any general knowledge, experience or skills which were in its possession prior to the Commencement Date;
 - 1.1.2 the provisions of Clause 1 of this Schedule 3 shall not apply to any Confidential Information:
 - (i) which is in or enters the public domain other than by breach of this Contract or other act or omissions of the Recipient;
 - (ii) which is obtained from a third party who is lawfully authorised to disclose such information without any obligation of confidentiality;
 - (iii) which is authorised for disclosure by the prior written consent of the Discloser;
 - (iv) which the Recipient can demonstrate was in its possession without any obligation of confidentiality prior to receipt of the Confidential Information from the Discloser; or
 - (v) which the Recipient is required to disclose purely to the extent to comply with the requirements of any relevant stock exchange.
- 1.2 Nothing in Clause 1 of this Schedule 3 shall prevent the Recipient from disclosing Confidential Information where it is required to do so by judicial, administrative, governmental or regulatory process in connection with any action, suit, proceedings or claim or otherwise by applicable Law, including the Freedom of Information Act 2000 ("**FOIA**"), Codes of Practice on Access to Government Information, on the Discharge of Public Authorities' Functions or on the Management of Records ("**Codes of Practice**") or the Environmental Information Regulations 2004 ("**Environmental Regulations**").
- 1.3 The Authority may disclose the Supplier's Confidential Information:
 - 1.3.1 on a confidential basis, to any Contracting Authority (the Parties agree that all Contracting Authorities receiving such Confidential Information shall be entitled to further disclose the Confidential Information to other Contracting Authorities on the basis that the information is confidential and is not to be disclosed to a third party which is not part of any Contracting Authority);

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- 1.3.2 on a confidential basis, to any consultant, contractor or other person engaged by the Authority and/or the Contracting Authority receiving such information;
- 1.3.3 to any relevant party for the purpose of the examination and certification of the Authority's accounts;
- 1.3.4 to any relevant party for any examination pursuant to section 6(1) of the National Audit Act 1983 of the economy, efficiency and effectiveness with which the Authority has used its resources;
- 1.3.5 to Parliament and Parliamentary Committees or if required by any Parliamentary reporting requirements; or
- 1.3.6 on a confidential basis, to a proposed successor body in connection with any proposed or actual, assignment, novation or other disposal of rights, obligations, liabilities or property in connection with this Contract;

and for the purposes of this Contract, references to disclosure "on a confidential basis" shall mean the Authority making clear the confidential nature of such information and that it must not be further disclosed except in accordance with Law or this Clause 1.3 of this Schedule 3.

- 1.4 The Supplier may only disclose the Authority's Confidential Information, and any other information provided to the Supplier by the Authority in relation to this Contract, to the Supplier's Staff or professional advisors who are directly involved in the performance of or advising on the Supplier's obligations under this Contract. The Supplier shall ensure that such Staff or professional advisors are aware of and shall comply with the obligations in Clause 1 of this Schedule 3 as to confidentiality and that all information, including Confidential Information, is held securely, protected against unauthorised use or loss and, at the Authority's written discretion, destroyed securely or returned to the Authority when it is no longer required. The Supplier shall not, and shall ensure that the Staff do not, use any of the Authority's Confidential Information received otherwise than for the purposes of performing the Supplier's obligations in this Contract.
- 1.5 For the avoidance of doubt, save as required by Law or as otherwise set out in this Schedule 3, the Supplier shall not, without the prior written consent of the Authority (such consent not to be unreasonably withheld or delayed), announce that it has entered into this Contract and/or that it has been appointed as a Supplier to the Authority and/or make any other announcements about this Contract.
- 1.6 Clause 1 of this Schedule 3 shall remain in force:
 - 1.6.1 without limit in time in respect of Confidential Information which comprises Personal Data or which relates to national security; and
 - 1.6.2 for all other Confidential Information for a period of three (3) years after the expiry or earlier termination of this Contract unless otherwise agreed in writing by the Parties.

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2 Data protection

- 2.1 The Parties acknowledge their respective duties under Data Protection Legislation and shall give each other all reasonable assistance as appropriate or necessary to enable each other to comply with those duties. For the avoidance of doubt, the Supplier shall take reasonable steps to ensure it is familiar with the Data Protection Legislation and any obligations it may have under such Data Protection Legislation and shall comply with such obligations.
- 2.2 Each Party shall comply with the Data Protection Legislation at all times during the Term of this Contract. The Parties consider that the data under this Contract does not comprise of Personal Data. However, the Parties shall put in place checks or processes to monitor the data and if a Party identifies or ought reasonably to have identified that any of the data that will be or has been transferred or processed under this Contract may be Personal Data, that Party must notify the other Party immediately. On notification under this Clause 2.2 of this Schedule 3, both Parties representatives must meet within one (1) Working Day or such other reasonable time period agreed between the Parties, to discuss whether it is necessary or appropriate for the Parties to enter into a separate agreement governing the transfer of that Personal Data or Where the Supplier is Processing Personal Data under or in connection with this Contract, the Parties shall complete the Data Protection Protocol similar to that set out in Annex A below.
- 2.3 The Supplier and the Authority shall ensure that Personal Data is safeguarded at all times in accordance with the Law, and this obligation will include (if transferred electronically) only transferring Personal Data (a) if essential, having regard to the purpose for which the transfer is conducted; and (b) that is encrypted in accordance with any international data encryption standards for healthcare, and as otherwise required by those standards applicable to the Authority under any Law and Guidance (this includes, data transferred over wireless or wired networks, held on laptops, CDs, memory sticks and tapes).
- 2.4 Where any Personal Data is Processed by any Sub-contractor of the Supplier in connection with this Contract, the Supplier shall procure that such Sub-contractor shall comply with the relevant obligations set out in Clause 2 of this Schedule 3, as if such Sub-contractor were the Supplier.
- 2.5 The Supplier shall indemnify and keep the Authority indemnified against, any loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings whatsoever or howsoever arising from the Supplier's unlawful or unauthorised Processing, destruction and/or damage to Personal Data in connection with this Contract, in accordance with the limitation of the liability and indemnity as stated in Clauses 12 and 13 of the Contract.
- 2.6 The Supplier shall not transfer Personal Data outside of the UK unless the prior written consent of the Controller has been obtained and the following conditions are fulfilled:
 - (i) the destination country has been recognised as adequate by the UK government in accordance with Article 45 UK GDPR or section 74 of the DPA 2018;
 - (iii) the Controller or the Processor has provided appropriate safeguards in relation to the transfer (whether in accordance with

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UK GDPR Article 46 or section 75 DPA 2018) as determined by the Controller;

- (iv) the Data Subject has enforceable rights and effective legal remedies;
- (v) (iv) the Processor complies with its obligations under Data Protection Legislation by providing an appropriate level of protection to any Personal Data that is transferred (or, if it is not so bound, uses its best endeavours to assist the Controller in meeting its obligations); and
- (vi) (v) the Processor complies with any reasonable instructions notified to it in advance by the Controller with respect to the processing of the Personal Data; (e) at the written direction of the Controller, delete or return Personal Data (and any copies of it) to the Controller on termination of the Agreement unless the Processor is required by Law to retain the Personal Data.

“Annex A - Data Protection Protocol to Schedule 3, Processing Personal Data and Data Subjects

This Schedule shall be completed by the Controller, who may take account of the view of the Processor, however the final decision as to the content of this Schedule shall be with the Controller at its absolute discretion.

2. The contact details of the Controller's Data Protection Officer are: **[Insert]** Contact details]
3. The contact details of the Processor's Data Protection Officer are:
[REDACTED]
4. The Processor shall comply with any further written instructions with respect to processing by the Controller.
5. Any such further instructions shall be incorporated into this Schedule.

Description	Details
Identity of the Controller and Processor	<p>The Parties acknowledge that for the purposes of Data Protection Legislation, the Customer is the Controller and the Contractor is the Processor in accordance with Clause 1.1.</p> <p>[Guidance: You may need to vary this section where (in the rare case) the Customer and Contractor have a different relationship. For example where the Parties are Joint Controllers. You should take advice before doing so.]</p>
Subject matter of the processing	<p>[This should be a high level, short description of what the processing is about i.e. its subject matter of the contract.</p> <p>Example: The processing is needed in order to ensure that the Processor can effectively deliver the contract to provide [insert description of relevant service].]</p>

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<i>Duration of the processing</i>	<i>[Clearly set out the duration of the processing including dates]</i>
<i>Nature and purposes of the processing</i>	<p><i>[Please be as specific as possible, but make sure that you cover all intended purposes.</i></p> <p><i>The nature of the processing means any operation such as collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction of data (whether or not by automated means) etc.</i></p> <p><i>The purpose might include: employment processing, statutory obligation, recruitment assessment etc]</i></p>
<i>Type of Personal Data being Processed</i>	<i>[Examples here include: name, address, date of birth, NI number, telephone number, pay, images, biometric data etc]</i>
<i>Categories of Data Subject</i>	<i>[Examples include: Staff (including volunteers, agents, and temporary workers), customers/ clients, suppliers, patients, students / pupils, members of the public, users of a particular website etc]</i>
<i>International transfers and legal gateway</i>	<i>[Explain where geographically personal data may be stored or accessed from. Explain the legal gateway you are relying on to export the data e.g. adequacy decision, EU SCCs, UK IDTA. Annex any SCCs or IDTA to this contract]</i>
<i>Plan for return and destruction of the data once the processing is complete</i>	<i>[Describe how long the data will be retained for, how it be returned or destroyed]"</i>

3 Freedom of Information and Transparency

- 3.1 The Parties acknowledge the duties of Contracting Authorities under the FOIA, Codes of Practice and Environmental Regulations and shall give each other all reasonable assistance as appropriate or necessary to enable compliance with those duties.
- 3.2 The Supplier shall assist and cooperate with the Authority to enable it to comply with its disclosure obligations under the FOIA, Codes of Practice and Environmental Regulations. The Supplier agrees:
- 3.2.1 that this Contract and any recorded information held by the Supplier on the Authority's behalf for the purposes of this Contract are subject to the obligations and commitments of the Authority under the FOIA, Codes of

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Practice and Environmental Regulations;

- 3.2.2 that the decision on whether any exemption to the general obligations of public access to information applies to any request for information received under the FOIA, Codes of Practice and Environmental Regulations is a decision solely for the Authority;
- 3.2.3 that where the Supplier receives a request for information under the FOIA, Codes of Practice and Environmental Regulations and the Supplier itself is subject to the FOIA, Codes of Practice and Environmental Regulations it will liaise with the Authority as to the contents of any response before a response to a request is issued and will promptly (and in any event within two (2) Business Days) provide a copy of the request and any response to the Authority;
- 3.2.4 that where the Supplier receives a request for information under the FOIA, Codes of Practice and Environmental Regulations and the Supplier is not itself subject to the FOIA, Codes of Practice and Environmental Regulations, it will not respond to that request (unless directed to do so by the Authority) and will promptly (and in any event within two (2) Business Days) transfer the request to the Authority;
- 3.2.5 that the Authority, acting in accordance with the Codes of Practice issued and revised from time to time under both section 45 of FOIA, and regulation 16 of the Environmental Regulations, may disclose information concerning the Supplier and this Contract; and
- 3.2.6 to assist the Authority in responding to a request for information, by processing information or environmental information (as the same are defined in FOIA and the Environmental Regulations) in accordance with a records management system that complies with all applicable records management recommendations and codes of conduct issued under section 46 of FOIA, and providing copies of all information requested by the Authority within five (5) Business Days of that request and without charge.
- 3.3 The Parties acknowledge that, except for any information which is exempt from disclosure in accordance with the provisions of the FOIA, Codes of Practice and Environmental Regulations, the content of this Contract is not Confidential Information.
- 3.4 Notwithstanding any other term of this Contract, the Supplier consents to the publication of this Contract in its entirety (including variations), subject only to the redaction of information that is exempt from disclosure in accordance with the provisions of the FOIA, Codes of Practice and Environmental Regulations.
- 3.5 In preparing a copy of this Contract for publication under Clause 3.4 of this Schedule 3, the Authority may consult with the Supplier to inform decision making regarding any redactions but the final decision in relation to the redaction of information will be at the Authority's absolute discretion.
- 3.6 The Supplier shall assist and cooperate with the Authority to enable the Authority to publish this Contract.
- 3.7 Where any information is held by any Sub-contractor of the Supplier in connection with this Contract, the Supplier shall procure that such Sub-contractor shall comply with the relevant obligations set out in Clause 3 of this Schedule 3, as if such Sub-contractor were the Supplier.

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4 Information Security

- 4.1 Without limitation to any other information governance requirements set out in this Schedule 3, the Supplier shall:
 - 4.1.1 notify the Authority forthwith of any information security breaches or near misses (including without limitation any potential or actual breaches of confidentiality or actual information security breaches) in line with the Authority's information governance Policies; and
 - 4.1.2 fully cooperate with any audits or investigations relating to information security and any privacy impact assessments undertaken by the Authority and shall provide full information as may be reasonably requested by the Authority in relation to such audits, investigations and assessments.

UKHSA STANDARD TERMS AND CONDITIONS FOR THE SUPPLY OF LABORATORY GOODS**Schedule 4****Definitions and Interpretations****1 Definitions**

- 1.1 In this Contract the following words shall have the following meanings unless the context requires otherwise:

Affiliate	Affiliate means the Supplier's parent company being DNA Script, Inc., a Delaware corporation, having its principal place of business at 2001 Junipero Serra Boulevard, Ste. 400, Daly City CA 94014, United States.
"Authority"	means the authority named on the Form of Contract;
"Authority Confirmation"	means the written confirmation provided (or deemed to be provided) by the Authority that the Goods appear to have been correctly supplied, installed and commissioned ready for use;
"Authority's Obligations"	means the Authority's further obligations, if any, referred to in the Contract;
"Breach Notice"	means a written notice of breach given by one Party to the other, notifying the Party receiving the notice of its breach of this Contract;
"Business Continuity Event"	means any event or issue that could impact on the operations of the Supplier and its ability to supply the Goods including an influenza pandemic and any Force Majeure Event;
"Business Continuity Plan"	means the Supplier's business continuity plan which includes its plans for continuity of the supply of the Goods during a Business Continuity Event;
"Business Day"	means any day other than Saturday, Sunday, Christmas Day, Good Friday or a statutory bank holiday in England and Wales;
"Codes of Practice"	shall have the meaning given to the term in Clause 1.2 of Schedule 3;
"Commencement Date"	means the date of this Contract;
"Commercial Schedule"	means the document set out at Schedule 7

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“Confidential Information”	<p>means information, data and material of any nature, which either Party may receive or obtain in connection with the conclusion and/or operation of the Contract including any procurement process which is:</p> <ul style="list-style-type: none"> (a) Personal Data; (b) designated as confidential by either party or that ought reasonably to be considered as confidential (however it is conveyed or on whatever media it is stored); and/or
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	<p>(c) Policies and such other documents which the Supplier may obtain or have access to through the Authority's intranet;</p> <p>(d) information including but not limited to trade secrets, correspondence, intellectual property, business information, specifications, samples, patterns, designs, plans, drawings, documents, data, business operations, customer lists, pricing, discounts, rebates, , whether disclosed orally or disclosed or accessed in written, electronic or other form or media, relating to DNA Script or the Goods (Products, Softwares) that is not known to the general public or not publicly available shall be deemed confidential and is strictly confidential regardless of whether marked, designated, or otherwise identified as "confidential"</p>
"Contract"	means the contract comprising the documents detailed on the Form of Contract;
"Contracting Authority"	means any contracting authority as defined in regulation 3 of the Public Contracts Regulations 2015 (SI 2015/102) (as amended), other than the Authority;
"Contract Manager"	means for the Authority and for the Supplier the individuals specified in the Specification and Tender Response Document or such other person notified by a Party to the other Party from time to time in accordance with Clause 8.1 of Contract;
"Contract Price"	means the price exclusive of VAT that is payable to the Supplier by the Authority under the Contract for the full and proper performance by the Supplier of its obligations under the Contract;
"Controller"	shall have the same meaning as set out in the GDPR;
"Data Protection Legislation"	means (i) the Data Protection Act 2018 to the extent that it relates to processing of personal data and privacy; (ii) the GDPR, the Law Enforcement Directive (Directive (EU) 2016/680) and any applicable national implementing Law as amended from time to time; and (iii) all applicable Law about the processing of personal data and privacy;
"Data Protection Protocol"	means any document of that name as provided to the Supplier by the Authority (as amended from time to time in accordance with its terms), which shall include, without limitation, any such document appended to Schedule 3 (Information and Data Provisions) of this Contract;
"Defective Goods"	has the meaning given under Clause 4.6 of Contract;

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“Dispute(s)”	means any dispute, difference or question of interpretation or construction arising out of or in connection with this Contract, including any dispute, difference or question of interpretation relating to the Goods and/or Installation and Commissioning Services and/or Maintenance Services, any matters of contractual construction and interpretation relating to the Contract, or any matter where this Contract directs the Parties to resolve an issue by reference to the Dispute Resolution Procedure;
“Dispute Notice”	means a written notice served by one Party to the other stating that the Party serving the notice believes there is a Dispute;
“Dispute Resolution Procedure”	means the process for resolving Disputes as set out in Clause 22 of Contract and, for avoidance of doubt, is subject to

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	Clause 29.2.3 of Contract;
“DOTAS”	means the Disclosure of Tax Avoidance Schemes rules which require a promoter of tax schemes to tell HM Revenue and Customs of any specified notifiable arrangements or proposals and to provide prescribed information on those arrangements or proposals within set time limits as contained in Part 7 of the Finance Act 2004 and in secondary legislation made under vires contained in Part 7 of the Finance Act 2004 and as extended to National Insurance Contributions by the National Insurance Contributions (Application of Part 7 of the Finance Act 2004) Regulations 2012, SI 2012/1868 made under s.132A Social Security Administration Act 1992;
“Electronic Trading System(s)”	means such electronic data interchange system and/or world wide web application and/or other application with such message standards and protocols as the Authority may specify from time to time;
“Environmental Regulations”	shall have the meaning given to the term in Clause 1.2 of Schedule 3;
“eProcurement Guidance”	means the NHS eProcurement Strategy available via: http://www.gov.uk/government/collections/nhs-procurement together with any further Guidance issued by the Department of Health & Social Care in connection with it;
“Equality Legislation”	means any and all legislation, applicable guidance and statutory codes of practice relating to equality, diversity, non-discrimination and human rights as may be in force in England and Wales from time to time including, but not limited to, the Equality Act 2010, the Part-time Workers (Prevention of Less Favourable Treatment) Regulations 2000 and the Fixed-term Employees (Prevention of Less Favourable Treatment) Regulations 2002 (SI 2002/2034) and the Human Rights Act 1998;
“FOIA”	shall have the meaning given to the term in Clause 1.2 of Schedule 3;
“Force Majeure Event”	means any event beyond the reasonable control of the Party in question to include, without limitation: <ul style="list-style-type: none"> (a) war including civil war (whether declared or undeclared), riot, civil commotion or armed conflict materially affecting either Party’s ability to perform its obligations under this Contract; (b) acts of terrorism; (c) flood, storm or other natural disasters; (d) fire; (e) unavailability of public utilities and/or access to transport

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	<p>networks to the extent no diligent supplier could reasonably have planned for such unavailability as part of its business continuity planning;</p> <p>(f) government requisition or impoundment to the extent such requisition or impoundment does not result from any failure by the Supplier to comply with any relevant regulations, laws or procedures (including such laws or regulations relating to the payment of any duties or taxes) and subject to the Supplier having used all reasonable legal means to resist such requisition or impoundment;</p> <p>(g) compliance with any local law or governmental order, rule, regulation or direction applicable outside of England and Wales that could not have been reasonably foreseen;</p> <p>(h) industrial action which affects the ability of the Supplier to supply the Goods, but which is not confined to the workforce of the Supplier or the workforce of any Sub-contractor of the Supplier; and</p> <p>(i) a failure in the Supplier's and/or Authority's supply chain to the extent that such failure is due to any event suffered by a member of such supply chain, which would also qualify as a Force Majeure Event in accordance with this definition had it been suffered by one of the Parties;</p> <p>but excluding, for the avoidance of doubt, the withdrawal of the United Kingdom from the European Union and any related circumstances, events, changes or requirements;</p>
"Form of Contract"	means the form of contract signed by the Parties;
"Fraud"	means any offence under any law in respect of fraud in relation to this Contract or defrauding or attempting to defraud or conspiring to defraud the government, parliament or any Contracting Authority;
GDPR	means the General Data Protection Regulation (Regulation (EU) 2016/679);
"General Anti-Abuse Rule"	<p>means</p> <p>(a) the legislation in Part 5 of the Finance Act 2013; and</p> <p>(b) any future legislation introduced into parliament to counteract tax advantages arising from abusive arrangements to avoid national insurance contributions;</p>
"Good Industry Practice"	means the exercise of that degree of skill, diligence, prudence, risk management, quality management and foresight which would reasonably and ordinarily be expected from a skilled and experienced supplier engaged in the manufacture and/or supply of goods similar to the Goods under the same or similar

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	circumstances as those applicable to this Contract, including in accordance with any codes of practice published by relevant trade associations;
“Goods”	means all goods, associated support services (including Maintenance Services referred to in Schedule 6), consumables, reagents, materials, Products, Instruments, Software, Supplies, Plate(s) or items as defined in the Schedule 8, that the Supplier is required to supply to the Authority under this Contract (including, without limitation, the Specification which sets out the requirements of the Authority as issued to tenderers as part of the procurement process and the Supplier’s response to these requirements);
“Guidance”	means any applicable guidance, direction or determination and any policies, advice or industry alerts which apply to the Goods, to the extent that the same are published and publicly available or the existence or contents of them have been notified to the Supplier by the Authority and/or have been published and/or notified to the Supplier by the Department of Health & Social Care, Monitor, NHS England, the Medicines and Healthcare Products Regulatory Agency, the European Medicine Agency the European Commission, the Care Quality Commission and/or any other regulator or competent body;
“Halifax Abuse Principle”	means the principle explained in the CJEU Case C-255/02 Halifax and others;
“Installation and Commissioning Services”	means, if applicable, the installation and commissioning services set out this Contract (including, without limitation the Specification and Tender Response Document and Schedule 5);
“Intellectual Property Rights”	means any know-how, database rights, trade names, trademarks, logos, patents, trade secrets, designs, drawings, copyrights, engineering, photographs, samples, software, literature, information, ideas, concepts, or improvements pertaining to the Products, Software and / or Services and other data of any kind that is protectable through patent, trade secrets, trademarks, trade dress, service marks, or copyrights, and includes any modification or enhancement of the Products and/or Software confidential formulae and any other intellectual property rights and the rights to apply for patents and trade marks and registered designs;
“KPI”	means the key performance indicators as set out in the Specification and Tender Response Document;

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“Law”	means any applicable legal requirements including, without limitation,: (a) any applicable statute or proclamation, delegated or subordinate legislation, bye-law, order, regulation or instrument as applicable in, England and Wales; (b) any applicable European Union obligation, directive, regulation, decision, law or right (including any such obligations, directives, regulations, decisions, laws or rights that are incorporated into the law of England and Wales or given effect in England and Wales by any applicable statute, proclamation, delegated or subordinate legislation, bye-law, order, regulation or instrument); (c) any enforceable community right within the meaning of section 2(1) European Communities Act 1972; (d) any applicable judgment of a relevant court of law which
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	<p>is a binding precedent in England and Wales;</p> <p>(e) requirements set by any regulatory body as applicable in England and Wales;</p> <p>(f) any relevant code of practice as applicable in England and Wales;</p> <p>(g) applicable law in the United States including Biosecurity Guidance from the Health Department HHS; and</p> <p>(h) any relevant collective agreement and/or international law provisions (to include, without limitation, as referred to in (a) to (f) above);</p>
“Maintenance Inventory”	means the maintenance inventory as referred to at Clause 4.1.1 of Schedule 6;
“Maintenance Services”	means, if applicable, the maintenance services set out in this Contract (including, without limitation the Specification and Tender Response Document and Schedule 6);
“NHS”	means the National Health Service;
“Non-performed Services”	has the meaning give under Clause 11.1 of Schedule 6;
“Occasion of Tax Non-Compliance”	<p>means:</p> <p>(a) any tax return of the Supplier submitted to a Relevant Tax Authority on or after 1 October 2012 is found on or after 1 April 2013 to be incorrect as a result of:</p> <p>(i) a Relevant Tax Authority successfully challenging the Supplier under the General Anti-Abuse Rule or the Halifax Abuse Principle or under any tax rules or legislation that have an effect equivalent or similar to the General Anti-Abuse Rule or the Halifax Abuse Principle;</p> <p>(ii) the failure of an avoidance scheme which the Supplier was involved in, and which was, or should have been, notified to a Relevant Tax Authority under the DOTAS or any equivalent or similar regime; and/or</p> <p>(b) any tax return of the Supplier submitted to a Relevant Tax Authority on or after 1 October 2012 gives rise, on or after 1 April 2013, to a criminal conviction in any jurisdiction for tax related offences which is not spent at the Effective Date or to a civil penalty for fraud or evasion;</p>
“Optional Provisions”	means the optional provisions set out in Schedule 1;
“Party”	means the Authority or the Supplier as appropriate and Parties means both the Authority and the Supplier;
“Personal Data”	shall have the same meaning as set out in the GDPR;

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“Policies”	means the policies, rules and procedures of the Authority as notified to the Supplier from time to time;
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“Premises and Locations”	means the Authority’s premises and locations where the Goods are to be installed, commissioned and located.
“Pre-Acquisition Questionnaire”	means any pre-acquisition questionnaire or documents with a similar title or purpose issued by the Authority and completed by the Supplier relevant to the Goods;
“Process”	shall have the same meaning as set out in the GDPR. “Processing” and “Processed” shall be construed accordingly;
“Processor”	shall have the same meaning as set out in the GDPR;
“Product Information”	means information concerning the Goods as may be reasonably requested by the Authority and supplied by the Supplier to the Authority in accordance with Clause 20 of Contract for inclusion in the Authority’s product catalogue from time to time;
“Purchase Order”	means the purchase order required by the Authority’s financial systems;
“Rejected Goods”	has the meaning given under Clause 4.2 of Contract;
“Relevant Tax Authority”	means HM Revenue and Customs, or, if applicable, a tax authority in the jurisdiction in which the Supplier is established;
“Remedial Proposal”	has the meaning given under Clause 15.3 of Contract;
“Requirement to Recall”	has the meaning given under Clause 4.9 of Contract;
“Specification and Tender Response Document”	means the Authority’s requirements in the form of its specification and other statements and requirements, the Supplier’s responses, proposals and/or method statements to meet those requirements, and any clarifications to the Supplier’s responses, proposals and/or method statements set out in Schedule 7 of this Contract. Should there be a conflict between these parts of the Specification and Tender Response Document, the order of priority for construction purposes shall be (1) the Authority’s requirements associated with written notification to the Supplier on the said requirements; (2) any clarification to the Supplier’s responses, proposals and/or method statements, and (3) the Supplier’s responses, proposals and/or method statements;
“Staff”	means all persons employed or engaged by the Supplier to perform its obligations under this Contract including any Sub-contractors and person employed or engaged by such Sub-contractors;

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“Sub-contract”	means a contract between two or more suppliers, at any stage of remoteness from the Supplier in a sub-contracting chain, made wholly or substantially for the purpose of performing (or contributing to the performance of) the whole or any part of this Contract;
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“Sub-contractor”	means a party to a Sub-contract other than the Supplier;
“Supplier”	means the supplier named on the Form of Contract and its Affiliate;
Supplier Commercial Terms	means the document set out at Schedule 8 Supplier Commercial Terms - Commercial Terms & Conditions of the Supplier;
“Supplier Code of Conduct”	means the code of that name published by the Government Commercial Function originally dated September 2017, as may be amended, restated, updated, re-issued or re-named from time to time;
“Term”	means the term as set out in the Form of Contract;
“Termination Notice”	means a written notice of termination given by one Party to the other notifying the Party receiving the notice of the intention of the Party giving the notice to terminate this Contract on a specified date and setting out the grounds for termination;
“Third Party Body”	has the meaning given under Clause 8.5 of Contract; and
“VAT”	means value added tax chargeable under the Value Added Tax Act 1994 or any similar, replacement or extra tax.

- 1.2 References to any Law shall be deemed to include a reference to that Law as amended, extended, consolidated, re-enacted, restated, implemented or transposed from time to time.
- 1.3 References to any legal entity shall include anybody that takes over responsibility for the functions of such entity.
- 1.4 References in this Contract to a “Schedule”, “Appendix”, “Paragraph” or to a “Clause” are to schedules, appendices, paragraphs and clauses of this Contract.
- 1.5 References in this Contract to a day or to the calculation of time frames are references to a calendar day unless expressly specified as a Business Day.
- 1.6 Unless set out in the Commercial Schedule as a chargeable item and subject to Clause 30.6 of Contract, the Supplier shall bear the cost of complying with its obligations under this Contract.
- 1.7 The headings are for convenience only and shall not affect the interpretation of this Contract.
- 1.8 Words denoting the singular shall include the plural and vice versa.
- 1.9 Where a term of this Contract provides for a list of one or more items following the word “including” or “includes” then such list is not to be interpreted as an exhaustive list. Any such list shall not be treated as excluding any item that might have been included in such list having regard to the context of the contractual term in question. General words are not to be given a restrictive meaning where they are followed by examples intended to be included within the general words.

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- 1.10 Where there is a conflict between the Supplier's responses to the Authority's requirements and any other part of this Contract, such other part of this Contract shall prevail.
- 1.11 Where a document is required under this Contract, the Parties may agree in writing that this shall be in electronic format only.
- 1.12 Any Breach Notice issued by a Party in connection with this Contract shall not be invalid due to it containing insufficient information. A Party receiving a Breach Notice ("**Receiving Party**") may ask the Party that issued the Breach Notice ("**Issuing Party**") to provide any further information in relation to the subject matter of the Breach Notice that it may reasonably require to enable it to understand the Breach Notice and/or to remedy the breach. The Issuing Party shall not unreasonably withhold or delay the provision of such further information as referred to above as may be requested by the Receiving Party but no such withholding or delay shall invalidate the Breach Notice.
- 1.13 Any terms defined as part of a Schedule or other document forming part of this Contract shall have the meaning as defined in such Schedule or document.

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Schedule 5

Installation and Commissioning Services

1 Installation and Commissioning Services

- 1.1 The Goods shall be installed and commissioned at the relevant Premises and Locations by the Supplier as set out in the Specification and Tender Response Document or as otherwise agreed by the Authority in writing.
- 1.2 The Supplier shall provide the Installation and Commissioning Services:
 - 1.2.1 promptly and in any event within any time limits as may be set out in this Contract;
 - 1.2.2 in accordance with all other provisions of this Contract;
 - 1.2.3 using reasonable skill and care;
 - 1.2.4 in accordance with any quality assurance standards as set out in the Contract;
 - 1.2.5 in accordance with the Law and with Guidance;
 - 1.2.6 in accordance with Good Industry Practice;
 - 1.2.7 in accordance with the original manufacture's guidelines and recommendations relating to the Goods being installed and commissioned;
 - 1.2.8 in accordance with the Policies;
 - 1.2.9 in a professional and courteous manner; and
 - 1.2.10 using appropriately skilled, trained and experienced Staff.
- 1.3 The Supplier will promptly notify the Authority of any health and safety hazard which arises, or the Supplier is aware may arise, in connection with the Installation and Commissioning Services and take such steps as are reasonably necessary to ensure the health and safety of persons likely to be affected by such hazards.

2 Inspection and Testing

- 2.1 Once the Goods have been installed and commissioned, the Supplier shall inform the Authority in writing that the Goods are ready for use. The following process will then apply:
 - 2.1.1 within five (5) Business Days of receipt of such written confirmation from the Supplier that the Goods are ready to use, the Authority may carry out any such reasonable inspections and testing of the Goods as the Authority deems appropriate (in accordance with the relevant manufacturers' technical manuals relating to the Goods and/or as otherwise set out in the Specification and Tender Response Document and/or as otherwise agreed by the Parties in writing) to confirm that the

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- Goods comply with the requirements of this Contract and are ready for use;
- 2.1.2 as part of the Contract Price, the Supplier shall provide the Authority with all reasonable assistance and/or information requested by the Authority in relation to any such reasonable inspections and testing of the Goods;
 - 2.1.3 if the Authority on inspection and testing is of the view that the Goods have been supplied, installed and commissioned (as appropriate) in conformance with the requirements of this Contract and are ready for use, it shall issue an Authority Confirmation to this effect to the Supplier;
 - 2.1.4 if the Authority on inspection and testing is not of the view that the Goods have been supplied, installed and commissioned (as appropriate) in conformance with the requirements of this Contract and are ready for use, it shall inform the Supplier in writing and Clauses 2.3 and 2.4 of Schedule 5 shall apply; and
 - 2.1.5 if the Authority chooses not to inspect and/or test the Goods, then the Authority shall be deemed to have provided an Authority Confirmation in relation to such Goods on the sixth (6th) Business Day following receipt by the Authority of the written confirmation from the Supplier in accordance with Clause 2.1.1 of this Schedule 5 that the Goods are ready to use.
- 2.2 The issue by the Authority of any Authority Confirmation shall be a confirmation that the correct Goods appear to have been supplied and reasonable installation and commissioning procedures look to have been followed by the Supplier in accordance with the requirements and standards of this Contract. It does not imply any acceptance of such Goods or any endorsement of such installation and commissioning procedures. Responsibility for supplying the Goods in accordance with the requirements and standards of the Contract and the appropriateness of any installation and commissioning procedures shall remain with the Supplier notwithstanding any such Authority Confirmation.
- 2.3 Without prejudice to any other rights and remedies of the Authority under this Contract, in relation to any failure by the Supplier to supply, install or commission the correct Goods in accordance with the requirements and standards of this Contract, the Supplier shall, at its own expense as part of the Contract Price, forthwith re- supply, re-install and/or re-commission the Goods until such time as Goods in compliance with the requirements of this Contract are delivered, installed, and commissioned to the reasonable satisfaction of the Authority and the Authority has provided an Authority Confirmation to the Supplier to this effect. The Contract Price payable by the Authority under this Contract may be withheld by the Authority in full or part (to be determined at the Authority's sole discretion) until the Goods are supplied, installed and commissioned in accordance with the requirements and standards of this Contract to the reasonable satisfaction of the Authority and the Authority has provided its Authority Confirmation to this effect.
- 2.4 In the event of any Dispute between the Authority and the Supplier regarding the issue of an Authority Confirmation, the Dispute shall be dealt with in accordance with the Dispute Resolution Procedure.
- 2.5 In the event that the Specification and Tender Response Document states that Goods shall be installed and commissioned on a phased basis and/or upon request,

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then the process for the inspection and testing of Goods set out in Clauses 2.1 to 2.4 (inclusive) of this Schedule 5 shall apply to the Goods within each phase and/or instance of supply.

- 2.6 In the event that the Specification and Tender Response Document stipulates a refresh programme and/or that substitute or replacement Goods shall otherwise be installed in accordance with the requirements of this Contract (to include, without limitation, in connection with any Maintenance Services), then, following the installation and commissioning of the replacement Goods, the process for the inspection and testing of Goods set out in Clauses 2.1 to 2.4 (inclusive) of this Schedule 5 shall apply in relation to the inspection and testing of any substitute or replacement Goods.

3 Relocation of Goods

- 3.1 Upon reasonable written notice from the Authority, the Supplier shall, as part of the Installation and Commissioning Services, relocate such Goods within the Premises and Locations or to another location and the process for the inspection and testing of Goods set out in Clauses 2.1 to 2.4 (inclusive) of this Schedule 5 shall apply in relation to the inspection and testing of any relocated Goods.
- 3.2 The Authority shall meet the Supplier's reasonable charges and expenses incurred in complying with Clause 3.1 of this Schedule 5 provided that such reasonable charges and expenses are approved in writing by the Authority prior to being incurred by the Supplier.

4 Supplier's obligation to make good any damage

- 4.1 The Supplier shall make good at the Supplier's expense any damage to any property or equipment caused by the installation, commissioning, removal and/or relocation of the Goods by the Supplier.

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Schedule 6

Maintenance Services

1 Maintenance Services

- 1.1 From the point set out in the Specification and Tender Response Document at which Maintenance Services are triggered or as otherwise agreed by the Parties in writing taking into account any warranty period applicable to the Goods, all Goods forming part of the Maintenance Inventory shall be maintained throughout the Term by the Supplier so as to comply with:
 - 1.1.1 any applicable specification set out in this Contract (to include, without limitation, the provisions of the Authority's requirements set out in the Specification and Tender Response Document and the Supplier's response to such requirements set out as part of the Specification and Tender Response Document); and
 - 1.1.2 any applicable manufacturers' specifications.
- 1.2 The Supplier shall provide the Maintenance Services:
 - 1.2.1 promptly and in any event within any time limits as may be set out in this Contract;
 - 1.2.2 in accordance with all other provisions of this Contract;
 - 1.2.3 using reasonable skill and care;
 - 1.2.4 in accordance with any quality assurance standards as set out in the Contract;
 - 1.2.5 in accordance with the Law and with Guidance;
 - 1.2.6 in accordance with Good Industry Practice;
 - 1.2.7 in accordance with the original manufacture's guidelines and recommendations relating to the Goods being maintained;
 - 1.2.8 in accordance with the Policies;
 - 1.2.9 in a professional and courteous manner; and
 - 1.2.10 using appropriately skilled, trained and experienced Staff.

2 General maintenance requirements

- 2.1 The Supplier, in accordance with Good Industry Practice and the original equipment manufacture's guidelines and recommendations, shall:
 - 2.1.1 provide effective planned preventive maintenance for all Goods to the extent this requirement is set out in the Specification and Tender

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Response Document and/or as otherwise agreed between the Parties in writing; and

- 2.1.2 provide appropriate remedial maintenance for all Goods to the extent this requirement is set out in the Specification and Tender Response Document and/or as otherwise agreed between the Parties in writing.

3 Service visits

- 3.1 The Supplier shall ensure that the Authority is notified in writing in advance of all service visits to any Premises and Locations and that Staff comply with any relevant Policies and/or reasonable instructions and/or security procedures notified to the Supplier by the Authority from time to time in connection with such site visits.

4 Provision of information

- 4.1 Without prejudice to any specific records keeping requirements set out in this Contract, including as part of the Specification and Tender Response Document, the Supplier shall:
 - 4.1.1 maintain a record of all Goods that are covered by the Maintenance Services ("**Maintenance Inventory**"). For the avoidance of doubt, such Maintenance Inventory shall be deemed to form part of the Specification and Tender Response Document and may be in a single document or separate documents, as amended and/or updated in accordance with this Contract from time to time;
 - 4.1.2 maintain records of all maintenance work carried out on any Goods in connection with this Contract; and
 - 4.1.3 provide all required management information to the Authority promptly upon Authority's written request to demonstrate, to the Authority's reasonable satisfaction, compliance with requirements to provide planned preventative maintenance and, where applicable, remedial maintenance in connection with all Goods listed in the Maintenance Inventory.
- 4.2 Without prejudice to any other audit or information requirements set out as part of this Contract, any records kept by the Supplier in connection with the Maintenance Services, the Maintenance Inventory and any service visits shall be made available by the Supplier for inspection by the Authority and/or its authorised representatives on request.
- 4.3 Subject always to the provisions of Clause 8 of this Schedule 6, the Supplier shall inform the Authority in writing as soon as it becomes aware that either of the following circumstances will, or are likely to, arise in connection with any Goods forming part of the Maintenance Inventory:
 - 4.3.1 the Supplier will no longer be able to maintain the item of Goods as any required third party support will no longer be available (including, without limitation, support from the original equipment manufacturer); or
 - 4.3.2 the Supplier will no longer not be able to obtain from any third party (including, without limitation, the original equipment manufacturer) any

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required spare parts and/or consumable items required to provide the Maintenance Services in relation to those Goods.

- 4.4 Where the Supplier provides information to the Authority under Clause 4.3 of this Schedule 6, it will inform the Authority in writing promptly upon becoming aware that this information has changed or may change.

5 Loan Goods and replacement Goods

- 5.1 Where the Supplier is unable to fix any Goods forming part of the Maintenance Inventory as part of the Maintenance Services during a site visit, and the Specification and Tender Response Document provides for substitute Goods to be provided to the Authority in these circumstances on a loan and/or replacement basis, the Supplier shall:

- 5.1.1 provide the Authority with such substitute Goods in accordance with the relevant provisions and timescales, as set out in the Specification and Tender Response Document;
- 5.1.2 comply with any installation, commissioning, inspection and testing processes as may be set out in this Contract or otherwise agreed by the Parties in writing; and
- 5.1.3 update the Maintenance Inventory accordingly to include any substitute Goods.

Where the Supplier loans Goods to the Authority and subsequently replaces the loaned Goods, the Supplier shall comply with the provisions of Clauses 5.1.2 and 5.1.3 of this Schedule 6 in relation to such replacement of the loaned Goods.

- 5.2 Subject to Clauses 7 and 8 of this Schedule 6, any Goods added to the Maintenance Inventory in accordance with Clause 5.1.3 of this Schedule 6 will be covered by the Maintenance Services for the remainder of the Term from the point set out in the Specification and Tender Response Document at which Maintenance Services are triggered for such substitute Goods or as otherwise agreed by the Parties in writing taking into account any warranty period applicable to such substitute Goods. For the avoidance of doubt, this Contract shall apply in full to the supply, installation, and commissioning (as applicable) of such substitute Goods.

6 Additional warranties

- 6.1 The Supplier warrants and undertakes that:
- 6.1.1 when providing the Maintenance Services (including, without limitation, providing any loan or replacement Goods), it shall comply with all timescales and KPIs set out in the Specification and Tender Response Document associated with such requirements;
 - 6.1.2 any replacement parts, consumable items, replacement Goods and/or loan Goods shall be of satisfactory quality, fit for their intended purpose, installed (where applicable) in accordance with Good Industry Practice and shall comply with the standards and requirements set out in this Contract;

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- 6.1.3 it will ensure sufficient stock levels of any replacement parts, consumable items, replacement Goods and/or loan Goods to comply with its obligations to provide the Maintenance Services in accordance with the provisions of this Contract;
 - 6.1.4 it has and shall maintain a properly documented system of quality controls in respect of the Maintenance Services including, without limitation, covering the supply of any replacement parts, consumable items, replacement Goods and/or loan Goods and shall at all times comply with such quality controls;
 - 6.1.5 any equipment it uses in the installation of any replacement parts, consumable items, replacement Goods and/or loan Goods shall comply with all relevant Law and Guidance, be fit for its intended purpose and shall be maintained fully in accordance with the manufacturer's specification;
 - 6.1.6 receipt of any replacement parts, consumable items, replacement Goods and/or loan Goods by or on behalf of the Authority and use of such items or of any other related item or information supplied, or made available, to the Authority will not infringe any third party rights, to include without limitation, any Intellectual Property Rights;
 - 6.1.7 it will comply with all Law and Guidance in so far as it is relevant to the supply of any replacement parts, consumable items, replacement Goods and/or loan Goods to the Authority; and
 - 6.1.8 it will promptly notify the Authority of any health and safety hazard which arises, or the Supplier is aware may arise, in connection with the Maintenance Services including, without limitation, in connection with the supply of any replacement parts, consumable items, replacement Goods and/or loan Goods and take such steps as are reasonably necessary to ensure the health and safety of persons likely to be affected by such hazards.
- 6.2 Where the supply of any replacement parts, consumable items, replacement Goods and/or loan Goods relates to medical devices (as defined under any relevant Law and Guidance), the Supplier warrants and undertakes that it will comply with any such Law and Guidance relating to such activities in relation to such medical devices. In particular, but without limitation, the Supplier warrants that at the point such replacement parts, consumable items, replacement Goods and/or loan Goods are supplied to the Authority, all such items which are medical devices shall have valid CE marking as required by Law and Guidance and that all relevant marking, authorisation, registration, approval and documentation requirements as required under Law and Guidance relating to the supply, manufacture, assembly, importation, storage, distribution, delivery, or installation of such items shall have been complied with. Without limitation to the foregoing provisions of this Clause 6.2 of this Schedule 6, the Supplier shall, upon written request from the Authority, make available to the Authority evidence of such valid CE marking, and evidence of any other authorisations, registrations, approvals or documentation required.
- 6.3 If the Supplier is in breach of Clause 6.2 of this Schedule 6, in relation to any items supplied to the Authority, then, without prejudice to any other right or remedy of the Authority, the Authority shall be entitled to reject and/or return such items and the

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Supplier shall, subject to Clause 13.2 of Contract, indemnify and keep the Authority indemnified against, any loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings suffered or incurred by the Authority as a result of such breach.

- 6.4 The Supplier agrees to use reasonable endeavours to assign to the Authority upon request the benefit of any warranty, guarantee or similar right which it has against any third party manufacturer or supplier of any replacement parts, consumable items and/or replacement Goods in full or part.
- 6.5 The Supplier further warrants and undertakes to the Authority that it will inform the Authority in writing immediately upon becoming aware that any of the warranties set out in Clause 6 of this Schedule 6 have been breached or there is a risk that any warranties may be breached.

7 The Authority's rights to remove Goods from the Maintenance Inventory

- 7.1 By giving a minimum of thirty (30) Business Days written notice to the Supplier, the Authority may remove any Goods from the Maintenance Inventory and discontinue the Maintenance Services on such Goods in the event that:
 - 7.1.1 it decommissions or replaces the Goods for health and safety reasons and/or for reliability reasons;
 - 7.1.2 it sells, transfers or otherwise disposes of the Goods;
 - 7.1.3 the Goods are lost or stolen; or
 - 7.1.4 the Goods are replaced by the Authority and the replacement Goods are still under warranty.

8 The Supplier's rights to remove Goods from the Maintenance Inventory

- 8.1 By giving a minimum of six (6) months written notice to the Authority, the Supplier may remove Goods from the Maintenance Inventory and discontinue the Maintenance Services on such Goods in the following circumstances:
 - 8.1.1 the Supplier will no longer be able to maintain the Goods as any required third party support is no longer available (including, without limitation, support from the original equipment manufacturer); and/or
 - 8.1.2 the Supplier will permanently not be able to obtain from any third party (including, without limitation, the original equipment manufacturer) any required spare parts and/or consumable items required to provide the Maintenance Services in relation to those Goods.
- 8.2 The Parties acknowledge that:
 - 8.2.1 at all times the Supplier shall be required to provide the Authority with information in accordance with Clauses 4.3 and 4.4 of this Schedule 6 notwithstanding the length of the Term of the Contract or the period of the Term still remaining; and

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8.2.2 Clause 8.1 of this Schedule 6 shall only apply where the Term of the
Contract exceeds twelve (12) months.

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9 Adjustment to the Contract Price where Goods are removed from the Maintenance Inventory

9.1 Following the removal of any Goods from the Maintenance Inventory in accordance with Clauses 7.1 or 8.1 of this Schedule 6:

9.1.1 there shall be a pro-rata adjustment to the Contract Price to account for such removal; and

9.1.2 where applicable, the Supplier shall make a full refund to the Authority in respect of the balance of the Contract Price paid in advance for any period following the removal of such Goods. Such refund shall be paid automatically by the Supplier to the Authority within thirty (30) days following the effective date of the removal of the relevant Goods from the Maintenance Inventory and may be by credit note where the Supplier continues to provide ongoing Maintenance Services to the Authority.

9.2 If the Parties are unable to agree the pro-rata adjustment to the Contract Price in accordance with Clause 9.1.1 this Schedule 6 within thirty (30) days of the effective date of the removal of such Goods from the Maintenance Inventory, this failure to agree shall be referred to dispute resolution in accordance with Clause 22 of Contract.

10 Additional termination provisions

10.1 If the Authority removes any Goods from the Maintenance Inventory in accordance with Clause 7.1 of this Schedule 6 and no Goods will remain part the Maintenance Inventory following such removal, the Authority may terminate the Maintenance Services by giving a minimum of thirty (30) days written notice to the Supplier. Such notice may be given by the Authority at the same time as it gives the notice of removal of the last remaining Goods in accordance with the Clause 7.1 of this Schedule 6 or at any time afterwards.

10.2 If the Supplier removes Goods from the Maintenance Inventory in accordance with Clause 8.1 of this Schedule 6 and no Goods will remain part of the Maintenance Inventory following such removal, the Authority may terminate the Maintenance Services by giving a minimum of thirty (30) days written notice to the Supplier. Such notice may be given by the Authority at any point after it receives the notice of removal of the last remaining Goods in accordance with Clause 8.1 of this Schedule 6 or at any time afterwards, but shall not take effect before the effective date of the removal of such Goods from the Maintenance Inventory.

10.3 Following any termination of the Maintenance Services by the Authority in accordance with Clause 10.1 or Clause 10.2 of this Schedule 6, the Supplier shall make a full refund to the Authority in respect of the balance of the Contract Price paid in advance for the Maintenance Services for any period following such termination to the extent such balance has not already been paid to the Authority in accordance with Clause 9.1.2 of this Schedule 6. Such refund shall be paid automatically by the Supplier to the Authority within thirty (30) days following the effective termination date of this Contract.

UKHSA STANDARD TERMS AND CONDITIONS FOR THE SUPPLY OF LABORATORY GOODS

11 **Non-performance**

- 11.1 The Supplier acknowledges the critical importance that the Authority places on ensuring that all Goods used by the Authority are properly maintained in a timely manner. Therefore, without prejudice to any other provisions of the Contract, where the Supplier does not provide the Maintenance Services in accordance with any time periods and/or other requirements set out in the Contract (“**Non-performed Services**”), without prejudice to its other right and remedies under this Contract, the Authority may elect to: (i) follow the remedial process set out in Clause 15.3 of Contract; or (ii) the Authority may procure alternative maintenance services from a third party.
- 11.2 The Authority confirms that it will act reasonably at all times when electing to exercise its rights to procure alternative services from a third party under Clause 11.1 of this Schedule 6. In particular, the Authority will only elect to procure alternative services from a third party where the following circumstances apply:
- 11.2.1 the alternative services are required urgently due to health and safety reasons and/or to keep the relevant Goods operative;
 - 11.2.2 the Supplier has been notified of the urgency of the requirement and its failure to provide the Maintenance Services in accordance with the requirements of this Contract; and
 - 11.2.3 the Supplier has been given a reasonable period of time (taking into account the urgency of the requirement) to perform the Non-performed Services itself. What is a “reasonable period of time” in the particular circumstances shall be determined at the Authority’s sole discretion taking into account its obligation under this Clause 11.2 of this Schedule 6 to act reasonably.
- 11.3 In the event that the Authority elects to procure alternative services from a third party in accordance with Clause 11.1 of this Schedule 6, the following provisions shall apply:
- 11.3.1 where the Supplier has been paid the Contract Price in advance for such Non-performed Services, the Supplier shall (i) refund the Authority the full Contract Price paid; and (ii) pay to the Authority upon demand any additional charges that the Authority has incurred in connection with any alternative services additional to the Contract Price paid to the Supplier; and
 - 11.3.2 where the Supplier has not yet been paid the Contract Price for such Non-performed Services, the Supplier shall: (i) forfeit the Contract Price for such Maintenance Services; and (ii) pay to the Authority upon demand any additional charges that the Authority has incurred in connection with any alternative services additional to the Contract Price that would have been paid to the Supplier had the Supplier performed the Non-performed Services in accordance with any time periods and/or other requirements set out in the Contract.

12 **Supplier's obligation to make good any damage**

- 12.1 The Supplier shall make good at the Supplier's expense any damage to any property or equipment caused by the Supplier when providing the Maintenance Services.

Schedule 7: Specification and Tender Response Document

Specification and Tender Response document is as set out below:

Quantity	Item Description	Maximum Quantity Required	List Price	Discount	Amount
1	102040 SYNTAX System, Model STX-200, with On-Premises Console Software and Laptop bundle SYNTAX System, Model STX-200. Enzymatic DNA Synthesis Instrument; fully automated system that produces up to 96 or 384 labelled or unlabelled oligos, depending on reagent kits used. System includes Vacuum Cabinet, Accessory Kit, computer laptop and peripherals, SYNTAX System software and 1 year license for	1			

	Console on-premises software. Included are 1 year warranty covering parts, labour, and travel, installation, and onsite training.				
1	S100082 SYNTAX Gold Service Agreement, 1 year SYNTAX STX-100/STX-200 GOLD Service - 1 Year coverage and annual billing. Covers all service required for one DNA Script SYNTAX instrument including unlimited correct maintenance (repair) services, Preventive Maintenance visit, parts, labour, and travel. On-site service is provided Monday-Friday 8:00am to 5:00pm local time excluding locally observed	1 per annum			

	<p>holidays. Remote support is available via phone or email Monday-Friday 8AM to 9PM EST and 9AM to 7PM CET excluding DNA Script observed holidays. Preventive Maintenance visit will be scheduled according to DNA Script recommendations during which time the covered instrument will receive specified maintenance including replacement of any essential parts, lubrication of critical components and general cleaning. A general performance check will be performed after the PM to ensure the instrument is operating per DNA Script specifications .</p> <p>Exclusions: consumable items, reagents, user maintenance</p>				
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	items as defined per the User Guide, IQ/OQ/PQ, instrument moving services. Response time goals: On-site response for down instrument - within 2 business days after dispatch of Field Service Engineer				
101867	101867 SYNT AX DNA Synthesis Kit	24 per annum		Discount By Volume	
101868	101868 SYNT AX 96 Hi-Fidelity Run Kit	24 per annum		Discount By Volume	
101869	101869 SYNT AX 96 Standard Run Kit	24 per annum		Discount By Volume	
100786	SYNTAX 192 Label Kit	24 per annum		Discount By Volume	

KPI:

With reference to Schedule 2 of Clause 15.3, the Authority reserves the right to terminate this Contract by issuing a Termination Notice to the Supplier repeatedly fails to meet the below Key Performance Indicator requirements:

1. Deliveries on the due date (for the avoidance of doubt: (a) deliveries which arrive on time but are not unloaded due to the driver's decision; (b) deliveries which do not arrive; and (c) deliveries which arrive at the wrong delivery location, shall also be considered late;
2. Quantity of delivery correct against the relevant Order as per Orders placed in accordance with the requirements of this Contract;
3. Quality of delivery in accordance with this Contract, including delivery presentation (the delivery must be presented in such a way that it can be unloaded safely and in a ready for use condition taking into consideration this Contract's requirements) and condition of the Goods (the Goods must be in a condition that is new and ready to use);

4. Timely and accurate administration (including booking/amending delivery times and orders and invoices, delivery advice notes and labels and management information) being in accordance with the requirements of this Contract;
5. The Supplier shall ensure that the Goods shall perform to the standards detailed within the Contract Specification as set out at Appendix 1 of the Contract;
6. Customer service- the supplier should respond to all queries submitted via email within 48 hours of receipt;
7. Downtime – down time of the equipment should not exceed a maximum of 2 weeks from the point of down time notice.
8. Call-out – a representative will attend site within 96 hours of the initial call;
9. Repair – repairs to be carried out on site should not exceed 2 weeks from breakdown; and
10. Replacement – If the equipment cannot be repaired after one (1) month, the Supplier will need to replace the equipment with a like for like item within six (6) weeks

Schedule 8 - Supplier Commercial Terms

Commercial Terms & Conditions of the Supplier

For the avoidance of doubt, "Customer" in the Commercial Terms shall be "the Authority" as defined in the Contract, "DNA Script" in this Supplier Commercial Terms shall be the "Supplier" as defined in the Contract, and Products and Software in the Commercial Terms shall be defined in the Contract as "Goods" and in the case of a conflict between the terms of the Contract and the below Supplier Commercial Terms in this Schedule 8, the terms in the Contract shall take precedence.

DNA Script Synthesis Products and Software
Terms and Conditions (also known as "the Supplier Commercial Terms")

- 1) **GENERAL.** These Terms and Conditions ("Terms") are entered into between **DNA Script, Inc.**, a Delaware corporation, having its principal place of business at 2001 Junipero Serra Boulevard, Ste. 400, Daly City CA 94014, United States, or **DNA Script SAS**, a French *société par actions simplifiée* having its registered office located at Immeuble Okabé, 67, avenue de Fontainebleau – 94270 Le Kremlin-Bicêtre (France), registered with the Trade and Companies Registry of Créteil under number 801 172 834, including any of its affiliate named on the Ordering Document (as defined hereafter). DNA Script, Inc., or DNA Script SAS is collectively referred to as ("**DNA Script**"), and the entity purchasing products from DNA Script identified in the Ordering Document is referred to as "**Customer**". DNA Script and Customer are sometimes referred to herein collectively as the "**Parties**" and each as a "**Party**". Where Customer is a US entity the DNA Script legal entity entering into these Terms shall be **DNA Script Inc.** Where Customer is a French entity or an entity from any other part of the world, the DNA Script legal entity entering into these Terms shall be **DNA Script SAS**.
- 2) **ACCEPTANCE.** These Terms and their appendixes (if any) are deemed to be accepted by Customer as of the date of the Customer's acceptance of the quotation or order form issued by DNA Script (the "**Ordering Document**") to which these Terms are attached or referred to or to which these Terms are linked via the reference to the website on which these Terms are displayed. These Terms and Ordering Document shall override any conflicting, amending, and/or additional terms contained in any Customer purchase orders, invoices, or similar documents, which are hereby rejected and shall be null and void. DNA Script's failure to object to any such terms shall not constitute a waiver by DNA Script, nor constitute acceptance by DNA Script of such terms and conditions.

Such acceptance shall be materialized by and at the date of, as applicable, (i) the signing by Customer of such Ordering Documents, (ii) affirmatively indicating acceptance through an electronic process on a DNA Script website, or (ii) placing an order referring to the Ordering Documents (the "**Effective date**").

These Terms with the Ordering Document and the service terms that may be comprised herein (the "**Services Agreement**") together with their exhibits (if any) form the agreement of the Parties

(the "**Agreement**").

3) **PURPOSE.** This Agreement shall govern the Customer:

- a. purchase and/or rental (as the case may be) of the products (the "**Products**"), which may consist of custom oligo plate(s) (the "**Plate(s)**"), DNA Script DNA synthesis instrument(s) ("**Instrument(s)**"), and reagents, kits and/or other consumables (the "**Supplies**") intended for use with the Instruments, which are described in the Ordering Document. Rental is applicable only to Instrument(s).
- b. license of (i) software and other intellectual property embedded in the Instrument(s) (the "**Instrument Control Software**") to operate with a connection to a DNA Script-provided external server or processor by an internet connection (the "**Cloud Console Software**") or with a connection to a Customer-provided local server by a local network connection, or of (ii) software and other intellectual property on the Cloud Console Software or if desired, installed as a non-cloud software (The "**On-Prem Console Software**"), A license fee is applicable to the On-Prem Console Software. Collectively the Instrument Control Software, the Cloud Console Software, and the On-Prem Console Software are referred to as the "**Software**" and;
- c. If applicable, Customer's purchase of services after the end of the Warranty Period, including maintenance or reparation services and training services or non-cloud installation of the Software associated with the Products (the "**Service(s)**") as per the Services Agreement.

4) **ORDER OF INTERPRETATION.** In the event of any conflict between any provisions of the Terms and the Ordering Document, the provisions of the Ordering Document shall prevail.

5) **PRICE.** The price for the purchase, rental, and /or license (as the case may be) of any Product, Software and Services shall be the price set forth in the Ordering Document. The price set forth in the Ordering Document shall remain valid for thirty (30) days after DNA Script's offer of such Ordering Document to Customer. If the price is stated by reference to a price list published by DNA Script, then the price shall be the published price in effect at the time DNA Script receives Customer's purchase order.

6) **DELIVERY; RISK OF LOSS; TITLE.** All shipments of Products are DAP (ICC Incoterms 2020, as may be updated from time to time). Risk of loss shall pass to Customer upon delivery at the named place of destination, to which Customer shall take delivery as soon as the goods have been delivered. Customer shall be responsible for clearing the goods through destination country's customs. Unless Customer has prepaid for the products, DNA Script shall retain Title to products until payment has been fully made by Customer. Title to Software shall remain with DNA Script.

DNA Script will make reasonable efforts to meet Customer's requested shipment dates as set forth in the Ordering Document. Delivery delay or default with respect to any installment shall not relieve Customer of its obligation to accept and pay for remaining deliveries of Products.

7) **PAYMENT.** All prices are in USD/EURO, or any other currency as specified in the Ordering Document. For the Instruments and Supplies purchased, Customer must submit bank documents to receive credit at the time of shipment of the Product. If credit is insufficient Customer will be invoiced 50% of the amount due as per the Ordering Document, and 50% of the amount due at the time of shipment of the Product.

For the Instrument, in case of rental, Customer will be invoiced the monthly rental fee at the beginning of each month. For the Services, Customer will be invoiced for services as they occur.

Except for the payments invoiced at ordering, for which Customer shall make payment in full within fifteen (15) days of the date of the invoice, Customer shall make payment in full within thirty (30) days of the date of the invoice. Late payments of undisputed invoice may incur a charge at the rate of one and one-half percent (1.5%) percent per month, or the maximum allowed by law, whichever is less. Payments of any disputed amount are due and payable upon resolution. The parties will seek to resolve any such dispute expeditiously and in good faith within 21 days of the dispute notice. All other amounts remain due and payable within 30 days. Further shipment of Products may be declined without advance notice if Customer fails to make any payment when due, or if the financial condition of Customer becomes unsatisfactory to DNA Script in its sole discretion. DNA Script retains title in all Products to secure all of Customer's obligations to DNA Script under these Terms and Ordering Documents, and title shall pass to Customer only after all payments for the Products has been received by DNA Script. Title to Software shall remain with DNA Script.

8) **TAXES.** Prices stated are exclusive of all taxes, fees, licenses, duties (including customs duties in the destination country), levies or similar governmental charge that may be assessed by any jurisdiction, whether based on the gross revenue, the delivery, possession, or use of the Products ("**Taxes**") and transportation charges, freight and insurance. All Taxes related to Products shall be paid by Customer (other than taxes assessed against DNA Script's net income or net worth).

If, under applicable laws, Customer is required to withhold any tax on the payments due to DNA Script, then the amount of the payment will be automatically increased to totally offset such tax, so that the amount actually remitted to DNA Script, net of all taxes, equals the amount invoiced or otherwise due. Customer will promptly furnish DNA Script with the official receipt of payment of these taxes to the appropriate taxing authority. Customer will pay all other taxes, levies or similar governmental charges or provide DNA Script with a certificate of exemption acceptable to the taxing authority.

- 9) **DNA SCRIPT INTELLECTUAL PROPERTY.** Except as expressly provided in these Terms, the Parties agree that the Intellectual Property (defined below) related to the Products, Software and/or Services is not transferred to Customer and shall remain the property of DNA Script. DNA Script and its licensors own and retain all right, title and interest in and to the Products, Software and Services and any portions thereof, including, without limitation, any copy or derivative work thereto. Customer shall not take any action to jeopardize, encumber, limit, or interfere in any manner with DNA Script's or its licensors' ownership of and rights with respect to the Products, Software and/ or Services. Customer shall have only those rights in and to the Products, Software and/or Services as are expressly granted to it under this Agreement.

"Intellectual Property" means any trade names, trademarks, logos, patents, trade secrets, designs, drawings, copyrights, engineering, photographs, samples, software, literature, information, ideas, concepts, or improvements pertaining to the Products, Software and / or Services and other data of any kind that is protectable through patent, trade secrets, trademarks, trade dress, service marks, or copyrights, and includes any modification or enhancement of the Products and/or Software.

Customer shall not use any of the foregoing or any corporate name or other Intellectual Property of DNA Script at any time in any manner that is not expressly authorized by this Agreement or in any way that may be detrimental to DNA Script's reputation or other interests.

- 10) **LIMITED LICENSES.** DNA Script hereby grants to Customer under DNA Script Intellectual Property a limited non-exclusive, non-transferable, non-sublicensable, fully paid-up license (a) to use the Products and Software for their intended purposes consistent with the restrictions set forth in article 11 and conditions and requirements set forth in this Agreement in, and (b) to access and use the Software and any updates to such Software that DNA Script may provide to Customer from time to time in DNA Script's discretion, solely for use in connection with the intended function of the Instrument, in accordance with the manual(s) and written instructions provided by DNA Script and for Customer's internal for internal RESEARCH USE ONLY, and with valid user number(s) and password(s) granted to Customer by DNA Script. DNA Script grants no rights to Customer to use Products in or to derive any product, substance, or material from Products for use in any commercial application, including manufacturing, quality control, commercial services, in vitro diagnostic uses, ex vivo or in vivo therapeutic uses, or any type of consumption by or application to humans or animals. If you need commercial use rights in respect of the Products (including the right to perform fee-for-services), please contact DNA Script via email at [REDACTED]

Such license does not include a right to decompile, reverse engineer, disassemble, reduce the Software (or any portion thereof) to a human-perceivable form, or to use the Software for any other purpose. Customer understands and agrees that except as expressly set forth in these Terms, no right or license to any Intellectual Property owned or licensable by DNA Script is conveyed or implied by these Terms.

- 11) **USE RESTRICTIONS.** Customer hereby acknowledges and agrees that it shall not use the Products and Software for any purpose other than the purpose for which DNA Script has developed the Products and, and that it shall use the Products and Software in accordance with all applicable laws, rules, and regulations, and in accordance with best practices and recommendations established including the International Gene Synthesis Consortium and the US Department of Health and Human Services (HHS) 2010 Guidance as updated from time to time (collectively, **"Biosecurity Guidance"**).

Notwithstanding anything to the contrary in these Terms, under the licenses granted herein: (a) Customer shall (i) use Products only with DNA Script's Products, and in particular Instruments only with Supplies, except as otherwise provided in the applicable, then-current documentation for such Products; and (ii) use Supplies only once and only for their intended purpose (that is, Supplies are developed and licensed for single use only for their intended purpose and are not to be reused), and (b) Customer shall not permit any employee or third party to, without prior written consent of DNA Script to (i) use any Product or Software other than as set forth in the applicable documentation including these Terms, (ii) refurbish or remanufacture any Product, (iii) transfer (including but not limited to resell, donate, distribute, disclose, market, rent, lease, assign sublicense, pledge, loan or otherwise transfer) any Software or Product to any third party; (iv) adapt, modify or reverse engineer any Product or Software, (v) copy, modify, translate, or create any derivative works based upon all or any

portion of the Product or Software ; (vi) remove or alter any copyright, trademark, or other proprietary notices, legends, symbols, or labels appearing on or in the Products or Software.

Customer may have to communicate to DNA Script from time to time its intended use of the Instrument and whether printing sequences of concern or dangerous sequences in the sense of the Biosecurity Guidance is included in such use. DNA Script reserves the right to screen the sequences ordered for printing and perform additional checks or block the printing according to the applicable Biosecurity Guidance.

DNA Script reserves the right to switch off the Instrument or the Software or cease furnishing the Supplies, in case of usage of the Instrument that does not conform to the use restrictions.

- 12) **IMPROVEMENTS.** Except to the extent permitted by applicable laws, Customer hereby grants to DNA Script a non-exclusive, worldwide, fully sublicensable, fully paid-up, royalty-free, irrevocable license to make, use, sell and incorporate into DNA Script's Products, Software, and Services all Product and Software Improvements (defined hereafter) made or suggested by Customer.

As used herein, "**Product and Software Improvements**" means any improvement of a Product or Software including any associated Intellectual Property rights that arise or may arise out of the use of Products or Software which relates to (a) development, design, manufacturing, layout, packaging or protocols or methods for using any Products or Software, alone or with other Products or other devices, Software or reagents; or (b) interfaces between any Products, Software, and other devices; provided, however, that Product and Software Improvements shall not include data resulting from using Products or polynucleotides made by Products or discoveries derived from such data.

- 13) **CLOUD ACCESS AND CUSTOMER DATA.** Customer hereby acknowledges that Instruments are configured to operate with the Cloud Console Software which provides analytical and report-generating functions and accepts or acquires data, information, content or other materials entered or stored by Customer through the use of the Products and Software, together with Instrument performance data specific to the works performed by Customer (referred to herein as ("**Customer Materials**").

Customer hereby grants to DNA Script a worldwide, royalty-free, non-exclusive, limited, nontransferable right and license, to use, reproduce, distribute, transmit, perform (publicly, digitally, or otherwise), display (publicly or otherwise), and make derivative works of any and all **Customer Materials** for purposes of (a) making the Products and Software available to Customer, (b) for analytic, statistical, security, quality control, and similar purposes, including optimizing the Products and Software, and (c) for making sequence screening checks necessary to verify that the sequences printed are not in a list of sequences of concern or do the necessary customers' checks to verify that Customer is rightfully entitled to print requested sequences in the appropriate biosecurity conditions according to the applicable Biosecurity Guidance. The license grant under clause (a) shall be limited for the term, and the license grant under clauses (b) and (c) shall be perpetual.

DNA Script shall use commercially reasonable efforts to ensure secure transmission and storage of Customer Data on DNA Script's Cloud Servers, including the use of encrypted transmission and implementation of conventional physical and personnel controls for cloud server access. DNA Script and Customer agree that no personal data (information relating to an identified or identifiable natural person) as defined in Art. 4 of the General Data Protection Regulation (GDPR) 2016/679 of the European Parliament, shall be transmitted to or from, or stored on, the DNA Script Cloud Server.

- 14) **SOFTWARE SUPPORT/SERVICES.** During the Term, DNA Script shall use commercially reasonable efforts to provide all Software updates and other Services in accordance with the agreement of Parties detailed (as the case may be) in the Ordering Documents as they become commercially available for distribution. Customer's use of all Software updates and any upgrades of Software shall be subject to these Terms.
- 15) **PRODUCTS MARKETING FOR RESEARCH USE ONLY.** Products marketed by DNA Script are for research use only and do not have the approval or clearance of the U.S. Food and Drug Administration ("**FDA**") or other regulatory approval, clearance or registration for in vitro diagnostic ("**IVD**") use. Customer shall not use the Products in any manner requiring FDA or other regulatory approval, clearance, or registration relating to IVD use.
- 16) **DELIVERY, REPRODUCTION, AND REPORTS FOR THE "ON-PREM SOFTWARE".**
- a. **Delivery of Software/License Fee.** Upon purchase of licensed Software by Customer, DNA Script will activate a working Software to enable Customer to use it for the period of active duration. Customer shall be responsible for providing internet connection during installation or upgrades, or provide appropriate

means, as agreed between the Parties, to install and regularly upgrade the Software. Customer will assume all responsibility to maintain and use Software in accordance with the Terms stipulated herein. Unless otherwise expressly provided on the Ordering Document, for the period commencing on the Effective Date and terminating twelve (12) months thereafter (the “**Initial Term**”), Customer hereby agrees to pay for the licensed Software. The license fee is only applicable to Customers utilizing the On-Prem Console Software. The license fee payable by Customer hereunder is not subject to any reduction for the failure of Customer to fully utilize the licensed Software.

- b. **Renewal.** Prior to the expiration of the Initial Term, Customer may elect to renew the licensed Software for successive twelve (12) month periods (the “**Renewal Term(s)**”). Should Customer elect to renew, customer shall notify DNA Script at least sixty (60) days prior to the expiration of the Initial Term or relevant Renewal Term. Customer will be provided an Ordering Document and will issue DNA Script a purchase order accordingly. Should Customer elect not to renew, Customer will be unable to send any synthesis command to the Instrument after the expiration of Customer's license.
- c. **Fee Changes.** For each Renewal Term, the license fee may be increased by DNA Script to account for inflation no more than once per year in an amount up to the corresponding annual percentage increase in the U.S. Department of Labor Consumer Price Index upon sixty (60) days prior notice to Customer. For the purposes of this article, notice of any such fee changes shall be in writing and such notice shall be deemed effectively given immediately Customer is notified by email or if by mail, on the day it was sent. Customer shall be bound by any such fee changes unless Customer elects not to renew the licensed Software.
- d. **Proprietary Notices.** Customer shall include all copyright notices, proprietary legends, any trademark and service mark attributions, any patent markings and other indicia of ownership on all copies of the Software, in the content and format contained on the master copy. Subject only to the license granted herein, all copies of the Software are the property of DNA Script.
- e. **Reports.** Customer shall keep and maintain complete and accurate records of each copy of the Software and any and all pertinent distribution information related to each such copy. Customer shall upon DNA Script's request, provide reports to DNA Script specifying the number of copies made during the previous month, the cumulative total of all copies, and all other reasonably pertinent distribution information. All reports shall be delivered to DNA Script within thirty (30) days of such request.
- f. **Verification.** Customer agrees that DNA Script may, upon fifteen (15) days prior written notice, enter Customer's premises to verify Customer's compliance with the provisions of these Terms. DNA Script's inspections will be limited to (a) one (1) annual inspection (unless DNA Script believes that it has just cause for multiple inspections); (b) Customer's normal business hours; and (c) those records pertaining to the Software licensed hereunder. DNA Script's rights of inspection will remain in effect through the period ending six (6) months from the termination or expiration of these Terms and any applicable license hereunder.

17) **SUPPORT AND TRAINING SERVICES.**

- a. **Support and Training Services.** Any support and training Services for the Software licensed hereunder included on the Ordering Document will be one or more of DNA Script's support offerings as of the Effective Date, descriptions of which are available on request.
- b. **Support location.** Unless otherwise stated in the Ordering Document, on-site Services shall be provided only at the Customer site address indicated in the Ordering Document.
- c. **Support Period.** Unless otherwise expressly provided on the Ordering Document, for the period commencing on the Effective Date and terminating twelve (12) months thereafter (the “**Initial Support Period**”), Customer hereby agrees to pay for, and DNA Script hereby agrees to provide support and training Services for the Software licensed hereunder. Prior to the expiration of the Initial Support Period, Customer may elect to renew support for successive twelve (12) month periods (“**Annual Support Period(s)**”) provided DNA Script continues to make such support generally available.
- d. **Renewal.** Should Customer elect to renew, Customer would notify DNA Script at least 60 days prior to the expiration of the initial 12 months Initial Support Period. Customer will then be provided an Ordering Document and will issue DNA Script a purchase order accordingly. Should Customer elect not to renew, Customer will be billed for Services as they occur.
- e. **Fee Changes.** For each renewal for Annual Support Periods, the support fee may be increased by DNA Script to account for inflation no more than once per year in an amount up to the corresponding annual percentage increase in the U.S. Department of Labor Consumer Price Index upon sixty (60) days prior notice to Customer. For the purposes of this article, notice of any such fee changes shall be effectively given to the Customer when such fee changes are made available to the Customer in writing by DNA

Script. Customer shall be bound by and deemed to have approved such fee changes unless Customer provides DNA Script with written notice of non-renewal prior to the expiry of such sixty (60) day notice period in which case any fee change shall only be applicable for the remaining period in the current renewal of the Annual Support Period.

18) **INSPECTION; REJECTION OF PRODUCTS.**

As used in this article, “**Nonconforming Product(s)**” means only the following: (i) the Product items shipped are different from those identified in Customer’s Ordering Document; or the Product items shipped do not contain all of the items in Customer’s Ordering Document or (ii) the labels or packaging of the items incorrectly identifies them. Customer will inspect the Products within five (5) days following receipt thereof (the “**Inspection Period**”).

As used in this article, “**Damaged Product(s)**” means only that the Products are in a condition in which their worth or usefulness is impaired, or a Product is broken, damaged or defective.

- a. The Products will be deemed accepted at the end of the Inspection Period unless Customer notifies DNA Script in writing of any Nonconforming or Damaged Products and furnishes DNA Script with written evidence or other documentation reasonably required by DNA Script.
- b. If Customer notifies DNA Script of any Nonconforming Products prior to expiration of the Inspection Period, then DNA Script will, in its sole discretion, replace the Nonconforming Products with conforming Products at DNA Script’s expense. At DNA Script’s request and direction Customer will return the Nonconforming Products at DNA Script’s expense or dispose of the Nonconforming Products in a manner approved by DNA Script, and upon request Customer shall provide DNA Script with a certificate of destruction of such Nonconforming Products.
- c. If Customer notifies DNA Script of any Damaged Product, DNA Script will in its sole discretion determine when the damage occurred. If DNA Script determines that the damage occurred before delivery at agreed place of destination, DNA Script will replace the Damaged Products. If, however, DNA Script determines that damage occurred after delivery Customer bears the risk of loss.
- d. Customer acknowledges and agrees that the remedies set forth in this article are Customer’s exclusive remedies and DNA Script’s sole liability for the delivery of Nonconforming Products or Damaged Products, and except as set forth in this article, Customer has no right to return the Products to DNA Script without DNA Script’s written authorization.

19) **WARRANTY(IES).** DNA Script makes the following limited warranties to the Customer with respect to the Products listed in the Ordering Document (“**Covered Products**”):

- a. the Covered Products will be free from defects in material and workmanship under normal and proper use, operation and maintenance, as set forth in DNA Script’s published specifications, and will conform to DNA Script’s published specifications in all material respects, for a period of twelve (12) months from the date of shipment to Customer with respect to Instruments, and for a period of six (6) months from the date of shipment to Customer for with respect to Supplies (“**Warranty Period**”), subject to the limitations and exclusions hereafter;
- b. At the time of the receipt of the Covered Products by Customer, such Products shall be free and clear of all claims, encumbrances, liens, and security interests; and

20) **LIMITATIONS AND EXCLUSIONS FROM WARRANTIES.**

- a. If, prior to the expiration of the Warranty Period, Covered Product fails to conform to the warranty provided for under article 19 and Customer informs DNA Script in writing of such non-conformance as soon as possible and in no event after the end of the Warranty Period, then DNA Script will repair or replace the defective product. DNA Script shall not be obligated to repair a Covered Product if such notice is received outside the Warranty Period or additional period of coverage if any if it is received for another product other than the ones listed in the Ordering Documents (unless stated otherwise in the Ordering document), or outside Customer site address indicated in the Ordering Document. Repair or replacement may be made with new or refurbished component parts (at DNA Script’s option) DNA Script shall bear the costs of access, de-installation, reinstallation, repair, and shipment of the Product or Software to DNA Script and back to Customer provided however that such nonconformance is attributable to manufacturer defect. If such nonconformance is attributable to the actions or omissions of Customer, and not a manufacturer defect Customer shall bear the costs of access, de-installation,

reinstallation repair, and shipment of the Product or Software to DNA Script and back to Customer. Any repair or replacement pursuant to this limited warranty shall not extend the Warranty Period.

- a. The warranties set forth in these Terms are provided exclusively to Customer and are non-transferable. These warranties shall only apply to Instrument installed by an authorized DNA Script service representative, or another party approved by DNA Script. Any third-party installer must be approved in writing by an authorized representative of DNA Script prior to installation for the warranty under this article to become effective.
- b. The warranties set forth in these Terms do not cover incidents of accidents, overloading, improper installation if not installed in accordance with this Agreement, improper repair or maintenance, or application of Products in a manner inconsistent with the instruction manual or related documentation provided by DNA Script, defects caused by or related to failure to provide suitable storage, use, or operating environment, use of accessories, attachments, components, reagents, or filter plates not expressly authorized by DNA Script, spills, use after the Supplies' expiration date, use of the Products for a purpose or in a manner other than that for which they were designed, modifications or repairs done by Customer or a third party not expressly authorized by DNA Script, use of the Supplies intended for single-use more than one time, or any other abuse, misuse, or neglect of the Products.
- c. Customer's exclusive remedy, and DNA Script's sole liability and obligation, under the warranties set forth per the Warranty Period with respect to Instruments, is limited to replacing, repairing (including parts, labor, and shipping to and from DNA Script or a DNA Script authorized Service center or giving credit for, at DNA Script's sole option, the Instrument for which written notice of the nonconformity is provided to DNA Script during such Warranty Period. Customer's exclusive remedy, and DNA Script's sole liability and obligation, under the warranties set forth with respect to Supplies, is limited to replacing such Supplies on a like-kind basis if DNA Script in its sole discretion reasonably determines such Supplies to be defective.

The foregoing is not intended to limit any warranty extended to Customer by a third-party original equipment manufacturer of a part or component thereof, provided that any remedy received by Customer under any such warranty shall relieve DNA Script of its obligations with respect to the subject of such remedy.

TO THE EXTENT PERMITTED BY APPLICABLE LAW, DNA SCRIPT AND ITS SUPPLIERS DISCLAIM ALL OTHER REPRESENTATIONS AND WARRANTIES, EXPRESS OR IMPLIED, WITH RESPECT TO THE PRODUCTS, INCLUDING BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, SATISFACTORY QUALITY, OR FITNESS FOR A PARTICULAR PURPOSE. THE PRODUCT AND SOFTWARE ARE PROVIDED "AS IS" AND WITH ALL FAULTS AND DNA SCRIPT MAKES NO WARRANTY THAT ALL ERRORS, FAILURES, OR DEFECTS SHALL BE CORRECTED, OR THAT ACCESS TO OR USE OF THE SERVICE SHALL BE UNINTERRUPTED, ERROR-FREE, OR SECURE. NO ORAL OR WRITTEN INFORMATION OR ADVICE PROVIDED BY DNA SCRIPT, ITS AGENTS, OR ITS EMPLOYEES, SHALL CREATE ANY WARRANTY OR IN ANY WAY INCREASE THE SCOPE OF THE WARRANTIES EXPRESSLY PROVIDED IN THESE TERMS.

- 21) **INSTRUMENT UPDATE SERVICES PERIOD.** DNA Script shall use commercially reasonable efforts during the Warranty Period, as extended as the case may be by a Services Agreement for the Instruments only ("Additional Period of Coverage") subject to applicable pricing under such Services Agreement, to install mandatory Software or Instrument updates or upgrades as such material become available for distribution. Whether an Instrument update is mandatory shall be determined by DNA Script in its sole discretion. DNA Script may also reschedule Instrument updates to coincide with preventive maintenance visits. If Customer requests that such Instrument updates occur at a time or date other than during preventive maintenance visits, DNA Script may, at its sole discretion, charge Customer for any costs and expenses incurred in connection with such Instrument update visit. All updated Instrument and components thereof and Customer's use of the same shall be subject to these Terms.

22) **INSTRUMENT REPAIRS AND REPLACEMENT PARTS.**

- a. **Services provided for Covered Products:** DNA Script shall use commercially reasonable efforts to repair any malfunction of an Instrument reported by Customer and deemed inoperable by DNA Script's customer support personnel. DNA Script's sole obligation hereunder is to provide parts and labor according to these Terms and is limited to only repair or replacement of parts and components of the Covered Products. All replacement parts and components provided by DNA Script shall be new or refurbished in DNA Script's sole discretion and shall be furnished on an exchange basis. Instruments or components thereof or other parts removed for replacement shall become the property of DNA Script. Repairs may, at DNA Script's sole option, be conducted by DNA Script personnel, or DNA Script

authorized Service provider on-site at Customer's facility or at a DNA Script authorized Service center. For any Service not performed at Customer's facility, Customer agrees to ship the Instrument to a DNA Script designated Service center in accordance with DNA Script's return procedures, and at DNA Script's expense DNA Script shall perform such Service or maintenance on the Instrument within a commercially reasonable timeframe and return the Instrument to Customer by shipping methods chosen by DNA Script, and at DNA Script's expense.

- b. **Services provided during the Warranty Period and Additional Period or Coverage (if any):** All replaced parts and components shall remain covered during the Warranty Period and Additional Period of Coverage (if any) and are provided without additional warranty that would run outside of the Warranty Period or Additional Period of Coverage.
 - c. **Services provided on a time and material basis:** Labor, travel, and parts installed per the Additional Period of Coverage if any (and outside the Warranty Period) shall be warrantied until the earlier of (i) 90 days from the date of repair completion for the original service request and (ii) expiration of the Services Agreement. This parts warranty shall apply only to the parts replaced during the initial Service visit. Parts installed may be new or refurbished and may be priced to include the return of certain replaced parts to DNA Script. At the direction of DNA Script, Customer shall either discard or return to DNA Script replaced parts. Returned parts shall be the exclusive property of DNA Script.
- 23) **COVERED PRODUCT EXCHANGE.** If DNA Script determines that exchanging a Covered Product is the best solution to resolve a Covered Product malfunction, the replacement product shall inherit all Services Agreement entitlements from the Covered Product it replaced. Replacement Products shall be new or refurbished and shall be functionally equivalent or superior to the Covered Product. The Covered Product being replaced shall become the property of DNA Script. Any such exchange shall only be done with consent from both Customer and DNA Script.
- 24) **TEMPORARY REMOVAL OF COVERED PRODUCT AND LOANER INSTRUMENTS.** DNA Script may, with Customer permission, remove a Covered Product or component from Customer's site to repair at a DNA Script facility. DNA Script may choose to provide, in its sole discretion, a loaner instrument or components to Customer to substitute for the Instrument or a component thereof, while Service is being provided. Provision of a loaner instrument is subject to availability. If provided during the Warranty Period or Additional Period of Coverage, if any, DNA Script shall be responsible for all costs associated with the shipment of such loaner instrument or components to Customer's site. A loaner Instrument or component shall be installed following the same procedures that would be followed for a new Instrument or component. A loaner Instrument or components shall remain the sole property of DNA Script and must be returned within 30 days of DNA Script's request. Customer's use of a loaner Instrument or component shall be subject to DNA Script's current terms and conditions of sale and lease that apply to such loaner Instrument or component.
- 25) **RESPONSE TIME AND ON-SITE SERVICES.**
- a. **On-site Support:** All requests for Service must be made through DNA Script's customer technical support team (the "**Technical Support**"). Please refer to DNA Script's website for Technical Support contact information. DNA Script reserves the right to provide Service and support by any method in its sole discretion, including but not limited to, remote instruction via telephone, internet or email, mailing to Customer replacement parts or equipment, exchanging Customer's Instrument or components thereof with a loaner Instrument or loaner components while repairs are being made, and deploying Service or applications personnel for on-site services. Other than installation and preventive maintenance visits, DNA Script shall determine in its sole discretion whether and when any personnel, replacement components or equipment are to be sent to Customer's site. DNA Script shall provide on-site support visits as specified in the Ordering Document, and unless otherwise stated in the Ordering Document, such on-site Services shall be provided only at the Customer site address indicated in the Ordering Document.
 - b. **Response Time:** On-site Services Agreements provide response time goals as outlined in the Ordering Documents. DNA Script shall use commercially reasonable efforts to respond to Customer's request for Service related to Covered Products within the response time period specified. Response time is defined as the time between the date and time that a field service engineer ("**Field Service Engineer**") is dispatched to the date and time of arrival at Customer's site. Field Service Engineer dispatch will be made after Technical Support is notified by Customer of a device malfunction, and Technical Support has determined that on-site Service is required to resolve. For the purposes of this calculation, standard business days and times are considered as outlined in article 27) Hours of Service and Requests for support) hereafter. Response times for time and materials Services for products that are not Covered Products are not specified nor guaranteed.
- 26) **PREVENTIVE MAINTENANCE VISITS.** DNA Script shall provide preventive maintenance on-site visit(s) from time to time. preventive maintenance visits may result in two to three days of system downtime to Customer. DNA Script shall cooperate with Customer to schedule such preventive maintenance visits at a time that is

mutually convenient for both parties. All such preventive maintenance Services shall be provided by DNA Script-designated service personnel. All travel, labor and parts/materials expenses associated with prescribed preventive maintenance visits are included in the price set forth in the Services Agreement. preventive maintenance Services may include replacing certain components, lubrication, testing and adjusting the Instrument to the applicable specifications. If any preventive maintenance visit within Warranty Period or additional period of coverage provided for under the Services Agreement is precluded due to Customer's inability to provide a sufficient time period for such Services and downtime, DNA Script shall not be obligated to provide a substitute preventive maintenance visit. DNA Script shall not be liable for any economic, consequential, incidental, special or other damages or losses of any kind resulting from the downtime during such preventive maintenance visits.

27) HOURS OF SERVICES AND REQUESTS FOR SUPPORT.

- a. **Technical Support:** Unless otherwise noted in the Ordering Document, phone and/or email support for DNA Script shall be provided as stated in the DNA Script support webpage, excluding any DNA Script observed holidays. All requests for support must be made directly to DNA Script's Technical Support team.
- b. **On-Site Service:** Unless otherwise stated in the Ordering Document for Covered Products, all on-site Service shall be provided during the hours of 8:00 am and 5:00 pm (local time for Customer), Monday through Friday, excluding locally observed holidays ("regular business days"). DNA Script shall not be obligated to provide Service outside of these days and times unless specifically stated in the applicable Ordering Document.

28) CUSTOMER RESPONSIBILITIES.

- a. **Proper Use:** Customer agrees, represents, and warrants to the best of its knowledge and belief that the Instrument has been and is being operated in a safe and reasonable manner, including the appropriate biosecurity conditions according to the applicable Biosecurity Guidance, and in accordance with all applicable specifications and these Terms.
- b. **Access:** Customer shall provide DNA Script with access to the Instrument along with adequate working space and facilities within a reasonable distance of the Instrument, and to all information and facilities that are reasonably necessary for DNA Script to Service the Instrument.
- c. **Data Back-up and Security:** Customer is responsible for maintaining a procedure to reconstruct any lost or altered files, data, or programs, as well as for the security of all confidential, proprietary, and classified information related to the Instrument or its operation.
- d. **Network:** Customer is responsible for maintaining all computer networking including internet connection as it relates to the integration of any components of the Instrument outside of such system and within Customer's network.
- e. **Representative:** A representative of Customer shall be present on-site at all times Service is being performed by DNA Script's designated service personnel.
- f. **Toxic/Biohazardous Substances:** Customer shall notify DNA Script in writing if any Instrument is used for analysis or production of toxic, hazardous, dangerous substances, or dangerous sequences or sequence of concern in the sense of the Biosecurity Guidance, and periodically update DNA Script on their intended use of the SYNTAX system to carry out such activities. Such Instrument must be decontaminated by Customer before any Service may be performed on the Instrument.
- g. **Environment:** Customer agrees to provide DNA Script's designated service personnel with a safe environment for their work.
- h. **Disposal of Waste Products:** Customer is responsible for the proper disposal of waste products that result from maintenance and Service work on the Instrument.
- i. **Facilities:** Customer is responsible for ensuring that the Instrument site adheres to all of DNA Script's site requirements described in the applicable documentation. Any material deviation from DNA Script's site requirements affecting the proper functioning of the Instruments shall relieve DNA Script of its obligations under the Services Agreement or the Warranty Period.

29) EXCLUSIONS AND RESTRICTIONS. The following items are excluded from Services:

- a. Consumable Supplies for Covered Products including but not limited to microplates, pipette tips and tubes.
- b. User maintenance items as outlined in the Instructions for use.
- c. Networking equipment to which the Covered Product may be connected.
- d. Computer servers, laptops, and PCs that may be connected to the Covered Products (unless specifically included as a Covered Product).
- e. Electrical work external to the Covered Product.
- f. Painting, refinishing or other solely cosmetic alterations of Covered Products.
- g. The Services Agreement and Warranty Period may cover maintenance and repair for conditions that result from normal use and operation as described in the applicable specifications of the Instrument. DNA Script shall not be obligated to perform maintenance or repair on any Instrument which, in its reasonable judgment:

- (i) Has been subjected to abuse, misuse, neglect, negligence, accident, improper testing, improper installation other than installation performed by DNA Script authorized personnel, improper storage, improper handling, or use contrary to any instructions issued by DNA Script or has been used in any manner inconsistent with its applicable specifications.
 - (ii) Has been repaired, altered, disassembled, reassembled, or damaged as a result of modifications made to the Instrument that was not authorized in writing by DNA Script.
 - (iii) Has been damaged by environmental conditions at its site of operation.
 - (iv) Has not been installed, operated, repaired or maintained in accordance with its applicable specifications or has been damaged due to operators failing to perform standard operating procedures or routine maintenance as prescribed in the applicable documentation.
 - (v) Has been moved from its installation site by persons not expressly authorized in writing by DNA Script.
 - (vi) Has been used with any third-party software, hardware, or item including, without limitation, reagent which has not been previously approved in writing by DNA Script.
 - (vii) Has been exposed to bio-safety Level 3 or 4 agents (as defined by The Occupational Safety and Health Administration).
 - (viii) Has not been used in accordance with Biosecurity Guidance.
 - (ix) Has been exposed to radioactivity, and has not been decontaminated to below exempt levels; or
 - (x) Has been damaged due to an act of force majeure as outlined in article 42 hereafter.
- 30) **SERVICES BY THIRD PARTIES ON DNA SCRIPT'S BEHALF.** DNA Script reserves the right to retain or contract outside vendors of its choosing to provide Service and support hereunder. In any instance where any of the terms and conditions of such vendor's service, support, and warranty agreement conflict with any of these Terms, these Terms shall govern, provided, however, that any exclusions on coverage contained in an original equipment manufacturer (OEM) vendor's terms and conditions shall remain in full force and effect.
- 31) **RECERTIFICATION REQUIREMENT.** An Instrument that is not under Warranty Period or an Additional Period of Coverage under an applicable Services Agreement may only be eligible for a Service Agreement at DNA Script's sole discretion if DNA Script has inspected the Instrument and its ancillary equipment and has provided written notice to Customer that the Instrument is eligible for a Service Agreement. Customer acknowledges that an Instrument may need to be repaired, at Customer's sole expense, prior to being eligible for a Service Agreement. Accordingly, DNA Script recommends that Customer renew its existing Service Agreements prior to their expiration.
- 32) **TERMINATION OF THIS AGREEMENT:**
- a. DNA Script may terminate this Agreement if Customer petitions for reorganization under the Bankruptcy Act (or equivalent), or defaults on payment of any amount payable to DNA Script.
 - b. If Customer elects to terminate the Service Agreement before the expiration of the Service Agreement, DNA Script may elect at its sole discretion that a prorated percentage of the original price will be credited to Customer, less the value of any Services rendered under the terms of the Service Agreement. No credit shall be issued for a Service Agreement having less than 3 months remaining in the Service Agreement. Customer must request termination in writing with 30 days advanced notice to DNA Script, referencing the Covered Product(s) and serial numbers to be removed from DNA Script's Service.
- 33) **RELOCATION OF INSTRUMENT AND OR CUSTOMER SITE.** If a Covered Product is relocated to a different site (different from the Customer site identified in the Ordering Document) without the prior written approval of DNA Script, the Services Agreement shall terminate automatically for that Instrument with immediate effect and without further notice to Customer, and DNA Script shall be entitled to suspend or cancel the furnishing of Products. Upon such termination of the Services Agreement and suspension or cancellation of furnishing, DNA Script shall determine in its sole discretion whether to credit Customer's account with DNA Script an amount equal to the unused portion of the Ordering Documents, including the Services Agreement, less the value of Products delivered, and Services rendered under their terms, provided that Customer pre-paid for the Ordering Documents in full. If DNA Script, at its sole discretion, and subject to appropriate checks (including according to Biosecurity Guidance) approves, the Ordering Documents including the Services Agreement in effect at the time of a move shall transfer between sites within the same country provided that the Covered Product(s) is/are moved by a DNA Script approved mover and DNA Script Field Service Engineer performs a pre-move check and prepares the Covered Product for shipment. If an Instrument is moved to a site that is outside of the country in which the Service Agreement was purchased, the existing Ordering Documents, including the Service Agreement shall terminate immediately upon such move and, subject to appropriate checks (including according to Biosecurity Guidance and compliance with article 35 thereafter), another Ordering Document will be provided by DNA Script, for the new site/country. All costs of relocating an Instrument, on-site preparation by DNA Script Field Service Engineer, and packaging materials, are not included in the Service Agreement and as such will be billed as a separate service provided by DNA Script.

- 34) **INTELLECTUAL PROPERTY INDEMNITY.** Subject to the restrictions set forth in this paragraph and provided Customer complies with its obligations set forth in this article, DNA Script agrees to defend, indemnify, and hold harmless Customer from and against any damages finally awarded, in any legal action or proceeding brought by a third party against Customer to the extent such action is based on a claim that the use of Product in a manner approved by DNA Script in writing infringes any patent, copyright, trademark or other intellectual property rights of such third party.
- a. **Obligation of Customer.** Customer shall notify DNA Script in writing of any claim for which it may seek defense and indemnity from DNA Script hereunder promptly after becoming aware of such claim and shall cooperate with and provide all reasonable assistance, including documents and records, to DNA Script, at DNA Script's expense, in the defense or settlement of such claim. DNA Script shall have the sole authority to defend or settle any claim.
 - b. **Remedy for Infringement, Rights of DNA Script, Exceptions.** If any Product or portion thereof is subject to a suit or other legal proceeding claiming that the Product or portion thereof infringes a third party's intellectual property right, or in DNA Script's opinion is (are) likely to become subject of such a claim DNA Script shall, at its option, have the right to either: (a) procure for Customer the right to continue using the Product; or (b) replace or modify the Product so that it becomes non-infringing; or (c) require Customer to return the Product and upon return, refund to Customer the price actually paid by Customer for the Product, less a reasonable amount for use, damage or obsolescence; or (d) substitute for the infringing Product with other suitable, non-infringing products.
 - c. **Limitations on Indemnity.** DNA Script shall have no liability or obligation hereunder for any infringement based upon: (i) the use of Product in combination with any other product not provided by DNA Script or intended for use with Product, or based upon any modification to Product made by Customer or a third party, if such claim would not have occurred but for such combination or modification; or (ii) any modification, marking or branding applied to a Product by DNA Script at the request of the Customer. **THE FOREGOING STATES THE ENTIRE LIABILITY OF DNA SCRIPT, AND THE EXCLUSIVE REMEDY OF CUSTOMER, FOR ANY INFRINGEMENT OR CLAIMED INFRINGEMENT OF PATENT, COPYRIGHT, TRADE SECRET OR ANY OTHER INTELLECTUAL PROPERTY RIGHT BY PRODUCT OR ANY PART THEREOF OR USE THEREOF. EXCEPT AS DESCRIBED IN THIS ARTICLE, DNA SCRIPT SHALL HAVE NO OBLIGATION OR LIABILITY WHATSOEVER TO INDEMNIFY CUSTOMER FOR ANY CLAIM, HOWEVER CAUSED AND REGARDLESS OF THE FORM OF ACTION**
- 35) **LIMITATION OF LIABILITY.** EXCEPT TO THE EXTENT REQUIRED BY APPLICABLE LAW, DNA SCRIPT SHALL HAVE NO LIABILITY FOR DEATH, PERSONAL INJURY, OR PROPERTY DAMAGE TO CUSTOMER OR ITS AGENTS OR TO ANY THIRD PARTY AS A RESULT OF CUSTOMER'S USE OF THE INSTRUMENT, PRODUCT OR SOFTWARE, OR FOR ANY LOSS OF USE OR PROFITS, PROCUREMENT OF SUBSTITUTE GOODS OR ANY INDIRECT, CONSEQUENTIAL, INCIDENTAL, LIQUIDATED, OR PUNITIVE DAMAGES OR, LOSS ARISING FROM DELAYS, LOSS OF DATA AND OTHER LOSSES ARISING FROM VIRUSES, RANSOMWARE, CYBER ATTACKS OR FAILURES OR INTERRUPTIONS TO NETWORK SYSTEMS, ARISING OUT OF, BASED ON, OR RESULTING FROM THE USE OF, MISUSE OF, OR INABILITY TO USE THE PRODUCTS OR SOFTWARE OR SPECIAL DAMAGES OF ANY KIND, HOWEVER, CAUSED AND REGARDLESS OF THE FORM OF ACTION WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT PRODUCT LIABILITY, OR OTHERWISE, INCLUDING LIABILITY FOR ANY DEATH, BODILY INJURY, OR PROPERTY DAMAGE, AND EVEN IF DNA SCRIPT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES,
- AS TO ANY LIABILITY NOT LEGALLY SUBJECT TO THE FOREGOING, DNA SCRIPT'S TOTAL LIABILITY SHALL NOT EXCEED ONE THOUSAND DOLLARS (\$1,000 USD). EACH PARTY UNDERSTANDS AND AGREES THAT THE FOREGOING LIMITATION OF LIABILITY IS AN AGREED ALLOCATION OF RISK BETWEEN THE PARTIES AND THAT ABSENT THE OTHER PARTY'S AGREEMENT TO THIS LIMITATION OF LIABILITY, SUCH PARTY WOULD NOT ENTER INTO THESE TERMS.
- 36) **EXPORT CONTROLS.** In case Products are shipped to Customer outside of the European Union or the United States, Customer acknowledges that the Products and related materials, including the end-products of the Products, may be subject to restrictions and controls imposed under the laws, regulations, orders, and resolutions of the United Nations Security Council, Hong Kong the European Union, Her Majesty's Treasury, and any other relevant sanctions authority, the laws and regulations of the United States (U.S.), the European Union (EU), and any other applicable countries' laws, regulations, orders and resolutions, trade or economic sanctions and export laws and regulations (the "**Export Control Regulations**"). Customer shall (a) comply with all legal requirements established under these Export Control Regulations, (b) fully cooperate with DNA Script in any official or unofficial audit or inspection that relates to these controls and (c) not export, re-export, divert, transfer, or disclose, directly or indirectly, any Product or end-product of a Product or related technical documents or materials or any direct product thereof to any country (or to any national or resident thereof) which the Export Control Regulations determine from time to time is a country, an entity or an individual to

which such export, re-export, diversion, transfer, or disclosure is banned under an applicable embargo list or watch list (a “**Restricted List**”), including for instance the Entity List, Denied Persons List and Unverified List maintained by the U.S. Department of Commerce’s Bureau of Industry and Security, the Specially Designated Nationals and Blocked Persons List, Foreign Sanctions Evaders List, or the Sectoral Sanctions Identification List maintained by the U.S. Department of Treasury’s Office of Foreign Assets Control, or similar lists maintained, as the case may be, by the European Union, or restricted, without obtaining the prior written authorization of DNA Script and the competent government agency.

37) **CUSTOMER’S REPRESENTATIONS, WARRANTIES, AND COVENANTS.**

- a. Customer hereby represents and warrants to DNA Script that Customer is an entity duly formed, validly existing, and in good standing under its jurisdiction of incorporation or organization, the individual accepting these Terms and entering into the Agreement on behalf of Customer has all requisite power and authority to enter into these on Customer’s behalf, and Customer has all requisite corporate power and authority to perform its obligations hereunder. Customer shall comply with all applicable legal and regulatory requirements in its use of the Products, and shall be solely liable for any fines, penalties, or other liabilities arising from or related to Customer’s noncompliance with such legal or regulatory requirements. Customer represents that it has not violated or breached any law or regulation to which it may be subject, the violation or breach of which would materially impair its ability to enter into these Terms or perform its obligations under these Terms.
- b. Customer represents and warrants that it has obtained the necessary licenses and permits applicable to the sale and that the end-product of the Products that they will print does not violate any applicable laws or other agreements to which Customer is a party, nor require registration or other action under United States Federal Select Agent Program (FSAP) regulations, the United States Export Administration Regulations (EAR) or other Biosecurity Guidance, and that Customer is rightfully entitled to print such sequences in the appropriate biosecurity and biosafety conditions according to the appropriate Biosecurity Guidance.

38) **CONFIDENTIALITY AND PUBLICITY.** The confidentiality obligations set forth in this article shall apply to the Parties up until five (5) years after the end of the Term. Prior to, or during the course of these Terms, Customer may have received, or may receive, from DNA Script, information including but not limited to trade secrets, correspondence, intellectual property, business information, specifications, samples, patterns, designs, plans, drawings, documents, data, business operations, customer lists, pricing, discounts, rebates, , whether disclosed orally or disclosed or accessed in written, electronic or other form or media, relating to DNA Script or the Products or Software that is not known to the general public or not publicly available shall be deemed confidential and is strictly confidential regardless of whether marked, designated, or otherwise identified as “confidential.” (**Confidential Information**) Customer agrees that: (i) all Confidential Information will remain DNA Script’s exclusive property; (ii) it will use Confidential Information only as is reasonably necessary for its use of the Products in accordance with these Terms; (iii) it will not disclose Confidential Information to any individual, company, or other third party including any of its employees, agents, or contractors other than those employees who are using the Products and Software , are aware of the confidentiality obligations imposed by these Terms, and have entered into substantially similar confidentiality agreements with Customer; (iv) it will undertake whatever action is reasonably necessary to prevent or remedy (or authorize DNA Script to do so in the name of Customer) any breach of Customer’s confidentiality obligations set forth herein or any other unauthorized disclosure of any Confidential Information by its current or former employees, agents, or contractors; and (v) it will take all reasonable measures to protect Confidential Information against any use or disclosure that is not expressly permitted in these Terms.

Customer acknowledges and agrees that, due to the unique nature of DNA Script’s Confidential Information, there can be no adequate remedy at law to compensate DNA Script for the breach of this article; that any such breach will allow Customer or third parties to compete unfairly with DNA Script resulting in irreparable harm to DNA Script that would be difficult to measure; and, therefore, that upon any such breach or threat thereof, DNA Script shall be entitled to injunctive and other appropriate equitable relief (without the necessity of proving actual damages or of posting a bond), in addition to whatever remedies it may have at law, hereunder, or otherwise.

Neither Customer nor DNA Script may issue any press release or make any public statement related to the performance of these Terms (including results of any benchmark comparisons of the Products, Software and any other Services to other products, software and services), or use the other Party’s name, trademarks or logos in any way (including in promotional material), or misrepresent or embellish the relationship between the Parties in any way without the other Party’s prior written consent or otherwise as specified under these Terms or Ordering Documents.

39) **PROCESSING OF CUSTOMER PERSONAL DATA.** Processing for DNA Script’s purposes: DNA Script’s privacy policy available on its website (at the address: <https://www.dnascript.com/wp-content/uploads/2021/03/DNA-SCRIPT-PRIVACY-POLICY.pdf>) describes how and why DNA Script collects,

use, disclose and otherwise process personal data of Customer's employees and agents for DNA Script's purposes (e.g. as necessary to provide Products, license on Software, and other Services, and perform its obligations under these Terms, or to improve Products or Services and other similar services or products provided by DNA Script, now or in the future, or as necessary for litigation purposes, for billing, and to comply with applicable laws).

- 40) **KNOW YOUR CUSTOMER**. If DNA script is subject to any "know your customer" or similar check or identification procedures or laws, including under the Biosecurity Guidance, and in circumstances where the necessary information is not already available to it, Customer shall promptly upon the request of DNA Script, supply, or procure the supply of, such documentation and other evidence as is reasonably requested by DNA script in order for it to carry out and reasonably believes that it has complied with all necessary "know your customer" or other similar checks or identifications under all applicable laws and regulations. Customer shall supply to DNA Script any forms, documentation and other information or representations (including as the case may be, with respect to authorized users) as DNA Script reasonably requests for the purposes of DNA Script's compliance with any laws, regulations, or exchange of information regime.

Customer shall ensure that all authorized users provide DNA Script with a valid email address on the platform, including for the purposes of enabling DNA script to comply with its obligations under these Terms, and in particular grant user number(s) and password(s) to Customer.

- 41) **EXCUSABLE DELAY/FORCE MAJEURE**. DNA Script shall not be liable for any delay or failure of performance, where such delay or failure arises or results from any cause beyond DNA Script's control, including, but not limited to, flood, unusually severe weather, earthquake or other acts of God, other natural disasters (declared or undeclared), terrorism, war (declared or undeclared), armed conflict (or the serious threat of same) strikes, boycott, embargos lock-outs, differences with workers, accidents, or the unavailability or shortage(s) of labor, other labor disputes, pandemics, epidemics, plagues or other public health risks and/or responses thereto, insurrection, civil disturbances, insurrection, riots, mob violence, acts or omissions of Customer or Customer's suppliers or agents, any act (or omission) by any governmental authority (including any change of law or regulation), unavailability or shortages of energy, materials, production facilities, transportation or shipping, cyber-attacks, viruses, ransomware, failures or interruptions to network systems, data breaches, or any other cause, casualty, or excusable delay beyond DNA Script's reasonable control, whether similar or dissimilar to any of the foregoing. In the event of any such delay or failure of performance, DNA Script shall have such additional time within which to perform its obligations hereunder as may be necessary in DNA Script's reasonable judgment under the circumstances. If the delay is due to any acts or omissions of Customer, or Customer's agents, or suppliers, DNA Script shall be entitled to both additional time for performance and price adjustment. If DNA Script incurs increased cost by reason of delay not attributable to any act or omission of Customer, the increased cost shall be distributed equitably between DNA Script and Customer.
- 42) **NOTICES**. Any notice or other communication required or permitted to be given hereunder shall be in writing and deemed to have been duly given and delivered if: (a) delivered in person, on the date of such delivery; or (b) sent by overnight express or registered or certified mail (with return receipt requested), on the date of receipt of such mail. The address for each Party shall be as set forth in the Ordering Document, which address may be changed by providing express written notice of a new address to the other Party.
- 43) **ENTIRE AGREEMENT**. The Parties expressly agree that this Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof and are the final, complete, and exclusive statement of the terms of the agreement, superseding all prior written and oral agreements, understandings, and undertakings with respect to the subject matter hereof.
- 44) **ASSIGNMENT**. This Agreement is personal to the initial Customer-buyer, and may not be assigned, in whole or part, whether voluntarily, by operation of law, or otherwise, by Customer without the prior written consent of DNA script. Subject to the preceding sentence, the rights and liabilities of the Parties hereto are binding on, and shall inure to the benefit of, the Parties and their respective successors and permitted assigns. Any attempted assignment other than in accordance with this Section shall be null and void.
- 45) **NO RIGHTS IN THIRD PARTIES**. This Agreement is entered into solely between the Parties and will not be deemed to create any rights in third parties or to create any obligations of a Party to any such third party.
- 46) **RELATIONSHIP OF THE PARTIES**. Nothing contained in this Agreement shall be deemed or construed as creating a joint venture, partnership, agency, employment, or fiduciary relationship between the Parties. Neither Party, nor either Party's agents, have any authority of any kind to bind the other party in any respect whatsoever, and the relationship of the Parties is, and at all times shall continue to be, that of independent contractors.
- 47) **U.S. GOVERNMENT RIGHTS**. If Customer is, or is entering into this Agreement on behalf of, any agency or instrumentality of the United States Government, the Software is "commercial computer Software" and documentation is "commercial computer Software documentation" pursuant to FAR 12.212 or

DFARS 227.7202, and their successors, as applicable, use, reproduction and disclosure of the Software is governed by these Terms.

- 48) **NO WAIVER.** The waiver of any provision or any breach thereof shall not constitute a waiver of any other provision, nor shall it affect any other provision of these Terms.
- 49) **UNAUTHORIZED ACTIVITIES.** Customer agrees not to, nor authorize any third party to engage in any of the following activities: (i) disassemble, reverse-engineer, reverse-compile, or reverse-assemble the Instrument or any items provided hereunder, (ii) separate, extract, or isolate components of the Products or subject the Products or components thereof to any analysis not expressly authorized in the applicable documentation, (iii) gain access to or attempt to determine the methods of operation of the Products, or (iv) transfer to a third party, or purport to grant a sublicense to, the Software or any third-party software provided hereunder.
- 50) **TERMINATION AND CANCELLATION.** Orders for custom oligo plates are non-terminable and non-cancelable once placed and accepted by DNA Script. In addition to any other remedies that DNA Script may have, DNA Script may terminate this Agreement with immediate effect upon written notice to Customer, if Customer: (i) fails to pay any amount when due under this Agreement and the failure continues for five (15) days after Customer's receipt of written notice of nonpayment; (ii) has not otherwise performed or complied with this Agreement, in whole or in part; or (iii) becomes insolvent, files a petition for bankruptcy or commences or has commenced against it proceedings relating to bankruptcy, receivership, reorganization or assignment for the benefit of creditors. In addition, DNA Script may terminate this Agreement without cause on fifteen (15) days prior written notice to Buyer.

No Products may be returned without prior written approval of DNA Script. Orders placed with and accepted by DNA Script may not be canceled except with DNA Script's written consent prior to shipment and Customer's acceptance of DNA Script's cancellation charges, which shall protect DNA Script against all costs and losses. DNA Script reserves the right to cancel any sale hereunder prior to delivery in DNA Script's sole discretion without liability to Customer (except for refund of monies already paid).

Upon the expiration or termination of rental, Customer will cease all use of the Products and Software, within ten (10) days, and shall at its own expense, return to DNA Script all documentation and related materials and Confidential Information in Customer's possession (or destroy them at DNA Script's election) with certificate of destruction provided to DNA Script, dispose of the Supplies according to instructions provided in technical documentation, local requirements and/or best laboratory practices and process the shipping of the Instrument(s) to DNA Script as per DNA Script's instructions.

All terms and provisions of this Agreement that should by their nature survive the termination of this Agreement shall so survive, including, without limitation, the provisions of articles 9 to 12, 15, 20, 28, 36, 37, 38, 39 to 41, 50, and 51 shall survive the expiration or any termination of this Agreement.

51) **GOVERNING LAW/DISPUTE RESOLUTION/VENUE**

Disputes shall, if possible, always be settled out of court by consultations or informal negotiations between Parties.

- a) **US Customers only.** To the extent permitted by applicable law, this Agreement shall be governed by and construed according to the laws of the state of California, without regard to its conflict of law provisions. This Agreement shall not be governed by the United Nations Convention on Contracts for the International Sale of Goods, the application of which is hereby expressly excluded. Any disputes arising out of or relating to these Terms, or the transactions contemplated hereby shall be brought exclusively in the state and federal courts located in San Francisco, California, and the Parties consent to the jurisdiction of those courts.
- (a) **French Customers only.** To the extent permitted by applicable law, this Agreement shall be governed by and construed according to the laws of the state of France, without regard to its conflict of law provisions. This Agreement shall not be governed by the United Nations Convention on Contracts for the International Sale of Goods, the application of which is hereby expressly excluded. Any disputes arising out of or relating to these Terms, or the transactions contemplated hereby shall be brought exclusively in the State of France and commercial courts located in Paris, and the Parties consent to the jurisdiction of those courts.
- (b) **Customers from all other parts of the world.** To the extent permitted by applicable law, this Agreement shall be governed by and construed according to the laws of the State of France, without regard to its conflict of law provisions. If a dispute cannot be settled amicably, all claims, disputes or controversies arising out of or in connection with this Agreement, shall be submitted to the International Court of Arbitration of the International Chamber of Commerce, in Paris (France), and be finally settled under the Rules of Arbitration of the International Chamber of Commerce then in effect by one or more arbitrators appointed in accordance with the said Rules. Parties agree that

arbitration may be conducted in person or virtually by audio or video conference. The arbitral award shall be final and binding on Parties, and judgment on the award rendered may be entered in any court of competent Jurisdiction. No award or procedural order made in the arbitration shall be published.

- 52) **SEVERABILITY**. In the event the application of any provision of these Terms to any particular facts or circumstances shall be held to be invalid or unenforceable by an arbitration panel or a court of competent jurisdiction, then (a) the validity and enforceability of such provision as applied to any other particular facts or circumstances and the validity of other provisions of these Terms shall not in any way be affected or impaired thereby, and (b) such provision shall be enforced to the maximum extent possible so as to effect the intent of the Parties and reformed without further action by the parties to the extent necessary to make such provision valid and enforceable.
- 53) **SIGNATURE/ACKNOWLEDGEMENT/COUNTERPARTS**. Customer acknowledges and affirms to have read and accepted these Terms. The Parties expressly agree that this Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which taken together shall constitute one and the same Agreement, and Parties expressly agree that facsimile and electronic signatures shall be deemed originals.