

## Tender Evaluation

Project Title

**Fireworks 2023-25**

Tenders Received

## Tender Evaluation Criteria/ Matrix

| MEAT    | Overall Weighting | Category         | Category Weighting | Element   | Element Weighting       |  |    |
|---------|-------------------|------------------|--------------------|---|-------------------------|--|----|
| PRICE   | 25%               | Financial        | 25%                | Cost/ Competativeness   | Price Evaluation Matrix |  |    |
| QUALITY | 75%               | Technical        | 9%                 | Capability of company to carry out the specified works                          | 3%                      |  |    |
|         |                   |                  |                    | Health and Safety   | 15%                     | Materials manufactured in house or readily available.                      | 2% |
|         |                   |                  |                    |   |                         | Programme of works provided and in line with timescales requests.          | 4% |
|         |                   | Service Delivery | 10%                |   |                         | Relevant accreditations in H&S and as required for trades used. E.g NICEIC | 4% |
|         |                   |                  |                    | Detailed working practices and procedures/ emergency procedures                 | 3%                      |  |    |
|         |                   |                  |                    | Appropriate Health and Safety Policy provided or available via website.         | 4%                      |  |    |
|         |                   |                  |                    | Competent contractor with experience, training and qualifications.              | 4%                      |  |    |
|         |                   | Quality          | 15%                | Company history and experience in the required trades.                          | 2%                      |  |    |
|         |                   |                  |                    | References provided of previous work and received satisfactory responses.       | 2%                      |  |    |
|         |                   |                  |                    | Communication structure, provides a responsible person for contact during works | 2%                      |  |    |
|         |                   |                  |                    | Availability to provide display on the 5th November                             | 2%                      |  |    |
|         |                   |                  |                    | Insurance Cover in place sufficient   | 3%                      |  |    |
|         |                   | Environment      | 11%                | Customer Care/ Warranty of material and workmanship                             | 4%                      |  |    |
|         |                   |                  |                    | Quality of previous work from references/ local projects viewed.                | 3%                      |  |    |
|         |                   |                  |                    | Professional Membership/ Accreditation  | 2%                      |  |    |
|         |                   |                  |                    | Experience on similar projects  | 4%                      |  |    |
|         |                   |                  |                    | Aftercare provided  | 2%                      |  |    |
|         |                   |                  |                    | Policy/ Commitment to reducing greenhouse gases                                 | 3%                      |  |    |
|         |                   |                  |                    | Distance from site to company for travel during project. Target of 40 miles.    | 3%                      |  |    |

|  |                |     |   |    |
|--|----------------|-----|---|----|
|  | ENVIRONMENT    | 14% | Materials supplied impact. E.G recycled vs primary manufacture process. | 4% |
|  |                |     | Waste Management and disposal methods/ recycling                        | 4% |
|  | Design Factors | 12% | Display ideas / examples  | 3% |
|  |                |     | Display to music  | 3% |
|  |                |     | Display suitable for audience size                                      | 3% |
|  |                |     | Audio system  | 3% |

| Scoring System                |   |   |
|-------------------------------|---|---|
| Excellent                     | Exceeds the required standard. Response answers the question with precision and relevance. Includes improvement through innovation/ added value | 5 |
| Good                          | Meets the standard required. Comprehensive response in terms of detail and relevance to the question.   | 4 |
| Acceptable                    | Meets the standard in most aspects but fails in some areas. Acceptable level of detail, accuracy and relavance.                                 | 3 |
| Limited                       | Fails the standard in most aspects but meets some. Limited information/ inadequate/ only partially addressess the question.                     | 2 |
| Inadequate                    | Significantly fails to meet the standard. Inadequate detail provided/ questions not answred/ answers not directly relevant to the question.     | 1 |
| Not Eligble for Consideration | Completely fails to meet the standard. Response significantly deficient/ no response  | 0 |

### Pricing Evaluation

| Quote | Percentage Rating | Value of Quote |
|-------|-------------------|----------------|
|       | 25%               | £ 68,000.00    |
|       | 24%               | £ 68,500.00    |
|       | 23%               | £ 69,000.00    |
|       | 22%               | £ 69,500.00    |
|       | 21%               | £ 70,000.00    |
|       | 20%               | £ 70,500.00    |
|       | 19%               | £ 71,000.00    |
|       | 18%               | £ 71,500.00    |
|       | 17%               | £ 72,000.00    |
|       | 16%               | £ 72,500.00    |
|       | 15%               | £ 73,000.00    |
|       | 14%               | £ 73,500.00    |
|       | 13%               | £ 74,000.00    |
|       | 12%               | £ 74,500.00    |
|       | 11%               | £ 75,000.00    |
|       | 10%               | £ 75,500.00    |
|       | 9%                | £ 76,000.00    |
|       | 8%                | £ 76,500.00    |

|  |    |   |           |
|--|----|---|-----------|
|  | 7% | £ | 77,000.00 |
|  | 6% | £ | 77,500.00 |
|  | 5% | £ | 78,000.00 |
|  | 0% |   |           |