

## APPENDIX C

**WITLEY & MILFORD PARISH COUNCIL  
CONTRACT FOR GOUNDS MAINTENANCE  
FOR THE PERIOD 1<sup>st</sup> MARCH 2025 – 28<sup>th</sup> FEBRUARY 2026**

### SCHEDULE OF WORKS

Site Location & Details		Requirement	Timing	Indicative Requirement per year*	Price per unit £	Total £ (exc. VAT)
<b>Map 1. Amberley Road playground</b>	Rewilding border & playground.  Grass.	Do not cut 1 meter rewilding border hatched blue on map or within fenced off playground. Cut rest of grass area to rewilding boundary. Strim around football goal posts.	Once a fortnight approx. mid-March to end of October	Approx 17 cuts	Per cut	£
<b>Map 2. Cedars</b>	Marked with a blue border.	Cut grass to boundary, leaving arisings, strim around road signs.	Once a fortnight from mid-March to end of October.	Approx 17 cuts	Per cut	£
<b>Map 3. Cherry Tree Road &amp; A3 Godalming Road by pass</b>	Area marked with blue border, within canopy of Cherry Trees.	Flail grass, front portion of land, leave arisings.	April, June, October.	3 times	Per cut	£
		Cut back epicormic growth and remove arisings once a year.	Summer	Once	Per cut	£
		Apply mulch around base of Cherry Trees, once a year.	Autumn/Spring	Once	Per cut	£
<b>Map 4. Chichester Close</b>	Rewilding border. Grass.	Do not cut 1 meter rewilding border hatched blue on map. Cut rest of grass area to rewilding boundary leaving arisings. Strim corner at back of garages.	Once a fortnight approx. mid-March to end of October.	Approx 17 cuts	Per cut	£
	Hedge.	Cut hedge to previous cutting height and remove arisings, hatched green on map.	February & September.	Twice	Per cut	£
<b>Map 5. Jubilee Field</b>	Rewilding border.	Do not cut 1 meter rewilding border hatched blue on map. Cut a pathway through rewilding border by gates.	September (TBC)	Once	Per cut	£
	Meadow area.	Cut meadow regime area, hatched yellow on map, once per year and remove arisings.				
	Grass.	Cut rest of grass area and football pitch to rewilding boundary and strim around larger playground equipment and trim trail.		Approx 33 cuts	Per cut and treatment	£

	Hedges.	<p>Spring and autumn fertiliser, if necessary.</p> <p>Hedges on Cherry Tree Road boundary and Church Road. Cut both sides to previous cutting height and remove arisings.</p> <p>Laurel hedge near entrance to Church Close. Cut to previous cutting height and remove arisings.</p>	<p>Weekly between mid-March and end of October.</p> <p>February &amp; September.</p> <p>February &amp; September. (3<sup>rd</sup> cut to be agreed).</p>	<p>Twice</p> <p>2-3 times</p>	<p>Per cut</p> <p>Per cut</p>	<p>£</p> <p>£</p>
	Meadow regime.	Cut meadow regime area 1 meter border, hatched yellow on map, once per year and remove arisings.	September (TBC)	Once	Per cut	£
	Grass.	<p>Cut rest of grass and strim around graves and on untended graves, leave arisings but clear off memorials with leaf blower.</p> <p>Cut grass strips which create the main walkways and other large areas should be cut with a mower using a collection device.</p> <p><b>Each cut to be completed within 3 days and grass blown off memorials.</b></p>	Once a fortnight approx. mid-March to end of October.	Approx. 17 cuts	Per cut	£
<b>Map 6. Milford Cemetery</b>	Hedges.	<p>Cut front hedge round to side gate, keeping previous cutting height, remove arisings.</p> <p>Cut hedge beyond the side gate, inside only, cutting back ferns.</p> <p>Cut middle hedge adjacent to allotment, keeping previous cutting height, remove arisings.</p>	February & September.	Twice	Per cut	£
	Meadow regime.	Cut meadow regime area 1 meter border, hatched yellow on map, once per year and remove arisings.	September (TBC)	Once	Per cut	£
	Grass.	<p>Clear area by junction to Milford Heath Road and Haslemere Road for sight lines. Cut to margin with wooden posts of road boundary.</p> <p>Cut rest of grass including cricket outfield and football pitch. Do not cut within fenced off cricket pitch area (marked red).</p> <p>Cut footpath through woodland path to cricket outfield.</p> <p>Spring and autumn fertiliser and verti-drain treatments as necessary to cricket outfield and football pitch areas.</p>	<p>Once a fortnight approx. mid-March to end of October.</p> <p>March &amp; September.</p>	<p>Approx. 17 cuts</p> <p>Twice</p>	<p>Per cut</p> <p>Per treatment</p>	<p>£</p> <p>£</p> <p>£</p>
<b>Map 7. Milford Heath Sports Ground</b>						

<b>Map 8. Moushill Green</b>	Rewilding border.	Do not cut rewilding border, hatched blue on map, or areas under canopies of trees hatched green on map.	Once a fortnight approx. mid-March to end of October.	Approx. 17 cuts	Per cut	£
	Grass.	Cut rest of grass leaving arisings. To strim around boundary posts.				
	Hedge.	Mixed hedgerow by wall trim to maintain at height of wall and remove arisings.	February & September.	Twice	Per cut	£
<b>Map 9. Robertson's Green, Sandhills</b>	Rewilding border.	Do not cut 1 meter rewilding border hatched blue on map.				
	Meadow regime.	Meadow regime, hatched yellow on map, cut once a year and remove arisings.	September (TBC)	Once	Per cut	£
	Grass.	Cut rest of grass area. Path to be cut through woodland. Note – weather dependent as the site is very wet around the pond.	Once a fortnight approx. mid-March to end of October	Approx. 17 cuts	Per cut	£
	Orchard area.	Mulch trees once a year. Grass to be left uncut.	Spring/Autumn.	Once	Per mulch	£
	Bramble hedge, Brook Road. Bramble hedge, Hatch Lane.	Trim hedges both sides to previous cutting height, remove arisings.  Trim hedge green side only to previous cutting height, remove arisings.	February & September.	Twice	Per cut	£
<b>Map 10. St John's Churchyard</b>	Marked with a blue border.	Cut grass and strim around graves and collect any large plant matter cut in the process, but grass is not normally collected. The grass strips which create the main walkways should be cut with a mower using a collection device.  Leave the wild-flowers in the churchyard until after Easter.  <b>Each cut to be completed within 3 days.</b>	Once a fortnight approx. mid-March to end of October.	Approx. 17 cuts	Per cut	£
<b>Map 11. Sunnyhill Play Area</b>	Rewilding border.	Do not cut 1 meter rewilding border, hatched blue on map.				
	Grass.	Cut rest of grass to rewilding border and strim around play equipment but do not cut inside playground fence. Strim brambles back regularly at far end during the growing season.  Spray with herbicide to eradicate Japanese knotweed, as necessary. Monitor and check adjacent neighbours bordering site.	Once a fortnight approx. mid-March to end of October  April/May & September/ October.	Approx 17 cuts  Twice	Per cut  Per spray	£  £

<b>Map 12. Wheelerstreet Green</b>	Spring bulbs between Cherry Trees.	Do not cut until daffodil leaves have started to turn yellow, then cut as rest of grass. Leave vegetation boundary with ditch, cut only up to existing cut line, as per grass.				
	Grass.	Cut rest of grass to boundary, leaving arisings. Strim around base of sign, posts, street name and telegraph pole and village sign.	Once a fortnight approx.mid-March to end of October. Spring/Autumn	Approx. 17 cuts	Per cut	£
	Trees.	Mulch Rowan, Hawthorn and Cherry Trees.		Once	Per mulch	£
<b>Map 13. Witley Recreation Ground</b>	Rewilding border, playground, astro wicket.	Do not cut 1 meter rewilding border or inside playground, or astro turf cricket wicket (once installed).				
	Meadow regime.	Meadow regime cut once a year at a time stipulated by us and remove arisings. Under trees, also cut only once a year as per meadow regime.	September (TBC)	Once	Per cut	£
	Grass.	Rest of grass cut to boundary with meadow and rewilding areas, including cricket outfield, and football pitch. Footpath to be cut through rewilding area at bottom.	Weekly between mid-March and end of October.	Approx 33 cuts	Per cut	£
		Spring and autumn fertiliser treatments as necessary to cricket outfield and football pitch areas.	March and September.	Twice	Per treatment	£
<b>TOTAL CONTRACT PRICE</b>						<b>£</b>

Please indicate, if appropriate, the % discount if awarded the whole contract \_\_\_\_\_ %

NOTE: All hedges must be cut outside of the bird nesting season 1<sup>st</sup> March to 31<sup>st</sup> August.

The precise number of units (cuts etc.) required for each area will be determined in the light of the total contract price and discussions with the successful contractor(s).

Please indicate whether you have available expertise in the following areas:

Memorial Safety Testing	YES / NO	Hard Landscaping	YES / NO
Landscape design	YES / NO	Handyman Services (indicate rate per hour)	YES / NO
Tree Surgery	YES / NO	Fencing	YES / NO
Mature/Semi-Mature Tree Planting	YES / NO	Other (please specify)	YES / NO

Soft Landscaping	YES / NO		