

THRAPSTON TOWN COUNCIL

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Invitation to Tender for

Contract for Thrapston Town Council

Contract No: TTC2024/001

**SPECIFICATION: PROCUREMENT to REFURBISH the
PUBLIC TOILETS on SACKVILLE STREET, THRAPSTON,
NORTHAMPTONSHIRE NN14 4NZ**

Introduction

The public toilet block at Sackville Street, Thrapston is located in the North Northamptonshire Council car park, next to the Co-op Supermarket. The toilets are in a busy area of the town and are used by many of the town residents, as well as contractors and visitors to the town.

The toilets were transferred from East Northamptonshire Councils to Thrapston Town Council in May 2012. They were closed to the public in April 2022 due to the poor overall condition of the interior fittings and equipment. Thrapston Town Council has looked at the options available for re-instating the public toilets and decided to have the current layout refreshed.

Strong consideration for the Town Council will be the ongoing maintenance costs for the various equipment options; ideally these will be very low.

The Site

The site is accessed from Sackville Street, Thrapston, NN14 4NZ.

Although the building is owned and managed by Thrapston Town Council, the surrounding car park is owned and managed by North Northamptonshire Council. The car park is heavily used by residents and therefore the toilet block and any 'works compound' that is required needs to be secure and kept as small as possible to limit the impact on the residents and local businesses.

Please see attached location plan of the site and a Google Map view.

Project Specifications:

Ladies:

- Remove all sanitaryware, sinks, dryers and dispose.
- All walls to be 6mm ply lined over current tiling.
- Ceiling to be plastered and painted with white emulsion.
- Supply and Install Satin Whiterock (Colour TBC) on all walls including cubicles, thermoformed corners and joining trims.
- Supply and install 3 off toilets with integrated seats.
- Supply and install 3 off concealed cisterns with push button flush.
- Supply and install 2 off recessed wall mounted sinks.
- Supply and install 2 off hand dryers
- Supply and install 4 off sensor bulkhead lamps
- Supply and install 2 off sensor bulkhead lamps with emergency lighting
- Supply and install Polysafe Hydro (Colour TBC) nonslip flooring with 100mm up wall cap and cove .
- Supply and install 3 off Solid Grade Laminate doors to cubicles
- Supply and install UPVc exterior door.
- Supply and install timer lock to exterior door.

Gents:

- Remove all sanitaryware, sinks, dryers and dispose.
- All walls to be 6mm ply lined.
- Ceiling to be plastered and painted with white emulsion.
- Supply and Install Satin Whiterock (Colour TBC) to all walls, thermoformed corners and joining trims.
- Supply and install 1 off toilet with integrated seat.
- Supply and install 1 off concealed cistern with push button flush.
- Supply and install 2 off wall mounted urinals with concealed flush.
- Supply and install 2 off recessed wall mounted sinks.
- Supply and install 2 off hand dryers.
- Supply and install 4 off sensor bulkhead lamps.
- Supply and install 2 off sensor bulkhead lamps with emergency lighting.
- Supply and install Polysafe Hydro (Colour TBC) nonslip flooring with 100mm up wall cap and cove.
- Supply and install 1 off Solid Grade Laminate door to cubicle.
- Supply and install UPVc exterior door.
- Supply and install timer lock to exterior door.

Single Access Toilet (DDA compliant):

- Remove all sanitaryware, sinks, dryers and dispose.
- All walls to be 6mm ply lined.
- Ceiling to be plastered and painted with white emulsion.
- Supply and Install Satin Whiterock (Colour TBA) to all walls, thermoformed corners and joining trims.
- Supply and install 1 off 480mm high toilet with coloured seat and cistern.
- Supply and install 1 off wall mounted sink.
- Supply and install 1 off hand dryer.
- Supply and install 1 off sensor bulkhead lamp with emergency lighting.
- Supply and install Polysafe Hydro (Colour TBA) nonslip flooring with 100mm up wall cap and cove.
- Supply and install colour coordinate access bars.
- Supply and install UPVc exterior door
- Supply and install timer lock to exterior door.

Store Corridor/ Service Room:

- Supply and install new pipe work for clean and waste water.
- Supply and install 2 off sensor bulkhead lamps.
- Supply and install 2 off sensor bulkhead lamps with emergency lighting.
- Supply and install water heater.
- Supply and install new consumer unit.
- Supply and install UPVc exterior door.

Note: All waste to be removed, cleaned and sanitised ready for handover.

Additionally:-

- To provide manufacturer information on fixtures and fittings.
- To provide a one-year 'snagging' guarantee on completion for all works undertaken.
- To provide maintenance instructions for all equipment and works undertaken.

Consents

Thrapston Town Council will need to obtain consent for a 'works compound' within the North Northamptonshire Council car park. A plan with measurements will be required to obtain this consent, please include this with your quote.

Quotation Requirements

We are looking for a competitive quote to a maximum of **£40,000** excluding VAT for the supply, delivery and installation and commissioning of all new equipment.

Hard copies of the following documentation should be sent to Town Clerk, Thrapston Town Council, 77 High Street, Thrapston, Northamptonshire NN14 4JJ to be received no later than 12 noon on Friday 20th December. The envelope must be marked Private & Confidential and it is recommended it either be hand delivered or sent recorded/special delivery.

Alternatively copies can be sent via email to: clerk@thrapstontowncouncil.gov.uk with the email marked Private & Confidential – Public Toilets Tender. However it is your responsibility to ensure all files are safely received by the Town Clerk and capable of being opened. To this end it is suggested that files are sent in PDF format.

- Method statement.
- Risk assessments.
- Public liability insurance.
- Company health and safety policy.
- Fixed-price quotations for the refurbishment, including all fixtures and fittings and installation of new equipment.

Your method statement must:-

- Include full details of the proposed materials and equipment to be installed.
- Include diagrams detailing all works.
- Provide full details of relevant experience and qualifications
- Provide details of comparable projects
- Include contact details for a minimum of two reference sites

Your quotation should:-

- Detail separate fixed costs for each element of the work including separate fixed costs for each item of equipment where necessary
- Include all, preparatory work, supply, delivery and installation of all works, planning costs (if appropriate) and independent safety inspection report (if appropriate).

Your method statement and quotation must take all latest relevant legislation and regulations into consideration.

All equipment should be robust and comply with the latest European Safety Standards with certification provided where relevant.

Failure to provide any of the information requested will result in your quotation being rejected.

Site Access

The toilet block is currently out of use. Site visits can be arranged by contacting the office on 01832 734673. Office hours are 9am to 1pm Monday to Friday.

A location map is included.

Once appointed, the preferred contractor will need to negotiate access for works in advance with Thrapston Town Council.

Timings

Quotations must be received by Thrapston Town Council no later than **12 noon on Friday 20th December 2024**. Any tenders received after this time will not be considered.

It is the contractor's responsibility to ensure receipt by Thrapston Town Council whether the tender is being sent hard copy or electronically. Thrapston Town Council will take no responsibility for tenders lost in transit or undeliverable/unreadable.

Once quotes have been received they will be opened by a small panel of officer(s) and councillor(s) and checked against this specification.

Failure to provide any of the information requested will result in your quotation being rejected.

The Town Council will select the preferred contractor at its full council meeting on the 21st January 2025 and will notify the preferred contractor by Friday 24th January 2025.

It is expected that the project will be completed by the end of March 2025.

To make a site visit please contact:
Mark Wood, Facilities Manager, 07828 216612 or
Town Council Office, 01832 734673.





