**Annex 1 – Template Order Form**

**SECTION A**

1. This Order Form dated **01/01/2024 – 31/03/2024** is issued in accordance with the provisions of the Lot 1 of the Framework Agreement for the provision of Psychology Services.
2. Capitalised terms in this Order Form shall have the meaning given to such terms in the Framework Agreement or as defined herein.
3. The Supplier agrees to supply the Services specified in this Order Form, forms NSR1 and NSR2 attached therein and the Call-Off Contract.
4. By signing and returning this Order Form in accordance with the provisions of Schedule 10 (Call-Off Procedure) of the Framework Agreement the Supplier agrees to be bound by the terms of this Order Form, forms NSR1 and NSR2 attached therein and Call-Off Contract.
5. The Parties hereby acknowledge and agree that they have read this Order Form, forms NSR1 and NSR2 attached therein and Call-Off Contract and by signing in accordance with the provisions of Schedule 10 (Call-Off Procedure) of the Framework Agreement be bound by this Call-Off Contract.
6. In accordance with the provisions of Schedule 10 (Call-Off Procedure) of the Framework Agreement the Parties hereby acknowledge and agree that the Call-Off Contract shall be formed when the Customer acknowledges (which may be done by electronic means) the receipt of the signed copy of this Order Form from the Supplier.

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| **1** | **CUSTOMER** | ***Ministry of Justice*** |
| **2** | **SUPPLIER** | ***Psychological Services UK Ltd*** |
| **3** | **TERM** | **On Completion of the Services** | |
| **4** | **PRICE** | ***The Price shall be as defined in the attached Cost Sheet*** | |
| **5** | **ADDRESS FOR NOTIFICATIONS** | ***Customer:*** *Ministry of Justice*  ***Post:*** 1st Floor, 5 Wellington Place, Leeds, LS1 4AP  ***Email:*** *MoJProcurement.Off@justice.gov.uk*  ***Supplier:*** *Psychological Services UK Ltd*  ***Post: REDACTED***  ***Email:*** ***REDACTED*** | |

**NSR1 AND COST SHEET ATTACHMENTS REDACTED**

|  |  |  |
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| **Date Awarded** | **ITT Number** | **Awarded Value (excl. VAT)** |
| 22/01/2024 | 478 | £38,880.00 |
| 22/01/2024 | 480 | £25,600.00 |
| 22/01/2024 | 482 | £38,400.00 |
| 22/01/2024 | 483 | £38,400.00 |
| 22/01/2024 | 484 | £25,600.00 |
| 22/01/2024 | 485 | £19,200.00 |
| 22/01/2024 | 487 | £32,000.00 |
| 22/01/2024 | 489 | £32,085.00 |
| 29/01/2024 | 494 | £21,204.00 |
| 04/03/2024 | 542 | £25,600.00 |
| 11/03/2024 | 556 | £12,800.00 |
| 11/03/2024 | 557 | £12,800.00 |
| 11/03/2024 | 558 | £12,800.00 |
| 11/03/2024 | 561 | £12,800.00 |
| 11/03/2024 | 562 | £12,800.00 |
| 11/03/2024 | 564 | £19,200.00 |
| 18/03/2024 | 576 | £12,800.00 |
| 18/03/2024 | 577 | £12,800.00 |
| 18/03/2024 | 578 | £12,800.00 |
| 18/03/2024 | 581 | £12,800.00 |
| 18/03/2024 | 589 | £12,800.00 |
| 25/03/2024 | 596 | £14,260.00 |
| 25/03/2024 | 597 | £14,260.00 |
| **TOTAL AWARDED (excl. VAT)** | | **£472,689.00** |