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# **RM6187 Framework Schedule 6 (Order Form and Call-Off Schedules)**

## Order Form

CALL-OFF REFERENCE: CCCC23A02

THE BUYER: Cabinet Office

BUYER ADDRESS **REDACTED TEXT under FOIA Section 40, Personal Information**

THE SUPPLIER: Korn Ferry (UK) Limited

SUPPLIER ADDRESS: **REDACTED TEXT under FOIA Section 40, Personal Information**

REGISTRATION NUMBER:00763575

DUNS NUMBER: 211578638

### Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables and dated 10th January 2024.

It’s issued under the Framework Contract with the reference number RM6187 for the Provision of Annual Benchmark Report.

CALL-OFF LOT: Lot 5 HR

Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can be used. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187
3. The following Schedules in equal order of precedence:

### Joint Schedules for RM6187 Management Consultancy Framework Three

* + Joint Schedule 1 (Definitions)
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data)

### Call-Off Schedules

* + Call-Off Schedule 5 (Pricing Details)
  + Call-Off Schedule 16 (Benchmarking)
  + Call-Off Schedule 20 (Call-Off Specification)

1. CCS Core Terms
2. Joint Schedule 5 (Corporate Social Responsibility)
3. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above**.**

### Security

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

### Call-off special terms

* 1. Not applicable

**Call-off start date:**  15th January 2024

**Call-off expiry date:**  29th March 2024

**Call-off initial period:**  Three (3) months

**Extension option:** One (1) period of twelve (12) months

**CALL OFF EXTENSION PERION**

There is a one (1) year option to extend up to 31st March 2025 subject to further budgetary approval.

### Call-off deliverables:

See details in Call-Off Schedule 20 (Call-Off Specification)

### Maximum liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first 3 months are:

**REDACTED TEXT under FOIA Section 43, Commercial Interests**

### Call-off charges

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

* Specific Change in Law
* Benchmarking using Call-Off Schedule 16 (Benchmarking)

### Reimbursable expenses

Recoverable as stated in Framework Schedule 3 (Framework Prices) paragraph 4.

### Payment method

BACs payment

### Buyer’s invoice address

1. **REDACTED TEXT under FOIA Section 43, Commercial Interests**
2. Invoices should be submitted electronically:
3. **REDACTED TEXT under FOIA Section 43, Commercial Interests**

### FINANCIAL TRANSPARENCY OBJECTIVES

The Financial Transparency Objectives do not apply to this Call-Off Contract.

**Buyer’s authorised representative**

**REDACTED TEXT under FOIA Section 40, Personal Information**

### Buyer’s security policy

Cabinet Office Security Policy Framework <https://www.gov.uk/government/publications/security-policy-framework/hmg-security-policy-framework>

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### Supplier’s authorised representative

**REDACTED TEXT under FOIA Section 40, Personal Information**

### Supplier’s contract manager

**REDACTED TEXT under FOIA Section 40, Personal Information**

### Progress report frequency

Monthly

### Progress meeting frequency

Monthly

**Key staff**

**REDACTED TEXT under FOIA Section 40, Personal Information**

### Key subcontractor(s)

N/A

### Commercially sensitive information

Not applicable

### Service credits

Not applicable

### Additional insurances

Not applicable

### Guarantee

Not applicable

### Buyer’s environmental and social value policy

### Cabinet Office Sustainability & Environmental Policy [May 2022] <https://intranet.cabinetoffice.gov.uk/task/sustainable-development/>

### Social value commitment

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]

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### Formation of call off contract

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

**For and on behalf of the Supplier**:

Signature: **REDACTED TEXT under FOIA Section 40, Personal Information**

Name: **REDACTED TEXT under FOIA Section 40, Personal Information**

Date:

**For and on behalf of the Buyer**:

Signature: **REDACTED TEXT under FOIA Section 40, Personal Information**

Name: **REDACTED TEXT under FOIA Section 40, Personal Information**

Date: