



Invitation to tender for  
**Alterations to Collections Store**  
**Explosion Museum**

Priddy's Hard, Gosport

For  
National Museum of the Royal Navy

19<sup>th</sup> March 2019

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## **1.0 Introduction and background**

### **1.1 Introduction**

Explosion Museum is owned by the Portsmouth Naval Base Property Trust and managed by the National Museum of the Royal Navy (NMRN). The NMRN run 11 heritage attractions and look after a significant collection that tell the story of the Royal Navy. Their main aim is:

‘to promote the traditions and public understanding of the Royal Navy and its constituent branches, past, present and future’

Since the closure of the Royal Marines Museum in Eastney Portsmouth the NMRN have been looking at consolidating their collections into other buildings they manage whilst maintaining/improving public access.

### **1.2 Site description and context**

Explosion Museum is located in Gosport and forms part of the former armaments depot, Priddy’s Hard. The nationally significant Priddy’s Hard site includes an area designated Scheduled Ancient Monument and numerous listed buildings. Explosion Museum is made up of a number of Grade I, II\* & II listed buildings. The museum opened in 2001, following the careful conversion of these buildings to create an exhibition of naval firepower, a café, conference room and education spaces.

Explosion Museum is formed of the following buildings:

- “A” Magazine (Grade I Listed).
- ‘B’ Magazine (Grade I Listed).
- Empty Powder Case Store to South West of Camber (Grade II Listed)
- Case Store to West Side of Camber (Grade II Listed)
- Empty Package Store (Grade II Listed)
- Quick Fire Shell Store (Grade II\* Listed)

First constructed in 1770/6 with ‘A’ Magazine being the most substantial building, surrounding contemporary buildings include ‘B’ magazine, shifting room, foremans office, Shoe House, Wash House and rolling way. Later buildings within the complex include the Quick Fire Shell Store, a brick structure of 10 bays with slate roof. Opened in 2001, Explosion Museum was formed by the careful conversion of these buildings to create an exhibition of naval firepower, a café, conference room and education spaces.

The proposed works relate specifically to the spaces on the first floor of ‘B’ Magazine:

## **2.0 The Commission**

### **2.1 Summary of project**

The National Museum of the Royal Navy are looking to relocate some of their collections from the Royal Marines Museum in Eastney where they are currently kept in poor conditions to an

underutilised area at Explosion Museum and make them more accessible to the public. This project will see some security and environmental control upgrades to an existing store at Explosion Museum, and a collections workspace created that will house more collections storage and study/research space for public and volunteers.

NMRN are looking to appoint a building contractor to undertake the refurbishment and alteration works to the Collections Store.

## 2.2 Design proposals

To achieve the security requirements within the existing collections store on the first floor of Explosion Museum it is proposed to fit new sash locks to the existing windows and upgrade the current fixings on the security grilles to security type bolts. Alongside this the existing modern door will be replaced with a set of double security doors from another site. A new mesh will be installed underneath the rafters. To improve the environmental conditions within the store it is proposed to install an air conditioning unit on the wall at high level internally connected to an external unit on the ground floor in the external yard.

To create the collections workspace it is proposed to build a new timber boarded partition to match the existing modern glazed and timber screen at the top of the stairs. This screen will also be relocated to create a corridor with direct access to the new collections workspace. The door removed from the collections store will be installed as a secondary door to ensure there are two safe means of escape in the event of a fire. New lighting, power and data will be installed, this will be surface fixed, following wall and ceiling junctions to minimise visual impact except where these are located on the new partitions and can be concealed and flush mounted. As per the collections store an air conditioning unit will be installed, this would be located at low level on the North east wall.

## 3.0 Particulars of appointment

### 3.1 Services

Building construction and Services installations to upgrade the existing facilities at the Collections Store and to create a new Collections Workspace

### 3.2 The Employer and Employer's Representatives

"The Employer" under the terms of appointment is: The National Museum of the Royal Navy

The Contract Administrator for the Project will be: Pritchard Architecture

### 3.3 Payment Terms

Unless stated otherwise, payment terms will be 28 days from receipt of invoice. Invoices are to be submitted direct to the Client.

### 3.4 Insurances (Public & Employer's Liability etc)

Your quote should include details of the level of cover carried for relevant insurances (Public Liability, Employer's Liability and any other relevant insurances).

### 3.5 Timing of Works

Works are due to commence on 7<sup>th</sup> May 2019 and be completed six weeks later

### 3.6 Non-disclosure Agreement

The successful contractor will be required to enter into a non-disclosure agreement prior to commencing works on site.

## 4.0 Site visits

It is highly recommended that a site visit, accompanied by the project Architect, be undertaken prior to submitting a quote.

Site visits are available on 28<sup>th</sup> March 2019 and bookable slots will be available during the day.

Please contact Giles Pritchard (Pritchard Architecture) to arrange a visit:  
giles@pritchardarchitecture.co.uk or 07775 906815

## 5.0 Submission of tenders

5.1 Tenders must be submitted by email no later than midday on Monday 15<sup>th</sup> April 2019 to:

[tenders@nmrn.org.uk](mailto:tenders@nmrn.org.uk)

5.2 Tenders must include the following information:

- i) Form of tender with price to undertake the works
- ii) An outline programme for undertaking the works
- iii) Experience of 1 other similar project involving works to a listed building (max 500 words)
- iv) Experience of key people involved in the works (minimum require is Site Manager and Contracts Manager)
- v) Insurance Certificates

## 6.0 Tender evaluation

### 6.1 Contract Award Criteria

Responses from potential suppliers will be assessed to determine the most economically advantageous tender using the following criteria and weightings and will be assessed entirely on your response submitted:

Criteria	Weighting
Price	70%
Programme	10%
Previous project experience	15%
Experience of key people	5%

## 5.2 Commercial Evaluation

Prices must not be subject to any pricing assumptions, qualifications or indexation not provided for explicitly by the Trust as part of the pricing approach. In the event that any prices are expressed as being subject to any pricing assumptions, qualifications or indexation not provided for by the Trust as part of the pricing approach, the Trust may reject the full tender response at this point.

The Trust may also reject any tender response where the Overall Price for the works is considered to be abnormally low following the relevant processes set out under the EU procurement rules. A maximum offer score will be awarded to the tender response offering the lowest "Overall Price".

The Client does not bind itself to accept the lowest or any tender.

The tender is to be kept open for acceptance for a period of not less than 90 days.