



Ministry of Housing,
Communities &
Local Government

<REDACTED>

Director
Rightmove Group Limited
2 Caldecotte Lake Business Park
Caldecotte Lake Drive
Caldecotte
Milton Keynes
MK7 8LE

25 November 2020

Contract Number: CPD4121135

CONTRACT AWARD LETTER

CONTRACT FOR DELIVERY OF HOUSING MARKET INDICATORS COVERING ENGLAND, ENGLISH REGIONS AND LOCAL AUTHORITIES

1. The documents listed below form a binding contract (the "Contract") between Rightmove Group Limited with offices at 2 Caldecotte Lake Business Park, Caldecotte Lake Drive, Caldecotte, Milton Keynes, MK7 8LE (the "Supplier") and the Secretary of State for the Ministry of Housing, Communities and Local Government ("MHCLG"):
 - i. this Contract Award Letter;
 - ii. the Specification (Annex A);
 - iii. the Contract Terms and Conditions (Annex B);
 - iv. the Price Schedule (Annex C) - REDACTED
 - v. the Supplier's Tender (Annex D) - REDACTED
2. In the event of conflict between any of the documents forming the Contract, the conflict shall be resolved by giving precedence to the documents in the order set out above.
3. In consideration of the full and proper performance by the Supplier of this Contract and subject to the other terms of this Contract, MHCLG shall pay the prices, rates and expenses specified in the Price Schedule (Annex C).

Contract Term

4. Subject to any termination provisions within the Contract, the initial term of the Contract shall commence on **16 November 2020** (the "Effective Date") and shall terminate on **31 March 2021**. MHCLG reserves the right to extend the term of the Contract by up to 3 months by giving the Supplier not less than 1 month's written notice. MHCLG cannot guarantee any extension.



Prices and Invoicing

5. The firm *price* for the initial term of the Contract is **£30,000** (exclusive of Value Added Tax (VAT)). The firm price for the extended term of the Contract (if applied) is **£18,000** (exclusive of VAT). Therefore, the maximum contract value, including any extension, will be **£48,000 (exclusive of VAT)**.
6. All invoices are to be submitted to: CP2P Team, MHCLG, 4th Floor, High Trees, Hillfield Road, Hemel Hempstead, HP2 4XN.
7. Invoices must quote MHCLG's contract number and purchase order number (to be confirmed) and an appropriate description. Failure to do so may result in a delay in payment for which MHCLG cannot be held responsible.
8. Invoices must also quote MHCLG's vendor number. If the Supplier has not received a vendor number, the Supplier should complete a SAP7B form (available on request) and send it to MHCLG's Commercial Representative.

Contract Representatives

9. MHCLG's representatives for this Contract are:

Commercial Representative:

<REDACTED>

Senior Procurement Advisor
Ministry of Housing, Communities and Local Government
1st Floor, Fry Building
2 Marsham Street
London
SW1P 4DF

Tel: <REDACTED>. Email: <REDACTED>

Contract Manager:

<REDACTED>

Economic Advisor
Ministry of Housing, Communities and Local Government
4th Floor, Fry Building
2 Marsham Street
London
SW1P 4DF

Tel: <REDACTED>. Email: <REDACTED>



10. The Supplier's representatives for this Contract are:

Commercial Representative:

<REDACTED>
Team Leader – Statistical Team
Rightmove Group Limited
2 Caldecotte Lake Business Park
Caldecotte Lake Drive
Caldecotte
Milton Keynes
MK7 8LE

Email: <REDACTED>

Contract Manager:

<REDACTED>
Account Manager
Rightmove Group Limited
2 Caldecotte Lake Business Park
Caldecotte Lake Drive
Caldecotte
Milton Keynes
MK7 8LE

Tel: <REDACTED> Email: <REDACTED>

11. The Supplier's Key Personnel are as follows:

<REDACTED>



Premises

12. The Premises where the Services are to be performed is as follows:

2 Caldecotte Lake Business Park
Caldecotte Lake Drive
Caldecotte
Milton Keynes
MK7 8LE

Execution

13. The Parties have executed and delivered this Contract as of the Effective Date.

Signed _____

Signed _____

Name _____

Name _____

Position _____

Position _____

Date _____

Date _____

for and on behalf of the
Secretary of State for
Housing, Communities & Local Government

for the Supplier

Please confirm acceptance of this Contract as soon as possible by signing and returning this document to <REDACTED>