



Waltham Abbey Town Council

**Request for Tender – Fire Doors
Town Hall
Highbridge Street
Waltham Abbey
EN9 1DE**



22nd October 2025



Waltham Abbey Town Council

This document provides the details for the request for quotations (RFQ) concerning the Town Hall, located at Highbridge Street, Waltham Abbey, EN9 1DE.

For further information and to arrange a building tour please contact the buildings officer John Hawkes on 01992 714949 or

email buildingsofficer@walthamabbey-tc.gov.uk

Drawings of the fire doors location and photos are included in this document.

For each item, the following is required;

Fully itemised detailed cost breakdown as individual items,

Full description of each line item including the manufacturer's name of all the parts and the standards the parts meet to include British Standards and other relevant fire regulations,

Each item needs to include the individual Fire door and Fire glass fire ratings specifications,

Description of the works,

Full costs for disposals and removing waste from site,

The lead time for purchasing all the parts,

The estimated duration for the works needs to be included.



Item 1 – James suite double doors A

Remove existing doors, remove door frame and trims (if required). Replace double doors with new white fire doors with viewing glass panel and new hinges to latest British standards specification, supply and install finger guards.

Cost to include supply and installation of door closing devices and four round metal fire door keep shut signs to current British standards and regulations.

Cost to include replacing any door frames and trims and decoration to match existing white finish.

Item 2 – James suite double doors B

Remove existing doors, remove door frame and trims (if required). Replace double doors with new white fire doors with viewing glass panel and new hinges to latest British standards specification, supply and install finger guards. Cost to include supply and installation of door closing devices and four round metal fire door keep shut signs to current British standards and regulations. Cost to include replacing any door frames and trims and decoration to match existing white finish.

Item 3 – Cornmill suite double doors

Remove existing doors, remove door frame and trims (if required). Replace double doors with new white fire doors with viewing glass panel and new hinges to latest British standards specification, supply and install finger guards. Cost to include supply and installation of door closing devices and four round metal fire door keep shut signs to current British standards and regulations. Cost to include replacing any door frames and trims and decoration to match existing white finish.

Item 4 - Cornmill suite double doors

To install door seals to existing doors to provide the correct gaps to the door frame and floor and to meet the current British standards to fulfil the fire and smoke protection. Cost to supply and install finger guards. Cost to include supply and installation of four round metal fire door keep shut signs.

Item 5 - Cornmill suite double doors

Cost to install door closing devices to current British standards and regulations on existing doors.



Item 6 – Boiler Room Door

Remove existing door, remove door frame and trims (if required). Replace door with new white fire door with viewing glass panel and new hinges to latest British standards specification. To include supply and install of silver metal sliding door lock for padlock and new FB14 minimum 4 lever padlock and FB14 keys.

Cost to include supply and installation of door closing devices and two round metal fire door keep shut signs to current British standards and regulations.

Cost to include replacing any door frames and trims and decoration to white finish.

Item 7 – Boiler Room Door

Remove existing door, remove door frame and trims (if required). Replace door with new white fire door **without** viewing glass panel and new hinges to latest British standards specification. To include supply and install of silver metal sliding door lock for padlock and new FB14 minimum 4 lever padlock and FB14 keys.

Cost to include supply and installation of door closing devices and two round metal fire door keep shut signs to current British standards and regulations.

Cost to include replacing any door frames and trims and decoration to white finish.

Item 8 – Double fire exit doors – Table and seat storage area

To install door seals to existing doors to provide the correct gaps to the door frame and brush seal to fill gaps to floor and to meet the current British standards to fulfil the fire and smoke protection.

Item 9 – Double fire exit doors – Bar Cellar

To install door seals to existing doors to provide the correct gaps to the door frame and brush seal to fill gaps to floor and to meet the current British standards to fulfil the fire and smoke protection.



Item 10 – Door to Ground Floor Offices

Remove existing door, remove door frame and trims (if required). Replace door with new white fire door with double viewing glass panels and new hinges to latest British standards specification. Cost to include supply and installation of door closing devices and two round metal fire door keep shut signs to current British standards and regulations, supply and install finger guards.

Remove upper glass panel above door and replace with latest fire regulation glass.

Cost to include replacing any door frames and trims and decoration to match existing white finish for door and panel above door.

Item 11 – Door to Ground Floor Gents Toilet

Remove existing door and hinges and dispose of door and fill in holes in door frame.

To supply and install a new stud partition wall housing in a new location to divide the toilet to the offices.

To supply and install an upper glass panel above the door to the latest fire regulation glass.

To supply and install a new white fire door with double viewing glass panels and new hinges to latest British standards specification. Cost to include supply and installation of door closing devices and two round metal fire door keep shut signs to current British standards and regulations, supply and install finger guards.

Cost to include replacing any door frames and trims and decoration to match existing white finish, modifying existing carpet and flooring and relocating the corridor lights.



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Item 1



Item 2



Item 3



Items 4 and 5





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Items 6 and 7



Item 8



Item 9



Item 10





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Item 11



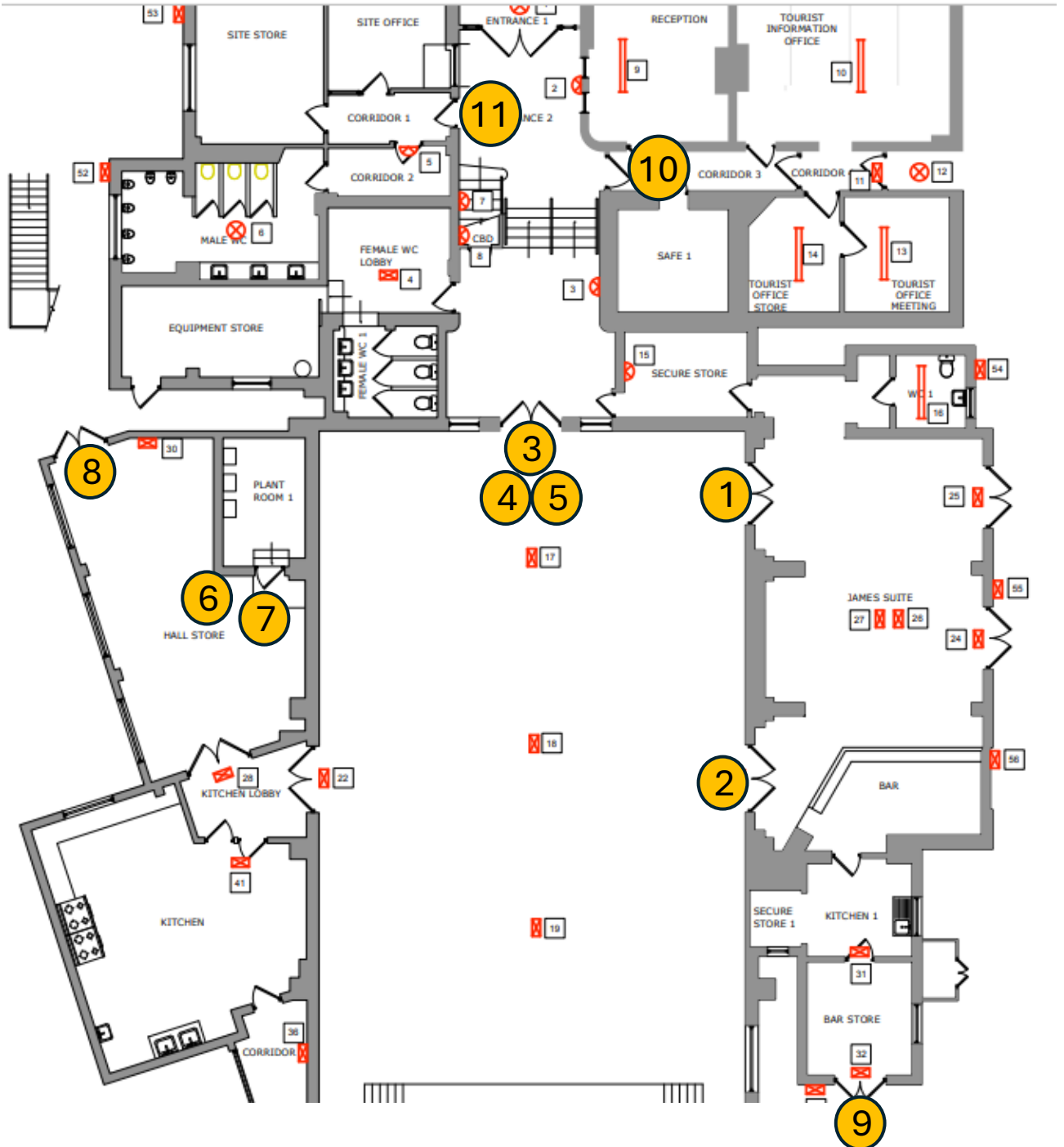
Item 11





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Town Hall – Fire Doors Drawing



 = Item Number