

Our ref: 1-017
Your ref:

SPATS Framework
2/28H Temple Quay House
2 The Square
Temple Quay
Bristol, BS1 6HA

WSP
via email

Direct Line: Redacted

9 June 2016

OFFICIAL

Dear Sir/Madam

**SPECIALIST PROFESSIONAL AND TECHNICAL SERVICES FRAMEWORK
Lot 1 - Technical Consultancy, Engineering Advice, Research and Innovation**

Severe Weather Technical Support

On behalf of Highways England, I am authorised to accept your proposal submitted on 1 June 2016 for the above Package Order at the prices/rates quoted. This Package Order start date is 9 June 2016, and completion date is 8 June 2017.

The authorised maximum Package Order cost is **£99,999.92** (excluding VAT). This cost is not to be exceeded without prior written approval of the Procurement Officer.

Redacted is the Project Sponsor, and can be contacted direct on Redacted to arrange a start-up meeting. Please see overleaf for invoicing information.

Any queries relating to this contract should be sent to the Lot 1 Manager Redacted, or her assistant Redacted via the email address below.

Yours faithfully

Redacted

Invoicing information

Please note that the Project Sponsor will be contacting you shortly with a release number to quote alongside the Blanket Purchase Agreement (BPA) number on your invoices.

1. When you report the value of completed work each month we will give you a receipt number.
2. Please quote both the release number and the monthly receipt number on your invoice to ensure prompt payment.
3. When submitting your invoice(s), please include the following information:

Invoice Address:	Invoice Details:	
Redacted	Contract Number:	Redacted
	Package Order Number:	Redacted
	BPA Number:	Redacted
	Project Sponsor:	Redacted
	Cost Centre:	Redacted
	Project Number (PIN):	Redacted