

Softcat Plc,
Solar House,
Fieldhouse Lane,
Marlow,
Buckinghamshire,
SL7 1LW

Friday 31st May 2024

Dear [REDACTED]

Call-Off Contract Title: Microsoft Licenses 2024 - 2027
Call-Off Contract Reference: CC24012
Call-Off Contract Variation Reference: 002

Please find the attached contract variation reference CC24012 002; detailing the addition of [REDACTED] Microsoft Visio licenses with effect from Monday 3rd June 2024 at a cost of £3,227 ex VAT.

Taking into account the above amendment this will result in an increase to the value of the contract over the period of 3 years from £2,034,527.22 ex VAT to £2,037,754.22 ex VAT.

Please ensure that you review and satisfy yourselves with its content and the contractual implications of this variation before signing and returning to [REDACTED] and corporatecommercial@uksbs.co.uk for our records.

Yours Sincerely,

[REDACTED]
[REDACTED]
Commercial Manager
UK Shared Business Services Ltd
[REDACTED]

For and on behalf of UK Shared Business Services (UKSBS)

Call-Off Contract CC24012 is varied as follows and shall take effect on Monday 3rd June 2024 between:

(1) **UK Shared Business Services (UKSBS), Polaris House, North Star Avenue, Swindon, SN2 1FF (The Contracting Authority).**

and

(2) **Softcat Plc, Solar House, Fieldhouse Lane, Marlow, Buckinghamshire, SL7 1LW (the Supplier).**

Collectively known as the "Parties"

The Parties agree the following changes to contract CC24012 – Microsoft Licenses 2024 - 2027:

- **This variation is to add on ■ ■ additional Microsoft Visio licenses to co-term until the end of the contract at a cost of £3,227 ex VAT. The total value of this contract will increase from £2,034,527.22 ex VAT to £2,037,754.22 ex VAT.**

Replace: "The Charge(s) for this Order is £2,034,527.22 ex VAT (Two million, 34 thousand, five hundred and twenty seven pounds twenty two pence only)"

The payment profile will be as follows:



With: "The Charge(s) for this Order is £2,037,754.22 ex VAT (Two million, 37 thousand, seven hundred and fifty four pounds twenty two pence only)"

The payment profile will be as follows:





Words and expressions in this variation shall have the meanings given to them in Call-Off Contract CC24012. Call- Off Contract CC24012, including any previous variations, shall remain effective and unaltered except as amended by this variation.

For and on behalf of Softcat Plc (The Supplier)

Signed

Name

Position

Date



Account Director

03/06/2024

For and on behalf of UK Shared Business Services (The Contracting Authority)

Signed

Name

Position

Date



UKSBS HEAD OF COMMERCIAL
12th June 2024