



Crown
Commercial
Service

**Technology Products 2 Agreement RM3733
Framework Schedule 4 - Annex 1**

Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

Customer details
Customer organisation name Defence Equipment and Support
Billing address Payment to be made via CP&F
Customer representative name REDACTED
Customer representative contact details REDACTED
Supplier details
Supplier name Comparex UK Ltd
Supplier address REDACTED
Supplier representative name REDACTED
Supplier representative contact details REDACTED
Order reference number REDACTED



Section B Overview of the requirement

Framework Lot under which this Order is being placed

Tick one box below as applicable

- | | |
|---|-------------------------------------|
| 1. HARDWARE | <input type="checkbox"/> |
| 2. SOFTWARE | <input checked="" type="checkbox"/> |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS | <input type="checkbox"/> |
| 4. INFORMATION ASSURED PRODUCTS | <input type="checkbox"/> |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/> |

Customer project reference

CCTS19A14

Call Off Commencement Date

30/04/2019

Call Off Contract Period (Term)

Two (2) years. Commencing on 30th April 2019 and expiring on 29th April 2021.
There are no options to extend beyond this initial term.

Specific Standards or compliance requirements

The specification for this requirement is outlined within the Appendix B – Statement of Requirements. The Customer's populated Schedule 5 in line with GDPR can be found under Annex A - Call-Off Schedule 5 Schedule of Processing, Personal Data and Data Subjects. By signing this Contract the Supplier has accepted the Customer's completed Annex A



Section C Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

Goods and/or Services

THE REQUIREMENT

Comparex UK Ltd was asked to price for the renewal of Windows VDA licenses. The renewal period will be for Two (2) years, commencing on 30th April 2019 and expiring on 29th April 2021. There are no options to extend the Contract beyond this period.

The Authority would not accept any equivalent or alternative products.

Item No.	Product	Term	Quantity
1	Windows Virtual Desktop Access	Two (2) Years.	847

The licences are bought in units which equate to months.

The full two (2) years' worth of units would equate to a total of 20,328 units.

Comparex UK Ltd must ensure that the transition into the new contract has no impact on the operational business of the authority.

KEY MILESTONES AND DELIVERABLES

The following Contract milestones/deliverables shall apply:

Milestone/Deliverable	Description	Timeframe or Delivery Date
1	Signed Contract Agreement	Within one (1) working day of Contract Award
2	Delivery of licences to site	Within ten (10) working days of Contract Award

SERVICE LEVELS AND PERFORMANCE

THE AUTHORITY WILL MEASURE THE QUALITY OF THE SUPPLIER'S DELIVERY BY:

KPI/SLA	Service Area	KPI/SLA description	Target
1	Quality	All goods to be securely packaged and delivered free from damage on delivery.	100%
2	Delivery Timescales	Delivery of all equipment in accordance with the agreed delivery schedule and complete by the required delivery date.	98%



Where Comparex UK Ltd fails these KPIs, the Authority will, in the first instance, seek a mutually agreeable resolution with the Supplier in line with the terms and conditions of the Commercial Agreement. However, if this is not possible, the Authority reserves the right to cancel the agreement and seek alternative supply from the next ranked potential provider identified during the procurement event.

Warranty Period, if applicable
Not Applicable.

Location/Site(s) for Delivery
REDACTED



Dates for Delivery of the Goods and/or the Services

30/04/2019

Software

Supplier Software

Not Applicable

Third Party Software

Not Applicable

Maintenance Agreement

Not Applicable

Additional Clauses (see Annex 3 of Framework Schedule 4)

Alternative Clauses

Additional Clauses

Optional Clauses

Scots Law
Or

A: Termed Delivery – Goods

C: Due Diligence

Northern Ireland Law

B: Complex Delivery – Solutions
(includes Termed Delivery – Goods)

D: Call Off Guarantee

Non-Crown Bodies

**NB Both of the above options
require an Implementation Plan
which should be appended to this
Order Form**

E: NHS Coding
Requirements

Non-FOIA Public
Bodies

F: Continuous Improvement
& Benchmarking

G: Customer Premises

H: Customer Property

I: MOD Additional Clauses

Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)

Not Applicable.

Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)

£167,229.44 (excluding VAT)

Is a Financed Purchase Agreement being used?

Estimated Year 1 Call Off Contract Charges (£)

£83,649.72 (excluding VAT)



Section D Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

Commercially Sensitive information

REDACTED

Total contract value

£167,229.44 (excluding VAT)

REDACTED



Section E Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

SIGNATURES

For and on behalf of the Supplier

Name	REDACTED
Job role/title	REDACTED
Signature	REDACTED
Date	REDACTED

For and on behalf of the Customer

Name	REDACTED
Job role/title	REDACTED
Signature	REDACTED
Date	REDACTED



ANNEX A - CALL-OFF SCHEDULE 5	
Description	Details
Subject matter of the processing	REDACTED
Duration of the processing	REDACTED
Nature and purposes of the processing	REDACTED
Type of Personal Data	REDACTED
Categories of Data Subject	REDACTED
Plan for return or destruction of the data once the processing is complete UNLESS requirement under union or member state law to preserve that type of data	REDACTED