Department for Environment Food & Rural Affairs

The European Agricultural Fund for Rural Development: Europe investing in rural areas

NATURAL ENGLAND

Mallard House, Kings Pool, York YO1 7PX

Promar International Ltd
Alpha Buildings
London Road
Nantwich
Cheshire
CW5 7JW

28ᵗʰ April 2021

COMMERCIAL IN CONFIDENCE
Farm and Land Management Advice Framework (contract ecm_61371)

Farm and Land Management Advice Framework Theme:	CS Mid Tier Support and Advice
Mini-Contract Title:	CS Mid Tier Support and Advice for Water and Air Quality 2021
Mini-Contract Reference:	FALMACSFYN006

IT IS AGREED as follows:

As per the mini-tender Request for Quotation, the delivery of CS Mid Tier Support and Advice in the Yorkshire and North East Lot will commence on 4ᵗʰ May 2021. Activities and payment details are summarised below.

Table 1

Activity Type	Delivery Deadline	Funding Source (RDPE or GiA)	No. of Units	Unit Cost (£s exc VAT)	Total Cost (£s exc VAT)
CSF CS Mid-Tier Water and Air Quality Advice and Option Assessment	▮	▮	▮	▮	▮
Grand Total					40,000

The Service Provider shall deliver the Services in accordance with the details specified in the following documents:

1. the mini-tender Request for Quotation dated 29/03/21
2. the mini-tender specification issued in support of the Request for Quotation
3. the mini-tender submission of the Service Provider submitted to Bravo on 12ᵗʰ April 2021
4. the delivery milestones as set out in Annex A to this Work Order.

If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

1. this Work Order (including Annex A).
2. the mini-tender specification issued by Natural England as referred to above.
3. the Framework Agreement.
4. the mini-tender submission of the Service Provider as referred to above.

All other terms and conditions are as per the main framework contract. The final claim should be submitted by 14/09/2020 (within 6 weeks of the mini-contract delivery end date).

Upon receipt of the signed mini contract award letter, an official purchase order will be raised (for the GiA funded element of this mini contract) which must be quoted on all invoices prior to claims submission.
To note the terms and conditions attached with the purchase order are not applicable as the terms and conditions of the main framework contract take precedence.

The offer comprised in the Award Letter shall be deemed to be accepted by the Contractor on receipt by the Customer of the Contractor's notification of acceptance via Bravo within 7 days of the date of the Award Letter.

Yours sincerely

██████████
Senior Category Officer
Defra group Commercial

Annex A: Delivery Milestones

Deadline	Activity
███████	███████████
██████	██████████████████████
██████	████████████████████████████ ██████████████████████████████ ██████
██████	██████████████████████
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Schedule 1: PROCESSING, PERSONAL DATA AND DATA SUBJECTS

1. This Schedule shall be completed by the Authority, who may take account of the view of the Contractor, however the final decision as to the content of this Schedule shall be with the Authority at its absolute discretion.

2. The contact details of the Authority Data Protection Officer are:

   ████████████████████████

3. The contact details of the Contractor Data Protection Officer are:

   ████████████████████████

4. The Contractor shall comply with any further written instructions with respect to processing by the Authority.

5. Any such further instructions shall be incorporated into this Schedule.

Data Processing descriptor	Narrative
Identity of the Controller and Processor	The Parties acknowledge that for the purposes of the Data Protection Legislation, the Authority is the Controller and the Contractor is the Processor in accordance with Clause E2.1.
Subject matter of the processing	The processing is needed in order to ensure that the Processor can effectively deliver the services required by the contract to provide.
Duration of the processing	Duration of the contract
Nature and purposes of the processing	The collection, recording, organisation and storage of information for the purpose of providing advice to named individuals.
Type of Personal Data	Name, address, date of birth, NI number, telephone number, email address.
Categories of Data Subject	Members of the public in the person of farmers who will be the recipients of advice.
Data Processing descriptor	Narrative