**CCSO23A05 - Attachment 5 - RM1043.8 Order Form** Call-Off Ref: RM1043.8

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**Attachment 5 - RM1043.8 Order Form**

**Order Form**

Call-Off Reference: CCSO23A05

Call-Off Title: National Cyber Strategy Dashboard

Call-Off Contract Description: This procurement is for the continued development of a performance dashboard underpinning the delivery of the National Cyber Strategy 2022 (NCS). The performance dashboard is integral to strategic delivery monitoring and enables reporting on the progress of the strategy.

The Buyer: Cabinet Office

REDACTED FOIA Section 40, Personal Information

The Supplier: Content+Cloud Limited

REDACTED FOIA Section 40, Personal Information

Framework Ref: RM1043.8 Digital Outcomes 6 Project Version: v2.0

Model Version: v3.8

**CCSO23A05 - Attachment 5 - RM1043.8 Order Form** Call-Off Ref: RM1043.8

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**Applicable Framework Contract**

This Order Form is for the provision of the Call-Off Deliverables and dated 22nd December 2023**.** It’s issued under the Framework Contract with the reference number RM1043.8 for the provision of Digital Outcomes Deliverables.

The Parties intend that this Call-Off Contract will not, except for the first Statement of Work which shall be executed at the same time that the Call-Off Contract is executed, oblige the Buyer to buy or the Supplier to supply Deliverables.

The Parties agree that when a Buyer seeks further Deliverables from the Supplier under the Call-Off Contract, the Buyer and Supplier will agree and execute a further Statement of Work (in the form of the template set out in Annex 1 to this Framework Schedule 6 (Order Form Template, Statement of Work Template and Call-Off Schedules).

Upon the execution of each Statement of Work it shall become incorporated into the Buyer and Supplier’s Call-Off Contract.

**Call-Off Lot**

Lot 1 Digital Outcomes.

**Call-Off Incorporated Terms**

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1 This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules. 2 Joint Schedule 1 (Definitions) RM1043.8

3 Framework Special Terms

4 The following Schedules in equal order of precedence:

● Joint Schedules for RM1043.8

o Joint Schedule 2 (Variation Form)

o Joint Schedule 3 (Insurance Requirements)

o Joint Schedule 4 (Commercially Sensitive Information)

o Joint Schedule 6 (Key Subcontractors)

o Joint Schedule 7 (Financial Difficulties)-NOT USED

o Joint Schedule 8 (Guarantee)-NOT USED

o Joint Schedule 10 (Rectification Plan)

o Joint Schedule 11 (Processing Data) RM1043.8

o Joint Schedule 12 (Supply Chain Visibility)-NOT USED

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● Call-Off Schedules for RM1043.8

o Call-Off Schedule 1 (Transparency Reports)

o Call-Off Schedule 2 (Staff Transfer)-NOT USED

o Call-Off Schedule 3 (Continuous Improvement)

o Call-Off Schedule 5 (Pricing Details and Expenses Policy)

o Call-Off Schedule 6 (Intellectual Property Rights and Additional Terms on Digital Deliverables)

o Call-Off Schedule 7 (Key Supplier Staff)

o Call-Off Schedule 8 (Business Continuity and Disaster Recovery)-NOT USED o Call-Off Schedule 9 (Security Management Developer)

o Call-Off Schedule 10 (Exit Management)

o Call-Off Schedule 12 (Clustering)-NOT USED

o Call-Off Schedule 13 (Implementation Plan and Testing)

o Call-Off Schedule 14 (Service Levels and Balanced Scorecard)-NOT USED o Call-Off Schedule 15 (Call-Off Contract Management)-NOT USED

o Call-Off Schedule 16 (Benchmarking)-NOT USED

o Call-Off Schedule 17 (MOD Terms)-NOT USED

o Call-Off Schedule 18 (Background Checks)-NOT USED

o Call-Off Schedule 19 (Scottish Law)-NOT USED

o Call-Off Schedule 20 (Call-Off Specification)

o Call-Off Schedule 21 (Northern Ireland Law)-NOT USED

o Call-Off Schedule 23 (HMRC Terms)-NOT USED

o Call-Off Schedule 25 (Ethical Walls Agreement)-NOT USED

o Call-Off Schedule 26 (Cyber Essentials Scheme)-NOT USED

5 CCS Core Terms (version 3.0.11)

6 Joint Schedule 5 (Corporate Social Responsibility) RM1043.8

7 Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**Call-Off Special Terms** - NOT USED

Call-Off Start Date: **22nd December 2023**

Call-Off Expiry Date: **21st December 2025**

Call-Off Initial Period: 2 (two) years

Call-Off Optional Extension Period: 12 (twelve) months

Framework Ref: RM1043.8 Digital Outcomes 6 Project Version: v2.0

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**Minimum Notice Period for Extensions:** One (1) month

**Call-Off Contract Value**: REDACTED FOIA Section 43, Commercial Interests

**Call-Off Deliverables**

See details in Call-Off Schedule 20 (Call-Off Specification)

**Warranty Period**

The Supplier shall provide digital and Software Deliverables with a minimum warranty of 90 days.

**Buyer’s Standards**

From the Start Date of this Call-Off Contract, the Supplier shall comply with the relevant (and current as of the Call-Off Start Date) Standards referred to in Framework Schedule 1 (Specification). The Buyer requires the Supplier to comply with the following additional Standards for this Call-Off Contract:

Not applicable

**Cyber Essentials Scheme**

The Buyer requires the Supplier, in accordance with Call-Off Schedule 26 (Cyber Essentials Scheme) to provide a Cyber Essentials Plus Certificate prior to commencing the provision of any Deliverables under this Call-Off Contract.

**Maximum Liability**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms as amended by the Framework Award Form Special Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is REDACTED FOIA Section 43, Commercial Interests

**Call-Off Charges**

Capped Time and Materials (CTM)

Where non-UK Supplier Staff (including Subcontractors) are used to provide any element of the Deliverables under this Call-Off Contract, the applicable rate card(s) shall be incorporated into Call-Off Schedule 5 (Pricing Details and Expenses Policy) and the Supplier shall, under each SOW, charge the Buyer a rate no greater than those set out in the applicable rate card for the Supplier Staff undertaking that element of work on the Deliverables.

**Reimbursable Expenses**

Any expenses must be included in the day rates recorded in attachment 4.

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**Payment Method**

BACS.

**Buyer’s Invoice Address**

REDACTED FOIA Section 43, Commercial Interests

**Buyer’s Authorised Representative**

REDACTED FOIA Section 40, Personal Information

**Buyer’s Environmental Policy**

Not applicable.

**Buyer’s Security Policy**

Appended at Call-Off Schedule 9 (Security).

**Supplier’s Authorised Representative**

**REDACTED FOIA Section 40, Personal Information**

**Supplier’s Contract Manager**

**REDACTED FOIA Section 40, Personal Information**

**Progress Report Frequency**

Quarterly on the first Working Day of each calendar month.

**Progress Meeting Frequency**

Quarterly on the first Working Day of each calendar month.

**Key Staff**

Team Leader, REDACTED FOIA Section 40, Personal Information

Data Scientist, REDACTED FOIA Section 40, Personal Information

Developer and Engineer, REDACTED FOIA Section 40, Personal Information

Performance Analyst, REDACTED FOIA Section 40, Personal Information

**Key Subcontractor(s)**

**N/a**

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**Commercially Sensitive Information**

The Supplier’s technical submission and commercial proposal.

**Balanced Scorecard**

Not applicable.

**Additional Insurances**

Not applicable.

**Guarantee**

Not applicable.

**Social Value Commitment**

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

**Statement of Works**

During the Call-Off Contract Period, the Buyer and Supplier may agree and execute completed Statement of Works. Upon execution of a Statement of Work the provisions detailed therein shall be incorporated into the Call-Off Contract to which this Order Form relates.

**For and on behalf of the Supplier:**

REDACTED FOIA Section 40, Personal Information

**For and on behalf of the Buyer:**

REDACTED FOIA Section 40, Personal Information

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**Annex 1 (Statement of Work)**

1 **SOW Deliverables**

**Outcome Description:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Milestone Ref**  | **Milestone Description**  | **Acceptance Criteria**  | **Due Date** |
| MS01  | A more automated reporting and dashboard process that is more resilient and easier to sustain in the long-term.  | To be confirmed during contract inception phase | To be confirmed during contract inception phase |
| MS02  | Dashboard products that enables the tracking of progress against the outcomes of the National Cyber Strategy for the Q3 23/24 performance returns | To be confirmed during contract inception phase | To be confirmed during contract inception phase |
| MS03  | REDACTED FOIA Section 43, Commercial Interests | To be confirmed during contract inception phase | To be confirmed during contract inception phase |
| MS04  | Training and engagement has upskilled the pillar groups and NSS cyber team to be adept at using the dashboard and its data visualisations capabilities | To be confirmed during contract inception phase | To be confirmed during contract inception phase |
| MS05  | On-going technical backstopping support to update the dashboard every six months.  | To be confirmed during contract inception phase | To be confirmed during contract inception phase |

**Annex 2 (Data Processing) - Refer to join schedule 11**

Framework Ref: RM1043.8 Digital Outcomes 6 Project Version: v2.0

Model Version: v3.8

CCSO23A05 Attachment 5 - RM1043.8 Order Form (2) (002)

Final Audit Report 2023-12-15

|  |
| --- |
| Created: 2023-12-15 By: REDACTED FOIA Section 40, Personal Information Status: Signed Transaction ID:REDACTED FOIA Section 43, Commercial Interests |

"CCSO23A05 Attachment 5 - RM1043.8 Order Form (2) (002)" History

Document created by REDACTED FOIA Section 43, Commercial Interests

Document emailed to REDACTED FOIA Section 43, Commercial Interests

Email viewed by REDACTED FOIA Section 43, Commercial Interests

Signer REDACTED FOIA Section 43, Commercial Interests

Document e-signed by REDACTED FOIA Section 43, Commercial Interests

Agreement completed.

2023-12-15 - 11:02:27 AM GMT

