# RCloud Tasking Form – Part B: Statement of Requirement (SoR)

| **Title of Requirement** | Redacted under FOI Exemption |
|---|---|
| **Requisition No.** | Redacted under FOI Exemption |
| **SoR Version** | 0.1 |

| **1.** | **Statement of Requirements** |
|---|---|
| **1.1** | **Summary and Background Information** |
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| **1.2** | **Requirement** |
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| 1.3 | **Options or follow on work**   *(if none, write 'Not applicable')* |
|---|---|
| | Not applicable |
| 1.4 | **Contract Management Activities** |
| | •    Quarterly Progress Meetings<br>•    Annual Continuation Reports (Interim PhD Thesis) and Presentations<br>•    Final PhD thesis and Presentation |
| 1.5 | **Health & Safety, Environmental, Social, Ethical, Regulatory or Legislative aspects of the requirement** |
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| 1.6 | Deliverables & Intellectual Property Rights (IPR) | | | | |
|---|---|---|---|---|---|
| Ref. | Title | Due by | Format | Expected classification (subject to change) | What information is r... deliverab... |
| D1 | Start-up meeting | Within month 1 | Virtual via MS Teams or in-person (as appropriate and agreed) | Red... | To include but not limited to:<br><br>• Introductions<br>• Overview of study plan and...<br>• General questions<br><br>Plan for first quarterly review m... |
| D2 | Quarterly progress and technical review meetings | Months: 3, 6, 9, 12<br><br>Months: 15, 18, 21, 24<br><br>Months: 27, 30, 33, 36[1]<br><br>Months: 39, 42[2], 45, 48[3]<br><br>*study closure meetings if:*<br>[1] *3 year PhD*<br>[2] *3.5 year PhD*<br>[3] *4 year PhD* | Virtual via MS Teams or in-person (as appropriate and agreed) | Red... | Redacted under FOI Exemption |

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| D3 | End of Year Reports | Months: 12, 24, 36, 42 (if 3.5 year PhD, 48 (if 4 year PhD) | Redacted under FOI Exemption ████████ ████████ ███ ██████████ ████ ██████ | Redac ██ | To include (when appropriate) comments on but not limited to<br><br>• Summary of in year technica<br>• Technical discussion<br>• Conclusions<br>• Progress against schedule<br>• Highlights in year<br>• Due/actual publishing in year<br>• Presentations or posters give<br>• IP aspects<br><br>Risks and issues |
| D4 | Documents produced by student for Redacted un as part of PhD qualification | Redacted under FOI Exemption ████████ █████ | Redacted under FOI Exemption ████████ ███████ ████<br><br>(Word/pdf/PowerP oint as appropriate) | Redac | |
| D5 | Final Thesis | On completion | Redacted under FOI Exemption ██████ ██████ | Redac | Redacted under FOI Exemption ██████████ |

| 1.7 | Deliverable Acceptance Criteria |
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| 2 | Evaluation Criteria |
|---|---|
| 2.1 | Method Explanation |
| | Evaluating this based on technical compliance and affordability. |
| 2.2 | Technical Evaluation Criteria |
| | The proposals will be evaluated by suitably qualified personnel and will be evaluated both technically and commercially according to the criteria below. <br><br> Confirmation that the proposal fully meets the Authority's Statement of Requirement. Pass/Fail |
| 2.3 | Commercial Evaluation Criteria |
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