

Press Data Ltd
Langdale House
11 Marshalsea Road
London
SE1 1EN

Attn: **REDACTED**
REDACTED

Date: 23 February 2017

Procurement ref: CCCO16A23

Dear Sir/Madam,

Award of contract for the supply of Media Monitoring Transcript

Further to your submission of a Tender/Proposal for the above Procurement, on behalf of the Cabinet Office (the "Authority"), I am writing to advise that the procurement is now complete.

I am pleased to inform you that your company ranked first in our evaluation and therefore we would like to award the contract to you.

The call-off contract shall commence 24th day of February 2017 and the Expiry Date will be 23rd day of February 2018. The Authority reserves the option to extend the call-off contract by 2 periods of 1 year (1+1) but this is not guaranteed.

The value is capped at £90,000 over a three year period on the assumption that the Authority will exercise all 2 extension options. The contract charges shall be:-

	Transcript Duration	Charge
6.1	0 – 1 minute long broadcast (price per single transcript)	REDACTED
6.2	1 – 5 minutes long broadcast (price per single transcript)	REDACTED
6.3	6 – 15 minutes long broadcast (price per single transcript)	REDACTED
6.4	16 – 30 minutes long broadcast (price per single transcript)	REDACTED
6.5	31 – 60 minutes long broadcast (price per single transcript)	REDACTED

This procurement activity was a further competition under CCS Media Monitoring and Evaluation and Related Services, Lot 1 Framework: RM3708 and the framework Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those framework terms and conditions.

Please print and sign a copy and forward to the Procurement Lead electronically via the e-Sourcing Suites' messaging service. They in turn will manage its ratification and return a copy for your records.

Please ensure that the signed copy of the contract is submitted via the e-sourcing suite by 24 February 2017.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of the Cabinet office

Name: **REDACTED**
CCS Managed service

Signature:

Date: