

## RM6187 Framework Schedule 6 (Order Form and Call-Off Schedules)

### Order Form

CALL-OFF REFERENCE:	EEDDF1
THE BUYER:	Department for Business, Energy and Industrial Strategy
BUYER ADDRESS	1 Victoria St, London SW1H 0NE
THE SUPPLIER:	Deloitte
SUPPLIER ADDRESS:	1 New Street Square, London, United Kingdom, EC4A 3HQ
REGISTRATION NUMBER:	OC303675
DUNS NUMBER:	364807771
SID4GOV ID:	

### Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables and dated 24/4/23. It's issued under the Framework Contract with the reference number RM6187 for the provision of Energy Consumption Reduction Support.

### CALL-OFF LOT(S):

Lot 1: Business

### Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187

3. The following Schedules in equal order of precedence:

**Joint Schedules for RM6187 Management Consultancy Framework Three**

- Joint Schedule 1 (Definitions) -
- Joint Schedule 2 (Variation Form) -
- Joint Schedule 3 (Insurance Requirements) -
- Joint Schedule 4 (Commercially Sensitive Information) -
- Joint Schedule 10 (Rectification Plan) -
- Joint Schedule 11 (Processing Data) -

4. CCS Core Terms

5. Joint Schedule 5 (Corporate Social Responsibility) - Mandatory

6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**Call-off special terms**

The following Special Terms are incorporated into this Call-Off Contract:

*Special Term 1 - The Buyer is only liable to reimburse the Supplier for any expense or any disbursement which is*

*(i) specified in this Contract or*

*(ii) which the Buyer has Approved prior to the Supplier incurring that expense or that disbursement. The Supplier may not invoice the Buyer for any other expenses or any other disbursements*

To note: Joint Schedule 11 establishes the buyer as the data controller and the supplier as processor. Therefore, Annex 2 of Joint Schedule 11 is nullified.

**Call-off start date:** 24/4/23

**Call-off expiry date:** 24/10/23

**Call-off initial period:** 0 years, 6 months

Call-off deliverables:

See the Appendix Specification.

The Supplier will support the Director of Net Zero Buildings, Selvin Brown, to deliver Services and written materials outlined in the Specification. The work will be aligned to five key workstreams and their owners and will be building on previous work.

## Security

Short form security requirements apply.

## Maximum liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first contract year are: £490,000.

## Call-off charges

Work will be carried out under the below rate card with a maximum value of £490,000.

The Supplier will work with the Customer to define work packages and resources required throughout this period on an ongoing basis.

	Day rate £
Partner	£
Managing Consultant	£
Principal Consultant	£
Senior Consultant	£
Consultant	£
Junior Consultant	£

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law
- Benchmarking using Call-Off Schedule 16 (Benchmarking)

## Reimbursable expenses

Recoverable as stated in Framework Schedule 3 (Framework Prices) paragraph 4.

## Payment method

Invoices shall be submitted on a monthly basis via email to the Buyer's contract manager (or nominated deputy) monthly no later than 10 working days following month end.



### **Social value commitment**

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

### **Formation of call off contract**

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

#### **For and on behalf of the Supplier:**

Signature: 

Name:

Role: Partner

Date: 17/05/23

#### **For and on behalf of the Buyer:**

Signature: 

Name:

Role: Commercial Lead

Date: 11/4/23

## Appendix: Specification

### **Energy Consumption Reduction Support**

#### **Background to support:**

The below individuals have been identified as the key workstream owners and have provided indicative support areas below:

	<ul style="list-style-type: none"> <li>Developing options for commercial sector energy efficiency solutions.</li> <li>Assessing the commercial factors related to these solutions which will influence their design and expected impact.</li> </ul>
	<ul style="list-style-type: none"> <li>Determining proposed solutions' expected interaction with the existing Eco / GBIS scheme.</li> <li>Determining proposed solutions' expected impact on the energy supply market.</li> </ul>
	<ul style="list-style-type: none"> <li>Critical review of energy efficiency plans for the industrial and commercial sectors.</li> <li>Critical review of presentations related to these plans.</li> <li>Developing market segmentation analysis to drive assessment of expected efficiencies and deliverability of solutions.</li> <li>Developing energy consumption archetypes/personas around which to the Customer can build industry/business policies on energy efficiency.</li> </ul>
	<ul style="list-style-type: none"> <li>Critical review of 15% energy efficiency target approach analysis (including allocation by sector).</li> </ul>
	<ul style="list-style-type: none"> <li>Programme Management Support and Sprint Planning.</li> </ul>
	<ul style="list-style-type: none"> <li>Social Housing Decarbonisation Fund financing options.</li> </ul>
	<ul style="list-style-type: none"> <li>Household Income Checker digital resource</li> </ul>
Shaun Garvey	<ul style="list-style-type: none"> <li>Home Upgrade Grant and Local Authority Division contingency plan</li> </ul>

The Services in these workstreams will build on the below prior work:

#### **Output: Delivery plan and analysis to support delivery of phase 3 throughout January 2023**

- Reviewing existing material provided by the Customer to support the work required.

- **Support Customer in planning a response to the outputs of the No10 meeting on 21 December 2022.**
- **Support Customer in planning additional workstreams as required for Phase 3.**
- **As requested analyse existing policy/support landscape to contextualise solutions.**
- **Support in developing the project plan in response to feedback from No10 meeting.**
- **Support BEIS in identifying high-level design of solutions, including key:**
  - Stakeholders;
  - Permissions; and
  - Interdependencies.

required to implement these.

- **Assist drafting and presentation of materials as required**

### **Description and Specification of Services:**

The Supplier will support the Director of Net Zero Buildings, Selvin Brown, to deliver Services and written materials outlined below. The work will be aligned to five key workstreams and their owners and will be building on previous work

### **Output: Key support for details development and communication of selected option(s)**

Support throughout Phase 3 will be agreed as part of Phase 2 however activities are expected to include:

- **Further analysis to assist the design of above solutions;**
- **Supporting BEIS in identifying appropriate alternatives for retail, commercial and industrial solutions proposed;**
- **Produce additional analysis of impacts of options determined as requested; and**
- **Programme management support and supporting the coordination of workstreams.**
- **Assist drafting and presentation of materials as required**

Ongoing support and development of key deliverables under the identified workstreams. These outputs will be agreed in advance between the Buyer and the Supplier prior to delivery and based on departmental priorities

### **Social Housing Decarbonisation Fund**

- **Support in initial identification of how the Customer can work with financial institutions to encourage significant uptake, and hence a much larger multiplier.**
- **Support in how SHDF policy design could be changed to facilitate greater uptake of such an offer and therefore greater co-funding**
- **Designing and completing a data set of what has been delivered across IAD, HUG and SHDF.**
- **Performing deep dive analysis into the risk reports received each month.**

### **Capital Schemes Policy**

- **Supporting the Customer in translating business and user requirements into technical requirements, guiding the feasibility of how the income checker may work in practice**
- **Providing Digital support to the Customer in progressing the Household Income Checker to establish likely cost.**

#### **Home Upgrade Grant and Local Authority Division**

- **Supporting SHDF and HUG2 PDs to develop a credible detailed (and inter-related) contingency plans to manage the risk that the Delivery Agent and/or Delivery Partner is not ready for the programmes.**
- **Supporting SHDF and HUG2 PDs to develop a credible plan to assess supply chain and materials capability and capacity against requirement scenarios for these programmes and support in identifying clear mitigating activities.**

#### **Insulation Materials Research**

- **Model the demand for insulation products coming from retrofitting in order to inform the retrofitting policy schemes and produce a robust demand estimation with supporting assumptions and caveats applied.**

#### **Assumptions**

**This approach is based on the following assumptions:**

- **The Supplier will have sufficient access to the information /personnel that they need, and timely response is received to the requests for information;**
- **The Supplier will have timely access to the key stakeholders across the BEIS Commercial, NZBI team, or elsewhere in BEIS as appropriate;**
- **The Supplier is not providing accounting, tax or legal advice;**
- **BEIS will facilitate timely decision making as necessary to help progress the thinking which will enable the Supplier's support;**
- **BEIS remains responsible for all management decisions, including all approval or decision making that impacts an option selection or procurement outcome as part of the delivery of the delivery of the requirements;**
- **The Supplier and Customer will arrange a weekly check in between the Hiring Manager and the Deloitte Director to monitor progress in this regard;**
- **Any work done by the Supplier will not preclude them from bidding for future opportunities with the Customer. Where a perceived conflict may arise, the Supplier shall ensure that there are appropriate safeguards in place including segregation of teams and information; and**

**The Supplier will agree with the Customer in writing the written materials and milestones which are needed to support the services described in this draw down form. They will be Customer branded documents and will be the responsibility of the Customer.**

#### **Specific accreditations required or skills relied upon:**



- Sectoral expertise in energy and energy efficiency industry
- Experience in the design and development of sector interventions
- Project management expertise

**Miscellaneous conditions:**

The Supplier will not be required to work with personal data.

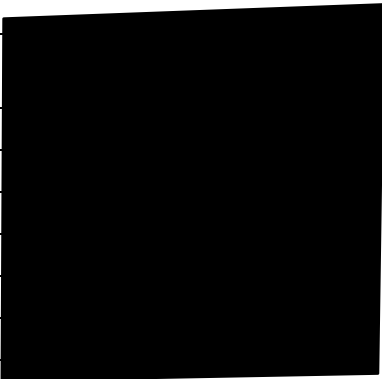
The Customer will provide the Supplier a BEIS laptop /email address to enable secure information sharing, document management and audit trail of correspondence.

The Supplier and the Customer will agree the approach for conflict of interest to safeguard future BEIS or partners contracts and procurements and opportunities for the supplier.

**Pricing:**

Work will be priced on a time and materials basis:

Work will be carried out under the below rate card, the Supplier will work with the Customer to define work packages and resources required throughout this period on an ongoing basis.

	
Partner	
Managing Consultant	
Principal Consultant	
Senior Consultant	
Consultant	
Junior Consultant	

Costs will be capped at £490,000.00 and expenditure will be agreed monthly in advance with between the Supplier and the Customer prior to cost being incurred.

The estimated fee excludes expenses and VAT.

The Supplier will provide weekly updates on time incurred for review and approval with the Customer.