

Appendix 2 metadata specification									
Item	Description	Example	Mandatory?	Data type	Possible data values	Validation (examples)	Source (suggested)		
Project ID	Internal identifier for the project	12345678	Y	Text			DCLG contractor		
Heading	Title of development	10 houses	Y	Text			Planning authority		
Site Address 1	Address of site being developed	Windmill Green	Y	Text			Planning authority		
Address 2	Address of site being developed	Phase 1	N	Text			Planning authority		
Address 3	Address of site being developed	High Street	N	Text			Planning authority		
Town	Address of site being developed	Bicester	Y	Text			Planning authority		
County	Address of site being developed	Oxfordshire	Y	Text			Planning authority		
Postcode	Postcode of site being developed - note this is key for georeferencing. This should NOT Be the postcode of the developer or applicant.	OX26 1UJ	N	Text	Could be null where postcodes have not yet been assigned	Valid full postcode; could validate that it geographically refers to the LA captured (to find instances of incorrect addresses)	Planning authority		
Country	The country the site is geographically located within	England	Y	Text	Should be England only		Planning authority		
OS Northing	Geographic Cartesian co-ordinates locating the site - ideally to 6 digits	431310	Y	Integer			Planning authority		
OS Easting	Geographic Cartesian co-ordinates locating the site - ideally to 6 digits	431310	Y	Integer			Planning authority		
Local authority area	The local authority area (district level) within which the development is located	Cherwell	Y	Text			DCLG contractor		
Planning authority	The planning authority dealing with the planning application	Cherwell	Y	Text			Planning authority		
ONS LA code	Office of National Statistics Local Authority code	E09000007	Y	Text		Validation check against full ONS LA code list	DCLG contractor		
Region	The geographic region within which the development is located	East	Y	Text			DCLG contractor		
Application No	Planning application number assigned by the planning authority	11/01021/EXT	N	Text			Planning authority		
Value	Value of development in £millions	60	Y	Integer			Planning authority		
Project Size	Overall size category.	Large	Y	Text	Large/Small/Minor	Large if residential >=200 units; Small if 10-199 residential units;	DCLG contractor		
Contract Stage	What stage the development is at in terms of bidding, contracting and completion on site	Pre-Tender	Y	Text	See Definitions sheet		DCLG contractor		
Planning Stage	What stage the application is at, in terms of permissions being granted/refused/appealed	Outline plans granted	Y	Text	See Definitions sheet		DCLG contractor		
Pre-planning date	The date that pre-planning was first identified	01/01/2013	N	Date	Blank if not identified before application		Planning authority register or market intelligence		
First application date (was application date)	Date that the first application is made to the planning authority (whether outline or full planning application)	01/01/2013	Y	Date			Planning authority register		
Outline application date	Date that outline planning application was submitted	01/01/2013	N	Date		Set as the outline or detailed application date, or the earliest of the two if both are filled	Planning authority register		
Outline application granted/refused date	Date that outline planning application was either granted or refused	01/01/2013	N	Date			Planning authority register		
Outline application withdrawn date	Date that outline planning application was withdrawn	01/01/2013	N	Date		After outline application date; granted/refused date must be null	Planning authority register		
Outline application granted after appeal date	Date that the outline application is granted after appeal. Note that the local authority may have refused the plans, or been undecided if specific time elapsed that sent it to appeal.	01/01/2013	N	Date		Must be later than the outline application granted/refused date	Planning Inspectorate		
Outline application refused after appeal date	Date that the outline application is refused after appeal.	01/01/2013	N	Date			Planning Inspectorate		
Detailed application date	Date that detailed planning application was submitted	01/01/2013	N	Date			Planning authority register		
Detailed application granted/refused date	Date that detailed planning application was either granted or refused	01/01/2013	N	Date		In most cases, there should be NO outline application date. However, there are rare cases of hybrid applications where different strands may be submitted	Planning authority register		
Detailed application withdrawn date	Date that detailed planning application was withdrawn	01/01/2013	N	Date		After detailed application date; granted/refused date must be null	Planning authority register		
Detailed application granted after appeal date	Date that the detailed application is granted after appeal. Note that the local authority may have refused the plans, or been undecided if specific time elapsed that sent it to appeal.	01/01/2013	N	Date			Planning Inspectorate		
Detailed application refused after appeal date	Date that the detailed application is refused after appeal.	01/01/2013	N	Date			Planning Inspectorate		
Reserved matters granted date	Date when reserved matters are granted. Reserved matters follow an outline application.	01/01/2013	N	Date		Must be later than the outline application date	Planning authority register		
Reserved matters refused date	Date when reserved matters are refused.	01/01/2013	N	Date			Planning authority register		
Reserved matters granted on appeal	Date when reserved matters are granted on appeal	01/01/2013	N	Date			Planning Inspectorate		
Reserved matters refused on appeal	Date when reserved matters are refused on appeal.	01/01/2013	N	Date			Planning Inspectorate		
Earliest permission date	The first date that any planning consent was granted	01/01/2013	N	Date			DCLG contractor		
Latest permission date (was Permission Date)	The latest date that any planning consent was granted (this indicates the most recent permission for activity on site, which will be either the detailed application granted date, or the latest reserve matters agreed date)	01/01/2013	N	Date	Set to earliest permission date until any updates	>= earliest permission date	DCLG contractor		
Speed of decision	Number of weeks from application date to earliest permission date	8	N	Integer		If a permission date exists, must not be blank	DCLG contractor		
Decision category	Whether the decision from application to earliest permission was made within 8, 13, 26 or 26+ weeks	13	N	Integer	8/13/26/26+	If a permission date exists, must not be blank	DCLG contractor		
Planned construction start on site date	Date that construction is planned to begin	01/01/2013	Y	Date			DCLG contractor		
Actual construction start on site date	Date that construction actually begins	01/01/2013	Y	Date			DCLG contractor		
Permission to Start	The number of months from the initial start date to the end date, in whole months	12	Y	Integer			DCLG contractor		
Storeys	The number of storeys in the highest building in the development	10	N	Integer			DCLG contractor		
Site Area	Square metres of site	10000	N	Integer			Planning authority register		
Total planned residential units	Number of units within development planned (estimated within outline or actual within detailed)	80	Y	Integer			Planning authority register		
Planned units group	Size category based on number of units	50-99	Y	Text	1-9/10-49/50-99/100-149/150-199/200-499/500-1499/1500+		Planning authority register		
Planned Starter Homes units	Number of units of Starter Homes	100	Y	Integer					
Number of 1 bed Starter Homes	Number of units of Starter Homes with planned number of bedrooms	50	N	Integer					
Number of 2 bed Starter Homes	Number of units of Starter Homes with planned number of bedrooms	30	N	Integer					
Number of 3+ bed Starter Homes	Number of units of Starter Homes with planned number of bedrooms	5	N	Integer					
Planned social housing units	Number of units of social housing planned	100	N	Integer		Social + Starter Home + private housing = total housing units	Planning authority register		
Planned private housing units	Number of units of private housing planned	100	N	Integer		Social + Starter Home + private housing = total housing units	Planning authority register		
s106 affordable housing units	Number of units of s106 affordable housing planned	50	N	Integer			Planning authority register		
Non-s106 affordable housing units	Number of units of non-s106 affordable housing planned	50	N	Integer			Planning authority register		
Starter Homes units started on site	Number of units of Starter Homes	100	Y	Integer					
Social housing units started on site	Number of units of social housing planned	100	N	Integer					
Private housing units started on site	Number of units of private housing planned	100	N	Integer					
s106 affordable housing units started on site	Number of units of s106 affordable housing planned	50	N	Integer					
Non-s106 affordable housing units started on site	Number of units of non-s106 affordable housing planned	50	N	Integer					
Description Text	Description of the development scheme	Scheme comprises ...	N	Text					
Contract Text	Internal description of last update	Work started on site	N	Text					
Status	Overall status of the development	On Hold/Shelved	Y	Text	See Definitions sheet				
Reason for stalling	The reason why a site has stalled	Market conditions	N	Text	See Definitions sheet		DCLG contractor		
Developer type	Who is funding the development	Housing Association	Y	Text	See Definitions sheet		DCLG contractor		
Client ID	Internal identifier for the developer	S7000	N	Integer			DCLG contractor		
Client Parent	Development company for the site. This is of key use by the HCA.	Redrow Plc	N	Text			DCLG contractor		
Client Company	Development company for the site. This is of key use by the HCA.	Redrow Homes London	N	Text			DCLG contractor		
Site contact	Key contact for this site development	Mr John Smith	N	Text			DCLG contractor		
Contact Job Title	Key contact's job title	Project Manager	N	Text			DCLG contractor		
Contact Phone	Key contact's phone number	020 555 9999	N	Text			DCLG contractor		
Contact Email	Key contact's email address	john.smith@redrow.com	N	Text			DCLG contractor		
Update Date	Date record last updated	01/01/2013	Y	Date			DCLG contractor		