

SCHEDULE 6

ORDER FORM

This Order is made by the Secretary of State for Environment, Food and Rural Affairs, acting as part of the Crown, pursuant to the terms of this Framework Agreement reference **LAB 1029 AP**, The Supply of Mass Spectrometry and Chromatography Equipment.

It is agreed as follows:

1. GOODS TO BE SUPPLIED

- 1.1 The Supply of one Liquid Chromatograph Triple Quadrupole Mass Spectrometer (“**LCQQQ**”) and associated equipment as set out in the quotation within Annex 1 to this Order Form, referred hereafter to as the “Equipment”.

2. SCOPE OF SERVICES

- 2.1 The Contractor shall supply, install and provide a 12-month warranty period from the date on which the Equipment is accepted. For the purpose of this Order, the date of acceptance of the Equipment shall be the date on which the Purchaser has finished acceptance testing post installation of the Equipment by the Contractor and confirmed that the Equipment is operating as intended.

Delivery

- 2.2 The Equipment is to be delivered to the below address:

Monitoring Laboratory Services (MLS)
Environment Agency
Starcross Laboratory
Staplake Mount
Starcross
Exeter
EX6 8FD

- 2.3 The onsite contact to arrange delivery is [REDACTED].
- 2.4 At least five Working Days’ notice must be provided to the onsite contact prior to delivery and installation taking place. All deliveries shall be made within the Working Hours of 10am – 4pm Monday to Friday (excluding Public Holidays). Failure by the Contractor to provide the minimum notice for delivery, or attempting delivery outside of the hours stated above, will result in rejection of delivery, and re-delivery shall be at the expense of the Contractor.
- 2.5 The Contractor shall provide pallet numbers and the details of the consignment to the Purchaser’s onsite contact site prior to delivery i.e., the number of items that are palletised, including their dimensions, weight and the number of boxes within each pallet.

- 2.6 After installation, the Contractor must remove all packaging and recycle or reused packaging materials where possible.
- 2.7 The Contractor must deliver the Equipment to the Purchaser prior to 31 March 2025 as time is of the essence. The Equipment must be delivered prior to March 2025 due to how the Purchaser's capital budgets are allocated.
- 1.2 The price payable to the Contractor is inclusive of all shipping and delivery costs (see Annex 1). Upon fully delivery and acceptance of the Equipment, the sum payable to the Contractor shall be £[REDACTED] + VAT.

Installation

- 2.8 Following delivery, the Contractor shall fully install and commission the Equipment within five Working Days of the delivery date.

Training

- 2.9 The Contractor shall provide Agilent classroom training for the Purchaser's relevant staff.
- 2.10 The Purchaser must book training with the Contractor by emailing [REDACTED]@[agilent.com](mailto:[REDACTED]@agilent.com) with the purchase order number and order confirmation number. Additionally, an introduction to the instrument shall be performed by the installing engineer, however no on-site training is included.

Safety Alerts

- 2.11 The Contractor shall ensure that the Purchaser is promptly and appropriately notified of any safety alerts, or other such similar communications, applicable to the Equipment, even after the expiry of this Contract.

Warranty

- 2.12 The Contractor shall provide a 12-month warranty period from acceptance of the Equipment. The Contractor shall promptly remedy any defects or issues identified during the 12-month warranty period at the Contractor's cost.

2.13 Out of Scope Goods/Services

The following two pieces of equipment are not covered by the framework agreement: (i) InfinityLab PFC-free HPLC Conversion Kit with product code 5004-0006; and (ii) MassHunter WS SW for LC/TQ with product code M5930AA. The Contractor shall however, supply these out-of-scope goods on identical terms to the Goods supplied under the terms of the framework agreement.

2.14 Key Personnel

N/A

2.15 Deliverables, Milestones and Acceptance Criteria

The Equipment must be delivered prior to 31 March 2025. In order for the Equipment to be accepted by the Purchaser, the Equipment must be fully functional and operating as intended.

2.16 Service Levels & Service Credits

The Contractor shall provide a 12-month warranty from the date on which the Equipment is accepted by the Purchaser.

The following KPIs will be used to measure the Contractor's performance:

Ref	Measure	Target	Data Source	Calculation Method
KPI 1	Delivery (in full). To ensure that all orders placed in the period, are delivered in full	100%	No. of shortages reported	$1 - (\text{no. of inaccurate deliveries} / \text{total number of deliveries}) \times 100$
KPI 2	Delivery (on time). To ensure that all deliveries in the period are made on time	98%	No. of deliveries missed	$1 - (\text{no. of missed deliveries} / \text{total no. of deliveries}) \times 100$
KPI 3	Products supplied, in the period, to meet agreed standards	100%	No. of unacceptable items delivered	$1 - (\text{no. of unacceptable items} / \text{total no. of products ordered}) \times 100$
KPI 4	Invoice Accuracy	100%	No. of mis-matches reported	$1 - (\text{no. of mis-matches reported between Invoice and Purchase Order} / \text{total no. of items ordered}) \times 100$

2.17 Documentation

All invoices shall be sent, quoting a valid PO number to APinvoices-ENV-U@gov.sscl.com. Alternatively, you may post invoices to:

Environment Agency
PO Box 797
Newport Gwent
NP10 8FZ

2.18 Dependencies

N/A

2.19 Assumptions

N/A

2.20 Approved Sub-Contractors

None.

3. CHARGES

The Contractor will shall be entitled to raise an invoice once the Equipment has been fully delivered and accepted by the Purchaser.

4. LIQUIDATED DAMAGES

N/A

5. PERIOD

The Contract shall commence on 5 December 2024 (the "Commencement Date") and expire 12 months after the Equipment has been accepted, expected to be around February 2026.

Signed for the Purchaser

DocuSigned by:



F4A89F959405437...

Full Name:



Job Title/Role: Senior Category Officer

Date Signed: 05/12/2024

Signed for the Contractor

DocuSigned by:



1BB23EEC3B3D44F...

Full Name:



Job Title/Role: Account Manager

Date Signed: 05/12/2024

Annex 1: The Contractor's Quotation

See overleaf



Agilent Technologies LDA UK Limited
Lakeside 5500, Cheadle Royal Business Park
Cheadle Cheshire I9808
SK8 3GR
Registered No.: 08815891

Prepared For:
[Redacted]
Product Manager/Specialist
Environment Agency National
Laboratory Service
Staplake Mount
STARCROSS EX6 8FD

Quotation	
Quote No: [Redacted]	Quote Expiration Date: 24/12/24
Incoterms: Delivered duty paid	Payment Terms: Net 30 Days
Estimated Delivery (weeks): 5	
Your Agilent Representative: [Redacted] [Redacted] [Redacted]@AGILENT.COM	

Item	Product ID and Description	Qty/UOM	Unit List Price	Discount Amount	Ext Net Price
1	G7120A I290 Infinity III High Speed Pump. Power range I 300 bar and 5ml/min flow, binary high pressure mixing, lowest delay, highest precision and accuracy. Includes Active Seal Wash, Tool Kit, Solvent Cabinet, bottles and ISET. With the following configuration: Ship-to Country - Great Britain High speed UCT (033) - selected Select bundled column - RRHD Eclipse Plus C18,2.1x50mm Delete ISET (895) - Delete ISET Manual DVD for I220/I260/I290 - DVD included 033 - Ultra Clean Tubing Kit 097 - RRHD Eclipse Plus C18,2.1x50mm,1.8um 895 - Delete ISET Installation (44K) The following Special Discount has been applied: [Redacted] %	1 EA	[Redacted]	[Redacted]	[Redacted]
Item Subtotal:			[Redacted]	[Redacted]	[Redacted]
2	G7167B I290 Infinity III Multisampler up to I300 bar for well plates and individual sample containers. Includes I sample drawer, 2x 54-vial containers, a needle flush port, 40 uL metering device, 20 uL loop. (for Dual-needle instruments metering is 100 ul and loop size is 20 ul). With the following configuration: Ship-to Country - Great Britain Type of SW license - Use existing license Add thermostat (101) - InfLab sample thermostat incl. Sample Loop-Flex 100 uL - Sample Loop-Flex 100 uL right Analytical head 100 uL (161) - Analytical head 100 uL 101 - Agilent InfinityLab Sample Thermostat 161 - Analytical head 100 uL 060 - Use existing license 152 - Sample Loop-Flex 100 uL right Installation (44K) The following Special Discount has been applied: [Redacted] %	1 EA	[Redacted]	[Redacted]	[Redacted]
Item Subtotal:			[Redacted]	[Redacted]	[Redacted]



3	G7116B	I EA			
	1290 Infinity III Multicolumn Thermostat. Capacity up to 8 columns, temperature range 4 deg C. to 110 deg C. Includes 1.6uL Quick-Connect Heat Exchanger, Quick-Connect fitting and two Quick-Turn fittings. Valve drive optional.				
	With the following configuration:				
	Ship-to Country - Great Britain				
	Valve drive for 1290 MCT (058) - selected				
	058 - Valve drive for 1290 MCT				
	Installation (44K)				
	The following Special Discount has been applied: %				
	Item Subtotal:				
4	G4231C	I EA			
	2pos/6port valve head, 1300bar				
	With the following configuration:				
	Kap kit QCHE (005) - selected				
	Ship-to Country - Great Britain				
	005 - 2/6 cap kit 0.12 mm ID, incl. QC-HE				
	Installation (44K)				
	The following Special Discount has been applied: %				
	Item Subtotal:				
5	5004-0006	I EA			
	InfinityLab PFC-free HPLC Conversion Kit				
	The following Special Discount has been applied: %				
6	G6495DA	I EA			
	6495 triple quadrupole LC/MS system hardware. Includes all hardware components: instrument, AJS ion source, and PC hardware. Does not include MassHunter software				
	With the following configuration:				
	Training Course. (44P) - Included				
	Ship-to Country - Great Britain				
	Installation (44K)				
	Introduction (44L)				
	1 Year SW Update/Phone Assist (44W)				
	Training (44P)				
	1YR PC Repair Recovery Service (0TP)				
	The following Special Discount has been applied: %				
	Item Subtotal:				
7	M5930AA	I EA			
	MassHunter Workstation Software for LC/TQ. Includes installation software and user license for non-workstation system				
	With the following configuration:				
	Ship-to Country - Great Britain				
	Installation (44K)				
	Introduction (44L)				
	The following Special Discount has been applied: %				
	Item Subtotal:				



Total List:	
Total Discount:	
Total Net (excl. Shipping and Taxes):	
Total Shipping & Handling:	
Total Net with Shipping and Handling:	

Terms and Conditions:

~~The sale of Agilent Products and Services referenced in this quotation is subject to the then current version of [Agilent's Terms of Sale](#), and any Supplemental Terms or Occasional Reseller Terms of Sale or other applicable terms referenced herein. The sale of Microplates Products shall be subject to Microplates Terms of Sale and any Supplemental Terms or other applicable terms referenced herein. The sale of Microplates Tooling Products shall be subject to Microplates Tooling Terms of Sale and any Supplemental Terms or other applicable terms referenced herein. All of the above "Terms" as applicable. A copy of the Terms is either attached or has been previously provided to you. Please contact us if you have not received a copy or require an additional copy. If you have a separate agreement in effect with Agilent covering the sale of Products and Services referenced in this quotation, the terms of that agreement will take precedence for those Products and Services. Agilent expressly objects to any different or additional terms in your purchase/sales order documentation, unless agreed to in writing by Agilent. Products and Services availability dates are estimated at the time of the quotation. Actual delivery dates or delivery windows will be specified at the time Agilent acknowledges and accepts your purchase order. The above conditions shall apply to the fullest extent permitted by the law. You may have other statutory or legal rights available. Commodities, technology or software exported from the United States of America ("U.S.") or from other exporting countries will be subject to the U.S. Export Administration Regulations and all exporting countries' export laws and regulations. Diversion contrary to U.S. law and the applicable export laws and regulations is prohibited.~~