

**Army Commercial**  
**Project National Roadside Repair and Recovery**  
**Prior Information Notice**

Ser	Version No	Content/Description	Author
1	Version 0.1 dated 09/05/24	Initial Drafting for use in PIN	Max Pugh
2	Version 1.0 dated 14/05/24	Final Draft	Max Pugh

**Contracting Authority:**

Ministry of Defence  
Army Commercial  
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**For the attention of:**

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Internet address(es) if applicable General address of the contracting authority/entity: (URL)  
[www.contracts.mod.uk](http://www.contracts.mod.uk)

**Reference Number:**

709140450

**CPV code to be used:**

**Main CPV:** 50118400 - Breakdown and recovery services for motor vehicles,  
50630000 - Repair and maintenance services of military vehicles

**Other CPV Codes:**

50118500 - Breakdown and recovery services for motorcycles  
50111110 - Vehicle-fleet-support services  
50112100 - Car repair services  
50112110 - Body-repair services for vehicles  
50112111 - Panel-beating services

50112120 - Windscreen replacement services  
50112200 - Car maintenance services  
50112300 - Car-washing and similar services  
50114100 - Truck repair services  
50114200 - Truck maintenance services  
50115100 - Motorcycle repair services  
50115200 - Motorcycle maintenance services  
50116100 - Electrical-system repair services  
50116200 - Repair and maintenance services of vehicle brakes and brake parts  
50116300 - Repair and maintenance services of vehicle gearboxes  
50116400 - Repair and maintenance services of vehicle transmissions  
50116500 - Tyre repair services, including fitting and balancing  
50116510 - Tyre-remoulding services  
50116600 - Repair and maintenance services of starter motors  
50118100 - Breakdown and recovery services for cars  
50118110 - Vehicle towing-away services  
50118200 - Breakdown and recovery services for commercial vehicles

**Type of the contracting authority (in case of a notice published by a contracting authority):**

Ministry or any other national or federal authority.

**Main activity:**

In case of a notice published by a contracting authority.

**Authority:**

Ministry or any other national or federal authority, including their regional or local sub-divisions.

**Activity:**

Defence.

**The contracting authority is purchasing on behalf of other contracting authorities:**

No.

**Type of contract:**

Services.

**Short description:**

1. The Authority seeks information relating to Roadside Repair & Recovery; the provision of a roadside repair and recovery service to MOD owned and registered vehicles. A full service must be available 24 hours a day, for 365 days of the year (366 in the event of a Leap Year). The service must be available in the United Kingdom (includes Scottish Islands, and Northern Ireland), Europe and extends to Morocco in North Africa.

2. This Prior Information Notice (PIN) is intended to notify Industry of the Authority's request for suppliers to express interest in participating in a Request for Information (RFI) relating to the Authority Risk Register. This will allow the Authority to obtain feedback on the Risk Register. Should suppliers express interest in participating in this exercise, the Authority Risk Register and corresponding RFI will be issued to suppliers with a specific response period timeframe – **please see Section 3 below for further details.**

**Object:**

3. The purpose of this notice is to:
  - a. Request that Industry express interest in participating in a Request for Information that will assist MOD with developing its Risk Register. The Authority Risk Register and corresponding RFI will be issued to suppliers who express interest in participating in this exercise.
  - b. **Should you wish to participate in the Risk Register RFI exercise, please express interest by sending an email to the following email address by NLT 17:00 on Wednesday 22 May 24: [army-comrcl-complex-proc-mailbox@mod.gov.uk](mailto:army-comrcl-complex-proc-mailbox@mod.gov.uk).**
  - c. The Authority Risk Register and corresponding RFI document will be issued to Suppliers who have expressed an interest in participating in the Risk Register RFI exercise on Thursday 23 May 2024.
  - d. Please see below key dates for this exercise:

DATE	ACTIVITY
15 May 24	Authority to issue PIN
22 May 24	PIN Closing Date/Expression of Interest in participating in RFI due
23 May 24	Authority to issue RFI to Suppliers who have expressed interest in response to PIN
23 May 24	Clarification Period
13:00 GMT 30 May 24	Clarification Period Closes
13:00 GMT 07 June 24	RFI Responses Due
10 June 24	Authority review of RFI responses commences.

**Background:**

4. The Authority would like to notify the market of a potential upcoming requirement and hear from suppliers to assist with the development of a Risk Register by obtaining contributions from Industry.
5. This requirement is for the provision of a roadside repair and recovery service to MOD owned and registered vehicles, ranging from cars, motorcycles, light commercial vehicles and trailers through to heavy commercial vehicles. Armoured and tracked vehicles are also included up to a maximum gross weight of 44 tonnes (44,000kg).

The National Roadside Repair & Recovery contract does not require assistance to the following:

- Leased vehicles,
- Spot Hired vehicles,
- Private Vehicles,
- No support to be provided in an Operational environment,
- No off-road recovery, except where a vehicle has left the public highway as the result of a road traffic collision,
- Whilst the Contractor must be competent in dealing with vehicles carrying sensitive loads (fuel, ammunition etc.), where the load must be removed before the vehicle can be recovered, the responsibility for the safety, security and onward movement of vehicle loads remains with the carrier (MOD Unit).
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**Single Statement of User Need:**

6. The Single Statement of Need (SSON) for the project is:

“The Authority requires a 24 hour per day, 365 days per year, roadside repair and recovery service available in the United Kingdom, Europe, and North Africa for MOD owned and registered vehicles.”

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7. MOD will not be liable for any costs incurred by any parties who respond to this notice. The MOD has no obligation to continue with this requirement following this Early Market Engagement, and if potential suppliers choose to act on any answers and/or information they receive from the event, it is entirely at their own cost and risk.
8. This PIN is not a means to submit a formal Expression of Interest. Any resulting requirement will be conducted competitively and may be subject to the EU Public Procurement Regulations/respective advertising action.
9. You must not take this announcement to mean confirmation that MOD shall award a contract for this requirement. The MOD is publishing this announcement without any commitment to issue a tender or place a contract. Accordingly, any expenditure, work or effort undertaken before contract award is a matter solely for the commercial

judgement of potential suppliers. Announcements may also be published on Defence Contract Online, Contracts Finder or the Official Journal of the European Union (OJEU), as appropriate.

**Additional information: (if applicable)**

10. The Contracting Authority intends to use an e-Tendering system in this procurement exercise, please visit [www.contracts.mod.uk](http://www.contracts.mod.uk) for full details and to register your interest in this procurement.

**THE AUTHORITY INVITES RESPONSES TO A REQUEST FOR INFORMATION (RFI), WHICH WILL BE PROVIDED TO SUPPLIERS WHO RESPOND TO THIS PIN AND EXPRESS INTEREST IN PARTICIPATING IN THE RFI EXERCISE. FULL DETAILS OF HOW TO EXPRESS INTEREST IN PARTICIPATING IN THE RFI CAN BE FOUND AT SECTION 3 ABOVE.**

11. Please note the following:

- This RFI will assist the Authority to refine any future requirements.
- We reserve the right not to proceed with this procurement. Nothing shall constitute a commitment to instigating a formal procurement process.
- Any and all costs associated with the production of such a response either to an RFI or any resultant competition must be borne by the Supplier. The Authority will not contribute in any way to meeting production costs of any response.
- No down-selection of Potential Providers will take place as a consequence of any responses or interactions relating to this RFI.
- The Authority expect that all responses to this RFI will be provided by Potential Providers in good faith to the best of their ability in the light of information available at the time of their response.
- No information provided by a Potential Provider in response to this RFI will be carried forward, used or acknowledged in any way for the purpose of evaluating the Potential Provider, in any subsequent formal procurement process that may take place.
- Should a Potential Provider fail to respond to this Questionnaire, it will not affect any further participation in any possible future procurement for this capability.