



Department for Transport

REDACTED

Cenex
Holywell Building, Holywell Park, Ashby Road,
Loughborough
LE11 3UZ

via email: REDACTED

REDACTED

Department for Transport
Great Minster House
33 Horseferry Road
London
SW1P 4DR

REDACTED

Web Site: www.dft.gov.uk

Ref: TETI10131

21st October 2022

TETI10131: The Provision of a Technical Audit of Domestic and Non-Domestic Chargepoint and Infrastructure Installations

This letter confirms that there were no legal proceedings brought against the decision of the proposed award of this contract.

1. On behalf of the Secretary of State for Transport, the documents listed below form a binding contract between you and this Department.
 - (i) The publication of our Invitation to Tender, forming the request for proposal which closed on 3rd October 2022.
 - (ii) Heat Networks and Electricity Generation Assets DPS RM3824 terms and conditions as set out in the Invitation to Tender
 - (iii) Your proposal and documents submitted in response to our Invitation to Tender which closed 3rd October 2022.
2. The contract will commence on 1st November 2022, ending on 30th April 2023.
3. The maximum contract value is **£250 000** ex VAT. The fixed price for overheads of the contract is **£87 800** ex VAT, with the remaining **£162 200** ex VAT available for the call off element. This amount is not to be exceeded without the Department's prior permission in writing.
4. You will be issued with an official Purchase Order Number. This replaces any existing payment arrangements you may have made. Invoices must quote the correct Purchase Order Number and should be submitted as directed in the Purchase Order to:

Accounts Payable,
DfT Shared Service Centre,
5 Sandringham Park,
Swansea Vale, Swansea, SA7 0EA.

Or via email to [SSa.invoice@sharedservicesarvato.co.uk](mailto:ssa.invoice@sharedservicesarvato.co.uk)

Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

5. Please confirm your acceptance of the contents and return to REDACTED
6. You may contact the contract manager REDACTED, to discuss any matters relating to the contract.

Yours sincerely

REDACTED

Commercial Relationship Advisor

by authority of the Secretary of State for Transport

For and on behalf of the Supplier:

Name and Title: REDACTED

Signature: x REDACTED

Date: 25/10/2022

For and on behalf of the Customer:

Name and Title: REDACTED

Signature: x REDACTED

Date: 21/10/2022