**Pre-Tender Market Engagement Questionnaire**

**Explanatory Note**

West Midlands Fire Service (the Authority) is engaging with the market with regards to a requirement to convert 20 x Toyota HiLux chassis.

The Toyota HiLux is required to have a gross vehicle weight (GVW) upgrade to between 4000kg and 4700kg, in a 4 x 4 configuration.

All chassis, steering, axle, suspension and braking components need to be fully compliant with the increased GVW.  The completed vehicle must undergo all relevant Vehicle Certification Agency tests. The design characteristics should allow for good road holding / cornering, good braking and at the same time give a comfortable ride for all occupants. It should also be capable of off-road driving.

The purpose of the market engagement process is to enable the Authority to establish the following:

* Is there is a sufficient supplier base to ensure robust competition?
* What is the appetite in the market for the provision of the contract deliverables?
* How attractive to suppliers is the proposed package being procured?
* What is the estimated price range?

**Notices**

The publication of this Questionnaire document in no way commits the Authority to commence any subsequent procurement exercise to award any contract and the Authority reserves the right not to proceed with the planned procurement process at any time.

All suppliers are solely responsible for their costs and expenses incurred in connection with participating in this soft market testing exercise including in completing the Questionnaire. Under no circumstances will the Authority (or any of its advisers) be liable for any costs or expenses borne by the participants (or any of its advisers) in this market engagement process.

The Authority (and its advisers):

* do not make any representation or warranty (express or implied) as to the accuracy, reasonableness or completeness of information provided in this Questionnaire as part of this market engagement process (including any other subsequent documents, communications or information provided as part of this process); and
* shall not be liable for any loss or damage (other than in respect of fraudulent misrepresentation) arising as a result of reliance on such information or any subsequent communication.

Nothing in the Questionnaire (or any other subsequent documents, communications or information provided as part of this process) is, or should be, relied upon as a promise or a representation as to Authority's ultimate decisions in relation to the scope of requirements which may form the specification for any subsequent procurement exercise.

In order for the Authority to gain a better understanding of the market and to assist the Authority in making an informed decision regarding the future public procurement opportunity we ask that you take the time and respond to questions below by providing us with as much detail as possible by **16:00 TUESDAY 7th JANUARY 2025**. Please kindly respond to the Procurement Team by emailing [**procurement@wmfs.net**](mailto:procurement@wmfs.net)

We would like to take this opportunity and thank you in advance for your participation and input in the market engagement process.

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| **No.** | **Questions and Supplier Responses – Technical Offering** |
| **Q.1** | What is your experience of converting vehicles as described above. |
| **Q.1 Supplier Response** |  |
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| **Q.2** | What is your current client base for these services? |
| **Q.2 Provider Response** |  |
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| **Q.3** | In order to increase efficiency and reduce costs, would you recommend changing the scope of the requested provision in any way? If yes, please provide details of what changes you would recommend and why. |
| **Q.3 Supplier Response** |  |
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| **Q.4** | Please provide an indicative cost and lead time per vehicle |
| **Q.4 Supplier Response** |  |

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| Company Name |  |
| Company Registration Number |  |
| Contact Name |  |
| Email Address |  |
| Telephone Number |  |
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