

Schedule 1 – Schedule of Requirements

SCHEDULE OF REQUIREMENTS FOR SUPPORTING SCHOOLS IN DISADVANTAGED AREAS

Deliverables									
Item Number	MOD Stock Reference No.	Part No. (where applicable)	Specification	Consignee Address Code (full address is detailed in DEFFORM 96)	Packaging Requirements inc. PPQ and DofQ (as detailed in DEFFORM 96)	Delivery Date	Total Qty	Firm Price (£) Ex VAT	
								Per Item	Total inc. packaging (and delivery if specified in the Purchase Order)
1			Workshop Planning phase (bespoke activity design, challenge mat printing)			[Redacted]	1		[Redacted – Commercially Sensitive]
2			Delivery Days 1-2			[Redacted]	1		[Redacted – Commercially Sensitive]
3			Delivery Days 3-6			[Redacted]	1		[Redacted – Commercially Sensitive]
4			Delivery Days 7-10			[Redacted]	1		[Redacted – Commercially Sensitive]
5			Evaluation Report and Administrative Support			[Redacted]	1		[Redacted – Commercially Sensitive]
								Total Firm Price	[Redacted – Commercially Sensitive]

Schedule 2 – Statement of Requirement

Document attached separately to this ITT.

DEFFORM 532
Personal Data Particulars

DEFFORM 532
 Edn 10/19

This Form forms part of the Contract and must be completed and attached to each Contract containing DEFCON 532B.

Data Controller	The Data Controller is the Secretary of State for Defence (the Authority). The Personal Data will be provided by: [Redacted]
Data Processor	The Data Processor is the Contractor. The Personal Data will be processed at: [Redacted]
Data Subjects	The Personal Data to be processed under the Contract concern the following Data Subjects or categories of Data Subjects: NA
Categories of Data	The Personal Data to be processed under the Contract concern the following categories of data: NA
Special Categories of data (if appropriate)	The Personal Data to be processed under the Contract concern the following Special Categories of data: <i>[A Special Category of Personal Data is anything that reveals racial or ethnic origin, political opinions, religious or philosophical beliefs, trade union membership, sex life or sexual orientation or genetic or biometric data]</i> NA
Subject matter of the processing	The processing activities to be performed under the contract are as follows: [Redacted]
Nature and the purposes of the Processing	The Personal Data to be processed under the Contract will be processed as follows: NA
Technical and organisational measures	The following technical and organisational measures to safeguard the Personal Data are required for the performance of this Contract: NA - [Redacted]
Instructions for disposal of Personal Data	The disposal instructions for the Personal Data to be processed under the Contract are as follows

	(where Disposal Instructions are available at the commencement of Contract): NA
Date from which Personal Data is to be processed	Where the date from which the Personal Data will be processed is different from the Contract commencement date this should be specified here: NA

The capitalised terms used in this form shall have the same meanings as in the General Data Protection Regulations.

DEFFORM 111

Appendix - Addresses and Other Information

1. Commercial Officer

Name: [Redacted]

Address: Defence Nuclear Organisation, MOD Abbey Wood, Bristol, BS34 8JH

Email: [Redacted]

2. Project Manager, Equipment Support Manager or PT Leader (from whom technical information is available)

Name: [Redacted]

Address: Defence Nuclear Organisation, MOD Abbey Wood, Bristol, BS34 8JH

Email: [Redacted]

3. Packaging Design Authority Organisation & point of contact:

N/A

(Where no address is shown please contact the Project Team in Box 2)

☎☎ N/A

4. (a) Supply / Support Management Branch or Order Manager:

Branch/Name: N/A

☎☎ N/A

(b) U.I.N. N/A

5. Drawings/Specifications are available from N/A

6. Intentionally Blank

7. Quality Assurance Representative: N/A

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

8. **AQAPS** and **DEF STANs** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.diif.r.mil.uk/> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed].

9. Consignment Instructions The items are to be consigned as follows: N/A

10. Transport. The appropriate Ministry of Defence Transport Offices are:

A. DSCOM, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH

Air Freight Centre

IMPORTS ☎☎ 030 679 81113 / 81114 Fax 0117 913 8943

EXPORTS ☎☎ 030 679 81113 / 81114 Fax 0117 913 8943

Surface Freight Centre

IMPORTS ☎☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS ☎☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

B. JSCS

JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)

JSCS Fax No. 01869 256837

www.freightcollection.com

11. The Invoice Paying Authority

Ministry of Defence, DBS Finance, Walker House, Exchange Flags Liverpool, L2 3YL

☎☎ 0151-242-2000 Fax: 0151-242-2809

Website is: <https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

12. Forms and Documentation are available through *:

Ministry of Defence, Forms and Pubs Commodity Management PO Box 2, Building C16, C Site, Lower Arncott, Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

Applications via fax or email: Leidos-FormsPublications@teamleidos.mod.uk

*** NOTE**

1. Many DEFCONs and DEFFORMs can be obtained from the MOD Internet Site:

<https://www.kid.mod.uk/maincontent/business/commercial/index.htm>

2. If the required forms or documentation are not available on the MOD Internet site requests should be submitted through the Commercial Officer named in Section 1.