**Annex B: Cost Value for Money**

Tenderers should complete the following table showing the cost allocated to each cost category. Prices should include all costs associated with the category, but (where relevant) exclude VAT. Tenderers should refer to the brief for further details relating to the cost categories identified in the table.

* + 1. Tenderers should provide a narrative of what has been included within the cost categories below.

|  |  |
| --- | --- |
| **Cost Category** | **Amount (£)** |
| **Staff Costs** |  |
| **Preliminaries** |  |
| **TOTAL FIXED PRICE** |  |

* + 1. For clarity, all tender price submissions will be judged on their total price and the individual price elements will not be used to determine the successful proposal. The above breakdown, along with the narrative, allows the Council to better understand how the overall fee is made up by each of the identified activities.
    2. In their response to this section, tenderers should set out any assumptions that they have made in arriving at their fixed price. Specifically excluded items should also be identified.