



Promar International Ltd
Alpha Buildings, London Road
Nantwich
Cheshire
CW5 7JW

19th March 2020

COMMERCIAL IN CONFIDENCE
Farm and Land Management Advice Framework (contract ecm_57580)

Farm and Land Management Advice Framework Theme:	Catchment Sensitive Farming
Mini-Contract Title:	North West Catchment Sensitive Farming Programme of Advice April – December 2020
Mini-Contract Reference:	FaLMACSFNW003

IT IS AGREED as follows:

As per the mini-tender Request for Quotation, the delivery of CSF advice in the North West Lot will commence on 1st April 2020. Activities and payment details are summarised below.

Table 1

Activity Type	Delivery Deadline	Funding Source (RDPE or GiA)	No. of Units	Unit Cost (£s exc VAT)	Total Cost (£s exc VAT)
WQ1/A: Catchment Sensitive Farm Review	01/12/20	RDPE	12	██████	██████
WQ1/B: Nutrient Management Plan	01/12/20	RDPE	15	██████	██████
WQ1/C: Farm Infrastructure Audit	01/12/20	RDPE	13	██████	██████
WQ1/D: Slurry/Manure handling & Storage	01/12/20	RDPE	5	██████	██████
WQ1/E: Water Pathway Management	01/12/20	RDPE	1	██████	██████
WQ1/H: Soil Husbandry	01/12/20	RDPE	3	██████	██████
WQ1/K: Maximising CS Opportunities via CSF	31/07/20	RDPE	10	██████	██████
WQ1/Q: Soil & Nutrient Management Plan	01/12/20	RDPE	17	██████	██████

WQ1/S: Managing Land Drainage	01/12/20	RDPE	1	██████	██████
WQ1/U: Assessment & Monitoring of Soil Health	01/12/20	RDPE	1	██████	██████
WQ1a/M1: Standard Soil Sampling with No Interpretation	31/05/20	RDPE	26	██████	██████
WQ1a/M6: Standard Soil (Soil Health) Sampling with no Interpretation	31/05/20	RDPE	1	██████	██████
WQ1b/M5: Slurry/Manure Sampling and Analysis. Certificate with Interpretation and Recommendations	31/05/20	RDPE	4	██████	██████
Grand Total					62,500.06

The Service Provider shall deliver the Services in accordance with the details specified in the following documents:

1. the mini-tender Request for Quotation dated 19/02/2020.
2. the mini-tender specification issued in support of the Request for Quotation
3. the mini-tender submission of the Service Provider submitted to Bravo on 05/03/2020.
4. the delivery milestones as set out in Annex A to this Work Order.

If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

1. this Work Order (including Annex A).
2. the mini-tender specification issued by Natural England as referred to above.
3. the Framework Agreement.
4. the mini-tender submission of the Service Provider as referred to above.

All other terms and conditions are as per the main framework contract. The final claim should be submitted by 15/01/2021 (within 6 weeks of the mini-contract delivery end date).

The offer comprised in the Award Letter shall be deemed to be accepted by the Contractor on receipt by the Customer of the Contractor's notification of acceptance via Bravo within 7 days of the date of the Award Letter.

Yours sincerely

██████████
Senior Category Manager
Technical Services
Defra Group Commercial

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Annex A: Delivery Milestones

Deadline	Activity
[Redacted]	[Redacted]
[Redacted]	<ul style="list-style-type: none"> <li data-bbox="528 315 1453 376">■ [Redacted] <li data-bbox="528 383 1453 450">■ [Redacted] <li data-bbox="528 456 1326 517">■ [Redacted] <li data-bbox="528 524 1453 584">■ [Redacted]
[Redacted]	<ul style="list-style-type: none"> <li data-bbox="528 627 1362 687">■ [Redacted]
[Redacted]	<ul style="list-style-type: none"> <li data-bbox="528 730 1362 824">■ [Redacted]
[Redacted]	<ul style="list-style-type: none"> <li data-bbox="528 869 1370 929">■ [Redacted]
[Redacted]	<ul style="list-style-type: none"> <li data-bbox="528 972 1362 1032">■ [Redacted]
[Redacted]	<ul style="list-style-type: none"> <li data-bbox="528 1075 1393 1135">■ [Redacted]
[Redacted]	<ul style="list-style-type: none"> <li data-bbox="528 1178 1409 1238">■ [Redacted]
[Redacted]	<ul style="list-style-type: none"> <li data-bbox="528 1281 1449 1344">■ [Redacted]

Schedule 1: PROCESSING, PERSONAL DATA AND DATA SUBJECTS

1. This Schedule shall be completed by the Authority, who may take account of the view of the Contractor, however the final decision as to the content of this Schedule shall be with the Authority at its absolute discretion.
2. The contact details of the Authority Data Protection Officer are:
[REDACTED]
3. The contact details of the Contractor Data Protection Officer are:
[REDACTED]
4. The Contractor shall comply with any further written instructions with respect to processing by the Authority.
5. Any such further instructions shall be incorporated into this Schedule.

Data Processing descriptor	Narrative
Identity of the Controller and Processor	The Parties acknowledge that for the purposes of the Data Protection Legislation, the Authority is the Controller and the Contractor is the Processor in accordance with Clause E2.1.
Subject matter of the processing	The processing is needed in order to ensure that the Processor can effectively deliver the services required by the contract to provide.
Duration of the processing	Duration of the contract
Nature and purposes of the processing	The collection, recording, organisation and storage of information for the purpose of providing advice to named individuals.
Type of Personal Data	Name, address, date of birth, NI number, telephone number, email address.
Categories of Data Subject	Members of the public in the person of farmers who will be the recipients of advice.
Data Processing descriptor	Narrative

In the event that personal data is identified, the Authority requires that a Fair Processing Notice (or equivalent) is completed and forwarded to the Authority for its records.