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Attn: **REDACTED TEXT under FOIA Section 40, Personal Information**

**REDACTED TEXT under FOIA Section 40, Personal Information**

Date: 26/04/2022

Contract ref: CCZX22A07

Dear Madam,

**Award of contract for the Provision of Apprenticeship Training**

Further to your submission of a bid for the above Procurement, on behalf of Crown Commercial Services (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

## The call-off contract shall commence 19th April 2022 and the Expiry Date will be 18th April 2024. The Contracting Authority reserves the option to extend the call-off contract by two (2) periods of one (1) years. The total contract value shall be £27,000.00 ex VAT including all extension options.

This procurement activity was a Direct Award under CCS Commercial Agreement RM6102 Apprenticeship Training Dynamic Marketplace DPS and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract Terms and Conditions (Attachment 5) and forward to the Procurement Lead electronically via e-mail. A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| --- | --- |
| Signed for and on behalf of Crown Commercial Services | |
| Name: Conall Deane Senior Customer Service Advisor |  |
| Signature: 22/04/2022 |  |
| Date: 28/04/2022 |  |