**REDACTED TEXT under FOIA Section 40, Personal Information**.

Attn: **REDACTED TEXT under FOIA Section 40, Personal Information**.

**REDACTED TEXT under FOIA Section 40, Personal Information**.

Date: 01/11/2022

Contract ref: CCTS22A73

Dear **REDACTED TEXT under FOIA Section 40, Personal Information**,

**Award of contract for the supply of Provision of Gluu Server Upgrade**

Further to your submission of a bid for the above Procurement, on behalf of Crown Commercial Service (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

This letter (Award Letter) and contract set out the terms of the contract between Crown Commercial Service as the Contracting Authority and AARete UK Limited as the Supplier for the provision of the Goods/Services. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in Annex 1 to this Award Letter (the “**Conditions**”). In the event of any conflict between this Award Letter (and its Annexes) and the Conditions, this Award Letter (and its Annexes) shall prevail. Please do not attach any Supplier terms and conditions to this Award Letter as they will not be accepted by the Customer and may delay the conclusion of the Agreement.

1. **For the purposes of the Agreement, the Contracting Authority and the Supplier agree as follows:** 
   1. The Services will be carried out remotely on the AWS Cloud Platform and not located in any CCS Office
   2. The charges for the Services shall be as set out in Annex 2. The total contract value shall be £42,250.00, including all extension options.
   3. The specification of the Services to be supplied is as set out in Annex 3.
   4. The Date of Delivery shall be 4th November 2022.
   5. The Term shall commence on 4th November 2022 (the “Start Date”) and the Expiry Date shall be 3rd April 2023
   6. The address for notices of the Parties are:

|  |  |
| --- | --- |
| **Contracting Authority** | **Supplier** |
| **REDACTED TEXT under FOIA Section 40, Personal Information**. | **REDACTED TEXT under FOIA Section 40, Personal Information**. |

* 1. The following persons are Key Personnel for the purposes of the Agreement:
     1. For the Supplier:

|  |  |
| --- | --- |
| **Name** | **Title/Role for the Supplier** |
| **REDACTED TEXT under FOIA Section 40, Personal Information**. | **REDACTED TEXT under FOIA Section 40, Personal Information**. |

1.7.2 For the Contracting Authority:

|  |  |
| --- | --- |
| **Name** | **Title/Role for the Contracting Authority** |
| **REDACTED TEXT under FOIA Section 40, Personal Information**. | **REDACTED TEXT under FOIA Section 40, Personal Information**. |

1. **Payment**
   1. Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables.
   2. Before payment can be considered, each invoice must include a detailed elemental breakdown of work completed and the associated costs.
   3. Invoices should be submitted to: [supplierinvoices@crowncommercial.gov.uk](mailto:supplierinvoices@crowncommercial.gov.uk) and copy sent to internal-it@crowncommercial.gov.uk
2. **Liaison**
   1. For general liaison your contact will continue to be **REDACTED TEXT under FOIA Section 40, Personal Information**.
   2. Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter within 5 days from the date of this letter. No other form of acknowledgement will be accepted. Please remember to quote the Contract Reference number above in any future communications relating to this Contract. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

Thank you for your cooperation.

Yours faithfully,

|  |  |
| --- | --- |
| Signed for and on behalf of Crown Commercial Service | |
| Name: **REDACTED TEXT under FOIA Section 40, Personal Information**. Senior Customer Services Advisor |  |
| Signature: **REDACTED TEXT under FOIA Section 40, Personal Information**. |  |
| Date: 01/11/2022 |  |

We accept the terms set out in this letter and its Annexes, including the Conditions.

|  |
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| Signed for and on behalf of AArate UK Limited (“the Supplier”) |
| Name**: REDACTED TEXT under FOIA Section 40, Personal Information**.  Job Title: **REDACTED TEXT under FOIA Section 40, Personal Information**. |
| Signature: **REDACTED TEXT under FOIA Section 40, Personal Information**. |
| Date: |