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| The quote process will follow the input requirements as identified in Contracts Finder. This document should be used as a template for completion of the Contracts Finder advertising requirements**Section 1****Summary Information**

|  |  |
| --- | --- |
| Reference number | NWDA25 |

|  |  |
| --- | --- |
| Notice Title | Neighbourhood and Wellbeing Alliance Community Connector |

|  |  |  |  |
| --- | --- | --- | --- |
| Closing date for quote | 22 | 12 | 2024 |

If you do not know the exact dates you should input an estimate

|  |  |  |
| --- | --- | --- |
| Contract start date  |  | Contract end date |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 01 | 01 | 2025 |  |  |  | 31 | 12 | 2025 |

|  |  |
| --- | --- |
| Primary reference | N/A |

|  |  |
| --- | --- |
| Lowest value (£) | £0 |

|  |  |
| --- | --- |
| Highest value (£) | £45,000 incl. VAT |

|  |  |
| --- | --- |
| Is this suitable for SME (Small and Medium Enterprises)? | [x]  |
| Is this suitable for VCSE (Voluntary Community & Social Enterprises)? | [x]  |

Please select a contract and procedure type from the drop-down lists below

|  |  |
| --- | --- |
| Contract Type | Services contract |

|  |  |
| --- | --- |
| Procedure Type | Open Procedure |

**Section 2****Location and industry**Select the postcode and/or region within which the works, services or products detailed in this notice will be delivered.

|  |  |
| --- | --- |
| Post Code  | **SW2 1EG** |

More than one region may be applicable. Select as required

|  |  |  |  |
| --- | --- | --- | --- |
| Region  | **London** | **Select Region** | **Select Region** |

CPV codeEnter at least one CPV code below. A schedule can be found [here](https://www.bipsolutions.com/news-and-resources/cpv-codes/)

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**Section 3****Description**

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| Lambeth Together is a partnership aimed at improving health and wellbeing across Lambeth, uniting a wide range of partners from the voluntary and community sector, NHS, and Lambeth Council. It focuses on creating an integrated health and care system that addresses the needs of the local population effectively and equitably. Central to its operation is the [Neighbourhood and Wellbeing Alliance](https://www.lambethtogether.net/delivery-alliances/nwda/) (NWDA). The NWDA has been established since 2018 with the aim of improving the health & wellbeing of adults by working together in local neighbourhoods in Lambeth. The Alliance is a partnership where collaboration is at the forefront of all projects and programmes to reduce health inequalities, provide better access and improve services to all residents. Our partners are NHS South East London Integrated Care System, Lambeth Council, Guy’s and St Thomas’ NHS Foundation Trust, Lambeth GP Federation, King’s College Hospital NHS Foundation Trust and Age UK Lambeth, as well as our local neighbourhood organisations.Previous work undertaken by the NWDA can be seen within our progress reports: [Neighbourhood and Wellbeing Delivery Alliance (NWDA) Progress Reports - Lambeth Together](https://www.lambethtogether.net/delivery-alliances/nwda/neighbourhood-and-wellbeing-delivery-alliance-nwda-progress-reports/).The NWDA is committed to connecting with communities and the voluntary, community, faith and social enterprises (VCFSE) within Lambeth. We recognise that this requires dedicated expertise. We are therefore looking for external expertise to act as a ‘Community Connector’ within the NWDA. The Community Connector will support the Alliance with delivering neighbourhood community development through partnership working across health and community systems. The Community Connector will help the Alliance to establish effective partnerships, working as a social facilitator and connector to create networks and build deep rooted relationships across community, health and care organisations to make a difference to the health and wellbeing of people and communities in Lambeth.The Community Connector will need to be already embedded within Lambeth communities and VCFSE, bringing existing experience and expertise to inform and support NWDA ambitions. We are looking for the NWDA Community Connector to identity opportunities for new ways of working to tackle inequalities within Lambeth communities and understand how we can redesign services to work within local neighbourhoods. The Community Connector will support the development and provide strategic support to the direction and delivery of NWDA projects and workstreams. This will be done in partnership with our Engaging with Communities Clinical and Care Professional Lead, creating a shared leadership approach to working with communities within the NWDA.The successful bidder will be able to provide development support to the NWDA, expanding Alliance knowledge of how best to connect with communities and support the ambitions laid out by Alliance partners. The Community Connector will work collaboratively with internal and external stakeholders acting as a convenor for public services and neighbourhood-based organisations, including coordinating and supporting neighbourhood initiatives across partners, voluntary sectors and residents. The NWDA Community Connector will need to have proven experience of working with communities and the VCFSE to improve health and wellbeing and tackle inequalities. It is expected that the Community Connector will provide two days a week of support to the NWDA. The financial envelope is inclusive of VAT.Bidders are asked to submit an expression of interest in word, powerpoint or PDF format, with a word limit of 3000 words. The expression of interest needs to demonstrate how bidders would deliver on the ambitions for the Community Connector role outlined here as well as their:* + Experience of working within Lambeth
	+ Experience of working with communities
	+ Experience of working with the VCFSE
	+ Understanding of the local health and social care system
	+ Experience of managing projects within a complex space

Quotes will be evaluated against the following criteria:* Price (40%)
* Quality (60%)
 |

**Section 4****Contact details**

|  |  |
| --- | --- |
| Name | **Josepha Reynolds** |

|  |  |
| --- | --- |
| Email | **Josepha.reynolds@selondonics.nhs.uk** |

|  |  |
| --- | --- |
| Address | **Civic Centre****6 Brixton Hill** |

|  |  |
| --- | --- |
| City | **London** |

|  |  |
| --- | --- |
| Post Code | **SW2 1EG** |

|  |  |
| --- | --- |
| Phone number | **020 8176 5658** |

|  |  |
| --- | --- |
| Website | **https://www.lambeth.gov.uk/** |

**Section 5****Additional Information**Attachments

|  |
| --- |
| All documents to be provided with this request for upload to Contracts Finder.Do not provide links as these cannot be uploaded externally |

**Additional Text**

|  |
| --- |
| By submitting a tender I acknowledge and agree to the below the statements:* I have read and understood Lambeth’s procurement guidance for suppliers, [“Selling to the Council”](https://www.lambeth.gov.uk/business-services-rates-and-licensing/selling-services/sell-goods-and-services-to-the-council-guide)
* I accept the Lambeth Terms and Conditions
* If I am selected to provide the above services and/or supplies this form and the information on it will form part of my contract with the London Borough of Lambeth
* If I am selected to provide the above services and/or supplies and am not already set up as a supplier on the Lambeth system I will comply with Lambeth’s Supplier Set-up procedures through [iSupplier](https://www.lambeth.gov.uk/business-services-rates-and-licensing/selling-services/sell-goods-and-services-to-the-council-guide) which includes the provision of a completed Supplier Self Certification form and Bank details on headed paper.
* Lambeth is under no obligation to accept the final results of the quotation competition or the lowest price for any particular item submitted by a supplier
* Non-delivery of services or products will result in non-payment by Lambeth Council
* False representation could result in de-selection from any competition or termination of contract
* It is a criminal offence to give or offer any gift or consideration whatsoever as an inducement or reward to any servant of a public body. I understand that any such action will empower Lambeth Council to cancel any contract or commission currently in force and may result in my exclusion from future work
* Lambeth has the right to use this information for the prevention and detection of fraud
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