



**Parks & Open Spaces**

Willows Lane Depot

Willows Lane

Accrington

BB5 0RT

Our ref: 177  
Ask for: Mark Pickup  
Direct Line: 01254 356206  
Date: 29<sup>th</sup> August, 2018

E-Mail : [mark.pickup@hyndburnbc.gov.uk](mailto:mark.pickup@hyndburnbc.gov.uk)

Dear Sir/Madam,

**Re: Play Area Extension & Associated Works : Baxenden Recreation Ground : Accrington**

I enclose herewith Tender Documents for the construction of a play area extension in order that you may submit a tender for the works, the tender documents comprise of:

- Instructions to tender
- Conditions of contract
- Appendix to conditions of contract
- Form of tender
- Restrictive practices certificate
- Schedule of proposed sub-contractors
- Hardworks & Softworks Specification
- Draft Health and Safety Plan
- Contractors Equalities Undertaking
- Contract Agreement
- Bills of Quantities
- Contract drawings:

177 – 01 Location Plan

177 – 02 Rev A Proposed layout plan

177 – 03 Railings detail

One signed copy of the tender documents duly completed and signed shall be placed in a plain sealed envelope bearing only the return address of the sender, this should then be placed in the envelope provided and returned no later than 2.00pm noon Monday, 24th September, 2018.

Could you please confirm receipt of tender documents.

Yours sincerely

MARK R PICKUP  
Parks Development Officer