



Schedule 7B

**Order Form for Competed Goods and Services- Mini Competition**

**Call-Off Contract under the HealthTrust Europe LLP Framework Agreement for the Enterprise Level Information Communication Technology (ICT) Digital Technology Solutions 2023 (ComIT 3 – Complete IT 3) (reference number: 2023/S 000-007857) dated 2<sup>nd</sup> January 2024.**

<b>The Authority</b>	<i><b>DEPARTMENT FOR ENVIRONMENT, FOOD AND RURAL AFFAIRS, 2 Marsham Street, London, SW1P 3EB Seacole Building 2 Marsham Street London SW1P 4DF</b></i>
<b>The Supplier</b>	<i><b>Computacenter (UK) Limited with company number 01584718, whose registered office is at Hatfield Business Park, Hatfield Avenue, Hatfield, AL10 9TW, United Kingdom.</b></i>
<b>HealthTrust Europe Contract Reference</b>	

The Supplier and the Authority hereby agree as follows:

1. The Authority wishes to enter into a Contract in respect of the Services pursuant to the framework agreement between Health Trust Europe LLP and Supplier dated 2<sup>nd</sup> January 2024 (the “**Framework Agreement**”).
2. The Contract incorporates, and the Supplier agrees to abide by, the following documents:
  - (a) The Specification of the Authority’s requirements as appended at Appendix 1 overleaf;
  - (b) the Contract Price, as appended at Appendix 2 overleaf; and
  - (c) the Call-Off Terms and Conditions set out at Appendix A to the Framework Agreement (including the front page and all Schedules thereto).
3. Where the Call-Off Terms and Conditions set out at **Error! Reference source not found.** of Appendix A to the Framework Agreement apply, the Authority acknowledges and agrees to the HealthTrust Europe Key Provisions, in particular as stated below for the avoidance of doubt:
  - (a) The Authority acknowledges and agrees that the Supplier is subject to an activity based income (ABI) management charge in relation to any Orders placed by the Authority under the Framework Agreement.

- (b) The Authority and the Supplier agree that (in addition to the Authority's right to enforce the Contract) HealthTrust Europe may enforce any term of the Contract as principal in respect of ABI and Management Information and as agent on behalf of the Authority in respect of all other terms.

## **Annex 1 - Standard Terms**

### **1 Commencement Date and Term**

1.1 The Commencement Date of this Contract shall be **4<sup>th</sup> August 2025**.

1.2 The Term of this Contract shall be **12 months** from the Commencement Date and may be extended in accordance with Clause 15.2 of Schedule 2 of these Call-off Terms and Conditions provided that the duration of this Contract shall be no longer than **12 months** in total.

### **2 Payment Terms**

2.1 The payment profile for this Contract shall be **upfront payments for the duration of the 12 months contract**.

### **3 Termination**

3.1 The Participating Authority may not terminate this Contract without cause.

### **4 Locations**

The Services shall be provided, and Goods delivered by the Supplier at the Premises and Locations listed below:

[REDACTED]

### **5 Contract Management**

The Contract Managers at the commencement of this Contract are:

5.1 For the Participating Authority: Carole Costello, IT Finance Lead.

5.2 For the Supplier: Anthony Robins, Account Manager, Computacenter.

### **6 Notices**

Notices served under this Contract are to be delivered to:

(a) For the Participating Authority: [REDACTED]

(b) For the Supplier: [REDACTED]

7 In this Contract, unless the context otherwise requires, all capitalised words and expressions shall have the meanings ascribed to them by the Framework Agreement and/or Call-Off Terms and Conditions.

8 The following Annexes are incorporated within this Contract:

Annex 1	Standard Terms
---------	----------------

9 The following Appendices are incorporated within this Contract:

Appendix 1	Participating Authority Specification
Appendix 2	Contract Price
Appendix 3	Change Control Process
Appendix 12	Social Value
Appendix 13	Data Protection Protocol Form

Signed by the authorised representative of THE PARTICIPATING AUTHORITY

Name:		Buyer	
Position:			

AND

Full Name:

Signed by the authorised representative of THE SUPPLIER

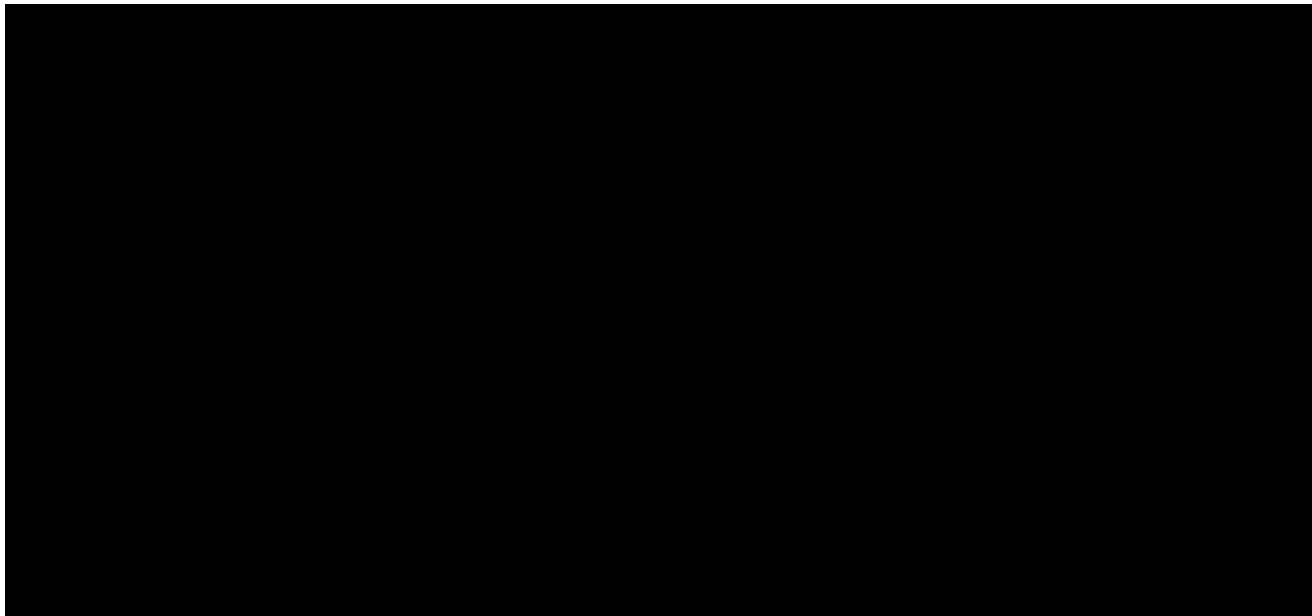
Job title/Role:

Name:		Date Signed: Supplier	DocuSigned by: F722D3524ACA423...
Position:		Date:	30 July 2025   08:08 BST

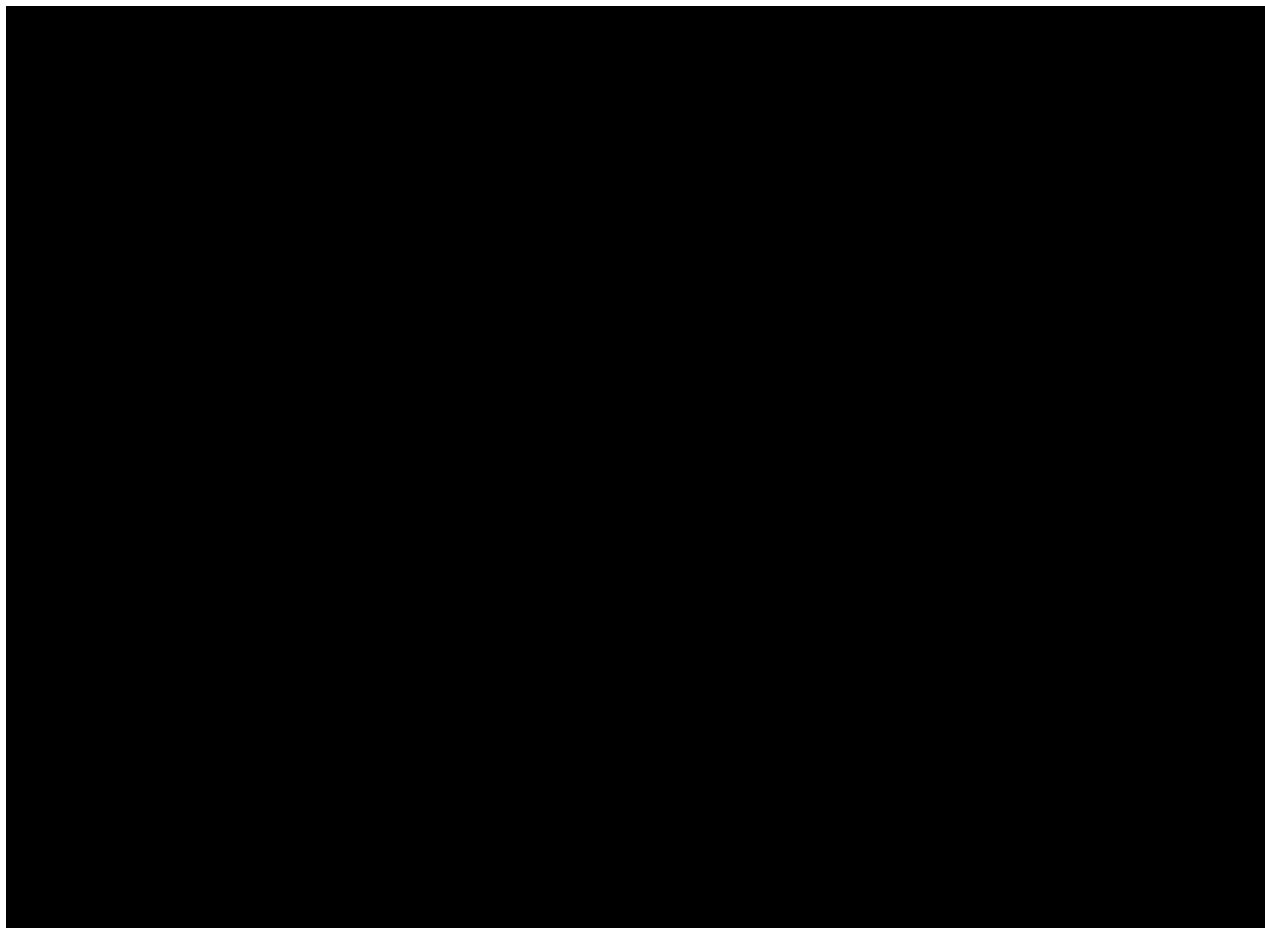
**Appendix 1**  
**Authority Specification**

**Provide licences for the following:**

Licences for 12 months for 2 x i4 VMware hosts



**Appendix 2**  
**Contract Price**



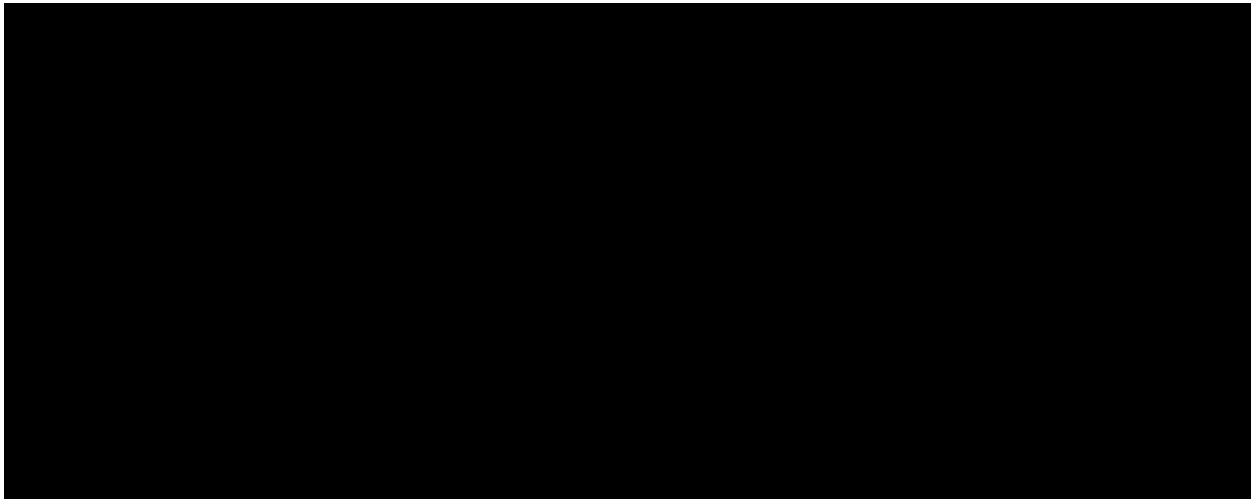
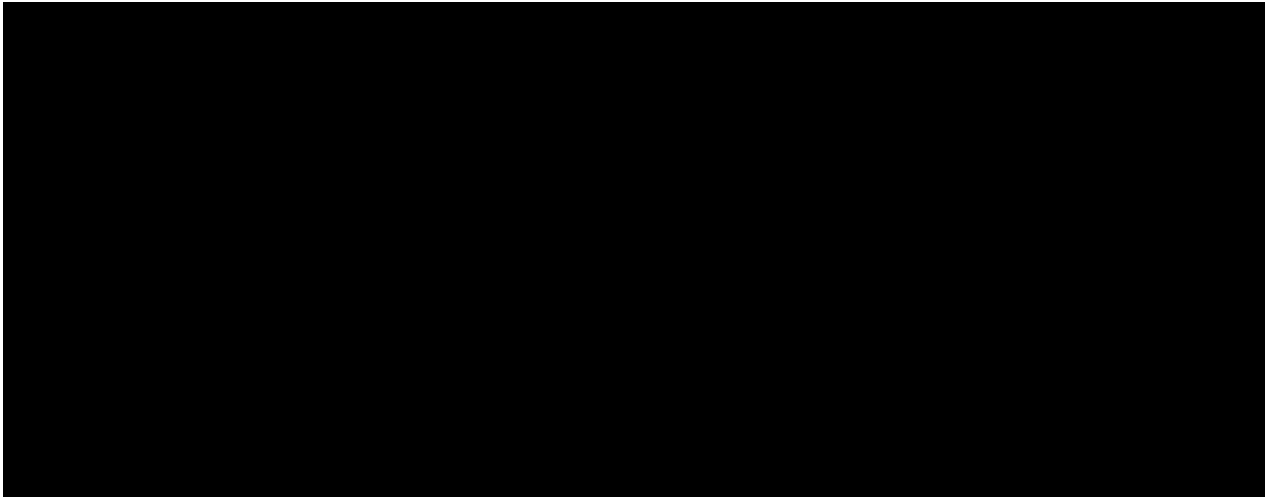


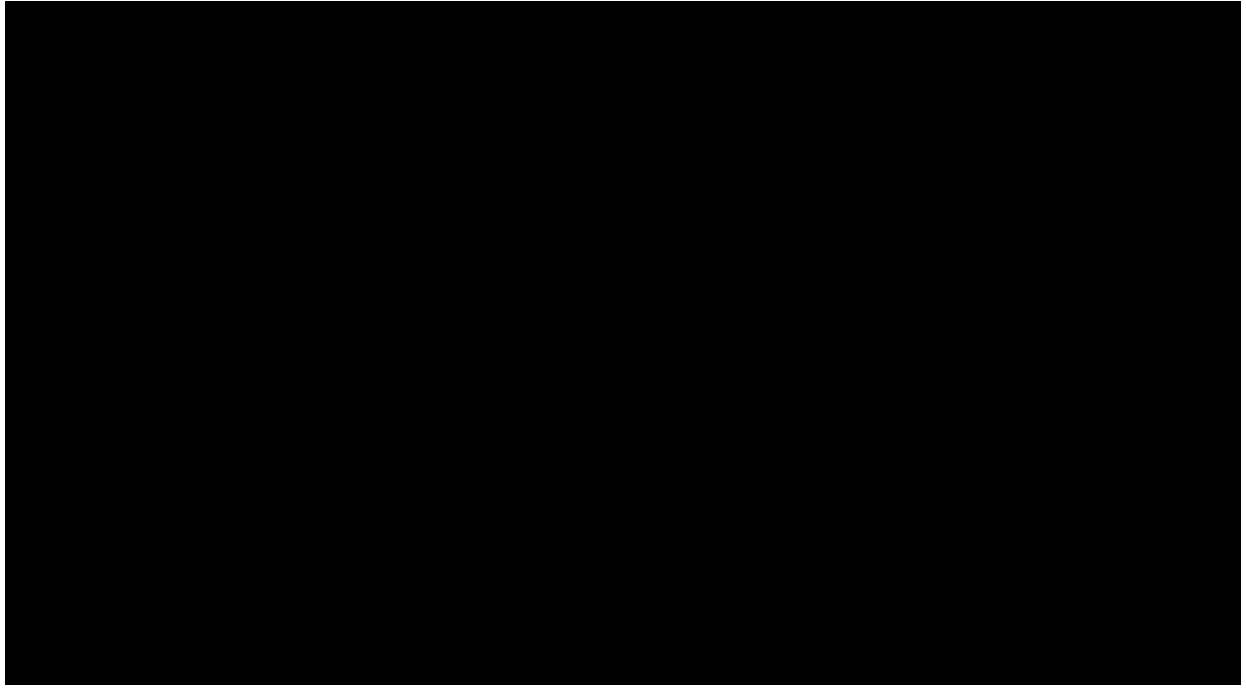
**Appendix 3**  
**Change Control Process**

**The Parties shall deal with Contract Change as follows:**

- a) either Party may request a Contract Change which they shall initiate by issuing a Contract Change Note (CCN);**
- b) unless this Agreement otherwise requires, the Supplier shall assess and document the potential impact of a proposed Contract Change before the Contract Change can be either Approved or implemented;**
- c) the Authority shall have the right to request amendments to a Change Request;**
- d) Approve it or reject it in the manner;**
- e) save as otherwise provided in this Agreement, no proposed Contract Change shall be implemented by the Supplier until a Change Authorisation Note has been signed.**

Appendix 12  
Social Value





**Appendix 13**

**DATA PROTECTION PROTOCOL**

**Table A – Processing, Personal Data and Data Subjects**

This Table A shall be completed by the Authority, who may take account of the view of the Supplier, however the final decision as to the content of this Table A shall be with the Authority at its absolute discretion.

**Table A – Processing, Personal Data and Data Subjects**

Description	Details
Subject matter of the Processing	Customer name Email addresses
Duration of the Processing	Start & end date of the contract
Nature and purposes of the Processing	Details required to make sure the licence keys can be sent to the relevant person
Type of Personal Data	email address, name
Categories of Data Subject	Customer



<p>Plan for return and destruction of the data once the Processing is complete UNLESS requirement under union or member state law to preserve that type of data</p>	<p>Retained on standard Computacenter systems and will not be deleted at contract end. Data retained as per Computacenter data retention rules</p>
---	--