Dunne Consulting Ltd

REDACTED

FAO: Sandie Dunne

10th November 2021

**Contract Award Notice – Specification Reference NHLA.NAT.315**

Thank you for your application, received on 08th October 2021, for the provision of NHSLA.NAT.315 RMFIP Adviser/Mobiliser.

1. We are pleased to confirm that your application has been successful, and you have been awarded a contract for: NHSLA.NAT.315 RMFIP Adviser/Mobiliser.
2. The award criteria for this contract were detailed in the Specification document shared via email on 30 September 2021. The technical / quality element received 64/80, with the price element 20/20. The overall score you obtained against the award criteria for your written bid was 84 out of a maximum of 100.
3. The contract is awarded based on the costings and day rates submitted in your response, up to a total price of £18,000 (excluding VAT). Please see ***Appendix A Contract Detail***for a full breakdown. Travel and accommodation expenses are not payable separately under this specification.
4. The contract period for this specification is 17th November to 31st March 2022.
5. The contract will come into existence once the Academy receives your signed agreement confirming acceptance and availability to proceed with the work detailed within specification NHSLA.NAT.315 RMRFIP Adviser/Mobiliser and your associated bidder response. Please forward this to [Faculty@leadershipacademy.nhs.uk](mailto:Faculty@leadershipacademy.nhs.uk) by return.
6. Once in receipt of your confirmed acceptance, the Academy will allocate this work to your Faculty Framework Contract and associated terms (NHS/SoEPS/18.412) and connect you with the commissioning team to enable the work to progress.

A purchase order, to inform your usual invoicing process, will be requested by the commissioning team and notified to you. Once in place, the PO confirms the conclusion of the contractual process.

Thank you for your interest in the Academy and we look forward to working with you on this contract.

Signed for and on behalf of **NHS Trust Development Authority**, as part of NHS England and NHS Improvement:

|  |  |
| --- | --- |
| **Signature** |  |

By signing, you are indicating your agreement of the detail laid out within the Contract Award Notice and Appendix A (Contract Detail); and confirming your availability to proceed with the work awarded under specification NHSLA.NAT 315.

Signed for and on behalf of **Dunne Consulting Ltd:**

|  |  |
| --- | --- |
| **Signature** |  |

**APPENDIX A: CONTRACT DETAIL**

**Dunne Consulting Ltd**

**NHLA.NAT.315**

Contract Terms: Faculty Framework NHS/SoEPS/18.412

Contract Date: 17 November to 31st March 2021

1. **Summary Programme Information**

**Award of two RMFIP Adviser/Mobiliser roles which includes**

* Facilitation of a Development Day
* Facilitation of a Mobilization Event
* Provision of support materials

**2. Contract Pricing Detail**

Full costing details submitted and accepted under this specification and award are as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Adviser/Mobiliser 1** |  | |  |  |
| **ITEM** | **DAYS** | | **Day Rate (£)** | **Line total (£)** |
| Facilitation of a Development Day for all active faculty within 2021/22 (one further proposed in 2022/23) | 0.5 | days prep. | £1,500.00 | £750.00 |
| 1.0 | days delivery | £1,500.00 | £1,500.00 |
| Facilitation of a Mobilisation event for active faculty (1 day event) repeated twice if necessary, during 2021/22) | 0.5 | up to 0.5 days prep. | £1,500.00 | £750.00 |
| 1.0 | up to 1 day delivery | £1,500.00 | £1,500.00 |
| Provide supporting materials (e.g., facilitator guides, slide decks, handbooks/guides etc.) | 3.0 | up to 3 days | £1,500.00 | £4,500.00 |
| **TOTALS** | **6.0** | **Days** |  | **£9,000.00** |
|  |  | |  |  |
|  |  | |  |  |
| **Adviser/Mobiliser 2** |  | |  |  |
| **ITEM** | **DAYS** | | **Day Rate (£)** | **Line total (£)** |
| Facilitation of a Development Day for all active faculty within 2021/22 (one further proposed in 2022/23) | 0.5 | days prep. | £1,500.00 | £750.00 |
| 1.0 | days delivery | £1,500.00 | £1,500.00 |
| Facilitation of a Mobilisation event for active faculty (1 day event) repeated twice if necessary, during 2021/22) | 0.5 | up to 0.5 days prep. | £1,500.00 | £750.00 |
| 1.0 | up to 1 day delivery | £1,500.00 | £1,500.00 |
| Provide supporting materials (e.g., facilitator guides, slide decks, handbooks/guides etc.) | 3.0 | up to 3 days | £1,500.00 | £4,500.00 |
| **TOTALS** | **6.0** | **Days** |  | **£9,000.00** |

*Additional Notes:*

1. *All prices above exclude VAT at the prevailing rate, where applicable*
2. *Expenses are not payable under this specification*
3. *Full breakdown and phasing of days and associated rates are contained within the associated bid response from Dunne Consulting Ltd:*

